

Position Title:Research & Information Librarian

City: Tysons (McLean)

State: VA

Country:US

Type: 4 (Exempt, Bargaining Unit 1 (EB))

of Openings: 1

Category:Economic & Financial Analysis - Research & Information Librarian

Company Name: Air Line Pilots Association, Int'l., Tysons (McLean), Virginia, United States

Description:

Research & Information Librarian

The **Air Line Pilots Association, International (ALPA)**, the largest airline pilot union in the world and the largest non-governmental aviation safety organization in the world (representing over 80,000 pilots at 42 U.S. and Canadian airlines) seeks an experienced Research & Information Librarian for our McLean, Virginia, office. The Association's Economic & Financial Analysis **Research & Information Librarian** maintains core resources used by Association staff and members, including archives, industry data, contracts, and historical records that support research and decision-making. Working with technology and data specialists, this role manages information collections and digital resources to ensure effective access to both internal and external information. The Librarian provides specialized research services, develops information products for use across multiple digital platforms, and creates actionable intelligence for the department and its staff.

This position requires professional expertise in information management, digital resources, and research services. The Librarian works independently to prioritize assignments, anticipate information needs, and ensure appropriate access and responsible use of resources in an evolving digital environment.

Travel: 0 - 10%.

ALPA is an equal opportunity employer that is committed to diversity and inclusion in a safe workplace. We prohibit discrimination, harassment and harmful behavior of any kind based on race, color, sex, religion, sexual orientation, national origin, gender identity, disability, neurodiversity, genetic information, pregnancy, or other protected characteristics as outlined in federal or provincial laws. We

highly value everyone and all are encouraged to apply, including minorities, veterans, and people with disabilities.

This position is covered by a collective bargaining agreement.

ALPA is a member-driven, staff supported, union with two internal professional unions.

Qualifications:

- Bachelor's degree in relevant area, e.g., Library Science, Information Science, Information Studies, or related field from an accredited institution required; advanced degree preferred; or, the equivalent combination of education and experience.
- Three (3) or more years of professional library, research, and/or information services experience required; five (5) or more years strongly preferred.
- Experience conducting research, analysis, and dissemination of complex information for decision support.
- Proficiency with digital library platforms, content management systems, and online research databases.
- Proficiency organizing and maintaining information resources using digital tools, metadata, and naming standards.
- Proficiency with Microsoft 365 collaboration environments (SharePoint, Teams, OneDrive), including document libraries, metadata, and access management.
- Prior experience supporting labor relations, legal research, and/or industry analysis strongly preferred; ALPA experience a plus.
- Airline/aviation industry knowledge strongly preferred.
- Software: Microsoft Excel, Word, PowerPoint, and Outlook.

Physical Demands:

Note: The physical demands described herein are characteristic of those that must be met to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals to perform the essential physical activities of this position described below.

Constantly operates a computer/smartphone/tablet. Regularly required to maintain a stationary position, move about the office and the local metropolitan area, determine what others have said or written, and converse with others and exchange accurate information.

Regularly required to sit, stand, bend, reach, and move about the office and travel (locally, nationally, and internationally). Also includes occasional bending, stooping, squatting, and/or pushing and pulling or moving, e.g., to pack, unpack, and/or move cases.

Occasionally required to move, raise, reach, and/or retrieve binders, boxes, and files up to ten (10) pounds (lbs.). While on travel, could be responsible to move, raise, reach, and/or retrieve luggage weighing as much as 50 lbs. (Assistance may not always be available.)

ALPA offers competitive salaries with terrific benefits, including:

- 401k Plan with Non-Elective Employer Contribution of 12% **plus** 2% into a Market-Based Cash Balance Plan after 180 days of employment. **No employee contribution required!** The 401k plan includes a Roth option and 4-year vesting schedule.
- Generous health care benefits on day one – PPO, Kaiser (where available), and a High Deductible Health Plan which includes coverage for medical, dental, and vision benefits for employee, spouse, and/or dependent children;
- days paid vacation and holidays per year plus 2 volunteer days per year;
- Generous sick and bereavement leave;
- Competitive parental leave;
- Company-paid premiums for disability and life insurance;
- Flexible Spending and Health Savings accounts;
- Retiree health plan;
- Education Assistance Program; and,
- Optional benefits including pet insurance, excess life insurance, legal plan, and qualified transportation fringe benefits, where available.
- Partial remote work opportunities.

PROJECTED ANNUAL SALARY RANGE: \$72,181.00 – \$103,118.00

Relocation not provided.

Sponsorship not available for this position.

PM19

Apply Here: <https://www.click2apply.net/5yLPypIYjmkPWHWY4ipykw>

PI282973037