

Giustina Director of Special Collections and University Archives / The University of Oregon / Eugene, OR / Review begins 4/17

Job no: 533474

Work type: Faculty - Career

Location: Eugene, OR

Categories: Business Administration/Management, Development, Executive/Management/Director, Library, Research/Scientific/Grants, History

Department: University Libraries

Rank: Associate Librarian

Annual Basis: 12 Month

Salary: \$85,000 to \$135,000 per year

Review of Applications Begins

April 17, 2024; position open until filled

Special Instructions to Applicants

This position will remain posted until filled, applicants are strongly encouraged to apply by the review date of April 17, 2024.

Click here to learn more:

https://library.uoregon.edu/sites/default/files/2024-03/Compressed_UO_SCUA_Director_position_2024.pdf

Supervisory and/or budget experience can be concurrent with special collections experience and post-MLIS experience.

Professional Competencies

- Enthusiasm for cultivating meaningful connections with donors and dedicated to fostering strong relationships that drive impactful philanthropy.
- Demonstrated track record of enacting commitments to diversity and equity within archives and special collections, and of exercising leadership in fostering open dialogue to continuously define and implement effective practices.

- Commitment to fostering excellence in the generation, dissemination, preservation, and application of knowledge in a supportive team environment.
- Proven proficiency in managing and resolving compliance and legal inquiries pertinent to archival and special collections settings; adept at proactive management and resolution, with a demonstrated ability to collaborate with the University's Office of General Counsel in mitigating risk and developing legally sound policies and practices to fortify the department.
- Overall knowledge of the full lifecycle of collections management and use within archives and special collections.
- In-depth knowledge of professional best practices for one or more areas of SCUA's areas of focus (University Archives, rare books, visual resources, early and modern manuscripts, archival instructional programs, conservation) with demonstrable interest in the other areas.
- Effective communication skills, including the ability to interact, communicate, and work effectively with individuals, recognizing and respecting the many and varied identities of each person.

Preferred Qualifications

- Donor relations and fundraising experience with a record of achievement in obtaining grants, gifts, or awards.
- Successful grant writing and grant management experience.
- Interest or background in subject areas that reflect the University's academic strengths and areas of SCUA collection strength.

The University of Oregon is proud to offer a robust benefits package to eligible employees, including health insurance, retirement plans and paid time off. For more information about benefits, visit <http://hr.uoregon.edu/careers/about-benefits>.

The University of Oregon is an equal opportunity, affirmative action institution committed to cultural diversity and compliance with the ADA. The University encourages all qualified individuals to apply, and does not discriminate on the basis of any protected status, including veteran and disability status. The University is committed to providing reasonable accommodations to applicants and employees with disabilities. To request

an accommodation in connection with the application process, please contact us at <mailto:uocareers@uoregon.edu> or 541-346-5112.

UO prohibits discrimination on the basis of race, color, sex, national or ethnic origin, age, religion, marital status, disability, veteran status, sexual orientation, gender identity, and gender expression in all programs, activities and employment practices as required by Title IX, other applicable laws, and policies. Retaliation is prohibited by UO policy. Questions may be referred to the Title IX Coordinator, Office of Civil Rights Compliance, or to the Office for Civil Rights. Contact information, related policies, and complaint procedures are listed on the <http://studentlife.uoregon.edu/nondiscrimination>.

In compliance with federal law, the University of Oregon prepares an annual report on campus security and fire safety programs and services. The Annual Campus Security and Fire Safety Report is available online at <https://clery.uoregon.edu/annual-campus-security-and-fire-safety-report>.

To apply, visit <https://apptrkr.com/5083043>