

2020 INALJ Jobs

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1.24.2020

Issue 16 (includes all of 15)

Sponsored jobs *USA jobs *Canada jobs *International jobs

SPONSORED JOBS

[Instruction and Reference Librarian](#) / Missouri Southern State University (MSSU) /
Joplin, MO / Apply by **3/2**

[Library Scientist, Research Associate](#) / Sutter Hill Ventures / Palo Alto, CA

[The Harold W. McGraw, Jr. Fellowship](#) / Darien Library / Darien, CT / Apply by **3/4 at 5pm** /
further info

[User Experience Librarian](#) / University of Florida, George A Smathers Libraries /
Gainesville, FL

[Youth Programming Librarian](#) / Eagle Public Library / Eagle, ID

[Adult Programming Librarian](#) / Eagle Public Library / Eagle, ID

[Head of User Services](#) / Vassar College Libraries / Poughkeepsie, NY

[Science Librarian](#) / Vassar College Libraries / Poughkeepsie, NY

[Digital Library Developer](#) / Vassar College Libraries / Poughkeepsie, NY

[Library Support Staff II: Bookmobile Operator—Full Time](#) / The Montgomery
County-Norristown Public Library / Norristown, PA area

[Public Services Coordinator](#) / MERIT, School of Education University of
Wisconsin-Madison / Apply by **1/31**

USA

USA – Virtual Work

to find more sites to job hunt at in the virtual sphere check out [INALJ Telework –Virtual home page:](#)

Alabama

to find more sites to job hunt at in AL check out [INALJ Alabama home page:](#)

Alaska

to find more sites to job hunt at in AK check out [INALJ Alaska home page:](#)

[Young Adult Librarian](#) / Fairbanks North Star Borough Libraries / Fairbanks, AK / Apply by 1/23

Arizona

to find more sites to job hunt at in AZ check out [INALJ Arizona home page:](#)

Arkansas

to find more sites to job hunt at in AR check out [INALJ Arkansas home page:](#)

California

to find more sites to job hunt at in CA check out [INALJ California home page:](#)

Sponsored

[Library Scientist, Research Associate](#) / Sutter Hill Ventures / Palo Alto, CA

Other jobs

[Digital Repository Services Manager](#) / Office of the Chancellor, California State University / Long Beach, CA

[Associate Director of Discovery & Delivery](#) / California Digital Library / Oakland, CA / Apply by 2/8

[Library Assistant](#) / Chicago School of Professional Psychology / Los Angeles, CA

[Digital Asset Specialist](#) / Square, Inc./ San Francisco, CA

[Digital Archivist](#) / Stanford University / Redwood City, CA

[Business and Economics Librarian](#) / California State University, Chico Meriam Library / Chico, CA / 2/19

[Librarian](#) / California State University, Chico / Chico, CA / Apply by **2/17**

[Director of Development, Library](#) / University of California, Los Angeles / Los Angeles, CA / Apply by **2/29**

[Librarian](#) / Sonoma County Library / Roseland, CA / Apply by **1/28**

Colorado

to find more sites to job hunt at in CO check out [INALJ Colorado home page](#):

[Collection Acquisitions Manager](#) / Pikes Peak Library District / Colorado Springs, CO / Apply by **1/29**

Connecticut

to find more sites to job hunt at in CT check out [INALJ Connecticut home page](#):

Sponsored

[The Harold W. McGraw, Jr. Fellowship](#) / Darien Library / Darien, CT / Apply by **3/4 at 5pm / **[further info](#)****

Other jobs

[Librarian III, Adult/Reference Services](#) - The North Haven Memorial Library

[Adult Programming and Community Services Librarian](#) / Wallingford Public Library / Wallingford, CT /

Apply by **1/29**

[Library Technical Assistant](#) / Simsbury Public Library / Simsbury, CT / Apply by **2/5**

[Part-Time Library Services Assistant](#) / Simsbury Public Library / Simsbury, CT / Apply by **1/29**

DC (Washington, DC)

to find more sites to job hunt at in DC check out [INALJ DC home page](#):

Delaware

to find more sites to job hunt at in DE check out [INALJ Delaware home page](#):

Florida

to find more sites to job hunt at in FL check out [INALJ Florida home page](#):

Sponsored

[User Experience Librarian](#) / University of Florida, George A Smathers Libraries / Gainesville, FL

Other jobs

[Original Cataloger](#)- George A Smathers Libraries, University of Florida / Gainesville, FL / Apply by ²/₃
[Digital Support Metadata Specialist](#) /George A Smathers Libraries, University of Florida / Gainesville, FL
[Finance/Grant Accountant](#) /George A Smathers Libraries, University of Florida / Gainesville, FL
[Digital Support Metadata Specialist](#) / George A Smathers Libraries, University of Florida / Gainesville, FL /
Apply by 1/28
[Instructional Designer II](#)/ University of Florida/ Gainesville, FL/ Apply by 2/16
[Librarian](#)/ Valencia College/ Osceola, FL/ Apply by 2/19
[Librarian](#)/ Winter Park Public Library/ Winter Park, FL/ Apply by 2/8
[Branch Manager](#) / Freeport Public Library / Freeport, FL / Apply by 1/27

Georgia

to find more sites to job hunt at in GA check out [INALJ Georgia home page](#):

Hawaii

to find more sites to job hunt at in HI check out [INALJ Hawaii home page](#):

Idaho

to find more sites to job hunt at in ID check out [INALJ Idaho home page](#):

Sponsored

[Youth Programming Librarian](#) / Eagle Public Library / Eagle, ID

[Adult Programming Librarian](#) / Eagle Public Library / Eagle, ID

Other jobs

Illinois

to find more sites to job hunt at in IL check out [INALJ Illinois home page](#):

[Reference Librarian/Business Specialist](#) / The Ela Area Public Library District / Lake Zurich IL
[Teen Librarian](#) /The Ela Area Public Library District / Lake Zurich IL
[Bilingual Information Desk and Passport Assistant](#)/ The Ela Area Public Library District / Lake Zurich IL
[Children's Arts and Technology Librarian](#)/ The Ela Area Public Library District / Lake Zurich IL

[Library Student Experience Program Faculty](#) / Oakton Community College / Des Plaines, IL

Indiana

to find more sites to job hunt at in IN check out [INALJ Indiana home page](#):

[Business Information Specialist \(2 positions\)](#)/Purdue University/West Lafayette, Indiana
[Director of Strategic Communication](#) (Req. 8741)/ Purdue University/West Lafayette, Indiana
[Associate Library Assistant](#)(Hicks Undergraduate Library - Req. 9232)/Purdue University/West Lafayette, IN
[Administrative Assistant \(Copyright - Req. 9110\)](#) / Purdue University/West Lafayette, Indiana

Iowa

to find more sites to job hunt at in IA check out [INALJ Iowa home page](#):

Kansas

to find more sites to job hunt at in KS check out [INALJ Kansas home page](#):

Kentucky

to find more sites to job hunt at in KY check out [INALJ Kentucky home page](#):

Louisiana

to find more sites to job hunt at in LA check out [INALJ Louisiana home page](#):

Maine

to find more sites to job hunt at in ME check out [INALJ Maine home page](#):

Maryland

to find more sites to job hunt at in MD check out [INALJ Maryland home page](#):

Massachusetts

to find more sites to job hunt at in MA check out [INALJ Massachusetts home page](#):

[Branch Supervisor](#) / Springfield City Library/Springfield, MA/ Apply by 1/30

Michigan

to find more sites to job hunt at in MI check out [INALJ Michigan home page](#):

[Technical Services Librarian](#) / College for Creative Studies / Detroit, MI

[Curator of Archives](#) / Calvin University / Grand Rapids, MI

Archives Assistant / Cranbrook Center for Collections & Research / Bloomfield Hills, MI / BLOOMFIELD HILLS, MI: PART-TIME TEMPORARY POSITION,ARCHIVES ASSISTANT,Cranbrook Archives, Cranbrook Center for Collections & Research,The Cranbrook Center for Collections and Research seeks motivated candidates for a part-time, temporary Archives Assistant. Under the daily supervision of a Center Archivist, the Assistant processes backlog and newly accessioned collections (primarily, but not exclusively analog) of Cranbrook Archives, a department of the Center for Collections and Research.Created in 1942, Cranbrook Archives is the primary research center for the documentation and study of Cranbrook Educational Community's remarkable history. As Cranbrook's official repository, the Archives is responsible for collecting, preserving, and making available community and divisional records of permanent value. In addition, the Archives collects the papers of members of the Booth, Scripps, and Saarinen families; the records of Christ Church Cranbrook and ancillary organizations affiliated with Cranbrook; as well as the personal papers of key faculty, staff, alumni, and other individuals who have been associated with the community since its founding in 1904.The Center for Collections and Research centralizes Cranbrook's 115-year story and offers intellectual engagement with its collections and legacy, including Cranbrook's three historic house-museums, its campus-wide collection of Cultural Properties, and the Cranbrook Archives. Cranbrook Educational Community includes its Schools, the Academy of Art and Art Museum, the Institute of Science, and Cranbrook House & Gardens. Located in Bloomfield Hills, Michigan, Cranbrook's 319-acre campus is a National Historic Landmark that welcomes tens of thousands of public visitors each year to the Institute of Science, Art Museum, and three historic houses. Cranbrook also is home to more than 1,600 students in grades pre-K through 12 attending Cranbrook Schools and almost 150 graduate Art Academy students.Responsibilities include: Physically arranges a variety of collection material: documents, publications, photographs, drawings, audiovisual, and digital materials. Preserves collection materials through proper rehousing. Describes collection materials using ArchivesSpace, resulting in public finding aids. Other duties as assigned.Requirements: Minimum requirements include an undergraduate degree and current enrollment as a graduate student in a Master's degree program in Archives and Records Management or Library or Information Science with a specialization in Archival Administration or related degree program, including Public History or Historic Preservation. Candidates must have some knowledge of archival practices and methodology, proven volunteer or internship experience in an archival setting, and excellent communication skills. Candidates must be able to lift and carry up to fifty pounds. Requires a valid Michigan driver's license with satisfactory driving record.Salary: \$12.81/hour.Hours: 8-16 hours/week, January – June 2020.Application Process:For consideration, please submit a cover letter, résumé, short writing sample, and completed Cranbrook Employee Application to: Cranbrook, Human Resources, P. O. Box 801, Bloomfield Hills, Michigan 48303-0801, or email humanresources@cranbrook.edu. Applications accepted until suitable candidate found.. Cranbrook is an equal opportunity employer and strives to provide a work environment that welcomes diversity.

Minnesota

to find more sites to job hunt at in MN check out [INALJ Minnesota home page](#):

Mississippi

to find more sites to job hunt at in MS check out [INALJ Mississippi home page](#):

Missouri

to find more sites to job hunt at in MO check out [INALJ Missouri home page](#):

Sponsored

[Instruction and Reference Librarian](#) / Missouri Southern State University (MSSU) / Joplin, MO / Apply by **3/2**

Montana

to find more sites to job hunt at in MT check out [INALJ Montana home page](#):

Nebraska

to find more sites to job hunt at in NE check out [INALJ Nebraska home page](#):

Nevada

to find more sites to job hunt at in NV check out [INALJ Nevada home page](#):

New Hampshire

to find more sites to job hunt at in NH check out [INALJ New Hampshire home page](#):

New Jersey

to find more sites to job hunt at in NJ check out [INALJ New Jersey home page](#):

New Mexico

to find more sites to job hunt at in NM check out [INALJ New Mexico home page](#):

New York (state)

to find more sites to job hunt at in NY check out [INALJ NY State home page](#):

Sponsored

[Head of User Services](#) / Vassar College Libraries / Poughkeepsie, NY

[Science Librarian](#) / Vassar College Libraries / Poughkeepsie, NY

[Digital Library Developer](#) / Vassar College Libraries / Poughkeepsie, NY

Other jobs

[Science Librarian](#) / Vassar College / Poughkeepsie, NY

[Part-Time Reference Librarian](#) / Mohawk Valley Community College / Utica, NY

[Assessment Librarian](#) / Stony Brook University / Stony Brook, NY / Apply by **2/21**

[Lead Librarian – Learning Commons](#) / Syracuse University / Syracuse, NY

[Library Media Specialist](#) / Warwick Valley Central School District / Warwick, NY / Apply by **3/2**

[Part-Time Librarian](#) / Locust Valley Library / Locust Valley, NY / Apply by **1/31**

[Part-Time Children's Librarian](#) / Bryant Library / Roslyn, NY / Apply by **2/3**

[Part-Time Adult Services Emerging Services Librarian](#) / Sayville Library / Sayville, NY / Apply by **1/28**

[Assistant Librarian](#) / Mount Saint Mary College / Newburgh, NY

[School Librarian](#) / Germantown Central School / Castleton, NY / Apply by **1/24**

[Head of Cataloging and Metadata Services](#) / Stony Brook University / Stony Brook, NY / Apply by **2/8**

[Library Director](#) / Vestal Public Library / Vestal, NY

Children's Services Librarian / The Nyack Library / Nyack, NY / Full-Time Position Available, Children's Services Librarian, The Nyack Library in Rockland County, NY seeks a highly capable, innovative and dynamic Children's Librarian for a full time position. This position is for a 35 hour work week, including Saturdays and evenings as required. The Nyack Library is located in the heart of beautiful downtown Nyack, about 30 minutes north of Manhattan within view of the Hudson River. Education and Experience: An MLIS degree from an accredited University, A NY State Public Librarian's Certificate, Experience working with children from birth to middle school, Experience with teens a plus, Knowledge of SirsiDynix Symphony/Workflows, Microsoft Office Suite and Canva a plus. Skills and Abilities: Provides direct assistance to patrons of all ages seeking information, guidance, and reader's advisory, Requires a good knowledge of children's literature, Requires an understanding of early literacy concepts, Must be able to create and execute engaging programs for children, Must possess excellent communication skills to successfully engage with children, teens and adults of various age levels and ethnicities, Enforces library rules and regulations to maintain a calm and pleasant room atmosphere, Performs additional duties as required, Reports directly to the Head of Youth Services. Salary: Vacation, holiday, medical, dental and NY State Retirement. Library staff are represented by the Nyack Library Staff Association, Starting salary of

\$46,865 annually, commensurate with experience. Please send application and resume to Anne Shaw at ashaw@nyacklibrary.org Position opened until filled.

[Head of Cataloging/Metadata](#) / Binghamton University / Binghamton, NY / Apply by **2/14**
[Senior Librarian \(Reference\)](#) / The New York State Education Department / Albany, NY / Apply by **1/30**
[E-Resources Assistant](#) / Cornell University / Ithaca, NY / Apply by **1/24**
[Southeast Asia Digital Librarian](#) / Cornell University / Ithaca, NY / Apply by **2/11**
[Part-Time Librarian Trainee](#) / Glen Cove Public Library / Glen Cove, NY / Apply by **2/14**
[Substitute Librarian I](#) / Baldwin Public Library / Baldwin, NY / Apply by **1/31**
[Library Media Specialist \(Two Positions\)](#) / Poughkeepsie City School District / Poughkeepsie, NY / Apply by **1/31**
[Library Media Specialist](#) / Hempstead School District / Hempstead, NY / Apply by **1/31**
[Library Media Specialist PK-12](#) / Germantown Central School District / Germantown, NY / Apply by **1/24**
[Public Engagement & Education Consultant](#) / Mohawk Valley Library System / Schenectady, NY / Apply by **2/21**

NYC

to find more sites to job hunt at in NYC check out [INALJ New York City home page](#):

Administrative Coordinator (Part-time)/ NBC News/Hours: 20 per week (hours somewhat flexible)
About Us NBCUniversal is one of the world's leading media and entertainment companies in the development, production, and marketing of entertainment, news, and information to a global audience. NBCUniversal owns and operates a valuable portfolio of news and entertainment television networks, a premier motion picture company, significant television production operations, a leading television stations group, and world-renowned theme parks. NBCUniversal's policy is to provide equal employment opportunities to all applicants and employees without regard to race, color, religion, creed, gender, gender identity or expression, age, national origin or ancestry, citizenship, disability, sexual orientation, marital status, pregnancy, veteran status, membership in the uniformed services, genetic information, or any other basis protected by applicable law. Responsibilities Role Summary: The Administrative Coordinator supports the NBC InfoCenter, a team providing research services to the NBC News Group division, including TODAY, Nightly News, Dateline, MSNBC, our digital properties, and the network news desk and bureaus.

Essential Responsibilities: Processing and shelving incoming materials (books, periodicals, and microfilm) and maintaining our online resource collection Handling vendor administration relating to subscriptions, invoice payment, setting up/cancelling user accounts, and requesting usage reports Coordinating logistics and scheduling of InfoCenter training Scanning newspaper/magazine headlines and articles for on-air use Updating and maintaining InfoCenter intranet research pages Other specialized projects as needed, including working with archived materials Qualifications/Requirements Required Qualifications: The ideal candidate will have strong written and communication skills. be extremely detail-oriented and well-organized. be a fast learner who is highly self-motivated. be able to work independently / be able to juggle a variety of tasks simultaneously and work under tight deadlines/have excellent computer skills and strong proficiency with Microsoft Word, Excel, and Outlook /Hold a 4-year college degree as well as experience in an office setting/ Current or recently graduated MLIS students a plus Applicants can contact allie.silberman@nbcuni.com with resumes

North Carolina

to find more sites to job hunt at in NC check out [INALJ North Carolina home page](#):

[User Experience \(UX\) Librarian](#) / University of North Carolina at Charlotte / Charlotte, NC
[Part-Time Library Technician](#) / Tyrrell County Public Library / Columbia, NC
[Systems and Data Services Librarian](#) / Davidson College / Davidson, NC
[Senior Library Assistant \(Business Services\)](#) / Durham County Library / Durham, NC
[Library Assistant](#) / Harnett County Library / Lillington, NC
[Youth Services Library Assistant I Part-time 50%](#) / Chatham County Library / Pittsboro, NC
[Business Analyst - Knowledge Management Expert](#) / GlobalLogic / Raleigh, NC
[Information Specialist](#) / Integrated Laboratory Systems, Inc / Research Triangle Park, NC
[Library Assistant II PRN](#) / Wake Forest Baptist Medical Center / Winston-Salem, NC
[Wilson Distinguished Professor, School of Library and Information Science](#) / University of North Carolina at Chapel Hill / Chapel Hill, NC
[Senior Library Assistant STEAM](#) / Durham County Libraries / Durham, NC / Apply by 1/28
[Assistant Director for Collections Strategies](#) / Davidson College / Davidson, NC
[Social Media & Digital Marketing Manager](#) / University of North Carolina at Chapel Hill / Chapel Hill, NC
[Digital Communications Coordinator](#) / Davidson College / Davidson, NC
[Youth Services Coordinator](#) / Lincoln County Public Library / Lincolnton, NC / Apply by 1/24
[Library Assistant II / Outreach Bookmobile](#) / May Memorial Library, Alamance County Public Libraries / Burlington, NC / Apply by 1/26
[Librarian II / Children's Services](#) / High Point Public Library / High Point, NC / Apply by 1/31

North Dakota

to find more sites to job hunt at in ND check out [INALJ North Dakota home page](#):

Ohio

to find more sites to job hunt at in OH check out [INALJ Ohio home page](#):

[State Librarian](#) / State Librarian of Ohio / Columbus, OH / Apply by 2/9

Oklahoma

to find more sites to job hunt at in OK check out [INALJ Oklahoma home page](#):

Oregon

to find more sites to job hunt at in OR check out [INALJ Oregon home page](#):

Pennsylvania

to find more sites to job hunt at in PA check out [INALJ Pennsylvania home page](#):

Sponsored

[Library Support Staff II: Bookmobile Operator—Full Time / The Montgomery County-Norristown Public Library / Norristown, PA area](#)

Other jobs

[Electronic Resources and Description Librarian](#) / Villanova University / Villanova, PA

[Head of Youth Services](#) / Easttown Library & Information Center / Berwyn, PA

[Library Director](#) / Ligonier Valley Library / Ligonier, PA

[Director of the Blough-Weis Library](#) / Susquehanna University / Selinsgrove, PA / Apply by **2/28**

[Assistant Director](#) / Radner Memorial Library / Wayne, PA / Apply by **3/15**

[University Library Systems Administrator](#) / Clarion University of Pennsylvania / Clarion, PA / Apply by **2/18**

[Bilingual Librarian 1](#) / City of Philadelphia / Philadelphia, PA / Apply by **1/26**

[Collections and Resource Management Librarian](#) / The University of Scranton / Scranton, PA / Apply by **3/16**

Puerto Rico

to find more sites to job hunt at in PR check out [INALJ Puerto Rico home page](#):

Rhode Island

to find more sites to job hunt at in RI check out [INALJ Rhode Island home page](#):

South Carolina

to find more sites to job hunt at in SC check out [INALJ South Carolina home page](#):

South Dakota

to find more sites to job hunt at in SD check out [INALJ South Dakota home page](#):

Tennessee

to find more sites to job hunt at in TN check out [INALJ Tennessee home page](#):

Texas

to find more sites to job hunt at in TX check out [INALJ Texas home page](#):

[Medical and Health Sciences Librarian](#) / University of Houston / Houston, TX

Utah

to find more sites to job hunt at in UT check out [INALJ Utah home page](#):

[Fife Folklore Archive Curator \(Assistant Librarian\)](#) / Utah State University / Logan, UT/ Review begins
2/15

Vermont

to find more sites to job hunt at in VT check out [INALJ Vermont home page](#):

[Collection Development Librarian](#)/Librarian Assistant or Associate Library Professor- The University of
Vermont /Burlington

Virginia

to find more sites to job hunt at in VA check out [INALJ Virginia home page](#):

[Library Director](#)/Blackwater Regional Library/Courtland, VA/ Apply by 3/15
[Research and Instructional Services Librarian](#) / Shenandoah University / Winchester, VA

Washington

to find more sites to job hunt at in WA check out [INALJ Washington home page](#):

[Digital Scholarship Librarian](#); WSU Libraries
[Teaching & Learning Faculty Librarian](#) / Western Washington University / Bellingham, WA / Apply by 1/31
[Library Director](#) / La Conner Regional Library / La Conner, WA / Apply by 1/31

West Virginia

to find more sites to job hunt at in WV check out [INALJ West Virginia home page](#):

Wisconsin

to find more sites to job hunt at in WI check out [INALJ Wisconsin home page](#):

Sponsored

[Public Services Coordinator](#) / MERIT, School of Education University of Wisconsin-Madison / Apply by **1/31**

Other jobs

[Director](#) / Everett Roehl Marshfield Public Library / Marshville, WI / Apply by **2/9**

Wyoming

to find more sites to job hunt at in WY check out [INALJ Wyoming home page](#):

[Library Executive Director](#) / Fremont County Library / Fremont County, WY
[Youth Services Manager](#) / Teton County Library / Jackson, WY / Apply by **2/7**

CANADA

(all dates in US format, Month/Day)

Alberta

to find more sites to job hunt at check out [INALJ Alberta home page](#):

British Columbia

to find more sites to job hunt at check out [INALJ British Columbia home page](#):

[Public Services Librarian](#) Surrey , BC

Manitoba

to find more sites to job hunt at check out [INALJ Manitoba home page](#):

New Brunswick

to find more sites to job hunt at check out [INALJ New Brunswick home page](#):

Newfoundland & Labrador

to find more sites to job hunt at check out [INALJ Newfoundland & Labrador home page](#):

Northwest Territories, Nunavut & Yukon

to find more sites to job hunt at check out [INALJ NWT, Nunavut & Yukon home page](#):

Nova Scotia & PEI

to find more sites to job hunt at check out [INALJ Nova Scotia & Prince Edward Island home page](#):

Ontario

to find more sites to job hunt at check out [INALJ Ontario home page](#):

[Head Librarian and CEO](#) / Northeastern Manitoulin and the Islands Public Library / Little Current, ON /
Apply by **1/24**

Quebec

to find more sites to job hunt at check out [INALJ Quebec home page](#):

Saskatchewan

to find more sites to job hunt at check out [INALJ Saskatchewan home page](#):

UK & Ireland

(all dates in US format, Month/Day)

Ireland

to find more sites to job hunt at check out [INALJ Ireland home page](#):

UK

to find more sites to job hunt at check out [INALJ UK home page](#):

[Greengross Family Young People's Programme Manager](#) / The British Museum/ London

International (other countries)

International (all dates in US format, Month/Day)

to find more sites to job hunt at check out [INALJ International home page](#):