

# 2017 INALJ Jobs

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[Sponsored jobs](#) \* [USA jobs](#) \* [Canada jobs](#) \* [International \(other\) jobs](#)

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## SPONSORED

[Library Director](#) / Sitka Public Library / Sitka, AK / Apply by **7/10**

[Librarian II](#) / City of Stockton, CA / Apply by **6/8 at 5:30pm**

[Executive Director, Association of Specialized and Cooperative Library Agencies \(ASCLA\) and Reference and User Services Association \(RUSA\)](#) / American Library Association/ Chicago, IL

[Branch Supervisor - Dunlap Branch](#) / Elkhart Public Library / Elkhart, IN / Apply by **6/19**

[Full-Time Library Assistant](#) / Ferguson Municipal Public Library/ Ferguson, MO

[Librarian/Technology Transfer Specialist](#) / Montana Department of Transportation / Helena, MT / Apply by **6/30**

[Director of Libraries](#) / City of Austin, TX / Apply by **6/23** / [for more information on how to apply](#)

## USA

### USA – Virtual Work

to find more sites to job hunt at in the virtual sphere check out INALJ Telemwork/Virtual home page: [http://inalj.com/?page\\_id=56476](http://inalj.com/?page_id=56476)

### Alabama

to find more sites to job hunt at in AL check out INALJ Alabama home page: [http://inalj.com/?page\\_id=56451](http://inalj.com/?page_id=56451)

[Records Management/Outreach Archivist](#) / Alabama Dept of Archives and History / Montgomery, AL / Apply by **6/30**

## Alaska

to find more sites to job hunt at in AK check out INALJ Alaska home page: [http://inalj.com/?page\\_id=56453](http://inalj.com/?page_id=56453)

Sponsored

[Library Director](#) / Sitka Public Library / Sitka, AK / Apply by **7/10**

Other jobs

[Virtual Services Librarian](#) / Anchorage, AK / Apply by **6/16** / [for more info click here](#)

## Arizona

to find more sites to job hunt at in AZ check out INALJ Arizona home page: [http://inalj.com/?page\\_id=56455](http://inalj.com/?page_id=56455)

## Arkansas

to find more sites to job hunt at in AR check out INALJ Arkansas home page: [http://inalj.com/?page\\_id=56457](http://inalj.com/?page_id=56457)

## California

to find more sites to job hunt at in CA check out INALJ California home page: [http://inalj.com/?page\\_id=104060](http://inalj.com/?page_id=104060)

Sponsored

[Librarian II](#) / City of Stockton, CA / Apply by **6/8 at 5:30pm**

Other jobs

[Law Archives Professor](#) / University of California, Irvine / Irvine, CA

[Law Librarian](#) / LAC Group / San Francisco, CA

[SOCIAL SCIENCE DATA MANAGEMENT ANALYST](#)- University of California, Davis - Davis, CA

[Digital Asset Manager](#)/ Perficient / Irvine, CA

[Film and Media Services Librarian](#) / University of California, Berkeley / Berkeley, CA / Apply by **8/31**

[Music Operations Content Curation Manager](#) / Apple / Santa Clara Valley, CA

## Colorado

to find more sites to job hunt at in CO check out INALJ Colorado home page: [http://inalj.com/?page\\_id=56461](http://inalj.com/?page_id=56461)

## Connecticut

to find more sites to job hunt at in CT check out INALJ Connecticut home page: [http://inalj.com/?page\\_id=56463](http://inalj.com/?page_id=56463)

Director of Advancement/ New Haven Free Public Library system/ CT / Apply by 6/15/ This position oversees the operations of the New Haven Free Public Library Foundation, the development and fund-raising arm of the New Haven Free Public Library system. Working in consultation with the Executive Director and Foundation Board of Directors, this position is responsible for setting and meeting fundraising targets, planning and executing development projects and campaigns, expanding giving capacity and building a culture of philanthropy within the library system. Work spans all functional areas of development and advancement: individual and institutional giving, grant writing, data management and analysis, event planning, donor relations, board development and marketing / communications. A successful candidate will have a broad range of experience with fundraising and nonprofit administration; analytic and creative thinking and communication skills; a track record of success; and a passion for supporting the important work of public libraries. Responsibilities include:

- Set fundraising strategy, annual calendar and budget, and develop an action plan to raise money in support of the New Haven Free Public Library's mission
- Manage the annual fundraising campaign: solicitation, donor recognition and acknowledgement, data maintenance and analysis, grant and proposal writing
- Plan one, annual large-scale special event and smaller gatherings, celebrations, workshops and discussions throughout the year
- Execute fundraising efforts for the Stetson Branch Library capital campaign: prepare solicitations and materials, assist co-chairs with planning and committee management, record and track giving, manage campaign events, website and social media
- Supervise all day-to-day Foundation operations with assistance from part-time bookkeeper and clerical staff
- Support the Board of Directors and prepare regular meetings
- Assist Executive Director and library staff with strategic priorities and projects

Qualifications

- BA (required), advanced degree or relevant certifications preferred
- Demonstrated effectiveness in working with a nonprofit board
- Demonstrated success in developing and delivering donor revenue goals and fundraising benchmarks in a cost-effective way
- Demonstrated excellence in organizational, managerial, and communication skills
- Knowledge of Donor Perfect (or similar fundraising database), Quickbooks, website management and social media platforms preferred

Terms of Work and Benefits This is a full-time salaried position (37.5 hours a week) open effective immediately. 12-month renewable contract. Competitive salary and generous paid time-off package. Medical benefits or insurance are the responsibility of the employee. Applications received by June 15, 2017 will receive priority review. Interested candidates should submit a cover letter, resume, and contact information for three references to Martha Brogan, Executive Director, NHFPL Foundation, 133 Elm Street, New Haven, CT 06510; [mbrogan@nhfpl.org](mailto:mbrogan@nhfpl.org) ; 203-946-8139

#### **DC (Washington, DC)**

to find more sites to job hunt at in DC check out INALJ DC home page: [http://inalj.com/?page\\_id=56468](http://inalj.com/?page_id=56468)

[Document Analyst](#) / LAC Federal/ Washington DC

[Student Trainee](#) (Management and Program Analyst)/ Government Accountability Office/ DC/ Apply by 6/12

#### **Delaware**

to find more sites to job hunt at in DE check out INALJ Delaware home page: [http://inalj.com/?page\\_id=56466](http://inalj.com/?page_id=56466)

#### **Florida**

to find more sites to job hunt at in FL check out INALJ Florida home page: [http://inalj.com/?page\\_id=76843](http://inalj.com/?page_id=76843)

[Access Services Specialist](#)/ Palm Beach Atlantic University/ West Palm Beach, FL

[Assistant Librarian- Part Time](#)/ Seminole County Government/ Oviedo, FL/ Apply by 6/8

[Business Intelligence \(Research\) Specialist](#)/ Holland & Knight/ Brandon, FL

[Electronic Resources Librarian](#)/ Florida State University/ Tallahassee, FL/ Apply by 7/14

[Knowledge Management Analyst](#) / MacAulay-Brown, Inc. / Shalimar FL

[Library Branch Manager](#)/ Freeport Library/ Freeport, FL/ Apply by 6/15

[Library Information Specialist](#)/ Escambia County, FL/ Apply by 6/13

[Library Specialist](#)/ Martin County Government/ Stuart, FL/ Apply by 6/7

[Library Technical Assistant I](#)/ Hardee Correctional Institution/ Bowling Green, FL/ Apply by 6/7

[Reference Librarian](#)/ Beacon College/ Leesburg, FL / Apply by 6/16

[Youth Services Librarian](#)/ Jefferson County R.J. Bailar Public Library/ Monticello, FL / Apply by 6/16

## Georgia

to find more sites to job hunt at in GA check out INALJ Georgia home page: [http://inalj.com/?page\\_id=56472](http://inalj.com/?page_id=56472)

## Hawaii

to find more sites to job hunt at in HI check out INALJ Hawaii home page: [http://inalj.com/?page\\_id=56474](http://inalj.com/?page_id=56474)

## Idaho

to find more sites to job hunt at in ID check out INALJ Idaho home page: [http://inalj.com/?page\\_id=56478](http://inalj.com/?page_id=56478)

## Illinois

to find more sites to job hunt at in IL check out INALJ Illinois home page: [http://inalj.com/?page\\_id=56480](http://inalj.com/?page_id=56480)

Sponsored

[Executive Director, Association of Specialized and Cooperative Library Agencies \(ASCLA\) and Reference and User Services Association \(RUSA\)](#)/ American Library Association/ Chicago, IL

Other jobs

[Overnight Archives Assistant](#) / LibGig / Chicago, IL

[Project Data Manager](#)- University of Illinois at Urbana-Champaign, College of Education, IECAM - Champaign, IL

[Senior IA/Taxonomist](#)- American Medical Association (AMA) - Chicago, IL

[Data Analyst I](#) - American Medical Association (AMA) - Chicago, IL

## Indiana

to find more sites to job hunt at in IN check out INALJ Indiana home page: [http://inalj.com/?page\\_id=56482](http://inalj.com/?page_id=56482)

Sponsored

[Branch Supervisor - Dunlap Branch](#) / Elkhart Public Library / Elkhart, IN / Apply by 6/19

**Iowa**

to find more sites to job hunt at in IA check out INALJ Iowa home page: [http://inalj.com/?page\\_id=56484](http://inalj.com/?page_id=56484)

**Kansas**

to find more sites to job hunt at in KS check out INALJ Kansas home page: [http://inalj.com/?page\\_id=56486](http://inalj.com/?page_id=56486)

[Digital Asset Manager](#) / Dole Inst. of Politics at University of Kansas / Lawrence, KS

**Kentucky**

to find more sites to job hunt at in KY check out INALJ Kentucky home page: [http://inalj.com/?page\\_id=56488](http://inalj.com/?page_id=56488)

[Research & Instruction Librarian/Assistant Professor](#) / Murray State University / Murray, KY

**Louisiana**

to find more sites to job hunt at in LA check out INALJ Louisiana home page: [http://inalj.com/?page\\_id=56490](http://inalj.com/?page_id=56490)

[Library Technician](#) / Tulane University / New Orleans, LA / Apply by 7/2

[Assistant Archivist](#) / Northwestern State University of Louisiana / Natchitoches, LA / Apply by 6/23

**Maine**

to find more sites to job hunt at in ME check out INALJ Maine home page: [http://inalj.com/?page\\_id=56493](http://inalj.com/?page_id=56493)

**Maryland**

to find more sites to job hunt at in MD check out INALJ Maryland home page: [http://inalj.com/?page\\_id=56495](http://inalj.com/?page_id=56495)

[Digital Projects Librarian](#) / Frostburg State University / Frostburg MD

[Knowledge Management Analyst](#) / SAIC / Fort Meade MD

**Massachusetts**

to find more sites to job hunt at in MA check out INALJ Massachusetts home page: [http://inalj.com/?page\\_id=56402](http://inalj.com/?page_id=56402)

[Library Assistant](#) / Town of Groton / Groton, MA

[Library & Archives Specialist](#) / Historic New England / Boston, MA / Apply by 6/16

**Michigan**

to find more sites to job hunt at in MI check out INALJ Michigan home page: [http://inalj.com/?page\\_id=56497](http://inalj.com/?page_id=56497)

[Library Assistant](#) / Cranbrook Schools / Bloomfield Hills MI

[Head of IT](#) / Salem-South Lyon District Library / South Lyon MI

**Minnesota**

to find more sites to job hunt at in MN check out INALJ Minnesota home page: [http://inalj.com/?page\\_id=56499](http://inalj.com/?page_id=56499)

**Mississippi**

to find more sites to job hunt at in MS check out INALJ Mississippi home page: [http://inalj.com/?page\\_id=56501](http://inalj.com/?page_id=56501)

[Library Director](#) / First Regional Library / Hernando, MS

[Executive Director MLC](#) / Mississippi Library Commission / Jackson, MS

**Missouri**

to find more sites to job hunt at in MO check out INALJ Missouri home page: [http://inalj.com/?page\\_id=56504](http://inalj.com/?page_id=56504) s

Sponsored

[Full-Time Library Assistant](#) / Ferguson Municipal Public Library/ Ferguson, MO

Other jobs

[Associate Archivist for Collection Management](#) / Jesuit Archives & Research Center / St. Louis, MO

**Montana**

to find more sites to job hunt at in MT check out INALJ Montana home page: [http://inalj.com/?page\\_id=56313](http://inalj.com/?page_id=56313)

Sponsored

[Librarian/Technology Transfer Specialist](#) / Montana Department of Transportation / Helena, MT / Apply by **6/30**

**Nebraska**

to find more sites to job hunt at in NE check out INALJ Nebraska home page: [http://inalj.com/?page\\_id=56320](http://inalj.com/?page_id=56320)

**Nevada**

to find more sites to job hunt at in NV check out INALJ Nevada home page: [http://inalj.com/?page\\_id=56326](http://inalj.com/?page_id=56326)

**New Hampshire**

to find more sites to job hunt at in NH check out INALJ New Hampshire home page: [http://inalj.com/?page\\_id=56333](http://inalj.com/?page_id=56333)

**New Jersey**

to find more sites to job hunt at in NJ check out INALJ New Jersey home page: [http://inalj.com/?page\\_id=56346](http://inalj.com/?page_id=56346)

[Manager, Information Management - Reference and Research Services](#) / Celgene / Summit, NJ

**New Mexico**

to find more sites to job hunt at in NM check out INALJ New Mexico home page: [http://inalj.com/?page\\_id=76814](http://inalj.com/?page_id=76814)

**New York (state)**

to find more sites to job hunt at in NY check out INALJ NY State home page: [http://inalj.com/?page\\_id=56407](http://inalj.com/?page_id=56407)

[Assistant Director](#) / Croton Free Library / Croton-on-Hudson, NY / Apply by **6/9**

[Librarian I](#) / Dobbs Ferry Public Library / Dobbs Ferry, NY

[Research and Instruction Librarian](#) / Berkeley College / White Plains, NY

[Library Director](#) / North County Library System / Watertown, NY / Apply by **6/30**

[Data Analyst II](#) - BlueCross BlueShield of WNY - Buffalo, NY

**NYC**

to find more sites to job hunt at in NYC check out INALJ New York City home page: [http://inalj.com/?page\\_id=56409](http://inalj.com/?page_id=56409)

[Archives and Records Management Consultant](#) / American Civil Liberties Union / New York, NY / Apply by 6/30  
[Senior Archivist](#) / Brooklyn Historical Society / New York, NY  
[Digital Coordinator](#)- The Experiment - New York, NY

#### **North Carolina**

to find more sites to job hunt at in NC check out INALJ North Carolina home page: [http://inalj.com/?page\\_id=56411](http://inalj.com/?page_id=56411)

[Digital Scholarship Specialist](#) / University of North Carolina - Chapel Hill / Chapel Hill, NC / Apply by 6/30  
[Project Archivist](#) / Davidson College / Davidson, NC / Apply by 6/19  
[Youth Services Librarian](#) / Chatham Community Library / Pittsboro, NC / Apply by 6/14  
[Library Branch Manager](#) / Marion Davis Memorial Library / Old Fort, NC / Apply by 6/14  
[Health Sciences Librarian](#) / UNC-Chapel Hill / Chapel Hill, NC / Apply by 6/22  
[Community Engagement and Health Literacy Librarian](#) / UNC-Chapel Hill / Chapel Hill, NC / Apply by 6/22  
[Digital Scholarship Specialist](#) / UNC-Chapel Hill / Chapel Hill, NC / Apply by 6/30  
[Librarian](#) / Williams Mullen Law Firm / Raleigh, NC  
[Library Technical/Public Services Specialist](#) / Roanoke-Chowan Community College  
[Media Coordinator](#) / Smith Elementary School / Burlington, NC  
[Media Coordinator](#) / Williford Elementary School / Rocky Mount, NC  
[Active Reading Training Coordinator \(Grant\)](#) / Charlotte Mecklenburg Library / Charlotte, NC / Apply by 6/11  
[Library Sales Consultant](#) / Cengage Learning / Charlotte, North Carolina

#### **North Dakota**

to find more sites to job hunt at in ND check out INALJ North Dakota home page: [http://inalj.com/?page\\_id=56413](http://inalj.com/?page_id=56413)

#### **Ohio**

to find more sites to job hunt at in OH check out INALJ Ohio home page: [http://inalj.com/?page\\_id=56415](http://inalj.com/?page_id=56415)

[Business Analyst](#) - Stratford Solutions Inc - Columbus, OH

#### **Oklahoma**

to find more sites to job hunt at in OK check out INALJ Oklahoma home page: [http://inalj.com/?page\\_id=56417](http://inalj.com/?page_id=56417)

#### **Oregon**

to find more sites to job hunt at in OR check out INALJ Oregon home page: [http://inalj.com/?page\\_id=56419](http://inalj.com/?page_id=56419)



**Pennsylvania**

to find more sites to job hunt at in PA check out INALJ Pennsylvania home page: [http://inalj.com/?page\\_id=56421](http://inalj.com/?page_id=56421)

[GIS ANALYST](#)- York County Planning Co, York County - York, PA  
[Competitive Intelligence Analyst](#) – Leidos/ King of Prussia PA

**Puerto Rico**

to find more sites to job hunt at in PR check out INALJ Puerto Rico home page: [http://inalj.com/?page\\_id=56423](http://inalj.com/?page_id=56423)

**Rhode Island**

to find more sites to job hunt at in RI check out INALJ Rhode Island home page: [http://inalj.com/?page\\_id=56426](http://inalj.com/?page_id=56426)

[Sr. Coordinator of Digital Assets](#) / Hasbro, Inc. / Pawtucket, RI

**South Carolina**

to find more sites to job hunt at in SC check out INALJ South Carolina home page: [http://inalj.com/?page\\_id=56428](http://inalj.com/?page_id=56428)

[Archivist III \(Conservation Archivist\)](#) / South Carolina Department of Archives and History / Columbia, SC  
[GIS Analyst](#) - University of South Carolina - Columbia, SC

**South Dakota**

to find more sites to job hunt at in SD check out INALJ South Dakota home page: [http://inalj.com/?page\\_id=56430](http://inalj.com/?page_id=56430)

**Tennessee**

to find more sites to job hunt at in TN check out INALJ Tennessee home page: [http://inalj.com/?page\\_id=56432](http://inalj.com/?page_id=56432)

**Texas**

to find more sites to job hunt at in TX check out INALJ Texas home page: [http://inalj.com/?page\\_id=56434](http://inalj.com/?page_id=56434)

Sponsored

[Director of Libraries](#) / City of Austin, TX / Apply by **6/23** / [for more information on how to apply](#)

## Other jobs

[Professional Librarian - Project Archivist](#) / University of Texas at Austin / Austin, TX

[Archivist](#) - Abilene Christian University 30 reviews - Abilene, TX

[Data Analyst](#) - National Neuromonitoring Services, LLC - San Antonio, TX

## Utah

to find more sites to job hunt at in UT check out INALJ Utah home page: [http://inalj.com/?page\\_id=56436](http://inalj.com/?page_id=56436)

[Youth and Spanish Services Library Assistant](#) / Park City Municipal Corporation / Park City, UT

[Assistant Librarian \(Electronic Resources Librarian and Cataloger\)](#) / Utah State University / Logan, UT

## Vermont

to find more sites to job hunt at in VT check out INALJ Vermont home page: [http://inalj.com/?page\\_id=56438](http://inalj.com/?page_id=56438)

[Records Analyst II](#) / Vermont State Archives and Records Administration / Middlesex, VT / Apply by 6/14

[Government Services Librarian](#) / Vermont Department of Libraries / Montpelier, VT / Apply by 6/22

## Virginia

to find more sites to job hunt at in VA check out INALJ Virginia home page: [http://inalj.com/?page\\_id=56440](http://inalj.com/?page_id=56440)

## Washington

to find more sites to job hunt at in WA check out INALJ Washington home page: [http://inalj.com/?page\\_id=56442](http://inalj.com/?page_id=56442)

[Supervisory Archivist](#) / Seattle Museum of Flight / Seattle, WA

## West Virginia

to find more sites to job hunt at in WV check out INALJ West Virginia home page: [http://inalj.com/?page\\_id=56444](http://inalj.com/?page_id=56444)

## Wisconsin

to find more sites to job hunt at in WI check out INALJ Wisconsin home page: [http://inalj.com/?page\\_id=56446](http://inalj.com/?page_id=56446)

**Wyoming**

to find more sites to job hunt at in WY check out INALJ Wyoming home page: [http://inalj.com/?page\\_id=56449](http://inalj.com/?page_id=56449)

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**CANADA****Alberta**

to find more sites to job hunt at check out INALJ Alberta home page: [http://inalj.com/?page\\_id=5931](http://inalj.com/?page_id=5931)

**British Columbia**

to find more sites to job hunt at check out INALJ British Columbia home page: [http://inalj.com/?page\\_id=5933](http://inalj.com/?page_id=5933)

**Manitoba**

to find more sites to job hunt at check out INALJ Manitoba home page: [http://inalj.com/?page\\_id=5934](http://inalj.com/?page_id=5934)

**New Brunswick**

to find more sites to job hunt at check out INALJ New Brunswick home page: [http://inalj.com/?page\\_id=5935](http://inalj.com/?page_id=5935)

**Newfoundland & Labrador**

to find more sites to job hunt at check out INALJ Newfoundland & Labrador home page: [http://inalj.com/?page\\_id=5939](http://inalj.com/?page_id=5939)

**Northwest Territories, Nunavut & Yukon**

to find more sites to job hunt at check out INALJ NWT, Nunavut & Yukon home page: [http://inalj.com/?page\\_id=102592](http://inalj.com/?page_id=102592)

**Nova Scotia & PEI**

to find more sites to job hunt at check out INALJ Nova Scotia & Prince Edward Island home page: [http://inalj.com/?page\\_id=5941](http://inalj.com/?page_id=5941)

**Ontario**

to find more sites to job hunt at check out INALJ Ontario home page: [http://inalj.com/?page\\_id=57040](http://inalj.com/?page_id=57040)

## **Quebec**

*to find more sites to job hunt at check out INALJ Quebec home page: [http://inalj.com/?page\\_id=5945](http://inalj.com/?page_id=5945)*

## **Saskatchewan**

*to find more sites to job hunt at check out INALJ Saskatchewan home page: [http://inalj.com/?page\\_id=5946](http://inalj.com/?page_id=5946)*

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## **UK & Ireland**

### **Ireland**

*to find more sites to job hunt at check out INALJ Ireland home page: [http://inalj.com/?page\\_id=7707](http://inalj.com/?page_id=7707)*

### **UK**

*to find more sites to job hunt at check out INALJ UK home page: [http://inalj.com/?page\\_id=77527](http://inalj.com/?page_id=77527)*

[Archivist](#) / Vintage Motorcycle Club / Staffordshire, UK / Apply by **June 30**

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## **International (other countries)**

### **International**

*to find more sites to job hunt at check out INALJ International home page: [http://inalj.com/?page\\_id=8008](http://inalj.com/?page_id=8008)*