

2017 INALJ Jobs

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USA – Virtual Work

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[Head, Talent Discovery & Competitive Intelligence](#) / Genentech / San Francisco, CA

[Assistant Director, Science & Engineering Branch Libraries](#) / Stanford Libraries, Stanford, CA

[Group Manager, Competitive Intelligence - Market Analysis and Strategy](#) / Genentech / San Francisco, CA

Colorado

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[Branch Program Liaison](#) / Douglas County Library / Parker, CO / Apply by 6/8

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[Associate University Librarian for Technical and Digital Services](#) / Wesleyan University / Middletown, CT

[Director of Competitive Intelligence](#) / Charter Communications / Stamford, CT

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[Library Technician](#) / LAC Federal / Washington, D.C.

Delaware

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Florida

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[Instruction Librarian](#) / Florida Institute of Technology / Melbourne, FL / Apply by 6/1

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[Scholarly Communications Librarian](#) / Kennesaw State University / Kennesaw, GA / Apply by 6/30

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Illinois

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Iowa

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Kansas

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[Library Director](#) / Library Systems & Services / Garden City, KS / Apply by 6/1

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[User Services & Instruction Librarian](#) / Transylvania University / Lexington, KY

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Maine

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[Research, Education, and Outreach Librarian/Liaison](#) / University of Maryland, School of Nursing / Baltimore, MD

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Other jobs

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[Knowledge Management Specialist Consultant/Expert](#) / Ciber / Dearborn, MI

[Youth Service Librarian](#) / Meijer Branch, Jackson District Library / Jackson, MI / Apply by 5/28

Part-Time Youth Services Librarian / Ferndale Area District Library / Ferndale, MI / Apply by 6/5 / Position Title: Youth Librarian, 20 hours/week, includes evenings and weekends, Department: Youth Services, Salary: \$16.52+, hourly, Benefits: Paid personal time off and holidays. The Ferndale Area District Library believes each employee makes a significant contribution that should not be limited by the assigned responsibilities. This position description is designed to outline primary duties, qualifications and job scope, but not limit the employee nor the library to just the work identified. It is our expectation that each employee will offer his or her services wherever and whenever necessary to ensure the success of the services we provide to library patrons. General Statement of Duties:

Under general supervision of the Head of Youth Services, assists in the planning and organizing of services to youth ages 0-18; contributes to collection development; helps to develop and implement youth programs; provides reference and reader's advisory service to youth and caregivers of all ages. The Youth Librarian will work with families and children from babies and toddlers through young adults. Job Responsibilities and Examples of Services Performed: 1. Understanding of professional library science knowledge, public reference service skills, and an understanding of public library operations. 2. Assists children and teen patrons in use of the library and its resources. 3. Ability to effectively use and teach current technology and information literacy to patrons of all ages. 4. Excellent Microsoft Office and other computer skills. 5. Selects materials for the collection that fit the community, and assists patrons in selecting appropriate materials. 6. Develops and conducts programs for older children and teens which encourage learning and exploration. 7. Creates a welcoming environment by providing the highest level of customer service to patrons of all ages. 8. Provides outreach and serves as library liaison to community agencies serving youth and their caregivers, including local schools and daycares. 9. Successfully represents the library with tact and courtesy, showing ability to think and act appropriately under pressure. 10. Cooperates as a team member with all Library staff in performing any professional or nonprofessional duty essential to the achievement of efficient library operations. Essential Knowledge, Skills, and Abilities: Knowledge of current trends in library service to patrons served by the department, Ability to work with young library patrons of varied backgrounds to maintain effective, interpersonal relationships; deal tactfully with the public; ability to speak and write effectively, Self-motivated and able to exercise initiative and independent judgment, Possess appropriate computer skills and have an awareness of the role of technology in the everyday lives of library patrons, Demonstrate skills necessary to analyze and interpret information, establish facts, draw valid conclusions, and develop and implement effective strategies. Education and Experience Requirements: Master's Degree in Library and Information Science from an ALA accredited institution, Some experience in a public library, or any equivalent combination of experience and/or training that provides the required knowledge, skills, and abilities. Preferred Experience and Qualifications: Experience working with teens in a library setting, To apply for this position, email resume and cover letter to: Ashley Lehman, Head of Youth Services, Ashley@ferndalepubliclibrary.org, Deadline: Monday, June 5, 2017, FLSA status: Non-exempt. [Youth Services Librarian](#) / Houghton Lake Public Library / Houghton Lake, MI

Part-time Technical Services Clerk / Northville District Library / Northville, MI / Apply by 5/30 / The Northville District Library is seeking an enthusiastic and hardworking individual for a part-time position to carry out a variety of clerical tasks in support of Library services. Position: Technical Services Clerk, Part-, 20 Hours per week, during business hours, Duties Include: Works with Library's automated catalog to link items to records in the shared library catalog. Requests cataloging from TLN bibliographic services for items not in shared catalog. Removes item records and prepares materials for withdrawal. Handles incoming boxes of orders. Performs other database maintenance duties. Reports to Head of Technical Services. Requirements: High school diploma required. Associates or Bachelor's Degree preferred. Strong communication and interpersonal skills, Ability to excel with detail-oriented work. Comfortable with learning new processes, Strong commitment to customer service, Ability to lift, push, and pull objects weighing up to 40 lbs. required. Ability to use MS Office preferred. Public library experience preferred. Salary Range: \$12.51 – 15.82/per hour, Paid time-off benefits include pro-rated vacation and sick leave, personal business days and holidays. This is a Union position. Deadline for application: Tues. May 30, 2017. Submit Application with Resume to: Carla Eggert, Administrative Assistant, Northville District Library, 212 West Cady Street, Northville, Michigan 48167-1560.

Minnesota

to find more sites to job hunt at in MN check out INALJ Minnesota home page: http://inalj.com/?page_id=56499

Mississippi

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Missouri

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[Sr. Manager Knowledge Management NetOps](#) / Spectrum / Town and County, MO

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Nebraska

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Nevada

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New Hampshire

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New Jersey

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[Knowledge Management Product Specialist](#) / Cenlar / Ewing, NJ

New Mexico

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New York (state)

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[Resource Sharing/Instruction Librarian](#) / Purchase College Library-SUNY / Purchase, NY / Apply by 6/30
[Manager, Music Library](#) / Stony Brook University / Stony Brook, NY

Youth Services Librarian / Onondaga Free Library / Syracuse, NY / Apply by 6/5 / Duties and Responsibilities: Selects materials for children's collection and assists in other materials selection. Maintains and promotes the children's collection. Creates and facilitates all exhibits, speakers, activities, programs for children and families including outreach programs in cooperation with schools and

other agencies. Plans with the director and assistant director the overall scope of library activities and services. Provides reference and material advisory services. Serves as liaison to and from other agencies and groups serving children and families. Communicates well with director, patrons, staff and volunteers, and keeps statistics and submits reports on children's services. Responsible for entire children's area including displays, equipment, furniture, materials and children's portion of the website. Attends staff meetings, library board meetings if requested, professional meetings, workshops, and community activities. Keeps abreast of library issues, policies, procedures and technology. Knowledge and proficiency with computer technology is required. Carries out general public service duties when necessary and performs other duties as assigned by the director. **Requirements:** Master's Degree in Library Science from an accredited institution. Possession of or eligibility for New York State Public Librarian's Certificate. One year of library experience in a youth services capacity preferred. Day, evening and weekend hours are required. Excellent people and customer service skills and ability to work independently and as part of a team. Experience with POLARIS circulation system beneficial. Full time position with benefits. Salary commensurate with experience. **Please email** cover letter, resume, and three professional references in PDF by June 5, 2017 to: Susan Morgan, Library Director, Onondaga Free Library, 4840 West Seneca Turnpike, Syracuse, NY 13215, smorgan@onlib.org

NYC

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[Research Librarian](#) / LibGig / New York, NY

North Carolina

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[Library Night Supervisor, Part-Time](#) / NC Wesleyan College / Rocky Mount, NC

[Embedded and Online Services Librarian](#) / NC Wesleyan College / Rocky Mount, NC

[Librarian III](#) / Lee County Library, Sanford NC

[Library Assistant II-West Asheville](#) / Buncombe County Government / Asheville, NC

[Library Senior Associate - Branch Manager](#) / Lincoln County Public Library / Denver, NC

[Library Division Manager/Collection Development & Technology Innovation](#) / Cumberland County Public Library / Fayetteville, NC

[Reference Librarian, Havelock-Craven County Public Library](#) / Craven County Community College / New Bern, NC

[University Library Technician](#) / University of North Carolina at Pembroke / Pembroke, NC

[Manager of Collections and Exhibits](#) / Cape Fear Museum of History and Science / Wilmington, NC

[Librarian \(PT Evening\)](#) / Lee Campus, Central Carolina Community College / Sanford, NC

North Dakota

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Ohio

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[Curriculum and Outreach Educator](#) / Bowling Green State University / Bowling Green, OH / Apply by 6/9

[Library Associate](#) / Bowling Green State University / Bowling Green, OH / Apply by 6/2

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Oregon

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Pennsylvania

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Puerto Rico

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Rhode Island

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[Librarian](#) / Pawtucket School Department / Pawtucket, RI

[Librarian \(Part-Time\)](#) / Pawtucket School Department / Pawtucket, RI

[Data Modeler](#) / DB Healthcare, Inc. / Providence, RI

South Carolina

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South Dakota

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Tennessee

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[Studio Librarian](#) / University of Tennessee / Chattanooga, TN / Apply by 6/16

Texas

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Sponsored

[Director of Libraries](#) / City of Austin, Texas / Apply by **6/23** / [for more information on how to apply](#)

Other jobs

[Research and Instruction Librarian](#) / Abilene Christian University / Abilene, TX

[Competitive Intelligence Analyst](#) / Whole Foods / Austin, TX

[Director of Library Development & Networking Division](#) / Texas State Library and Archives Commission / Austin, TX

[Librarian/Archivist](#) / Tarleton State University / Stephenville, TX

[Director of Libraries](#) / City of Austin Texas / Austin, TX / Apply by **6/23**

Utah

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Vermont

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Virginia

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[Knowledge Management – Mid](#) / NetCentrics / Arlington, VA

[Knowledge Management – Senior](#) / NetCentrics / Arlington, VA

Washington

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West Virginia

to find more sites to job hunt at in WV check out INALJ West Virginia home page: http://inalj.com/?page_id=56444

Library Director / Louis Bennett Public Library / Weston, WV / POSITION: Library Director for the Louis Bennett Public Library, Weston, West Virginia, JOB SUMMARY: Full time position to oversee the day-to-day operations of the public library. The director will be responsible for all library operations including the budget, technology services, purchasing books and library supplies. The director will be responsible for planning and running all library programs including a year round toddler story time and a summer reading program and an adult book club. The position requires strong financial and personnel management skills, as well as demonstrated success in strategic planning, grant writing, technology management, and community relations. The Louis Bennett Public Library is housed in the Bennett Mansion which was built in 1875. The director will work with the Library Board on future repairs and projects to preserve the building. The library serves Lewis County, WV with a population of 16,372. The library has an operating budget of \$186,000 and a staff of 4 part-time employees. Minimum qualifications include a Master's Degree from an American Library Association accredited school. Three years of professional library experience, with at least one year of administrative experience is preferred. The salary range is \$35,000 to \$36,000 which is negotiable, depending on qualifications, and the benefits package includes retirement and health care insurance. Please submit a cover letter, resume, and contact information for three references to lbpl148@yahoo.com or send to Louis Bennett Public Library, 148 Court Avenue, Weston, WV 26452 . The position start date is October 1, 2017. Review of applications will begin on May 1, 2017 and continue until the position is filled.

Library Director / Fayette County Public Library / Oak Hill, WV / Apply by 6/30 / Fayette County Public Library, Library Director, Job Information:* Location: Oak Hill, West Virginia, United States,* Posted: May 15, 2017* Position Title: Library Director* Library Name: Fayette County Public Library* Library Type: Public Library* Job Category: Administration/Management* Job Type: Full-Time* Salary: \$50,000-\$65,000 (Yearly Salary).Description: The Fayette County (WV) Public Library seeks its next Library Director to serve both the Library and the community as an engaged, active participant and contributor. The five-member appointed Board of Trustees and the staff (15FTE) are dedicated to providing high quality library service through programming and services to the 46,000+ community residents. The library has a \$700,000 annual operating budget, with an Administration building, six branch locations, and a bookmobile. The Library emphasizes preschool literacy, works closely with the Fayette County Board of Education to provide bookmobile services to the elementary schools in the county and hosts innovative programs including STEM, young adult programming, and a comprehensive local history collection. Fayette County voters have a long history of support and love for their Library culminating in successful levy elections for over 30 years. Key opportunities for the new Director include leading a new strategic planning process, innovating through digital technologies, enhancing staff development through coaching and mentoring, and developing new programs. Fayette County, located in south central West Virginia an hour east of the capitol city of Charleston, is home to the nationally recognized Summit Bechtel Family National Scout Reserve and many recreational and cultural amenities. Recreational amenities include both a national and state park, the New and Gauley Rivers with their world class whitewater rafting and kayaking, biking and hiking trails, and rock climbing. Equally enticing is Fayette County's low cost of living and affordable housing. For more information on Fayette County, visit <http://www.fayettecounty.com/>Responsibilities. The Director has overall responsibility for the planning, development, implementation and evaluation of all Library operations and works successfully with staff, Board, governmental officials and community stakeholders. Primary responsibilities include, but are not limited to, implementing Board policies and program decisions; developing the annual budgets tied to Library goals; implementing and evaluating the strategic plan; hiring, developing and retaining Library personnel; representing FCPL on the Mountain Library Network Executive Board and the West Virginia Digital Entertainment Library Initiative (WVDeli) Executive Board; developing and implementing long-range capital improvements plans; and advocating for the Library in the local, state and national community. Requirements: Qualifications. Minimum qualifications include a Master's in Library Science from an ALA-accredited program, and five (5) years professional library experience at a management level. Preferred qualifications include sound fiscal management skills; the ability to mentor and inspire a strong, creative staff; knowledge of best practices and trends in library technologies; and proven success in community engagement and partnership development. Prior Library Director experience reporting to a governing Board in a multi-branch environment is also desirable. Compensation. The position offers a hiring salary range of \$50,000-\$65,000 (dependent upon experience and qualifications) and an attractive benefits package. For further information, contact Judy Gunsaulis by email or phone (304-465-0121). Apply via email with a meaningful cover letter, your resume, and three professional references as Word or pdf attachments to fcpl_dir@mail.mln.lib.wv.us. This position closes June 30, 2017.

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Wyoming

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CANADA**Alberta**

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Newfoundland & Labrador

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Northwest Territories, Nunavut & Yukon

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Nova Scotia & PEI

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Ontario

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[Head, Reference Services](#) / National Gallery of Canada / Ottawa, Ontario, Canada / Apply by 5/28

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Saskatchewan

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UK & Ireland

Ireland

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UK

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International (other countries)

International

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[Policy and Research Officer](#) / IFLA HQ / The Hague, Netherlands / Apply by 6/25