

2017 INALJ Jobs

Naomi House

James Adams & Chloe McLaren, Content Managing Editors

Aisha Conner-Gaten, Content Editors- Submissions Formatter

4.26.2017

Issue 71.17

[Sponsored jobs](#) * [USA jobs](#) * [Canada jobs](#) * [International \(other\) jobs](#)

SPONSORED

[Branch Manager](#) / Gwinnett County Public Library / GA / Apply by **4/28**

[Branch Supervisor](#) / Elkhart Public Library / Elkhart, IN / Apply by **4/28**

[User Experience Designer](#) / New York University / New York, NY

[Digital Processing Archivist \(3 positions\)](#) / Centre Canadien d'Architecture - Canadian Centre for Architecture / Montréal, Québec / Apply by **May 7th**

USA

USA – Virtual Work

to find more sites to job hunt at in the virtual sphere check out INALJ Telework / Virtual home page: http://inalj.com/?page_id=56476

Alabama

to find more sites to job hunt at in AL check out INALJ Alabama home page: http://inalj.com/?page_id=56451

Alaska

to find more sites to job hunt at in AK check out INALJ Alaska home page: http://inalj.com/?page_id=56453

Arizona

to find more sites to job hunt at in AZ check out INALJ Arizona home page: http://inalj.com/?page_id=56455

[UX Designer](#) / RetailMeNot / Phoenix AZ

[Competitive Intelligence Analyst](#) / MacAfee/ Chandler AZ

[Reference Librarian](#) / Grand Canyon University, Inc./ Phoenix AZ

Arkansas

to find more sites to job hunt at in AR check out INALJ Arkansas home page: http://inalj.com/?page_id=56457

[Directory of Library Services](#) / Phillips Community College of the University of Arkansas / Helena-West Helena, AR

California

to find more sites to job hunt at in CA check out INALJ California home page: http://inalj.com/?page_id=104060

[Law Librarian](#) / LibGig / Orange County, CA

[Electronic Resources and Systems Librarian](#) / Golden Gate University / San Francisco, CA

[PCB Librarian](#) / Milestone Technologies Inc. / San Jose, CA

[Due Diligence & Contracts Analyst](#) / Qualcomm/ San Diego CA

Colorado

to find more sites to job hunt at in CO check out INALJ Colorado home page: http://inalj.com/?page_id=56461

[E-Resources & Serials Acquisitions Specialist](#) / University of Colorado Boulder / Boulder, CO / Apply by 5/9

[Director of Special Collections & Archives](#) / [Director of Special Collections & Archives](#) / University of Colorado Boulder / Boulder, CO /

Apply by 5/21

[Teacher Librarian Elementary](#) / Denver Public Schools

Connecticut

to find more sites to job hunt at in CT check out INALJ Connecticut home page: http://inalj.com/?page_id=56463

[Children's Services Librarian](#) / Simsbury Public Library / Simsbury, CT/ Apply by 5/7

[School Library Media Specialist, Elementary](#) / Darien Public Schools / Darien, CT

[Elementary Library Media Specialist](#) / Ridgefield Public Schools / Ridgefield, CT

[LIBRARIAN II](#) / NEW HAVEN FREE PUBLIC LIBRARY/ CT

[LIBRARIAN II](#) / Assignment in Young Minds & Family Learning/ NEW HAVEN FREE PUBLIC LIBRARY/ CT

[Long-Term Substitute Library/Media Specialist](#) / Wallingford Public Schools / Wallingford, CT

[Part-Time Clerk II](#) / Town of North Haven / North Haven, CT

[Director of the Andrew Mellon Library](#) / Choate Rosemary Hall / Wallingford, CT

Library Media Specialist / New Hartford Public Schools / New Hartford, CT / Apply by 5/1 / Library Media Specialist - The New Hartford Public Schools has the following teaching position available for the 2017-2018 school year: Library Media Specialist (1.0 FTE). Requirements: Connecticut certification as a library media specialist 062 or 048. Reports to: Principal/Director of Curriculum. Performance and Responsibilities: Plans and administers the school media program, working cooperatively with the principal, other media staff, and users, delegating duties and appropriate authority to member of the school media staff. Plans and implements library media policies. Assists with the selection of personnel for the school library media program. Encourages students and teachers to take full advantage of the library media center and its resources. Interprets the school library media program to students, faculty, administration, and community. Evaluates, selects, and requisitions new library media materials and equipment. Informs teachers, other staff members and students about library materials and assists in their appropriate selection. Maintains a comprehensive and efficient system for processing and cataloging all library media materials and equipment, and instructs teachers and students in the use of the system. Arranges for inter-library loan of materials for teachers and students. Promotes appropriate conduct of students using library media facilities. Helps students develop habits of independent reference work and skill in the use of reference materials in relations to assignments. Works cooperatively with teachers in presenting and discussing materials with class and studying a particular topic. Counsels with and gives reading guidance to students of all levels of ability and with special needs. Promotes acquisitions of and use of electronic information services. Prepares and administers the media center budget in consultation with media staff, teachers, and the principal. Supervises library media aides and volunteers in the performance of their duties. Carries out such other related tasks as the principal may from time to time assign. Salary Range: As Per the New Hartford Education Association Contract. Closing Date: May 1, 2017. Application Package Must Include: Letter of Interest, Resume, 3 Current Letters of Reference, Copy of CT Certification, Copy of Transcripts. Send Application Package to (DO NOT EMAIL): Brian P. Murphy, Superintendent of Schools, PO Box 315, New Hartford, CT 06057. New Hartford Public Schools is an AA/EEO employer.

Library Assistant / Gunn Memorial Library / Washington, CT / Library Assistant - Gunn Memorial Library, Washington. Front line person to work with teens and adults in a small, active public library. Applicant should be a tech-savvy, creative, and enthusiastic team player with a commitment to customer service. This position requires strong communication and organizational skills, along with the ability to multitask and manage changing priorities. Duties include technology support and troubleshooting; Updating website and social media; Reference and reader's advisory; helping to develop YA programming. Hours can be adapted to fit the right candidate, but some night and weekend work is required. Bachelor's degree required; library experience desired; WordPress experience preferable; MLS a plus. Resume and Letter of Interest to: Director, Gunn Memorial Library, PO Box 1273, Washington, CT 06793 or jchapin@biblio.org.

DC (Washington, DC)

to find more sites to job hunt at in DC check out INALJ DC home page: http://inalj.com/?page_id=56468

[Library Team Lead](#) / LAC Federal / Washington, D.C

[Administrative Librarian - Chief of Humanities and Social Sciences Division](#) / Library of Congress / Washington DC / Apply by 5/15

Delaware

to find more sites to job hunt at in DE check out INALJ Delaware home page: http://inalj.com/?page_id=56466

Florida

to find more sites to job hunt at in FL check out INALJ Florida home page: http://inalj.com/?page_id=76843

[Library Director](#) / Santa Fe College / Gainesville FL

[Knowledge Management Analyst](#) / Johnson & Johnson / Tampa FL

Georgia

to find more sites to job hunt at in GA check out INALJ Georgia home page: http://inalj.com/?page_id=56472

Sponsored

[Branch Manager](#) / Gwinnett County Public Library / GA / Apply by **4/28**

Other jobs

[Librarian I – Children](#) / Public Services, City of Augusta, GA / Augusta, GA / Apply by **5/4**

Hawaii

to find more sites to job hunt at in HI check out INALJ Hawaii home page: http://inalj.com/?page_id=56474

[Librarian II or Librarian III \(Instructional Design Librarian\)](#) / University of Hawaii at Manoa Library / Honolulu, HI

Idaho

to find more sites to job hunt at in ID check out INALJ Idaho home page: http://inalj.com/?page_id=56478

Illinois

to find more sites to job hunt at in IL check out INALJ Illinois home page: http://inalj.com/?page_id=56480

[Processing Archivist](#) / Henry Crown & Company / Chicago, IL

Indiana

to find more sites to job hunt at in IN check out INALJ Indiana home page: http://inalj.com/?page_id=56482

Sponsored

[Branch Supervisor](#) / Elkhart Public Library / Elkhart, IN / Apply by **4/28**

Iowa

to find more sites to job hunt at in IA check out INALJ Iowa home page: http://inalj.com/?page_id=56484

Kansas

to find more sites to job hunt at in KS check out INALJ Kansas home page: http://inalj.com/?page_id=56486

Kentucky

to find more sites to job hunt at in KY check out INALJ Kentucky home page: http://inalj.com/?page_id=56488

Louisiana

to find more sites to job hunt at in LA check out INALJ Louisiana home page: http://inalj.com/?page_id=56490

[Library Technician](#) / Tulane University / New Orleans, LA / Apply by 5/7

[PT Librarian Instructor](#) / Delgado Community College/ New Orleans, LA

Maine

to find more sites to job hunt at in ME check out INALJ Maine home page: http://inalj.com/?page_id=56493

Maryland

to find more sites to job hunt at in MD check out INALJ Maryland home page: http://inalj.com/?page_id=56495

[Visiting Teaching & Learning Librarian](#) / St. Mary's College / St. Mary's, MD

[Corporate & Family Archivist](#) / Stonehavens / Potomac, MD / Apply by 5/12

[Competitive Intelligence Analyst](#) – Leidos- Rockville MD

Massachusetts

to find more sites to job hunt at in MA check out INALJ Massachusetts home page: http://inalj.com/?page_id=56402

[Collection Development Analyst](#) / EBSCO Information Services / Ipswich, MA

[Project Coordinator](#)/The Berkman Klein Center for Internet & Society at Harvard University / Cambridge, MA

[UX Designer](#)/ Panera Bread Co/ Needham Heights, MA

[Research Data Management Librarian For The Sciences](#)/ Harvard University / Cambridge, MA

Michigan

to find more sites to job hunt at in MI check out INALJ Michigan home page: http://inalj.com/?page_id=56497

[Children Services Librarian](#) / Romeo District Library / Washington, MI

[Departmental Analyst](#) / Library of Michigan / Lansing, MI / Apply by 5/1

[Computer Systems Technician](#) / Ypsilanti District Library / Ypsilanti, MI / Apply by 5/10

[UX Designer](#)/ V2Soft Inc./ Bloomfield Hills MI

Minnesota

to find more sites to job hunt at in MN check out INALJ Minnesota home page: http://inalj.com/?page_id=56499

[Competitive Intelligence Analyst](#)/ MacAfee/ Minneapolis MN

Mississippi

to find more sites to job hunt at in MS check out INALJ Mississippi home page: http://inalj.com/?page_id=56501

Missouri

to find more sites to job hunt at in MO check out INALJ Missouri home page: http://inalj.com/?page_id=56504 s

[UX Designer](#) temp 6 months/ Iconma, L.L.C. / Chesterfield MO

Montana

to find more sites to job hunt at in MT check out INALJ Montana home page: http://inalj.com/?page_id=56313

Nebraska

to find more sites to job hunt at in NE check out INALJ Nebraska home page: http://inalj.com/?page_id=56320

[Coordinator for Library Technology Services & eResources Librarian Asst/Assoc Prof](#) / University of Nebraska Kearney / Kearney, NE / Apply by 5/9

Nevada

to find more sites to job hunt at in NV check out INALJ Nevada home page: http://inalj.com/?page_id=56326

New Hampshire

to find more sites to job hunt at in NH check out INALJ New Hampshire home page: http://inalj.com/?page_id=56333

New Jersey

to find more sites to job hunt at in NJ check out INALJ New Jersey home page: http://inalj.com/?page_id=56346

New Mexico

to find more sites to job hunt at in NM check out INALJ New Mexico home page: http://inalj.com/?page_id=76814

New York (state)

to find more sites to job hunt at in NY check out INALJ NY State home page: http://inalj.com/?page_id=56407

[Full-Time Adult Service Librarian](#) / Schuylerville Public Library / Schuylerville, NY / Apply by 5/19

[Part-time Overnight Supervisor](#) / Stony Brook University / Stony Brook, NY / Apply by 5/2

[Science Librarian](#) / Skidmore College / Saratoga Springs, NY

[Part-Time Hospital Circuit Librarian](#) / Western New York Library Resources Council Hospital Library Services Program / Buffalo, NY

[Full-Time Adult Services Librarian](#) / Schuylerville Public Library / Schuylerville, NY / Apply by 5/19

[UX Designer](#) / United States Tennis Association / White Plains NY

Digital Commons Summer Intern / Rockville Centre, NY/ Apply by 5/25 / Digital Commons Summer Intern/ Rockville Centre, NY/ 5/25, Job description: 2 days a week – starting mid/late June, Intern will work under the supervision of the Serials & Media librarian who is the Curator of the DigitalCommons@Molloy (www.digitalcommons.molloy.edu and LibGuide can be found at www.molloy.libguides.com/digitalcommons). The goal of this project is to digitize the historic nursing collection of a faculty member. The intern will work directly with rare items such as books, photographs, nursing tools, uniforms, and other ephemera. The project will be divided into 3 parts: photographing items or scanning photographs, assigning metadata & descriptions to the images, uploading images plus data to the digital commons. During the internship, similar Digital Commons projects may arise and there will be exposure to the various projects which occur during the summer in an academic library. This will include, but is not limited to, book deselection, serials & media management, mentored reference shifts (including chat), and technical services back office activities (ILL/Reserves). We're seeking candidates specializing or interested in archives, rare books, special collections, or academic libraries. To apply email Tabitha Ochtera at tochter@molloy.edu with a resume and short cover letter by May 25, 2017.

Part-time Librarian / Chappaqua Library / Chappaqua, NY / PART-TIME ADULT SERVICES LIBRARIAN, The Chappaqua Library seeks a part-time Adult Services Librarian to provide reference and technology support. Applicants must have a Master's Degree in Library Science. Hours include Wednesdays 1:00 – 8:00 pm and alternate Saturdays 9:00 am – 5:00 pm. The individual may work other hours as necessary, not to exceed 17 hours per week. Duties include: Provide reference and reader's advisory, Assist patrons with technology questions and training, Hourly rate \$23, Prior to hiring, applicant will be required to submit to a background check., Send resume and references to: Pamela Thornton, Director, thornton@wlsmail.org

Library Media Specialist (.5 FTE) / Elmwood Village Charter School / Buffalo, NY / The Elmwood Village Charter School in Buffalo, NY is opening a new replication school and is recruiting a part time (.5 FTE) Library Media Specialist for the fall of 2017. EVCS Hertel will be located at 665 Hertel Ave. between Elmwood and Military. It will be opening with students in grades K-2 and expanding to K-8. The position will eventually increase to full time. EVCS Days Park is a diverse, high-performing K-8 charter school in Buffalo NY. Job Description: Candidate will be responsible for the planning, development and administration of the library media program to accomplish the goals and objectives of the Elmwood Village Charter School Hertel. The candidate will provide instruction and professional library assistance to students in alignment with NYS learning standards. Minimum qualifications: Master's degree from an accredited college or university NYS certification as a school library/media specialist The candidate should have a commitment to working in an urban school setting. If interested, please email cover letter and resume to Liz Evans at levans@elmwoodvillageschool.org EVCS is an equal opportunity employer.

NYC

to find more sites to job hunt at in NYC check out INALJ New York City home page: http://inalj.com/?page_id=56409

Sponsored

[User Experience Designer](#) / New York University / New York, NY

Other jobs

[Journalism and Government Information Librarian](#) / Columbia University / New York, NY / Apply by 5/5

[Senior Manager of Individual Giving](#) / Queens Library / Jamaica, NY

[Senior Manager of Special Events](#) / Queens Library / Jamaica, NY

[Data Librarian](#) /BlackRock, Inc. / NYC

North Carolina

to find more sites to job hunt at in NC check out INALJ North Carolina home page: http://inalj.com/?page_id=56411

[Health Sciences Research Librarian](#) / East Carolina University / Greenville, NC

North Dakota

to find more sites to job hunt at in ND check out INALJ North Dakota home page: http://inalj.com/?page_id=56413

Ohio

to find more sites to job hunt at in OH check out INALJ Ohio home page: http://inalj.com/?page_id=56415

[Substitute Library Staff](#) / JR Clarke Public Library / Covington, OH / Apply by 5/8

Oklahoma

to find more sites to job hunt at in OK check out INALJ Oklahoma home page: http://inalj.com/?page_id=56417

[Library Asst.](#)/Phillips 66/ Bartlesville, OK/ Apply by 5/8

Oregon

to find more sites to job hunt at in OR check out INALJ Oregon home page: http://inalj.com/?page_id=56419

[Digital Assets Manager](#) / Portland Art Museum / Portland OR

Pennsylvania

to find more sites to job hunt at in PA check out INALJ Pennsylvania home page: http://inalj.com/?page_id=56421

[Librarian](#) / Paxon Hollow Middle School / Newton Square, PA

[Due Diligence Specialist I](#) / Fulton Financial Corporation Lancaster PA

[UX Designer](#) / Penske/ Reading, PA

Puerto Rico

to find more sites to job hunt at in PR check out INALJ Puerto Rico home page: http://inalj.com/?page_id=56423

Rhode Island

to find more sites to job hunt at in RI check out INALJ Rhode Island home page: http://inalj.com/?page_id=56426

South Carolina

to find more sites to job hunt at in SC check out INALJ South Carolina home page: http://inalj.com/?page_id=56428

[Head of Content Services/Library Development](#) / Ida Dacus Library / Rock Hill, SC / Apply by 6/1

South Dakota

to find more sites to job hunt at in SD check out INALJ South Dakota home page: http://inalj.com/?page_id=56430

Tennessee

to find more sites to job hunt at in TN check out INALJ Tennessee home page: http://inalj.com/?page_id=56432

Texas

to find more sites to job hunt at in TX check out INALJ Texas home page: http://inalj.com/?page_id=56434

[Library/Media Specialist](#) / Strake Jesuit / Houston, TX

[Elementary Librarian](#) / Lockhart ISD / Lockhart, TX

[Librarian/Media Specialist](#) / Blair, W.A. Elementary School, Dallas Independent School District / Dallas, TX

[Librarian](#) / City of Dallas, TX

Utah

to find more sites to job hunt at in UT check out INALJ Utah home page: http://inalj.com/?page_id=56436

Vermont

to find more sites to job hunt at in VT check out INALJ Vermont home page: http://inalj.com/?page_id=56438

Virginia

to find more sites to job hunt at in VA check out INALJ Virginia home page: http://inalj.com/?page_id=56440

[Knowledge Management Specialist](#)/ Booz Allen Hamilton Inc./ Norfolk VA

[Librarian Substitute](#)/ Chesterfield County, VA

[Librarian Assistant](#) / State of Virginia/ Nottoway VA

Washington

to find more sites to job hunt at in WA check out INALJ Washington home page: http://inalj.com/?page_id=56442

[UX Designer](#)/ Socedo/ Seattle WA

[Paid Internship](#), The Gates Archive/ Kirkland, WA

West Virginia

to find more sites to job hunt at in WV check out INALJ West Virginia home page: http://inalj.com/?page_id=56444

Wisconsin

to find more sites to job hunt at in WI check out INALJ Wisconsin home page: http://inalj.com/?page_id=56446

Wyoming

to find more sites to job hunt at in WY check out INALJ Wyoming home page: http://inalj.com/?page_id=56449

CANADA**Alberta**

to find more sites to job hunt at check out INALJ Alberta home page: http://inalj.com/?page_id=5931

British Columbia

to find more sites to job hunt at check out INALJ British Columbia home page: http://inalj.com/?page_id=5933

Manitoba

to find more sites to job hunt at check out INALJ Manitoba home page: http://inalj.com/?page_id=5934

New Brunswick

to find more sites to job hunt at check out INALJ New Brunswick home page: http://inalj.com/?page_id=5935

Newfoundland & Labrador

to find more sites to job hunt at check out INALJ Newfoundland & Labrador home page: http://inalj.com/?page_id=5939

Northwest Territories, Nunavut & Yukon

to find more sites to job hunt at check out INALJ NWT, Nunavut & Yukon home page: http://inalj.com/?page_id=102592

Nova Scotia & PEI

to find more sites to job hunt at check out INALJ Nova Scotia & Prince Edward Island home page: http://inalj.com/?page_id=5941

[Lecturer or Assistant Professor of Information Management](#) / School of Information Management / Dalhousie University / Halifax, Nova Scotia

Ontario

to find more sites to job hunt at check out INALJ Ontario home page: http://inalj.com/?page_id=57040

[Engineering Librarian Position](#) / University of Toronto / Toronto, Canada / Apply by **May 21st**
[Head of science library / physical sciences librarian](#) / York University / Toronto / Apply by **June 2nd**

Quebec

to find more sites to job hunt at check out INALJ Quebec home page: http://inalj.com/?page_id=5945

Sponsored

[Digital Processing Archivist \(3 positions\)](#) / Centre Canadien d'Architecture - Canadian Centre for Architecture / Montréal, Québec / Apply by **May 7th**

Saskatchewan

to find more sites to job hunt at check out INALJ Saskatchewan home page: http://inalj.com/?page_id=5946

UK & Ireland

Ireland

to find more sites to job hunt at check out INALJ Ireland home page: http://inalj.com/?page_id=7707

UK

to find more sites to job hunt at check out INALJ UK home page: http://inalj.com/?page_id=77527

International (other countries)

International

to find more sites to job hunt at check out INALJ International home page: http://inalj.com/?page_id=8008