

2016 INALJ Jobs

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11.30.2016

Issue 192.16

Sponsored jobs

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SPONSORED

[Senior Librarian – Digital Services](#) / Library / Santa Barbara, CA / Apply by **12/21** or until filled

[Children’s Librarian](#) / Banning Library District / Banning, CA

[Manager - Reference and Readers Advisory](#) / Pueblo City-County Library District (PCCLD) / Pueblo, CO / Apply by **12/16**

[Archive & Exhibits Coordinator](#) / Grundy Library / Bristol, PA / Apply by **12/19**

[Library Director](#) / City of Fort Worth / Fort Worth, TX / Apply by **12/2**

[Library Regional Manager](#) / Regional Libraries, south-central region of King County libraries / Multiple locations include Des Moines, Kent and Woodmont , WA / Apply by **12/20** / [for more information click here](#)

USA

USA – Virtual Work

to find more sites to job hunt at in the virtual sphere check out INALJ Telework – Virtual home page:
http://inalj.com/?page_id=56476

Alabama

to find more sites to job hunt at in AL check out INALJ Alabama home page: http://inalj.com/?page_id=56451

Alaska

to find more sites to job hunt at in AK check out INALJ Alaska home page: http://inalj.com/?page_id=56453

Arizona

to find more sites to job hunt at in AZ check out INALJ Arizona home page: http://inalj.com/?page_id=56455

Arkansas

to find more sites to job hunt at in AR check out INALJ Arkansas home page: http://inalj.com/?page_id=56457

California

to find more sites to job hunt at in CA check out INALJ California home page: http://inalj.com/?page_id=75425

Sponsored

[Senior Librarian – Digital Services](#) / Library / Santa Barbara, CA / Apply by **12/21** or until filled

[Children’s Librarian](#) / Banning Library District / Banning, CA

Other jobs

[Assistant Medical Librarian](#) / Kaiser Permanente / Los Angeles, CA

[Audio/Visual Archives Assistant](#) / PETA / Los Angeles, CA

[UX Intern](#) / Splunk / San Francisco, CA

[Homework Center Assistant](#) / Cesar Chavez Library / Salinas, CA

[Library Assistant IV, Interlibrary Loan](#) / University Libraries, University of California, Santa Cruz / Santa Cruz, CA / Apply by **12/13**

[Education Librarian](#) / University of California, San Francisco / San Francisco, CA / Apply by **12/8**

[Research & Instruction Librarian, Sciences](#) / California State University, Monterey Bay / Seaside, CA / Apply by **1/5**

Colorado

to find more sites to job hunt at in CO check out INALJ Colorado home page: http://inalj.com/?page_id=56461

Sponsored

[Manager - Reference and Readers Advisory](#) / Pueblo City-County Library District (PCCLD) / Pueblo, CO / Apply by **12/16**

Connecticut

to find more sites to job hunt at in CT check out INALJ Connecticut home page: http://inalj.com/?page_id=56463

Hebrew and/or Yiddish Cataloger / Donohue Group, Inc. / Windsor, CT / Hebrew and/or Yiddish Cataloger - The Donohue Group, Inc. (DGI) has an immediate opening for an experienced Hebrew and/or Yiddish cataloger to work on an on-call basis in our Windsor, CT office or remotely. Duties: Perform original and/or copy cataloging on a variety of materials. Required qualifications: MLS (ALA accredited) or equivalent combination of education and relevant work experience; fluency in English, Hebrew and/or Yiddish; recent experience in the following areas: original and copy cataloging of Hebrew and/or Yiddish language materials, RDA, AACR2, LC classification, LCSH, OCLC and MARC editing. Successful applicant must adhere to varying project deadlines and maintain effective communication with DGI project manager(s) as needed. For remote work, must have computer with newer operating system and reliable high-speed Internet connection, and be experienced with working in a Windows environment. Compensation: Will vary, depending on client project criteria. No benefits. Email cover letter and resume to Ms. Colleen Collins, Assistant Project Manager, The Donohue Group, Inc. at dgijobs@dgiinc.com.

[Librarian for Political Science, Global Affairs & Government Information](#) / Yale University Center for Science & Social Science Information / New Haven, CT

[Library Director](#) / Cyrenius H. Booth Library / Newton, CT

[Temporary Library Aide II – Reference](#) / Canton Public Library / Canton, CT / Apply by 12/6

[Library Director](#) / Brookfield Library / Brookfield, CT

[Children's Librarian](#) / Ridgefield Library / Ridgefield, CT / Apply by 12/15

[Director of Marketing & Communication](#) / Hartford Public Library / Hartford, CT

DC (Washington, DC)

to find more sites to job hunt at in DC check out INALJ DC home page: http://inalj.com/?page_id=56468

[Librarian \(Assistant Curator\)](#) / Prints and Photographs Division, Library of Congress / Washington, D.C. / Apply by 12/2

[Acquisitions Coordinator](#) / Folger Shakespeare Library / Washington, D.C. / Apply by 12/31

Delaware

to find more sites to job hunt at in DE check out INALJ Delaware home page: http://inalj.com/?page_id=56466

Florida

to find more sites to job hunt at in FL check out INALJ Florida home page: http://inalj.com/?page_id=76843

[CBA Technical Librarian](#) / L-3 Vertex / Milton, FL

[Assistant Dean for Research and Collections](#) / Florida Atlantic University/ Boca Raton, FL

[Assistant Division Director- Library](#) / Collier County Government/ Naples, FL /Apply by 12/8

[Instructional Designer](#) / University of Miami/ Coral Gables, FL

[Law/Corporate Librarian](#) / South Florida Staffing, Inc. / Miami, FL

[Librarian](#) / Southern Technical College/ Port Charlotte, FL

[Librarian I](#) / Manatee County Government/ Bradenton, FL/ Apply by 12/7

[Librarian IV \(3 positions\)](#) / City of Volusia/ Daytona Beach, FL

[Library Assistant](#) / University of South Florida/ Tampa, FL/Apply by 12/5

[Library Assistant II \(Part Time, Temporary\)](#) / City of St. Petersburg/ St. Petersburg, FL/ Apply by 12/5

[Library Assistant, Temporary](#) / Collier County Government/ Naples, FL/ Apply by 12/1

[Medical Library Services Associate](#) / Lee Health/ Fort Myers, FL

Georgia

to find more sites to job hunt at in GA check out INALJ Georgia home page: http://inalj.com/?page_id=56472

[Exhibits Specialist](#) / Jimmy Carter Presidential Library & Museum / Atlanta, GA / Apply by 12/2

[Part-time Teen/Audiovisual Department Assistant](#) / Athens-Clarke County Library / Athens, GA

[Technical Services Librarian](#) / Thomas University / Thomasville, GA / Apply by 12/5

[Technical Services Librarian](#) / Thomas University Library / Thomasville, GA

[Senior Librarian](#) / Atlanta- Fulton Public Library System / Atlanta, GA / Apply by 12/1

[Adult Services Coordinator](#) / R.T. Jones Memorial Library / Canton, GA / Apply by 11/30

[Outreach Librarian](#) / University System of Georgia / Atlanta, GA

[Access Services Librarian](#) / Savannah College of Art and Design / Savannah, GA

Hawaii

to find more sites to job hunt at in HI check out INALJ Hawaii home page: http://inalj.com/?page_id=56474

Idaho

to find more sites to job hunt at in ID check out INALJ Idaho home page: http://inalj.com/?page_id=56478

Bells for Books Coordinator / Garden City Library / Garden City, ID / Apply by 12/5 / POSITION OPENING: GARDEN CITY LIBRARY – BELLS FOR BOOKS COORDINATOR, The Garden City Public Library has an opening for Bells for Books Coordinator. The primary function of this position is to run the Bells for Books program. Bells for Books is a mobile literacy program charged with ensuring all kids in Garden City have access to library books. In the winter the Bus visits area daycares in the afternoon and residential areas from 4-6pm. Winter hours amount to 17 hours a week. In the summer the Bus visits daycares, parks, and residential areas. Summer hours amount to 10 weeks at 32 hours a week. Pay starts at \$13.20/hr. Duties include driving the bus, scheduling maintenance services, purchasing books, scheduling routes, supervising the Bell's Assistant, and encouraging kids to get excited about reading. Hours: 17hrs/wk, Wage: Grade 4: Starts at \$13.20/hr, Position Closes: December 5, 2016 at noon. Class Summary/Primary Function: The principal function of an employee in this class is to perform professional and supervisory duties in one or more of the specialized fields of librarianship as pertaining to the Bookmobile and to coordinate the Bells for Books program, including direct supervision of personnel and volunteers in that area. Duties include: working with agencies, designing routes, soliciting support for the program, providing technical support for iPADS and laptops, Driving the Bookmobile to scheduled locations as necessary; Helping to provide patron services such as reading stories, distributing snacks, hats, blankets, and mittens; Stocking and maintaining the program bookmobile; Performing a wide variety of technical services work related to such activities as cataloging, processing, and mending of all Bells for Books library materials. As a Division Manager, the Coordinator has significant input into hiring staff within the division and utilizes the materials, staff, and resources available at the Garden City Library. The Bells for Books Coordinator reports to the Library Director, but independent judgment and initiative are essential to the effective performance of this position. The principal duties of the position are performed in a general office and library environment, as they apply to a bookmobile. Essential Duties and Responsibilities (Illustrative only): Provides direct supervision to the Bells for Books staff and volunteers; Organizes and operates the Bells for Books program; Maintains and reports Bells for Books statistics to Director of Library and others as directed; Trains, coordinates and conducts background checks for Bells for Books staff; Interviews, trains, supervises and schedules program volunteers; Supervises processing of program materials; Responsible for maintenance of program vehicle; Raises additional revenue for the program as requested by the Library Director; Attends meetings and reports information to Library Director as requested; Solicits donations of goods, services and finances for the program through private, corporate, charitable organizations or grants; Generates, promotes, and markets public awareness of the Bells for Books program in the form of public speaking engagements, creating promotional documents, press releases, and interaction with current media contacts; Oversees program budget; Coordinates and plans special events, projects and prizes; Provides Library Director with calendar; Attends bi-monthly meetings with Library Director; Drives Bells for Books Bookmobile; Recommends schedule and routes for Bookmobile; Keeps appropriate records of registrations, circulation, volunteers and other operations relative to the Bells for Books program; Checks materials in and out to patrons at designated locations on route; Coordinates activities on bookmobile; Stocks the bookmobile with books, supplies and other materials; Fuels and keeps records of maintenance on bookmobile; Posts Bells for Books information at designated locations; Provides working supervision of volunteers; Determines collection development; Sorts incoming

library materials;Mends and cleans books, periodicals, and other media;Withdraws items beyond repair;Performs all work duties and activities in accordance with City policies, procedures, and safety practices. Other Duties and Responsibilities:Performs other related duties as required. Knowledge, Skills and Abilities:Knowledge of:Basic principles, objectives, methods, materials, and practices of library science as applied to a bookmobile;English grammar, spelling, and punctuation;Operation of standard office equipment, a personal computer, and job-related software;Operation of specialized library computer and data processing systems;Current office practices and procedures;Public relations, education, and presentation techniques and objectives;Methods and objectives of grant writing and administration;Public relations and interpersonal communication methods, techniques, and objectives;Supervisory, employee evaluation, and training techniques;Book and library material repair methods and techniques;Principles of child/human development; Children's literature and materials; Library cataloging operations;Principles, practices and objectives of the Dewey Decimal System. Ability to:Follow written and oral instructions;Provide customer service to patrons, adults and children;Handle conflict resolution;Establish and maintain effective communication and working relationships with co-workers, peers, community organizations and groups, other City employees, and the general public;Perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time-sensitive deadlines;Work independently and as a team member;Perform multiple tasks simultaneously, including handling interruptions, returning to tasks after interruptions, and completing tasks in a timely manner;Demonstrate integrity, ingenuity, and inventiveness in the performance of assigned tasks;Operate standard office equipment, including a personal computer and job-related applications;Operate specialized library computer equipment and programs;Communicate effectively both orally and in writing; Learn and apply City Library policies and procedures.Acceptable Experience and Training:Bachelor's degree in library media or a related field, supplemented with library science course work is required; and Completed or near-completion of Masters degree in Library Science or related field is preferred; and At least three (3) years of library or non-profit organization experience, including supervisory experience, is required; and At least three (1) years experience driving a bus or truck of equivalent size preferred; and Valid Idaho Driver's License, CDL Recommended; or Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the work.Essential Physical Abilities:Sufficient clarity of speech and hearing, with or without reasonable accommodation, which permits the employee to discern verbal instructions, communicate effectively on the telephone and in person, and to hear sounds within the normal range of conversation;Sufficient visual acuity, with or without reasonable accommodation, which permits the employee to comprehend written work instructions and sort and catalog a variety of books, written documents, and materials; Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to operate computer equipment and other specialized library equipment, including driving the Bells for Books Bookmobile;Sufficient personal mobility, flexibility, stamina, and agility, with or without reasonable accommodation, which permits the employee to lift and move up to 20 pounds, maneuver book carts, and to work in a library environment.Jobs in this class require performing repetitive hand movement in gripping, fingering, and hand/wrist/arm movements. Related job tasks may require walking, standing, sitting, lifting, stooping, squatting, kneeling, bending, crouching, pushing, grasping, and reaching. Please submit a letter of interest and a Garden City Employment Application to:Lisa Leiby,HR Coordinator,City of Garden City,6015 Glenwood Street,Garden City ID 83714 or email to:lleiby@gardencityidaho.org.

Adult Services Assistant II / Garden City Library / Garden City, ID / Apply by **12/5** / POSITION OPENING: GARDEN CITY LIBRARY – ADULT SERVICES ASSISTANT II,The Garden City Public Library has an opening for an Adult Services Assistant II. The primary function of this position is to provide customer service at the Reference desk Tuesday-Thursday from 3:00pm to 8:00pm and Saturdays from 9:45am-4:15pm. Additional duties include processing interlibrary loans and marketing programs by creating posters in Adobe Photoshop and submitting events to local calendars. Pay starts at \$12.24/hr.Hours: 19hrs/wk,Wage: Grade 4: Starts at \$12.24/hr,Position Closes: December 5, 2016 at noon.Please submit a letter of interest and a Garden City Employment Application to:Lisa Leiby,HR Coordinator,City of Garden City,6015 Glenwood Street,Garden City ID 83714 or email to:lleiby@gardencityidaho.org

Illinois

to find more sites to job hunt at in IL check out INALJ Illinois home page: http://inalj.com/?page_id=56480

[Organizational Development Specialist](#) / The Association of College and Research Libraries / Chicago, IL
[Hunter Cataloging Internship](#) / Pritzker Military Museum & Library / Chicago, IL
[Library Page](#) / Rock Island Public Library / Rock Island, IL

Indiana

to find more sites to job hunt at in IN check out INALJ Indiana home page: http://inalj.com/?page_id=56482

[Circulation Manager](#) / Allen County Public Library / Fort Wayne, IN / Apply by 12/16

Iowa

to find more sites to job hunt at in IA check out INALJ Iowa home page: http://inalj.com/?page_id=56484

Kansas

to find more sites to job hunt at in KS check out INALJ Kansas home page: http://inalj.com/?page_id=56486

Kentucky

to find more sites to job hunt at in KY check out INALJ Kentucky home page: http://inalj.com/?page_id=56488

Louisiana

to find more sites to job hunt at in LA check out INALJ Louisiana home page: http://inalj.com/?page_id=56490

Maine

to find more sites to job hunt at in ME check out INALJ Maine home page: http://inalj.com/?page_id=56493

Maryland

to find more sites to job hunt at in MD check out INALJ Maryland home page: http://inalj.com/?page_id=56495

[Reference and Circulation Librarian \(Manager\)](#) / Maryland University of Integrative Health / Laurel, MD
[Digital Services Librarian III / Digital Services Specialist](#) / Prince George's County Memorial Library System (PGCMLS) / Largo, MD

Massachusetts

to find more sites to job hunt at in MA check out INALJ Massachusetts home page: http://inalj.com/?page_id=56402

[Manager of Audio Preservation Services](#) / Northeast Document Conservation Center / Andover, MA
[Research and Instruction Librarian/Digital Scholarship](#) / Lesley University / Cambridge, MA
[Reference Librarian](#) / Springfield City Library / Springfield, MA / Apply by 12/4

Michigan

to find more sites to job hunt at in MI check out INALJ Michigan home page: http://inalj.com/?page_id=56497

Part-Time Youth Services Librarian / Melvindale Public Library / Melvindale, MI / Part-time Youth Services Librarian (21.5 hours/week),Qualifications: Education and Training:MLS/MLIS from an ALA –accredited library school with emphasis on library service to youth and teens,Eligible for Michigan Public Library Certification,Knowledge of Microsoft Office and Social Media,Valid driver’s license and reliable personal transportation required,Ability to display tact and courtesy during interactions with public,Ability to communicate effectively both orally and in writing,Familiarity with Spanish language desirable.Job Responsibilities:Designs and implements library programming that offers information, special skills or entertainment for children and their caregivers,Builds a collection designed to meet the needs and interests of children and young adults,Provides support to all patrons on public computers and to those who bring in technological devices,Assists patrons and staff with all circulation functions and account issues and locates and reserves materials,Provides outreach programming to local groups and seeks cooperative programming with other organizations,Displays and promotes library material,Performs other duties as assigned.Physical Requirements:Must be able to occasionally move/lift 20 pounds,Must spend a significant amount of time standing,Walking, stooping, bending, twisting and reaching,Talking and hearing: use of telephone,Use of hands to finger, grasp, handle, feel or operate objects, tools or controls,Benefits: none,Salary: \$19.00/hr.Reports to: Library Director,Send cover letter, resume and 3 references to: Theresa Kieltyka,Melvindale Public Library,18650 Allen Road,Melvindale MI 48122,Fax:[313-388-0432](tel:313-388-0432),Email: Kieltyka@melvindale.lib.mi.us.
[Part-time Librarian](#) / Mary and Edwin Meader Fine Arts Library, Kalamazoo Institute of Arts / Kalamazoo, MI / Apply by **12/15**

Minnesota

to find more sites to job hunt at in MN check out INALJ Minnesota home page: http://inalj.com/?page_id=56499

[Assistant Curator](#) / Wangensteen Historical Library of Biology & Medicine, University of Minnesota / Minneapolis, MN

Mississippi

to find more sites to job hunt at in MS check out INALJ Mississippi home page: http://inalj.com/?page_id=56501

Missouri

to find more sites to job hunt at in MO check out INALJ Missouri home page: http://inalj.com/?page_id=56504 s

[Youth Services Manager](#) / Springfield-Green County Library District / Springfield, MO / Apply by **12/10**

Montana

to find more sites to job hunt at in MT check out INALJ Montana home page: http://inalj.com/?page_id=56313

[Librarian/Instructor](#) / Montana State University / Bozeman, MT

Nebraska

to find more sites to job hunt at in NE check out INALJ Nebraska home page: http://inalj.com/?page_id=56320

Nevada

to find more sites to job hunt at in NV check out INALJ Nevada home page: http://inalj.com/?page_id=56326

New Hampshire

to find more sites to job hunt at in NH check out INALJ New Hampshire home page: http://inalj.com/?page_id=56333

[Reference Librarian](#) / Nashua Public Library / Nashua, NH

New Jersey

to find more sites to job hunt at in NJ check out INALJ New Jersey home page: http://inalj.com/?page_id=56346

[Part-time Library Assistant](#) / Bordentown Branch, Burlington County Library System / Westampton, NJ / Apply by 12/12

[Part-time Library Assistant](#) / County Library Westampton, Burlington County Library System / Westampton, NJ / Apply by 12/12

New Mexico

to find more sites to job hunt at in NM check out INALJ New Mexico home page: http://inalj.com/?page_id=76814

New York (state)

to find more sites to job hunt at in NY check out INALJ NY State home page: http://inalj.com/?page_id=56407

[Assistant Archivist](#) / Rochester Institute of Technology / Rochester, NY

Library Assistant / Crandall Library / Glens Falls, NY / Crandall Public Library is seeking an enthusiastic and tech savvy individual to fill a Full Time Library Assistant position. F/T Library Assistant (BA Degree required) to provide reference services and maintain library created database. Must be customer service oriented with excellent data entry skills. Good attention to detail and ability to follow procedures consistently. The work involves performance of paraprofessional librarian or specialized non-librarian duties. Requires aptitude to operate independently within prescribed responsibilities. The work is performed under the general supervision of a Librarian. 35 hours per week. Night/weekend availability. \$18.51 per hour plus benefits. Position will be filled based on Civil Service requirements. A provisional appointment will be made with examination to be held at a later date. Candidate must meet civil service requirements for appointment following establishment of eligible list. Mail or e-mail (gforshey@sals.edu) letters of application, resume, and three professional references to Head of Innovation and Customer Experience, Crandall Public Library, 251 Glen St., Glens Falls, NY 12801. (518)792-6508. Applications must be received by December 9, 2016. Applications may be obtained from www.warrencountyny.gov/civilservice/app.pdf. EOE/AA Employer. LIBRARY ASSISTANT, DISTINGUISHING FEATURES OF THE CLASS: The work involves performance of paraprofessional librarian or specialized non-librarian duties. Requires aptitude to operate independently within prescribed responsibilities. The work is performed under the general supervision of a Librarian. Does related work as required. TYPICAL WORK ACTIVITIES: (Illustrative only): Assists librarian in providing reference services; Performs a triage function, funneling reference questions requiring interpretation to the librarian; Assists librarian in cataloging, collection development, interlibrary loan, or indexing, applying library principles as directed by a librarian; Creates public relations materials such as press releases or newsletters; Maintains records, logs, or other statistical information and prepares statistical information for completion of reports; Prepares library exhibits and displays; Conducts tours, books talks, multi-media programs, program scheduling, and additional programs within assigned department; Participates in special events; Performs system operation, maintenance, and back-up for PC or on-line computer systems; Performs basic troubleshooting of public computers, including hardware/software and peripheral equipment; Provides technical assistance to patrons with tasks such as using library computer management system, using library print management system, saving/retrieving files, navigating websites, connecting to library Wi-Fi, etc. FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good attention to detail and ability to follow procedures consistently; Good knowledge of layout, writing and public relations skills; Working knowledge of basic computer systems procedures, software, and popular websites; Knowledge of current technological trends and emerging technology; Ability to recognize the titles of and retrieve basic reference sources as requested by patrons; Ability to do library research at a user level; Ability to express ideas clearly and accurately both orally and in writing; Ability to read and comprehend written material; Ability to carry out assignments independently; Tact and courtesy in dealing with the staff and public. MINIMUM QUALIFICATIONS: Bachelor's

degree from a regionally accredited college or university or one recognized by the New York State Education Department as following acceptable educational practices.

NYC

to find more sites to job hunt at in NYC check out INALJ New York City home page: http://inalj.com/?page_id=56409

[Senior Archivist](#) / New York University / New York, NY

[UX Lead](#) / Integral Ad Science / New York, NY

[UX Designer](#) / Cognizant Digital Works / New York, NY

[UX Designer](#) / Infor / New York, NY

[Student Success Librarian/Assistant Professor](#) / St. John's University Libraries / Queens, NY

[Scholarly Communication and Data Curation Librarian/Assistant Professor](#) / St. John's University Libraries / Queens, NY

North Carolina

to find more sites to job hunt at in NC check out INALJ North Carolina home page: http://inalj.com/?page_id=56411

[Head, Learning Spaces & Services](#) / North Carolina State University Libraries / Raleigh, NC

North Dakota

to find more sites to job hunt at in ND check out INALJ North Dakota home page: http://inalj.com/?page_id=56413

Ohio

to find more sites to job hunt at in OH check out INALJ Ohio home page: http://inalj.com/?page_id=56415

[Public Services Research Librarian](#) / LAC Federal / Cincinnati, OH

[Public Services Librarian](#) / Berea Branch, Cuyahoga County Public Library / Berea, OH / Apply by **12/10**

[Public Services Librarian](#) / Brooklyn Branch, Cuyahoga County Public Library / Brooklyn, OH / Apply by **12/10**

Oklahoma

to find more sites to job hunt at in OK check out INALJ Oklahoma home page: http://inalj.com/?page_id=56417

Oregon

to find more sites to job hunt at in OR check out INALJ Oregon home page: http://inalj.com/?page_id=56419

[UX Designer](#) / Intel / Hillsboro, OR

Pennsylvania

to find more sites to job hunt at in PA check out INALJ Pennsylvania home page: http://inalj.com/?page_id=56421

Sponsored

[Archive & Exhibits Coordinator](#) / Grundy Library / Bristol, PA / Apply by **12/19**

Other jobs

[College Archivist](#) / La Roche College / Pittsburgh, PA

Puerto Rico

to find more sites to job hunt at in PR check out INALJ Puerto Rico home page: http://inalj.com/?page_id=56423

[Especialista en Desarrollo Curricular y Multimedia](#) / Universidad Interamericana de Puerto Rico / Bayamón, PR / Apply by **12/6**

Rhode Island

to find more sites to job hunt at in RI check out INALJ Rhode Island home page: http://inalj.com/?page_id=56426

South Carolina

to find more sites to job hunt at in SC check out INALJ South Carolina home page: http://inalj.com/?page_id=56428

[Interpreter I \(HB\) Part time](#) / Museum - Historic Brattonsville / Brattonsville, SC

South Dakota

to find more sites to job hunt at in SD check out INALJ South Dakota home page: http://inalj.com/?page_id=56430

Tennessee

to find more sites to job hunt at in TN check out INALJ Tennessee home page: http://inalj.com/?page_id=56432

[Instructional Design and Technology Manager](#) / East Tennessee State University Quillen College of Medicine / Johnson City, TN
[Music Librarian](#) / University of Memphis Libraries / Memphis, TN / Apply by **1/30**

Texas

to find more sites to job hunt at in TX check out INALJ Texas home page: http://inalj.com/?page_id=56434

Sponsored

[Library Director](#) / City of Fort Worth / Fort Worth, TX / Apply by **12/2**

Other jobs

[Librarian III](#) / San Antonio Public Library / San Antonio, TX / Apply by **1/9**

[Librarian II](#) (Children Services) / San Antonio Public Library / San Antonio, TX / Apply by **12/8**

[Carnegie Library Branch Supervisor](#) / Carnegie Library, Bryan College Station Public Library System / Bryan, TX

[Systems Librarian](#) / Army Installation Management Command / San Antonio, TX / Apply by **12/2**

Utah

to find more sites to job hunt at in UT check out INALJ Utah home page: http://inalj.com/?page_id=56436

[Coordinator of Specialty Media](#) / University of Utah / Salt Lake City, UT

[UX Designer](#) / Workfront / Lehi, UT

Vermont

to find more sites to job hunt at in VT check out INALJ Vermont home page: http://inalj.com/?page_id=56438

Virginia

to find more sites to job hunt at in VA check out INALJ Virginia home page: http://inalj.com/?page_id=56440

[Audio/Visual Archives Assistant](#) / PETA / Norfolk, VA

[Library Assistant](#) / Raymond A. Mason School of Business, College of William and Mary Libraries / Williamsburg, VA / Apply by **12/15**

Washington

to find more sites to job hunt at in WA check out INALJ Washington home page: http://inalj.com/?page_id=56442

Sponsored

[Library Regional Manager](#) / Regional Libraries, south-central region of King County libraries / Multiple locations include Des Moines, Kent and Woodmont , WA / Apply by **12/20 / [for more information click here](#)**

West Virginia

to find more sites to job hunt at in WV check out INALJ West Virginia home page: http://inalj.com/?page_id=56444

National Conservation Librarian / National Conservation Library, U.S. Fish and Wildlife Service / Shepherdstown, WV / Apply by **12/5**
/ National Conservation Librarian Needed – U.S. Fish and Wildlife Service, Shepherdstown WV, Deadline – December 5, 2016, The U.S. Fish and Wildlife Service has an upcoming vacancy for its Chief Librarian position supporting the National Conservation Library housed in Shepherdstown, WV, at the agency's National Conservation Training Center. The position is unique; it is the only national level librarian position within the agency. Since 2000, the National Conservation Library has performed central procurement of commercially published materials and search tools and has been an access point to library resources for the entire Fish and Wildlife Service. The agency's current chief librarian, Anne Post, is preparing to retire at the end of 2016 after many years of dedicated service. Management is currently seeking resumes and CV's of potential candidates with a strong interest in filling the position (the job announcement has not yet been released). The position includes a strong focus on:- Information synthesis and organization - The librarian will provide focused, mission-driven information management tools for agency scientists and program managers, often customized to meet the needs of specific programs and communities of practice. Outreach to the scholarly community - A library network approach will be used reach out to partners (partners in academia, and federal/state conservation agencies) in order to increase the visibility of the research and applied science activities of the Fish and Wildlife Service. Digital asset management and curation - The librarian will support resource sharing and data management within the agency (best practices) in order to further the growth of the FWS digital asset base. Qualified and interested candidates should send CV's and/or resumes to Sarah Gannon-Nagle, Creative Libraries Branch Chief, at Sarah_GannonNagle@fws.gov. Ms. Gannon-Nagle will also welcome any questions about the position that you may have. Deadline: December 5, 2016.

Wisconsin

to find more sites to job hunt at in WI check out INALJ Wisconsin home page: http://inalj.com/?page_id=56446

[First Year Success Librarian](#) / Murphy Library / La Crosse, WI / Apply by 11/13

Wyoming

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UK & Ireland

Ireland

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UK

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International (other countries)

International

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[Information Specialist](#) / IOC / Lusanne, Switzerland / Apply by **11/30**

Director of Library Services / Palau Community College / Koror, Republic of Palau / Position: Director of Library Services, Palau Community College, Salary: \$20,258- \$33,082 PER ANNUM (depending on qualifications and work experience). Benefits include health and life insurance, 10/2 annual work schedule (10 months on and 2 months paid) off, and paid relocation expenses. Housing provided. Summary: Palau Community College seeks an experienced librarian to manage and direct library services. PCC is located in the Republic of Palau in the Western Pacific region and is an accredited post-secondary vocational and academic institution serving

all of Micronesia. PCC Library is an academic library serving the needs of Palau Community College students and supporting distance-learning programs at the bachelors and masters degree level. The Library also serves community patrons of all ages, functions as repository for international documents, and features a Micronesia Pacific special collection. The Library supports the PCC Library & Information Services Associates Degree programs. This position is a unique opportunity for an experienced librarian to share expertise in library services and to serve as a leader in Palau's library community. Examples of Duties: Provide professional library services to the College and its clients, including but not limited to: Assist individuals and groups in obtaining library materials; maintain and update the library's circulating and reference collections with general and technical print resources, serial publications, multimedia resources and electronic resources. Manage collection development, including selecting and ordering, and new resources. Supervise and provide assistance in cataloging, indexing, and technical services. Communicate information and market library services to students, faculty, administration and the public. Plan and organize library activities, programs, instruction services, and special events. Prepare the library budget and manage allocated funds. Manage and expand grant programs. Direct and supervise all aspects of library services, staff, and activities. Develop reports and communicate library success and needs as appropriate. Train, supervise and provide support to a team of library technicians, assistants and student workers. Take an active role in supporting the Library & Information Services degree program and provide input for program activities and planning. Participate in College committees and engage in College functions and activities. Serve as a leader and role model to the local library community through the Palau Association of Libraries and librarian training activities. Perform other duties as directed by the College. Minimum experience and qualifications: A master's in library and information science from an ALA-accredited program, or international equivalent; a minimum of two years of experience in an academic or public library, with one year of supervisory experience; must be able to work with a team, as a leader; must have the ability to supervise, motivate, and inspire co-workers; must have strong diplomatic and interpersonal skills. Preferred experience and qualifications: A minimum of five years of experience in an academic or public library, with two years of supervisory experience; working knowledge of library administration, planning, and budget management; demonstrated success in library leadership; teaching and instruction experience preferred; grant writing and grant management experience highly valuable; Web development and computer troubleshooting skills an advantage; knowledge of Pacific cultures and familiarity with Pacific information resources a plus. General information: Application forms may be obtained from the Human Resources Office or at the college website: <http://pcc.palau.edu/about/jobs/>. Send completed application, resume and transcripts to: P.O. Box 9, Koror, PW 96940 (copies of transcripts will be sufficient during review process, but official transcripts and a recent police clearance will be required prior to any issued or offered contract). For further information, call 680-488-2470 x 227, or visit the HRD office on campus or email hr@palau.edu. PCC IS AN EQUAL OPPORTUNITY EMPLOYER.