

2016 INALJ Jobs

Naomi House
James Adams & Chloe McLaren,
Content Managing Editors

Aisha Conner-Gaten
Content Editors- Submissions Formatters

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SPONSORED

[Library Media Specialist](#) (female only- immediate opening, short term)/ International School / Riyadh, Saudi Arabia

[Digital Services Librarian](#) / Public Library / Santa Barbara, CA/ Apply by **10/19**

[Librarian](#) / Institute for Advanced Study / Princeton, NJ

[Branch Manager \(San Luis Branch\)](#) / Yuma County Libraries / Yuma County, AZ

[Library Scientist \(part-time\)](#) / Sutter Hill Ventures / Silicon Valley, CA

[Branch Experience Manager](#) / Evansville Vanderburgh Public Library / Evansville, IN

[Reader's Advisor](#) / Evansville Vanderburgh Public Library / Evansville, IN

[Young People's Services Assistant](#) / Elkhart Public Library/ Elkhart, IN/ Apply by **10/17**

USA

USA – Virtual Work

to find more sites to job hunt at in the virtual sphere check out INALJ Telework – Virtual home page:

http://inalj.com/?page_id=56476

Alabama

to find more sites to job hunt at in AL check out INALJ Alabama home page: http://inalj.com/?page_id=56451

Alaska

to find more sites to job hunt at in AK check out INALJ Alaska home page: http://inalj.com/?page_id=56453

Arizona

to find more sites to job hunt at in AZ check out INALJ Arizona home page: http://inalj.com/?page_id=56455

Sponsored

[Branch Manager \(San Luis Branch\)](#) / Yuma County Libraries / Yuma County, AZ

Arkansas

to find more sites to job hunt at in AR check out INALJ Arkansas home page: http://inalj.com/?page_id=56457

California

to find more sites to job hunt at in CA check out INALJ California home page: http://inalj.com/?page_id=75425

Sponsored

[Digital Services Librarian](#) / Public Library / Santa Barbara, CA/ Apply by **10/19**

[Library Scientist \(part-time\)](#) / Sutter Hill Ventures / Silicon Valley, CA

Other jobs

[Life Sciences Librarian](#) / University of California, Davis / Davis, CA / Apply by **10/17**

[Map Metadata & Curatorial Specialist](#) / University of California, Berkeley / Berkeley, CA / Apply by **10/19**

[Assistant Digital Asset Coordinator](#) / Defy Media, Inc. / Los Angeles, CA

[Library Coordinator](#) / Pasadena Unified School District / Pasadena, CA

[Special Collections Archivist](#) / Academy of Motion Picture Arts & Sciences / Beverly Hills, CA

[Librarian, Discovery & Access Systems](#) / The Scripps Research Institute / La Jolla, CA

[Social Media Coordinator](#) / Center for Autism and Related Disorders, Inc. / Woodland Hills, CA

[Library Assistant](#) / Middlebury Institute of International Studies at Monterey / Monterey, CA

[Library Media Technician](#) / Simi Valley Unified School District / Simi Valley, CA / Apply by **11/1**

[Librarian](#) / LibSource / Los Angeles, CA

[Project Archivist](#) / Stanford University, Bob Fitch Photography Archive / Stanford, CA

[Special Collections Archivist](#) / Academy of Motion Picture Arts & Sciences / Beverly Hills, CA
[Electronic Resources Librarian](#)/California State University, East Bay
[Temporary Provisional 5322 Graphic Artist Part-Time](#)/ San Francisco Public Library/ CA

Colorado

to find more sites to job hunt at in CO check out INALJ Colorado home page: http://inalj.com/?page_id=56461

[Book Start Volunteer Coordinator](#) / Douglas County Library / Castle Rock, CO

Connecticut

to find more sites to job hunt at in CT check out INALJ Connecticut home page: http://inalj.com/?page_id=56463

[Kidspace Library Clerk/PT](#) - Windsor Public Library/ CT/ Apply by **10/12 at 5pm**
[Digital Projects Developer](#)-Librarian/ Central Connecticut State University/ CT/ Apply by **10/21**

DC (Washington, DC)

to find more sites to job hunt at in DC check out INALJ DC home page: http://inalj.com/?page_id=56468

[Indexer/Metadata Tagger](#) / LibGig / Washington, DC
[Graduate Studies Program Librarian](#)/ Central Intelligence Agency/ Washington, DC
[Specialist, Imaging Editor & Cataloger](#)/ National Geographic/ Washington, DC
[Metadata Manager](#)/ SRG Government Services/ Washington, DC
[Knowledge Manager](#)/ Internews/ Washington, DC
[Library Technician](#)/ Library of Congress Asian Division/ Washington, DC
[Library Technician](#)/ Zimmerman Associates, Inc./ Washington, DC
[Archives/Records Officer](#)/ International Monetary Fund/ Washington, DC
[Records Management Specialist](#)/ VASTEC/ Washington, DC
[Records Management Assistant](#)/ YRCI/ Washington, DC
[Associate Photo Editor](#)/ Fox News/ Washington, DC
[IT Project Manager](#)/ US Department of Labor/ Washington, DC/ Apply by **10/13**
[Data Manager](#)/ American Chemical Society/ Washington, DC
[Program Specialist, Systematic Reviews](#)/ Infectious Disease Society of America/ Washington, DC
[Library Technician](#)/ Smithsonian NMAAHC / DC / Apply by **10/11**

Delaware

to find more sites to job hunt at in DE check out INALJ Delaware home page: http://inalj.com/?page_id=56466

Florida

to find more sites to job hunt at in FL check out INALJ Florida home page: http://inalj.com/?page_id=76843

[Digital Librarian](#)/ Ripley's Entertainment/ Orlando, FL
[Learning Management System \(LMS\) Administrator](#)/ State College of Florida/ Manatee- Sarasota, FL
[Librarian](#)/ Collier County Government/ Naples, FL/ Apply by **10/20**

[Librarian II – Youth Services](#)/Pasco County Libraries Administration/ Hudson, FL
[Librarian \(Reference\)](#)/ Lee County Library System/ Cape Coral, FL
[Library Assistant II](#)/ Palm Harbor Library/ Palm Harbor, FL/ Apply by **10/27**
[Library Assistant / TS / Cataloging](#)/ Nova Southeastern University/ Fort Lauderdale, FL
[Library Assistant II \(Instructional Services\)](#)/ City of Boca Raton/ Boca Raton, FL
[Library Assistant – Account Services](#)/ City of Boca Raton/ Boca Raton, FL
[Library Human Resources Assistant](#)/ University of Florida/ Gainesville, FL /Apply by **10/14**
[Manager, Altamonte Campus Library](#)/ Seminole State College/ Altamonte Springs, FL/ Apply by **11/3**
[Media Assistant](#)/ Martin County School District/ Stuart, FL

Georgia

to find more sites to job hunt at in GA check out INALJ Georgia home page: http://inalj.com/?page_id=56472

[ArchivesSpaceTech Lead & Developer](#) / Lyrasis / Atlanta, GA

Hawaii

to find more sites to job hunt at in HI check out INALJ Hawaii home page: http://inalj.com/?page_id=56474

Idaho

to find more sites to job hunt at in ID check out INALJ Idaho home page: http://inalj.com/?page_id=56478

[Library Director](#) / The Valley of the Teton Library / Teton Valley, ID / Apply by **11/4**

Illinois

to find more sites to job hunt at in IL check out INALJ Illinois home page: http://inalj.com/?page_id=56480

[Analyst, Prospect Research](#) (101313)/ University of Chicago

Indiana

to find more sites to job hunt at in IN check out INALJ Indiana home page: http://inalj.com/?page_id=56482

Sponsored

[Branch Experience Manager](#) / Evansville Vanderburgh Public Library / Evansville, IN

[Reader's Advisor](#) / Evansville Vanderburgh Public Library / Evansville, IN

[Young People's Services Assistant](#) / Elkhart Public Library/ Elkhart, IN/ Apply by **10/17**

Iowa

to find more sites to job hunt at in IA check out INALJ Iowa home page: http://inalj.com/?page_id=56484

Kansas

to find more sites to job hunt at in KS check out INALJ Kansas home page: http://inalj.com/?page_id=56486

Kentucky

to find more sites to job hunt at in KY check out INALJ Kentucky home page: http://inalj.com/?page_id=56488

Louisiana

to find more sites to job hunt at in LA check out INALJ Louisiana home page: http://inalj.com/?page_id=56490

Maine

to find more sites to job hunt at in ME check out INALJ Maine home page: http://inalj.com/?page_id=56493

Maryland

to find more sites to job hunt at in MD check out INALJ Maryland home page: http://inalj.com/?page_id=56495

Massachusetts

to find more sites to job hunt at in MA check out INALJ Massachusetts home page: http://inalj.com/?page_id=56402

Michigan

to find more sites to job hunt at in MI check out INALJ Michigan home page: http://inalj.com/?page_id=56497

[Digital Imaging Archivist - Ford Collaborative](#) / The Henry Ford / Dearborn, MI
[Part-time Youth Services Librarian](#) / Public Library. Lyons, MI/ Apply by **10/18 at 5pm**

Minnesota

to find more sites to job hunt at in MN check out INALJ Minnesota home page: http://inalj.com/?page_id=56499

Mississippi

to find more sites to job hunt at in MS check out INALJ Mississippi home page: http://inalj.com/?page_id=56501

Missouri

to find more sites to job hunt at in MO check out INALJ Missouri home page: http://inalj.com/?page_id=56504 s

Montana

to find more sites to job hunt at in MT check out INALJ Montana home page: http://inalj.com/?page_id=56313
[Director of Library Services](#) / Montana State University Billings / Billings, MT / Apply by 11/1

Nebraska

to find more sites to job hunt at in NE check out INALJ Nebraska home page: http://inalj.com/?page_id=56320

[Electronic Resources/Web Services Librarian](#) / University of Nebraska at Kearney / Kearney, NE / Apply by 11/2
[Coordinator for Virtual Library Services](#) / University of Nebraska at Kearney / Kearney, NE / Apply by 11/2
[Reading Coaches](#) / Metropolitan Community College / Omaha, NE
[Library Resource Center Technical Services Specialist](#) / Northeast Community College / Norfolk, NE

Nevada

to find more sites to job hunt at in NV check out INALJ Nevada home page: http://inalj.com/?page_id=56326

[Director of Special Collections](#) / University of Nevada Reno / Reno, NV

New Hampshire

to find more sites to job hunt at in NH check out INALJ New Hampshire home page: http://inalj.com/?page_id=56333

New Jersey

to find more sites to job hunt at in NJ check out INALJ New Jersey home page: http://inalj.com/?page_id=56346

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[Librarian](#) / Institute for Advanced Study / Princeton, NJ

New Mexico

to find more sites to job hunt at in NM check out INALJ New Mexico home page: http://inalj.com/?page_id=76814

[Community Services Director](#) / Los Alamos County / Los Alamos, NM

[Community Services Director](#) / Los Alamos county / Los Alamos, NM / Apply by **11/8**

New York (state)

to find more sites to job hunt at in NY check out INALJ NY State home page: http://inalj.com/?page_id=56407

[Part-Time Librarian or Trainee](#) / Connetquot Public Library / Bohemia, NY / Apply by **10/14**

[Cataloging Assistant/Special Collections Liaison](#) / Hamilton College / Hamilton, NY / Apply by **10/10**

[Head of Children's Services](#) / Simsbury Public Library / Simsbury, NY / Apply by **10/18**

[Library Director](#) / Quoge Library / Quoge, NY / Apply by **10/26**

[Head of Research and Instruction](#) / Colgate University / Hamilton, NY / Apply by **11/7**

[Instructor Part-Time \(Adjunct for Library\)](#) / Onondaga Community College / Syracuse, NY

[Associate Library Director](#) at Penfield Library, SUNY Oswego/ Oswego, NY

[Library Director](#), Daniel Pierce Library, Grahamsville, NY/ Apply by **10/14**

PART-TIME EXECUTIVE DIRECTOR/ The Albany Public Library Foundation/ Albany NY/ Apply by **10/28/** The Albany Public Library Foundation's (APLF) purpose is to: Benefit, promote, support, encourage, and generally enhance the programs and facilities of the Albany Public Library (APL), Provide financial assistance and support for specific Library programs and projects, and Assist APLF's Board of Directors in making the Library's programs and facilities more valuable to the community. The APL Foundation is seeking to hire a part-time Executive Director: FUNCTION Provide overall leadership and general oversight for the daily operations of the Albany Public Library Foundation subject to the direction and approval of the Board of Directors. Responsible for overall strategic direction, revenue generation, financial management, organizational development, and program operations. ESSENTIAL JOB FUNCTIONS/RESPONSIBILITIES- Strategy and Planning 1. With the Board of Directors, develops and leads the strategy of APLF by using performance measurements to guide strategic and operational decision-making. 2. Takes a leadership role in driving a collaborative process with the Board of Directors and Library leadership staff that results in the development of goals, objectives, and operational plans for APLF. 3. Oversees preparation of the annual budget and other necessary financial documents. Provides information and justifications for the Board of Directors in its budgetary review and approval process. 4. Cultivates a strong partnership with the Board of Directors and works to ensure all parties are consistent with the mission of the APLF. Works, as needed, with all standing and ad hoc committees of the Board. Organizational Management 1. Leads and motivates board members so that they are passionate about what APLF has achieved, and is committed to working effectively toward continual improvement. 2. Ensures that APLF has the appropriate systems, physical space, and technology to operate efficiently and effectively. 3. Ensures all efforts stay on track. Fund Development- 1. Manages all APLF development activities, including grant writing, cultivation and stewardship of donors, event planning, and identifying new resources. Actively seeks and maintains a diverse donor base of individual, business, foundation, and government segments. Attention to fundraising efforts is critical. 2. Builds long-term relationships with key donor segments based on mission, cultivation and stewardship, program outcomes, and sound fiscal management. 3. Leads APLF's financial growth in order to maintain healthy cash flow, oversees the provision of services and funding to APL, and maintains adequate reserves to support board-approved investments. Public Relations/Advocacy 1. Promotes APLF's visibility and welfare through participation and membership in community forums, civic organizations, and activities that are aligned with APLF's mission and vision. 2. Attends community events that may not be related to the Foundation directly to demonstrate the its role within the community and to help ensure that others will attend the APLF events. 3. Develops a strategic marketing plan that provides a clear and concise message telling the APLF's story. Oversees the execution of marketing and media relations in all formats. 4. Represents APLF in all media relations by participating in interviews, developing press releases and all other media type engagements, especially social media, and maintaining the Foundation's brand. 5. Charged with setting a collaborative leadership example that will encourage cooperation and good working relationships with directors, library staff, and the community. Program Development and Implementation- 1. Oversees and supports the development, design and delivery of APLF initiatives, assuring that the goals and objectives are aligned with APLF's overall strategic plan. 2. Oversees and supports the administrative components of all program services. 3. Provides for quality assurance monitoring of all APLF programs, assuring correction of any deficiencies in program services. QUALIFICATIONS 1. A minimum of 1-2 years nonprofit work experience in comparable fields. 2. At least 1-2 years of demonstrated success in leadership, fundraising, partnership development, and financial management. 3. Demonstrated success in effectively leading change and organizational growth through strategic planning. 4. Demonstrated knowledge of public libraries, most especially urban public libraries, and the associated funding challenges. 5. Demonstrated success in acquiring support through effective grant applications and general fundraising. 6. Strong fund development, marketing, and public relations experience to successfully engage stakeholders, including funders, business partners, the media, and the Albany community. 7. Strong and effective oral and written communication skills. 8. Personal qualities that include integrity, commitment to APLF's mission, respect for diversity, and the ability to inspire and motivate. 9. Must be proficient in Donor Perfect, website updating and content editing

via WordPress, Microsoft Word and Excel, and social media channel management. Some experience in graphic design software is also required. REPORTING APLF Executive Director reports to the Board of Directors. COMPENSATION Competitive with comparable community-based nonprofits in the region. APPLICATIONS Interested individuals possessing the required qualifications should email a cover letter, resume, and three references no later than Oct. 28, 2016 to: Scott Jarzombek, Executive Director, Albany Public Library, 161 Washington Avenue, Albany, NY 12210 Applications will be reviewed on a rolling basis, so qualified candidates are encouraged to apply early.

NYC

to find more sites to job hunt at in NYC check out INALJ New York City home page: http://inalj.com/?page_id=56409

[Archivist](#) / Museum of Modern Art / New York, NY

[Archivist/Researcher](#) / VENUS / New York, NY

[Assistant Professor/Dissertation Research Librarian](#) / CUNY / New York, NY

[Director, Transit Museum](#) / MTA Headquarters / Brooklyn, NY

[Library Information Assistant](#) / The American Musical and Dramatic Academy (AMDA) / New York, NY

[Library Project Cataloger](#) / The American Musical and Dramatic Academy (AMDA) / New York, NY

[Order Unit Librarian](#) / Columbia University / New York, NY

[Production Assistant –Archivist](#) / Penguin Random House / New York, NY

[Project Manager, Student Work Collections](#) / The Cooper Union / New York, NY

[Public Services & Outreach Librarian](#) / Yeshiva University / New York, NY

[Public Services Librarian for Tamiment Library & Wagner Labor Archives](#) / New York University Libraries / New York, NY

[UX Designer](#) / Grey Advertising / New York, NY

North Carolina

to find more sites to job hunt at in NC check out INALJ North Carolina home page: http://inalj.com/?page_id=56411

North Dakota

to find more sites to job hunt at in ND check out INALJ North Dakota home page: http://inalj.com/?page_id=56413

[Metadata & Cataloging Librarian](#) / Grand Forks, North Dakota/ Apply by **10/21**

Ohio

to find more sites to job hunt at in OH check out INALJ Ohio home page: http://inalj.com/?page_id=56415

Oklahoma

to find more sites to job hunt at in OK check out INALJ Oklahoma home page: http://inalj.com/?page_id=56417

Oregon

to find more sites to job hunt at in OR check out INALJ Oregon home page: http://inalj.com/?page_id=56419

[Library Information Technology Assistant](#) (Part Time, Temporary Hourly, Non-Benefited) / Central Oregon Community College / Bend, OR

[Assistant Circulation Supervisor](#) / Eugene Public Library / Eugene, OR / apply by 10/21

[Library Aide](#) (part-time; Branch) / Beaverton Public Library / Beaverton, OR / apply by 10/12

Pennsylvania

to find more sites to job hunt at in PA check out INALJ Pennsylvania home page: http://inalj.com/?page_id=56421

[Electronic Access and Serials Librarian](#) / Clarion University / Clarion, PA

Childrens' Librarian I / The Ephrata Public Library/ Ephrata PA/ Applications accepted through 11/30/ The Ephrata Public Library is now accepting applications for an innovative Children's Librarian to join our Public Program Team to work primarily with our patrons ages birth-elementary school years. This position is part time (32 hours/week) and requires some evenings and weekends, including regularly-scheduled circulation desk hours. A minimum of 1 year experience in a public library and/or educational institution is required along with a MLS from an ALA-accredited university. For more information and/or to apply: Please submit your cover letter and resume to Rebecca Lawrence, Manager of Public and Outreach Programs, The Ephrata Public Library, rlawrence@ephratapubliclibrary.org.

Puerto Rico

to find more sites to job hunt at in PR check out INALJ Puerto Rico home page: http://inalj.com/?page_id=56423

Rhode Island

to find more sites to job hunt at in RI check out INALJ Rhode Island home page: http://inalj.com/?page_id=56426

[Archives Technician](#) / US Naval War College - Bureau of Naval Personnel / Newport, RI / Apply by 10/20

South Carolina

to find more sites to job hunt at in SC check out INALJ South Carolina home page: http://inalj.com/?page_id=56428

South Dakota

to find more sites to job hunt at in SD check out INALJ South Dakota home page: http://inalj.com/?page_id=56430

Tennessee

to find more sites to job hunt at in TN check out INALJ Tennessee home page: http://inalj.com/?page_id=56432

Texas

to find more sites to job hunt at in TX check out INALJ Texas home page: http://inalj.com/?page_id=56434

[Library Assistant Youth Services](#) / City of Frisco / Frisco, TX

Utah

to find more sites to job hunt at in UT check out INALJ Utah home page: http://inalj.com/?page_id=56436

Vermont

to find more sites to job hunt at in VT check out INALJ Vermont home page: http://inalj.com/?page_id=56438

Virginia

to find more sites to job hunt at in VA check out INALJ Virginia home page: http://inalj.com/?page_id=56440

[Digital Resources Librarian](#) / University of Mary Washington /Fredericksburg, VA

Washington

to find more sites to job hunt at in WA check out INALJ Washington home page: http://inalj.com/?page_id=56442

West Virginia

to find more sites to job hunt at in WV check out INALJ West Virginia home page: http://inalj.com/?page_id=56444

Wisconsin

to find more sites to job hunt at in WI check out INALJ Wisconsin home page: http://inalj.com/?page_id=56446

Wyoming

to find more sites to job hunt at in WY check out INALJ Wyoming home page: http://inalj.com/?page_id=56449

CANADA**Alberta**

to find more sites to job hunt at check out INALJ Alberta home page: http://inalj.com/?page_id=5931

British Columbia

to find more sites to job hunt at check out INALJ British Columbia home page: http://inalj.com/?page_id=5933

Manitoba

to find more sites to job hunt at check out INALJ Manitoba home page: http://inalj.com/?page_id=5934

New Brunswick

to find more sites to job hunt at check out INALJ New Brunswick home page: http://inalj.com/?page_id=5935

Newfoundland & Labrador

to find more sites to job hunt at check out INALJ Newfoundland & Labrador home page: http://inalj.com/?page_id=5939

Northwest Territories, Nunavut & Yukon

to find more sites to job hunt at check out INALJ NWT, Nunavut & Yukon home page: http://inalj.com/?page_id=102592

Nova Scotia & PEI

to find more sites to job hunt at check out INALJ Nova Scotia & Prince Edward Island home page: http://inalj.com/?page_id=5941

Ontario

to find more sites to job hunt at check out INALJ Ontario home page: http://inalj.com/?page_id=57040

[Digital Information Resources Librarian](#) / University of Western Ontario / London, ON / Apply by **10/31**
[Research Assistant](#) / Algoma University / Sault Ste. Marie / ON / Apply by **10/21**

Quebec

to find more sites to job hunt at check out INALJ Quebec home page: http://inalj.com/?page_id=5945

Saskatchewan

to find more sites to job hunt at check out INALJ Saskatchewan home page: http://inalj.com/?page_id=5946

UK & Ireland

Ireland

to find more sites to job hunt at check out INALJ Ireland home page: http://inalj.com/?page_id=7707

UK

to find more sites to job hunt at check out INALJ UK home page: http://inalj.com/?page_id=77527

International (other countries)

International

to find more sites to job hunt at check out INALJ International home page: http://inalj.com/?page_id=8008

Sponsored

[Library Media Specialist](#) (female only- immediate opening, short term)/ International School / Riyadh, Saudi Arabia

Other jobs

[Member Engagement Officer](#)/ IFLA Headquarters/ The Hague, the Netherlands/ Apply by 10/14