

2020 INALJ Jobs

Naomi House- Head Editor

Aisha Conner-Gaten, Content Editor- Submissions Managing Formatter

James Adams- Content Managing Editor

Tracy Wasserman, Rebekah Kati, Iris Jahng, Rose Feuer,

Tim Tweed & Tom Dailey -Submissions State Editors

4.8.2020

Issue 64

Sponsored jobs *USA jobs *Canada jobs *International jobs

SPONSORED JOBS

**Due to the general uncertainty regarding COVID-19 & employment,
please consider checking with employers before applying to be certain
their search is still on**

USA

USA – Virtual Work

to find more sites to job hunt at in the virtual sphere check out [INALJ Telework –Virtual home page:](#)

Alabama

to find more sites to job hunt at in AL check out [INALJ Alabama home page:](#)

Alaska

to find more sites to job hunt at in AK check out [INALJ Alaska home page:](#)

Arizona

to find more sites to job hunt at in AZ check out [INALJ Arizona home page:](#)

Arkansas

to find more sites to job hunt at in AR check out [INALJ Arkansas home page](#):

[Associate Dean for Content and Digital Initiatives](#) /Fayetteville,AR

[Associate Dean for Research and Learning](#)/Fayetteville,AR

[Library Technician \(Circulation\)](#) Air Mobility Command Department of the Air Force Little Rock AFB,

California

to find more sites to job hunt at in CA check out [INALJ California home page](#):

[Medical Library Professional](#) / UCSF Fresno / Fresno, CA

[Research Services Developer](#) at UCLA

[User Experience Research Assistant](#) / Amazon.com Services LLC / Cupertino, CA

[Librarian](#) / San José State University / San José, CA

[Stockton Campus Librarian](#). California State University Stanislaus. Turlock, CA

[Business Strategy Manager](#) Hewlett Packard Enterprise San Jose

[Metadata Specialist](#) / Universal Music Group / Santa Monica, CA

[Senior Development Manager](#) - UX Platform. Intuit.. Mountain View

[Library Media Technician](#) / Calistoga Joint Unified School District / Calistoga, CA / Apply by 4/24

[Library Systems Administrator](#) / University of California, Merced / Merced, CA / Apply by 4/30

Colorado

to find more sites to job hunt at in CO check out [INALJ Colorado home page](#):

[Collection Outreach and Engagement Specialist](#)-University of Colorado Boulder

Connecticut

to find more sites to job hunt at in CT check out [INALJ Connecticut home page](#):

DC (Washington, DC)

to find more sites to job hunt at in DC check out [INALJ DC home page](#):

[Knowledge Management Analyst](#) World Bank Washington, DC

[Cataloger](#) - LAC Group- Washington DC

[Volunteer Services Specialist](#)/ Library of Congress

[Research Librarian \(Domestic Social Policy\)](#) Library of Congress Washington, District of Columbia

[Librarian \(Law\)](#) Library of Congress

[Legislative Data Specialist](#)--Library of Congress
[Chief, Serial and Government Publications \(Supervisory Librarian\)](#)/ Library of Congress
[Chief, Researcher and Reference Services](#), (The Main Reading Room ...)
[Librarian \(Preservation Specialist\)](#) /Library of Congress

Delaware

to find more sites to job hunt at in DE check out [INALJ Delaware home page](#):

Florida

to find more sites to job hunt at in FL check out [INALJ Florida home page](#):

[Branch Manager, Regional Library](#)/ Pasco County Government/ Holiday, FL/ Apply by 4/16
[Dean, Libraries and Academic Success Centers](#)/ Broward College/ Davie, FL
[Library Director, CEO](#)/ Orange County Library System/ Orlando, FL
[Library Aid](#). Air Mobility Command Department of the Air Force MacDill AFB

Georgia

to find more sites to job hunt at in GA check out [INALJ Georgia home page](#):

Hawaii

to find more sites to job hunt at in HI check out [INALJ Hawaii home page](#):

Idaho

to find more sites to job hunt at in ID check out [INALJ Idaho home page](#):

[Public Library Director](#)--Community Library Network – Post Falls, ID
[Search Relevance QA Analyst](#) Lionbridge Technologies Boise, ID

Illinois

to find more sites to job hunt at in IL check out [INALJ Illinois home page](#):

[Library Information Specialist](#) Bremen High School District 228 Midlothian, IL

Indiana

to find more sites to job hunt at in IN check out [INALJ Indiana home page](#):

[Coordinator of Scholarly Communications and Cataloging](#)/ DePauw University Libraries /Greencastle,IN

Iowa

to find more sites to job hunt at in IA check out [INALJ Iowa home page](#):

Kansas

to find more sites to job hunt at in KS check out [INALJ Kansas home page](#):

Kentucky

to find more sites to job hunt at in KY check out [INALJ Kentucky home page](#):

Louisiana

to find more sites to job hunt at in LA check out [INALJ Louisiana home page](#):

Maine

to find more sites to job hunt at in ME check out [INALJ Maine home page](#):

Maryland

to find more sites to job hunt at in MD check out [INALJ Maryland home page](#):

[Interim Lower School Librarian](#) / Sidwell Friends School / Bethesda, MD

[Associate Director for Library Operations](#)/ National Institutes of Health/ Bethesda

Massachusetts

to find more sites to job hunt at in MA check out [INALJ Massachusetts home page](#):

[Circuit Librarian](#)/ U.S. Court of Appeals, First Circuit – Boston, MA

Michigan

to find more sites to job hunt at in MI check out [INALJ Michigan home page](#):

Minnesota

to find more sites to job hunt at in MN check out [INALJ Minnesota home page](#):

Mississippi

to find more sites to job hunt at in MS check out [INALJ Mississippi home page](#):

Missouri

to find more sites to job hunt at in MO check out [INALJ Missouri home page](#):

Montana

to find more sites to job hunt at in MT check out [INALJ Montana home page](#):

Nebraska

to find more sites to job hunt at in NE check out [INALJ Nebraska home page](#):

Nevada

to find more sites to job hunt at in NV check out [INALJ Nevada home page](#):

New Hampshire

to find more sites to job hunt at in NH check out [INALJ New Hampshire home page](#):

New Jersey

to find more sites to job hunt at in NJ check out [INALJ New Jersey home page](#):

New Mexico

to find more sites to job hunt at in NM check out [INALJ New Mexico home page](#):

New York (state)

to find more sites to job hunt at in NY check out [INALJ NY State home page](#):

Librarian II (Head of Youth Services)/Mahopac Public Library/Mahopac,NY/ Apply by **4/24/** Librarian II - Head of Youth Services Mahopac Public Library 668 Route 6 Mahopac, NY 10541 We will look to you to design informal learning opportunities that create magical experiences for babies, children and tweens. If you are a person with knowledge and experience with collections and innovative programming for babies through tweens, love working with children, have a friendly and approachable style, and are excited about the prospect of growing and learning in a changing environment, this job is for you.

Responsibilities include:

- Direct, supervise, and support the daily operations of the department. Assign appropriate tasks, projects, and additional duties as needed consistent with the library goals identified in the Long Range Plan.
 - Assume responsibility for supervision of the library and staff as the Person in Charge (PIC), including intervening in patron/staff disputes and enforcing policy throughout the building as necessary.
 - Oversee the formation, development, and implementation of goals and action plans, in conjunction with management and department staff. · Give input into the department collection development activities. Participate in the maintenance and development of the picture book, board book, easy reader and parenting collections, evaluating the assigned collections for balance, and selecting items for withdrawal as necessary. · Promote innovation by encouraging staff to identify new ideas and opportunities to improve existing or create new processes, programs and services. · Network with community groups and participate in outreach to schools, daycares, preschools and other community organizations and agencies. Present programs and workshops for the local area and represent the library at town and county events. · Establish and oversee the staffing and the scheduling of staff at the Youth Services Desk; work the Youth Services desk as necessary. · Give input into the programming budget and regulate related purchases, and request the necessary maintenance for department activities.
 - Hold regularly scheduled Youth Services meetings in coordination with the Teen Services staff. · Provide reader's advisory for children and adults in Youth Services, market and educate customers as to our resources and programs, and instruct our library customers and staff how to use technology from e-readers to our online databases. · Monitor and evaluate policies and procedures of the department, suggest policy revisions, implement changes, and train staff as necessary. · Create, plan and execute innovative, engaging programs for babies to tweens, including special annual programs and events throughout the year; collaborate with other departments in thematic displays and programming. · Establish and run the Summer Reading Club as well as coordinate summer programs for babies through children in grade 5. · Conduct Library tours and plan special programming for Girl Scouts, Cub Scouts and Head Start groups as needed. · Establish a welcoming, supportive, and functional environment for youth, their caregivers, and department staff. · Compile department statistics and reports by providing regular written narratives to the Director and the Board of Trustees. · Perform other duties as assigned by the Director or Assistant Director.
- Required Qualifications · Master's Degree in Library Science from an ALA accredited university · At least two years professional experience in a library environment with supervisory experience required · Successful experience working with youth
- Necessary Special Requirements · Strong knowledge and understanding of basic library procedures, principles, and philosophy of service. · Knowledge of print and online information, resources,

computers, and software programs. · Ability to direct, supervise, and manage department staff. · Evidence of past community involvement. · Strong organizational, time management, and interpersonal skills. · Able to identify networking opportunities and communicate with others in the profession and in the community. · Ability to plan and implement effective library service goals and evaluate effectiveness of service. · Ability to enforce library policies and make sound judgements when necessary. · Good communication skills – verbal, interpersonal and written. · Ability to work under limited supervision, exercising latitude in judgement to determine work methods and results · Ability to conduct oneself with courtesy and tact. · Physical ability to push fully loaded book carts and lift/carry materials weighing up to 40 pounds. · Flexibility to adapt to changing situations and vary work schedule; must be willing and able to work nights and weekends. Salary: \$27.00/hr. - \$30.00/hr. Email resume and cover letter to Michele Capozzella, Library Director at director@mahopaclibrary.org by Friday, April 24, 2020. Note: This is a civil service position. The chosen candidate will be provisionally appointed to the position. Permanent appointment is dependent upon a qualifying score on the Librarian II training and experience examination to be given in the Summer of 2020. A background check is also required.

NYC

to find more sites to job hunt at in NYC check out [INALJ New York City home page](#):

North Carolina

to find more sites to job hunt at in NC check out [INALJ North Carolina home page](#):

[Media Coordinator](#) / Sandy Grove Middle School / Lumber Bridge, NC

North Dakota

to find more sites to job hunt at in ND check out [INALJ North Dakota home page](#):

Ohio

to find more sites to job hunt at in OH check out [INALJ Ohio home page](#):

[Director, Thomas Library](#) / Wittenberg University – Springfield, OH

Oklahoma

to find more sites to job hunt at in OK check out [INALJ Oklahoma home page](#):

[UX Designer](#) RELX Group Oklahoma City, OK

[Library Assistant PT](#)/ Samuel Roberts Noble Foundation Ardmore, OK

Oregon

to find more sites to job hunt at in OR check out [INALJ Oregon home page](#):

[Library Support & Development Services Program Manager](#)/ State Library of Oregon – Salem, OR

Pennsylvania

to find more sites to job hunt at in PA check out [INALJ Pennsylvania home page](#):

[Archives Technician](#) / United States Army / Carlisle Barracks, PA / Apply by **4/21**
[Library Assistant – Circulation \(Part Time\)](#) / Manheim Township Public Library / Lancaster, PA

Puerto Rico

to find more sites to job hunt at in PR check out [INALJ Puerto Rico home page](#):

Rhode Island

to find more sites to job hunt at in RI check out [INALJ Rhode Island home page](#):

South Carolina

to find more sites to job hunt at in SC check out [INALJ South Carolina home page](#):

South Dakota

to find more sites to job hunt at in SD check out [INALJ South Dakota home page](#):

Tennessee

to find more sites to job hunt at in TN check out [INALJ Tennessee home page](#):

Texas

to find more sites to job hunt at in TX check out [INALJ Texas home page](#):

[Metadata Analyst \(Assistant Librarian\)](#) University of Texas Libraries, Austin

Utah

to find more sites to job hunt at in UT check out [INALJ Utah home page](#):

Vermont

to find more sites to job hunt at in VT check out [INALJ Vermont home page](#):

Virginia

to find more sites to job hunt at in VA check out [INALJ Virginia home page](#):

[Instructor - Knowledge Management](#)/ Perspecta Inc. Chantilly, VA
[Director of Information Services and Spaces](#)/University of Virginia/Charlottesville, VA
[Library Director](#)- Library Systems & Services – Manassas Park, VA
[Digital Librarian](#) Office of Inspector General Alexandria
[FBRI Library Studio Manager](#)/ Virginia Tech University Libraries – Roanoke, VA
[Materials Processing Specialist](#)/University of Virginia/Charlottesville, VA

Washington

to find more sites to job hunt at in WA check out [INALJ Washington home page](#):

[UX Writer](#) Google Inc. Bellevue, WA

West Virginia

to find more sites to job hunt at in WV check out [INALJ West Virginia home page](#):

[Resident Librarian](#)/West Virginia University Libraries, Morgantown, West Virginia

Wisconsin

to find more sites to job hunt at in WI check out [INALJ Wisconsin home page](#):

[Image Permissions and Collection Curator](#)/ University of Wisconsin - Madison

Wyoming

to find more sites to job hunt at in WY check out [INALJ Wyoming home page](#):

CANADA

(all dates in US format, Month/Day)

Alberta

to find more sites to job hunt at check out [INALJ Alberta home page](#):

British Columbia

to find more sites to job hunt at check out [INALJ British Columbia home page](#):

Manitoba

to find more sites to job hunt at check out [INALJ Manitoba home page](#):

New Brunswick

to find more sites to job hunt at check out [INALJ New Brunswick home page](#):

Newfoundland & Labrador

to find more sites to job hunt at check out [INALJ Newfoundland & Labrador home page](#):

Northwest Territories, Nunavut & Yukon

to find more sites to job hunt at check out [INALJ NWT, Nunavut & Yukon home page](#):

Nova Scotia & PEI

to find more sites to job hunt at check out [INALJ Nova Scotia & Prince Edward Island home page](#):

Ontario

to find more sites to job hunt at check out [INALJ Ontario home page](#):

Quebec

to find more sites to job hunt at check out [INALJ Quebec home page](#):

Saskatchewan

to find more sites to job hunt at check out [INALJ Saskatchewan home page](#):

UK & Ireland

(all dates in US format, Month/Day)

Ireland

to find more sites to job hunt at check out [INALJ Ireland home page](#):

UK

to find more sites to job hunt at check out [INALJ UK home page](#):

International (other countries)

International (all dates in US format, Month/Day)

to find more sites to job hunt at check out [INALJ International home page](#):