

# 2019 INALJ Jobs

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Issue 219 (includes all of 218)

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**Sponsored jobs \*USA jobs \*Canada jobs \*International jobs**

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## SPONSORED JOBS

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[Main Branch Manager](#) / Main Library / Yuma, AZ / [for further info click here](#)

[Deputy Library Director](#) / Main Library / Yuma, AZ

[Access Services Manager \(Administrator I\)](#) / Sonoma State University / Rohnert Park, CA

[Library Director](#) / City of Burley / ID / Apply by **12/31 at 5pm** / [for more info click here](#)

[Reference & Instruction Librarian](#) / UMBC, Albin O. Kuhn Library & Gallery / Baltimore, MD / [for further info click here](#)

[Full-Time Programming Librarian](#) / Montclair Public Library / Montclair, NJ / Apply by **1/6**

[Electronic Resources Librarian/Assistant or Associate Librarian](#) / Miami University / Oxford, OH / [for further info click here](#)

[Research Librarian](#) / Oak Ridge National Laboratory / Oak Ridge, TN / [for further info click here](#)

## USA

**USA – Virtual Work**

to find more sites to job hunt at in the virtual sphere check out [INALJ Telework –Virtual home page:](#)

[Competitive Intelligence - Competitive Analysis - Market Analysis Analyst](#) - 1099 Position - McNulty & Associates . Remote

**Alabama**

to find more sites to job hunt at in AL check out [INALJ Alabama home page](#):

**Alaska**

to find more sites to job hunt at in AK check out [INALJ Alaska home page](#):

[BRANCH YOUTH SERVICES LIBRARIAN \(Professional Librarian I\)](#) / Chugiak-Eagle River Library, Eagle River, Alaska

**Arizona**

to find more sites to job hunt at in AZ check out [INALJ Arizona home page](#):

Sponsored

[Main Branch Manager / Main Library / Yuma, AZ / for further info click here](#)

[Deputy Library Director / Main Library / Yuma, AZ](#)

**Arkansas**

to find more sites to job hunt at in AR check out [INALJ Arkansas home page](#):

[Library Director](#), Clark County Library System, Arkadelphia, AR

**California**

to find more sites to job hunt at in CA check out [INALJ California home page](#):

Sponsored

[Access Services Manager \(Administrator I\) / Sonoma State University / Rohnert Park, CA](#)

Other jobs

[Research & Instruction Librarian](#) - Cal Poly Pomona - Pomona, CA  
[Director of Library Programs and Services](#)- Cabrillo College- Aptos, CA

## Colorado

to find more sites to job hunt at in CO check out [INALJ Colorado home page](#):

## Connecticut

to find more sites to job hunt at in CT check out [INALJ Connecticut home page](#):

[FT Librarian](#) Bloomfield Public Library  
[PT Librarian](#), Bloomfield Public Library  
[Librarian I/Part-time](#) - Hamden CT Apply by **1/3 at 4pm**  
[Librarian I, Reference Librarian](#) - Goodwin College, East Hartford.  
[Web and User Experience Librarian](#) - Fairfield University, Fairfield, CT.  
[Digital Scholarship Librarian](#) - Fairfield University, Fairfield, CT

Library Assistant I - Canterbury Public Library. \$12.04/hour. 22.5 hours a week. No benefits. Includes evenings and some Saturdays. The Canterbury Public Library is looking for a creative, enthusiastic, technologically savvy Library Assistant I to join our team. Work experience must include marketing and customer service. Knowledge of computers and technology is essential. Daily tasks include circulation, processing library materials, marketing, and creating displays. To apply: Send a cover letter and resume to [canterburypubliclibrary@gmail.com](mailto:canterburypubliclibrary@gmail.com).

Adult Services Coordinator PT/ Booth & Dimock Memorial Library in Coventry, CT / Apply by **1/3 at 4pm**/ is seeking a creative and dedicated individual to work as a part time (20 hours/week plus rotating Saturdays) adult services coordinator. Our ideal candidate will have strong problem-solving skills, good time management, the ability to collaborate with varied people and organizations, and exceptional communication skills. This first-time position has potential for growth and longevity. Responsibilities: Coordinate adult programming, assist with adult collection development, assist with adult collection cataloging, run and report statistics to the Library Director, work at the circulation desk greeting patrons and checking in/out materials, and other duties as assigned. Required Qualifications: Experience working in a library. LTA or equivalent combination of education and experience. Preferred Qualifications: Knowledge of cataloging and integrated library systems. MLS or enrollment in an MLS program. Salary Range: \$17-\$23/hour Schedule: Tuesday – Friday, with a minimum of one rotating Saturday per month. Interested applicants should submit a resume, cover letter, and names of three references to [bdsearch@coventrypl.org](mailto:bdsearch@coventrypl.org) by 4:00pm on January 3, 2020.

**DC (Washington, DC)**

to find more sites to job hunt at in DC check out [INALJ DC home page](#):

[Cataloging Clerk](#) - Washington DC

[Rights Researcher](#) - Washington DC

**Delaware**

to find more sites to job hunt at in DE check out [INALJ Delaware home page](#):

**Florida**

to find more sites to job hunt at in FL check out [INALJ Florida home page](#):

[Assistant Instructor, Learning Resources](#)/ Miami-Dade College/ Miami, FL

[Library Assistant](#)/ University of South Florida/ Tampa, FL

[Library Assistant II – Circulation & Interlibrary Loan](#)/ Jacksonville University/ Jacksonville, FL

[Manager, Library Operations](#)/ University of South Florida/ St. Petersburg, FL

[Reference Associate](#)/ Florida State University/ Tallahassee, FL

**Georgia**

to find more sites to job hunt at in GA check out [INALJ Georgia home page](#):

**Hawaii**

to find more sites to job hunt at in HI check out [INALJ Hawaii home page](#):

**Idaho**

to find more sites to job hunt at in ID check out [INALJ Idaho home page](#):

Sponsored

[Library Director / City of Burley / ID / Apply by 12/31 at 5pm / for more info click here](#)

Other jobs

[Access Services Librarian](#) / University of Idaho Library / Moscow / Idaho / Apply by 1/5

### **Illinois**

*to find more sites to job hunt at in IL check out [INALJ Illinois home page](#):*

### **Indiana**

*to find more sites to job hunt at in IN check out [INALJ Indiana home page](#):*

[Neuro- and Health Sciences Librarian](#) / Indiana University Bloomington / Bloomington IN

### **Iowa**

*to find more sites to job hunt at in IA check out [INALJ Iowa home page](#):*

### **Kansas**

*to find more sites to job hunt at in KS check out [INALJ Kansas home page](#):*

### **Kentucky**

*to find more sites to job hunt at in KY check out [INALJ Kentucky home page](#):*

### **Louisiana**

*to find more sites to job hunt at in LA check out [INALJ Louisiana home page](#):*

### **Maine**

*to find more sites to job hunt at in ME check out [INALJ Maine home page](#):*

**Maryland**

*to find more sites to job hunt at in MD check out [INALJ Maryland home page](#):*

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**[Reference & Instruction Librarian](#) / UMBC, Albin O. Kuhn Library & Gallery / Baltimore, MD / [for further info click here](#)**

Other jobs

[Library Intern](#)/ Maryland Historical Trust/ Crownsville, MD

**Massachusetts**

*to find more sites to job hunt at in MA check out [INALJ Massachusetts home page](#):*

[Strategic Planner](#), Philips North America LLC, Andover, MA

[Discovery and Systems Development Librarian](#) / University of Massachusetts Boston / Boston, MA

**Michigan**

*to find more sites to job hunt at in MI check out [INALJ Michigan home page](#):*

**Minnesota**

*to find more sites to job hunt at in MN check out [INALJ Minnesota home page](#):*

**Mississippi**

*to find more sites to job hunt at in MS check out [INALJ Mississippi home page](#):*

**Missouri**

*to find more sites to job hunt at in MO check out [INALJ Missouri home page](#):*

[Community Branch Paraprofessional](#), Boone's Trail Branch, 20 hours per week-St. Charles City-County Library District- MO

[Paraprofessional, Middendorf-Kredell Branch](#), 24 hours per week-St. Charles City-County Library District-  
MO

[Public Service Librarian](#), Middendorf-Kredell Branch, 16 hours per week-St. Charles City-County Library  
District- MO

### **Montana**

*to find more sites to job hunt at in MT check out [INALJ Montana home page](#):*

### **Nebraska**

*to find more sites to job hunt at in NE check out [INALJ Nebraska home page](#):*

### **Nevada**

*to find more sites to job hunt at in NV check out [INALJ Nevada home page](#):*

### **New Hampshire**

*to find more sites to job hunt at in NH check out [INALJ New Hampshire home page](#):*

### **New Jersey**

*to find more sites to job hunt at in NJ check out [INALJ New Jersey home page](#):*

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**[Full-Time Programming Librarian](#) / Montclair Public Library / Montclair, NJ / Apply by **1/6****

### **New Mexico**

*to find more sites to job hunt at in NM check out [INALJ New Mexico home page](#):*

**New York (state)**

to find more sites to job hunt at in NY check out [INALJ NY State home page](#):

[Library Director](#) - Quogue Library, Long Island, NY

**NYC**

to find more sites to job hunt at in NYC check out [INALJ New York City home page](#):

[Manager, Archival Processing](#)/ The Estée Lauder Companies / US, [NYC](#)

**North Carolina**

to find more sites to job hunt at in NC check out [INALJ North Carolina home page](#):

[Research Analyst](#)- North Carolina Biotechnology Center-Research Triangle Park, NC  
[Adult Services Specialist – Watauga County Public Library](#) / Appalachian Regional Library / Boone, NC  
[Library Assistant \(Beatties Ford Rd. Branch\)](#) / Mecklenburg County / Charlotte, NC / **Apply by 12/19**  
[HR Generalist \(Main Library\)](#) / Mecklenburg County / Charlotte, NC / **Apply by 1/1**  
[Librarian \(West Blvd\)](#) / Mecklenburg County / Charlotte, NC / **Apply by 12/25**  
[Adult Services Librarian](#) / Durham County / Durham, NC / **Apply by 12/25**  
[Teen Services Librarian](#) / Durham County Libraries / Durham, NC / **Apply by 12/25**  
[Pre-Award Grants Officer](#) / UNC-Chapel Hill / Chapel Hill, NC / **Apply by 1/31**  
[Executive Director, Center for Information, Technology, and Public Life](#) / UNC-Chapel Hill / Chapel Hill, NC / **Apply by 1/20**  
[eResources & Serial Librarian](#) / Atrium Health / Charlotte, NC  
[Librarian - West Boulevard Branch Library](#) / Charlotte Mecklenburg Public Library / Charlotte, NC

**North Dakota**

to find more sites to job hunt at in ND check out [INALJ North Dakota home page](#):

**Ohio**

to find more sites to job hunt at in OH check out [INALJ Ohio home page](#):

Sponsored



**[Electronic Resources Librarian/Assistant or Associate Librarian / Miami University / Oxford, OH / for further info click here](#)**

Other jobs

**Oklahoma**

*to find more sites to job hunt at in OK check out [INALJ Oklahoma home page](#):*

**Oregon**

*to find more sites to job hunt at in OR check out [INALJ Oregon home page](#):*

**Pennsylvania**

*to find more sites to job hunt at in PA check out [INALJ Pennsylvania home page](#):*

[Evening Circulation Services Clerk](#) / University of Scranton / Scranton, PA

[Quality Assurance Document Archivist](#) / Almac / Souderton, PA

[Clerical Assistant \(Part Time\)](#) / Free Library of Philadelphia / Philadelphia, PA / Apply by **1/17**

[Library Director](#) / Yeadon Public Library / Yeadon, PA

[Associate Director of Information Management](#) / Philadelphia Museum of Art / Philadelphia, PA

[Student Engagement and Outreach Librarian](#) / Penn State University – Wilkes-Barre / Wilkes-Barre, PA /

Apply by **1/20**

[Library Assistant](#) / Pine Road Elementary School / Huntingdon Valley, PA

[Library Assistant \(part-time\)](#) / Donegal Primary School / Mount Joy, PA / Apply by **12/26**

[Records Analyst](#) / PMHCC, Inc. / Philadelphia, PA

[Library Assistant \(Part Time\)](#) / York County Libraries – Martin Library / York, PA

[Librarian II](#) / Reading Public Library / Reading, PA / Apply by **1/12**

[Library Assistant](#) / Pottstown Middle School / Pottstown, PA / Apply by **1/2**

[Director, Enterprise Metadata Management](#) / Comcast / West Chester, PA

[Senior Clerk](#) / Carnegie Library of Pittsburgh – Library Support Center / Pittsburgh, PA / Apply by **12/26**

[Part-Time Technical Service Classroom Technician](#) / Penn State University / University Park, PA

**Puerto Rico**

*to find more sites to job hunt at in PR check out [INALJ Puerto Rico home page](#):*

**Rhode Island**

to find more sites to job hunt at in RI check out [INALJ Rhode Island home page](#):

**South Carolina**

to find more sites to job hunt at in SC check out [INALJ South Carolina home page](#):

**South Dakota**

to find more sites to job hunt at in SD check out [INALJ South Dakota home page](#):

**Tennessee**

to find more sites to job hunt at in TN check out [INALJ Tennessee home page](#):

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[Research Librarian](#) / Oak Ridge National Laboratory / Oak Ridge, TN / [for further info click here](#)

**Texas**

to find more sites to job hunt at in TX check out [INALJ Texas home page](#):

[Research Reporter](#), ProPublica-Texas Tribune Initiative, Austin, TX

**Utah**

to find more sites to job hunt at in UT check out [INALJ Utah home page](#):

**Vermont**

to find more sites to job hunt at in VT check out [INALJ Vermont home page](#):

Library Director - Windsor, VT - Description: The Windsor Public Library Board of Trustees is seeking an experienced, collaborative, innovative, dedicated leader to serve as Library Director. The Windsor Public Library sits in the heart of Windsor – the birthplace of Vermont – on a bend in the Connecticut River in south-central Vermont. The Library encourages all community members to pursue knowledge, enrichment, and enjoyment through shared reading materials, digital resources, programs, and events. Under the direction of the Library Board of Trustees, the Library Director monitors, coordinates, and supervises the operation of the library. The Library Director is responsible for library planning, implementing policies and procedures, budget, personnel, and representing the library within the community. The Library Director reports to a 9-member Board of Trustees and manages the library facility, a staff of 2 people, library volunteers, the library finances, and all aspects of operations. This position is 32 - 40 hours a week with benefits. Ideal candidate qualifications: Demonstrated ability to work independently, delegate and maintain effective workflow, and calmly and competently manage concurrent multiple priorities and tasks-Collaborative management style that encourages and empowers others to excel-Demonstrated excellent written and oral communication skills required; ability to create, compose, and edit written materials required-Demonstrated ability to provide effective and motivational leadership for innovation, flexibility, adaptability, and confidence during change and transition-Ability to craft and implement the library budget, including payroll management; prior experience with QuickBooks preferred -Knowledge of public library management: library technology; electronic resources and services-Strong computer and information technology skills with experience in a variety of word processing, database management, and related programs required; ability to evaluate and adjust quickly to changing technology required; proficiency with MS Office programs and email service; computer keyboard skills required-Two to three years professional library experience-MLS/MLIS or Vermont's Certificate of Public Librarianship preferred----Application Instructions: Applications will be accepted until the position is filled. Please email a cover letter and résumé to windsorlibrarysearchcommittee[at]gmail[dot]com This Job Description is not a complete statement of all duties and responsibilities comprising this position.

## **Virginia**

*to find more sites to job hunt at in VA check out [INALJ Virginia home page](#):*

## **Washington**

*to find more sites to job hunt at in WA check out [INALJ Washington home page](#):*

[ParaEducator I](#) - Library, Job ID 710, Bothell, WA, Apply by **12/20**

## **West Virginia**

*to find more sites to job hunt at in WV check out [INALJ West Virginia home page](#):*

**Wisconsin**

*to find more sites to job hunt at in WI check out [INALJ Wisconsin home page](#):*

**Wyoming**

*to find more sites to job hunt at in WY check out [INALJ Wyoming home page](#):*

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**CANADA****Alberta**

*to find more sites to job hunt at check out [INALJ Alberta home page](#):*

**British Columbia**

*to find more sites to job hunt at check out [INALJ British Columbia home page](#):*

**Manitoba**

*to find more sites to job hunt at check out [INALJ Manitoba home page](#):*

**New Brunswick**

*to find more sites to job hunt at check out [INALJ New Brunswick home page](#):*

**Newfoundland & Labrador**

*to find more sites to job hunt at check out [INALJ Newfoundland & Labrador home page](#):*

## **Northwest Territories, Nunavut & Yukon**

*to find more sites to job hunt at check out [INALJ NWT, Nunavut & Yukon home page](#):*

## **Nova Scotia & PEI**

*to find more sites to job hunt at check out [INALJ Nova Scotia & Prince Edward Island home page](#):*

## **Ontario**

*to find more sites to job hunt at check out [INALJ Ontario home page](#):*

## **Quebec**

*to find more sites to job hunt at check out [INALJ Quebec home page](#):*

## **Saskatchewan**

*to find more sites to job hunt at check out [INALJ Saskatchewan home page](#):*

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## **UK & Ireland**

### **Ireland**

*to find more sites to job hunt at check out [INALJ Ireland home page](#):*

### **UK**

*to find more sites to job hunt at check out [INALJ UK home page](#):*

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## **International (other countries)**

**International (all dates in US format, Month/Day)**

*to find more sites to job hunt at check out [INALJ International home page](#):*