

2019 INALJ Jobs

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11.25.2019

Issue 205 (includes all of 204)

Sponsored jobs *USA jobs *Canada jobs *International jobs

SPONSORED JOBS

[SHARE Administrative Services Supervisor](#) / Illinois Heartland Library System /
Carbondale, IL / [for further info click here](#)

[Deputy Library Director](#) / Main Library / Yuma, AZ

[Public Programs Manager](#) / Pequot Library / Southport, CT / Apply by **1/17**

[Electronic Resources Librarian](#) / University of Notre Dame, Hesburgh Libraries /
Notre Dame, IN / Apply by **12/9** / [for further info click here](#)

[Librarian / Information Specialist](#) / ICF – Supporting the National Library of Medicine /
Bethesda, MD

[Part-Time Librarian](#) or Library – Information School Graduate Student / ICF – Supporting
the National Library of Medicine / Bethesda, MD

[Library Relations Manager](#) / Practising Law Institute / New York, NY

USA

USA – Virtual Work

to find more sites to job hunt at in the virtual sphere check out [INALJ Telework –Virtual home page:](#)

[Research Specialist – Document Delivery](#) / LAC Group / Remote

Executive Director (CEO) / Equinox Open Library Initiative / Virtual/Remote Office / EXECUTIVE DIRECTOR (CEO): Equinox Open Library Initiative. (Non-profit, Virtual/Remote, Relocation not required). Equinox Open Library Initiative <<https://www.equinoxinitiative.org/who-we-are>> is a 501(c)(3) non-profit organization committed to providing libraries, archives, and cultural heritage organizations with the software tools they need through the power of open source software. Equinox was founded in 2007 by the original developers and designers of the Evergreen ILS, one of the first open source integrated library systems available. In 2017 Equinox transitioned to a non-profit organization. Equinox is committed to ensuring that libraries and cultural heritage institutions can implement open source technologies with confidence. As a non-profit organization, Equinox is better able to align its mission with organizations whose goal is to share and promote knowledge and resources by way of an open source infrastructure. Equinox currently provides services for Evergreen and Koha, both open source integrated library systems, and Fulfillment, an open source interlibrary loan system. Equinox is a fully remote office, but many team members work in the greater Atlanta area. The new Executive Director will not be required to relocate to Atlanta, GA. However, there may be extensive travel to the Atlanta area (up to 50%) for the first six (6) months. Salary is competitive with a minimum of \$120k per year or higher. Excellent benefits with 100% paid health insurance.

RESPONSIBILITIES: We are seeking a talented leader to guide Equinox as the organization grows and expands into new markets. The Executive Director reports to the Board of Trustees with the following primary responsibilities:

Operations: Establish administrative and employment policies and procedures for all functions and for the day-to-day operation of Equinox. Hire and retain competent, qualified staff and effectively manage the human resources of Equinox. Oversee design, marketing, promotion, delivery and quality of products and services.

Financial Performance: Maintain fiscal integrity of Equinox to include the submission to the Board of an annual budget and monthly financial statements. Provide fiscal management that anticipates operating within the approved budget, ensures maximum resource utilization and maintains a positive financial position. Ensure commitment to and compliance with all applicable laws and regulations.

Mission and Strategy: Strategic planning to ensure that Equinox can successfully fulfill its mission into the future. Drive growth, expand the market for the open source products and services that Equinox supports and improve sales of current products and services. Leverage the competitive edge provided by open source software systems.

Board Governance: Work closely with a five to nine-member Board of Trustees to seek their involvement in policy decisions and strategic planning. Work with the Board in a manner that supports and guides the Equinox mission as defined by the Board of Trustees. Communicate with the Board in a timely and accurate manner and provide information necessary for the Board to function properly and make informed decisions.

DESIRED SKILLS AND EXPERIENCE: An entrepreneurial spirit with senior non-profit management experience with a technology service provider and/or experience in the fields of libraries, archives or museums. Strong motivational and staff leadership abilities. Strong financial management skills including budget preparation, analysis, decision making and reporting. Experience and skill working with a Board of Trustees. High level strategic thinking and planning skills. Demonstrated experience with change leadership and process improvement. Ability to work comfortably and collaboratively within a technical environment of software developers and engineers. Master's Degree in Business Administration, Library Science, Museum Studies, Archival Science, or related field.

TO APPLY FOR THIS OPPORTUNITY: Please submit a cover letter, current resume and three professional references using the contact information below. Please include your last name in the title of any attached files and "Equinox" in the subject line of your email. Questions? We welcome and encourage inquiries. John Keister & Associates, Executive Search, johnkeister.com, <https://www.johnkeister.com/>, equinox@johnkeister.com <<mailto:equinox@johnkeister.com>>, 847-955-0541. Our firm is committed to Equal Employment

Opportunities, and will not discriminate against any candidate because of race, color, religion, national origin, age, gender, disability, veteran status, or sexual orientation.

Alabama

to find more sites to job hunt at in AL check out [INALJ Alabama home page](#):

Alaska

to find more sites to job hunt at in AK check out [INALJ Alaska home page](#):

Arizona

to find more sites to job hunt at in AZ check out [INALJ Arizona home page](#):

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[Deputy Library Director / Main Library / Yuma, AZ](#)

Arkansas

to find more sites to job hunt at in AR check out [INALJ Arkansas home page](#):

California

to find more sites to job hunt at in CA check out [INALJ California home page](#):

[Librarian](#) / Diablo Valley College / San Ramon, CA / Apply by **1/9**

[Library Assistant](#) / University of California, Davis / Davis, CA / Apply by **12/4**

[Digital Asset Coordinator](#) / Amazon.com, Inc. / Culver City, CA

[Head of Digital Imaging](#) / J. Paul Getty Trust / Los Angeles, CA

[User Experience Researcher](#) / Charles Schwab & Co. / San Francisco, CA

[Learning Commons Technician](#) / San Dieguito Union High School District / Encinitas, CA / Apply by **12/23**

[Head, STEM Library Programs and Services](#) / University of Southern California / Los Angeles, CA

[Full-Time Lecturer - Information Retrieval System Design](#) / San Jose State University / San Jose, CA /

Apply by **1/3**

[Competitive Intelligence Manager](#) / PepsiCo / Irvine, CA
[Sr. Technical Content Developer](#) / Palo Alto Networks / Santa Clara, CA
[Community Program Manager, LIVEcommunity](#) / Palo Alto Networks / Santa Clara, CA

Colorado

to find more sites to job hunt at in CO check out [INALJ Colorado home page](#):

Connecticut

to find more sites to job hunt at in CT check out [INALJ Connecticut home page](#):

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[Public Programs Manager](#) / Pequot Library / Southport, CT / Apply by 1/17

DC (Washington, DC)

to find more sites to job hunt at in DC check out [INALJ DC home page](#):

[Webmaster](#) / LAC Group / Washington, D.C.
[Research & Knowledge Analyst](#) / LAC Group / Washington, D.C.

Delaware

to find more sites to job hunt at in DE check out [INALJ Delaware home page](#):

Florida

to find more sites to job hunt at in FL check out [INALJ Florida home page](#):

Georgia

to find more sites to job hunt at in GA check out [INALJ Georgia home page](#):

Hawaii

to find more sites to job hunt at in HI check out [INALJ Hawaii home page](#):

Idaho

to find more sites to job hunt at in ID check out [INALJ Idaho home page](#):

Illinois

to find more sites to job hunt at in IL check out [INALJ Illinois home page](#):

Sponsored

[SHARE Administrative Services Supervisor](#) / Illinois Heartland Library System / Carbondale, IL / [for further info click here](#)

Other jobs

[State Analytics and Competitive Intelligence Analyst](#) / COUNTRY Financial / Bloomington, IL

Indiana

to find more sites to job hunt at in IN check out [INALJ Indiana home page](#):

Sponsored

[Electronic Resources Librarian](#) / University of Notre Dame, Hesburgh Libraries / Notre Dame, IN / Apply by **12/9** / [for further info click here](#)

Other jobs

Iowa

to find more sites to job hunt at in IA check out [INALJ Iowa home page](#):

[Digital Preservation Librarian](#) / Iowa State University / Ames, IA / Apply by **12/10**

Kansas

to find more sites to job hunt at in KS check out [INALJ Kansas home page](#):

Kentucky

to find more sites to job hunt at in KY check out [INALJ Kentucky home page](#):

Louisiana

to find more sites to job hunt at in LA check out [INALJ Louisiana home page](#):

[Access and Reference Services Specialist](#) / University of New Orleans / New Orleans, LA

Maine

to find more sites to job hunt at in ME check out [INALJ Maine home page](#):

Maryland

to find more sites to job hunt at in MD check out [INALJ Maryland home page](#):

Sponsored

[Institute for Clinical and Translational Research \(ICTR\) Librarian](#) / Health Sciences & Human Services Library / University of Maryland, Baltimore / Baltimore, MD / Apply by **11/29**

[Librarian / Information Specialist](#) / ICF – Supporting the National Library of Medicine / Bethesda, MD

[Part-Time Librarian](#) or Library – Information School Graduate Student / ICF – Supporting the National Library of Medicine / Bethesda, MD

Other jobs

[Processing Archivist](#) / University of Maryland, Baltimore County / Baltimore, MD / Apply by **12/11**

[Executive Director](#) / Charles County Public Library / Charles County, MD / Apply by **12/2**

Massachusetts

to find more sites to job hunt at in MA check out [INALJ Massachusetts home page](#):

Michigan

to find more sites to job hunt at in MI check out [INALJ Michigan home page](#):

Youth Services Librarian / Paw Paw District Library / Paw Paw, MI / Apply by **12/6** / The Paw Paw District Library is looking for an innovative and enthusiastic Youth Services Librarian to join our team! POSITION: YOUTH SERVICES LIBRARIAN. HOURS: 40 hours per week, weekdays, some evenings and weekends. SALARY: \$39k-\$44k annually, DOQ. DUTIES: Plans, promotes, and presents youth programs, Assists in the development and maintenance of youth collections, Creates activities to promote young people's use of the library, Provides reference and reader's advisory service to patrons of all ages, Develops positive relationships with community groups and schools, Provides exceptional customer service to patrons of all ages, Works collaboratively with coworkers to carry out the daily operations of the library. QUALIFICATIONS: Successful experience working with youth, Knowledge of library practices and trends in youth service, Bachelor's Degree in any field required, Masters in Library Science preferred, Strong communication and technology skills, Knowledge of children's literature, Previous public library experience preferred. APPLICATION: Submit resume and cover letter to Gretchen Evans, Director at gretchen@pawpaw.lib.mi.us. DEADLINE: December 6, 2019. Paw Paw District Library is an Equal Opportunity Employer. This is an at-will position.

Minnesota

to find more sites to job hunt at in MN check out [INALJ Minnesota home page](#):

Mississippi

to find more sites to job hunt at in MS check out [INALJ Mississippi home page](#):

Missouri

to find more sites to job hunt at in MO check out [INALJ Missouri home page](#):

[Circulation Manager](#) / Springfield-Greene County Library District / Springfield, MO

Montana

to find more sites to job hunt at in MT check out [INALJ Montana home page](#):

Nebraska

to find more sites to job hunt at in NE check out [INALJ Nebraska home page](#):

Nevada

to find more sites to job hunt at in NV check out [INALJ Nevada home page](#):

New Hampshire

to find more sites to job hunt at in NH check out [INALJ New Hampshire home page](#):

New Jersey

to find more sites to job hunt at in NJ check out [INALJ New Jersey home page](#):

New Mexico

to find more sites to job hunt at in NM check out [INALJ New Mexico home page](#):

New York (state)

to find more sites to job hunt at in NY check out [INALJ NY State home page](#):

[Reader Services Reserves Student Supervisor](#) / Binghamton University / Binghamton, NY

[Information Management Assistant](#) / Cornell University / Ithaca, NY / Apply by **11/27**

[Technical Services Librarian](#) / The College at Brockport / Brockport, NY / Apply by **12/17**

[Programming Coordinator \(Full-Time\)](#) / Utica Public Library / Utica, NY / Apply by **12/2**

[High School Long-Term Substitute Library-Media Specialist](#) / Millbrook Central School District / Millbrook, NY

[Lead Librarian for Digital and Open Scholarship](#) / Syracuse University / Syracuse, NY
[Lead Librarian for Research Impact](#) / Syracuse University / Syracuse, NY
[Head of Adult Services](#) / Pearl River Library / Pearl River, NY
[Substitute/AdHoc Librarian I](#) / Mount Kisco Public Library / Mount Kisco, NY / Apply by 11/26
[Library Media Specialist](#) / Troy Central School District / Troy, NY / Apply by 12/31
[Library Media Specialist](#) / Poland Central School District/ Poland, NY / Apply by 12/2
[Library Media Specialist Elementary](#) / Middletown ECSD / Middletown, NY / Apply by 12/31
[Library Media Specialist Leave Replacement](#) / Ossining School District / Ossining, NY / Apply by 11/29
[Data Science/Analysis Research Librarian](#) / Hamilton College / Clinton, NY / Apply by 1/13
[Head of Cataloging and Metadata Services](#) / Stony Brook University / Stony Brook, NY / Apply by 12/8

NYC

to find more sites to job hunt at in NYC check out [INALJ New York City home page](#):

Sponsored

[Library Relations Manager / Practising Law Institute / New York, NY](#)

Other jobs

[Supervising Librarian, Outreach and Community Programs](#) / Mid-Manhattan Library, The New York Public Library / New York, NY
[Librarian for Science and Technology](#) / Barnard College / New York, NY / Apply by 12/15
[Media Resources Assistant](#) / LAC Group / New York, NY

North Carolina

to find more sites to job hunt at in NC check out [INALJ North Carolina home page](#):

[Technical Support Representative 1](#) / EBSCO / Durham, NC
[Engagement Specialist](#) / EBSCO / Durham, NC
[Librarian I – West Branch](#) / Rowan Public Library / Cleveland, NC
[Assistant, Media Services](#) / High Point University / High Point, NC
[Part-Time Librarian](#) / William Peace University / Raleigh, NC
[Research Analyst – Life Science Intelligence](#) / NC Biotechnology Center / Research Triangle Park NC
[Technical Services Specialist / Library Specialist III](#) / Appalachian Regional Library System / North Wilkesboro, NC
[Librarian I/Information Services](#) / Cumberland County Public Library and Information Center / Fayetteville, NC / Apply by 11/25
[Librarian I](#) / Rowan Public Library / Cleveland, NC
[Consumer Reports Audiovisual Materials Intern](#) / Duke University Libraries / Durham, NC
[Part-Time Librarian](#) / William Peace University / Raleigh, NC / Apply by 12/8

[Research Analyst](#) / NC Biotechnology Center / Research Triangle Park, NC / Apply by **12/9**
[Digital Services Librarian III](#) / Catawba County Library / Newton, NC
[Librarian](#) / Durham Technical Community College / Durham, NC / Apply by **12/20**

North Dakota

to find more sites to job hunt at in ND check out [INALJ North Dakota home page](#):

[Metadata and Cataloging Librarian](#) / North Dakota State University / Fargo, ND

Ohio

to find more sites to job hunt at in OH check out [INALJ Ohio home page](#):

Oklahoma

to find more sites to job hunt at in OK check out [INALJ Oklahoma home page](#):

Oregon

to find more sites to job hunt at in OR check out [INALJ Oregon home page](#):

Pennsylvania

to find more sites to job hunt at in PA check out [INALJ Pennsylvania home page](#):

[Director, Biomedical Library](#) / University of Pennsylvania / Philadelphia, PA
[Biomedical Library Internship \(Part Time, to start 1/1/20\)](#) / University of Pennsylvania / Philadelphia, PA
[Evening Circulation Services Clerk](#) / University of Scranton / Scranton, PA / Apply by **12/2**
[Library Assistant \(part-time\)](#) / Lower Macungie Library / Macungie, PA
[Library Metadata Specialist \(Part Time\)](#) / University of Scranton / Scranton, PA / Apply by **1/6**
[Dean – Educational Support Services](#) / Delaware County Community College / Media, PA / Apply by **1/3**
[Head of Acquisitions Services](#) / The Pennsylvania State University Libraries/ University Park, PA
[Chief Information Officer](#) / Muhlenberg College / Allentown, PA

Puerto Rico

to find more sites to job hunt at in PR check out [INALJ Puerto Rico home page](#):

Rhode Island

to find more sites to job hunt at in RI check out [INALJ Rhode Island home page](#):

South Carolina

to find more sites to job hunt at in SC check out [INALJ South Carolina home page](#):

South Dakota

to find more sites to job hunt at in SD check out [INALJ South Dakota home page](#):

Tennessee

to find more sites to job hunt at in TN check out [INALJ Tennessee home page](#):

[Research Librarian](#) / Oak Ridge National Laboratory / Oak Ridge, TN

Texas

to find more sites to job hunt at in TX check out [INALJ Texas home page](#):

[Senior Library Specialist](#) / Music Library, University of Houston / Houston, TX

Utah

to find more sites to job hunt at in UT check out [INALJ Utah home page](#):

Vermont

to find more sites to job hunt at in VT check out [INALJ Vermont home page](#):

Virginia

to find more sites to job hunt at in VA check out [INALJ Virginia home page](#):

[Digital Initiatives and Metadata Librarian](#) / Hollins University / Roanoke, VA

[Librarian for African-American and African Studies](#) / University of Virginia / Charlottesville, VA / Apply by 1/6

[Lone Star Analysis Analyst - Market, Competition, Investment and Industrial Policy](#) / Lone Star / Alexandria, VA

Washington

to find more sites to job hunt at in WA check out [INALJ Washington home page](#):

West Virginia

to find more sites to job hunt at in WV check out [INALJ West Virginia home page](#):

Wisconsin

to find more sites to job hunt at in WI check out [INALJ Wisconsin home page](#):

Wyoming

to find more sites to job hunt at in WY check out [INALJ Wyoming home page](#):

[Assistant Librarian - Collection Development](#) / University of Wyoming Libraries / Laramie, WY

Library Director / Goshen Public Library / Torrington, WY / Description of the Job:Goshen County Public Library is seeking to hire a Library Director. The Goshen County Library Director is a full-time, benefited, exempt position, responsible for managing the day-to-day operations and long-term planning of the library. The Library Director typically works Monday through Friday with some scheduled weekend and evening responsibilities. The Director reports to the Goshen County Library Board. The Library Director:supervises and oversees library programming and children, teen and adult services; oversees

and participates in strategic and facilities planning; ensures library accreditation and federal and state documentation; responsible for fiscal management; information technology; collection acquisition, cataloging, circulation and development; supervises and evaluates personnel; responsible for public and patron relations; and maintains a healthy and safe library. Minimum Qualifications: Bachelor's degree in field with public administration, business management; Experience with the principles and practices of public administration and supervision; Experience with fiscal budget development, and personnel management; Supervisory experience; Good written, verbal and interpersonal communication skills; Strong organizational skills, analysis, initiative; Consistent discretion and judgment; Current and valid state-issued driver's license. Preferred Qualifications: Bachelor's Degree in Library or Information Science from an institution accredited by the American Library Association or willingness to obtain at least 12 credits in library or information science within a reasonable three years. Salary Range: \$46,000-\$48,000/yr. Application process: Please submit a letter of interest, resume and reference list to Goshen County Library Board, 2001 East A St., Torrington, WY 82240. If you are selected as a final candidate, you will also need to submit transcripts and complete a background check. Goshen County Library is an Equal Employment Opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or protected veteran status. Must pass drug and background tests. Full job description available upon request: mdurfee@goshencounty.org or at the Goshen County Library.

CANADA

Alberta

to find more sites to job hunt at check out [INALJ Alberta home page](#):

British Columbia

to find more sites to job hunt at check out [INALJ British Columbia home page](#):

Manitoba

to find more sites to job hunt at check out [INALJ Manitoba home page](#):

New Brunswick

to find more sites to job hunt at check out [INALJ New Brunswick home page](#):

Newfoundland & Labrador

to find more sites to job hunt at check out [INALJ Newfoundland & Labrador home page](#):

Northwest Territories, Nunavut & Yukon

to find more sites to job hunt at check out [INALJ NWT, Nunavut & Yukon home page](#):

Nova Scotia & PEI

to find more sites to job hunt at check out [INALJ Nova Scotia & Prince Edward Island home page](#):

Ontario

to find more sites to job hunt at check out [INALJ Ontario home page](#):

Quebec

to find more sites to job hunt at check out [INALJ Quebec home page](#):

Saskatchewan

to find more sites to job hunt at check out [INALJ Saskatchewan home page](#):

[Department Head, Central Library](#) / Regina Public Library / Regina, Saskatchewan, Canada / Apply by
1/18

UK & Ireland

Ireland

to find more sites to job hunt at check out [INALJ Ireland home page](#):

UK

to find more sites to job hunt at check out [INALJ UK home page](#):

International (other countries)

International (all dates in US format, Month/Day)

to find more sites to job hunt at check out [INALJ International home page](#):