

# 2019 INALJ Jobs

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Issue 155 (includes all of 154)

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**Sponsored jobs \*USA jobs \*Canada jobs \*International jobs**

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## SPONSORED

[Youth Services Librarian 1](#) – Part-Time / Bucks County Free Library –Bensalem branch / Bensalem, PA / Apply by **9/20** / [for more information click here](#)

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[Library Collection Services Manager](#) / Main Library / Yuma, AZ / [for further details click here](#)

[Collections Data Specialist](#) / Rollins College / Winter Park, FL / [for further info click here](#)

[Manager, Scientific Literature Services, IT](#) / Sage Therapeutics / Cambridge, MA

[Emerging Technologies and Systems Librarian](#) / Missouri Southern State University, George A. Spiva Library / Joplin, MO

[Instruction and Reference Librarian](#) / Missouri Southern State University, George A. Spiva Library / Joplin, MO

[Web and Discovery Services Librarian](#) / University of Mary Washington / Fredericksburg, VA / Apply by **9/20**

## USA

USA – Virtual Work

to find more sites to job hunt at in the virtual sphere check out [INALJ Telework –Virtual home page:](#)

**Alabama**

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**Alaska**

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**Arizona**

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**[Library Collection Services Manager](#) / [Main Library](#) / [Yuma, AZ](#) / *for further details click [here](#)***

**Arkansas**

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[Academic Health Sciences Librarian](#) / University of Arkansas for Medical Sciences (UAMS) Library / Little Rock, AR

**California**

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**Colorado**

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## Connecticut

to find more sites to job hunt at in CT check out [INALJ Connecticut home page](#):

[Part-Time Marketing/PR Coordinator](#) / Mystic & Noank Library / Mystic, CT / Apply by 9/6

[Digital Scholarship Librarian](#) / Fairfield University / Fairfield, CT

[Library Specialist for Licensed Resources](#) / Fairfield University / Fairfield, CT

Children's & Teen Services Assistant / Berlin-Peck Memorial Library / Berlin, CT / Apply by 9/13 at 1pm / The Berlin-Peck Memorial Library is accepting applications for the position of Children's & Teen Services Assistant. Salary: \$17.00 per hour, with no benefits. Hours: 14.5 per week. We're looking for a creative and enthusiastic individual to join our Children's & Teen Services team. Primary responsibilities include providing service at the Children's Reference Desk; programming for children and teens; promoting library use and services to children, teens, and caregivers; and processing of library materials. Excellent communication and technology skills, including working knowledge of Microsoft Office and social media, are required. Familiarity with Sierra/Encore a plus. The schedule is Mondays from 3-8 PM; Saturdays in rotation; other hours are flexible. When working a Saturday you'll have a day off during the week. Bachelor's degree and a minimum of two years of related experience working with children within a library setting required or the equivalent combination of education and experience. MLS students are encouraged to apply. Please submit a cover letter, resume, and completed Town of Berlin Job Application to the Office of the Town Manager by 1:00 PM, Friday, September 13: [https://www.town.berlin.ct.us/egov/documents/1547570000\\_3927.pdf](https://www.town.berlin.ct.us/egov/documents/1547570000_3927.pdf).

Shelver / Wilton Library / Wilton, CT / Shelver, Wilton Library is seeking an energetic, detail-oriented individual to begin year-round part-time employment in September 2019. This position is for 3-4 2 or 3 hour daytime shifts per week and 1 Saturday and 1 Sunday afternoon shift (4 hours) every 4 weeks on rotation, averaging 6-12 hours per week. The Shelver position entails a focus on attention to detail. Shelves return items to the shelves in the adult, teen, and children's collections. In addition, Shelves check in and cart the returned items from the afternoon book bin. Candidates must have the ability to alphabetize and arrange items in numerical order according to the Dewey Decimal system. In addition, candidates should possess proficient computer skills (Windows 10, Microsoft Office 2016, Email), a willingness to learn, and the ability to work independently. This position involves bending, lifting, standing for long periods of time, and pushing and pulling fully stocked carts weighing approximately 100-150 pounds, so candidates should have the physical stamina and agility necessary to perform the functions of the job. Prior shelving experience a plus. Applications can be obtained at the library or online ([https://www.wiltonlibrary.org/sites/default/files/Wilton\\_Library\\_Employment\\_Application\\_020719.pdf](https://www.wiltonlibrary.org/sites/default/files/Wilton_Library_Employment_Application_020719.pdf)). Please email resume and completed application to [employment1@wiltonlibrary.org](mailto:employment1@wiltonlibrary.org). Position will remain open until filled. Wilton Library Association is an Equal Opportunity Employer.

Circulation Assistant / Wilton Library Association / Wilton, CT / Circulation Assistant - Wilton Library Association. Wilton Library is seeking an energetic, service-oriented individual to begin year-round part-time employment in September 2019. Hours for this position are Wednesday and Thursday evenings (5:00-8:00), Friday afternoon (3:00-6:00) with two Saturday afternoons (1:00-5:00) per month, averaging

9-13 hours per week. The Circulation Assistant position entails a focus on customer service and ability to multitask. Candidates must hold a high school diploma or higher and be able to deal simultaneously with multiple tasks and customers. Prior retail or banking experience ideal. He/She should be able to work effectively in a team environment and possess excellent interpersonal and telephone skills, computer skills (Windows 10, Microsoft Office 2016, Email), a willingness to learn, and a sense of humor. Polaris ILS experience a plus. Calendar software experience preferred. In addition, candidates should have the physical stamina, agility, and attention to detail required to attend to customer needs in a busy environment. The position will remain open until filled. Applications can be obtained at the library or online ([https://www.wiltonlibrary.org/sites/default/files/Wilton\\_Library\\_Employment\\_Application\\_020719.pdf](https://www.wiltonlibrary.org/sites/default/files/Wilton_Library_Employment_Application_020719.pdf)). Please email resume and completed application to [employment1@wiltonlibrary.org](mailto:employment1@wiltonlibrary.org). Wilton Library Association is an Equal Opportunity Employer.

Part-Time Children's Library Assistant / Berlin-Peck Memorial Library / Berlin, CT / Apply by **9/13 at 1pm** / Part-Time Children's Library Assistant - Berlin-Peck Memorial Library. The Berlin-Peck Memorial Library is accepting applications for the position of Children's & Teen Services Assistant. Salary: \$17.00 per hour, with no benefits. Hours: 14.5 per week. We're looking for a creative and enthusiastic individual to join our Children's & Teen Services team. Primary responsibilities include providing service at the Children's Reference Desk; programming for children and teens; promoting library use and services to children, teens, and caregivers; and processing of library materials. Excellent communication and technology skills, including working knowledge of Microsoft Office and social media, are required. Familiarity with Sierra/Encore a plus. The schedule is Mondays from 3-8 PM; Saturdays in rotation; other hours are flexible. When working a Saturday you'll have a day off during the week. Bachelor's degree and a minimum of two years of related experience working with children within a library setting required or the equivalent combination of education and experience. MLS students are encouraged to apply. Please submit a cover letter, resume, and completed Town of Berlin Job Application ([https://www.town.berlin.ct.us/egov/documents/1547570000\\_3927.pdf](https://www.town.berlin.ct.us/egov/documents/1547570000_3927.pdf)) to the Office of the Town Manager by 1:00 PM, Friday, September 13.

Part-Time Librarian for Children's and Teen Services / Chester Public Library / Chester, CT / Part-Time Librarian for Children's and Teen Services – Chester Public Library. The Chester Public Library is looking for a dynamic part-time Children's and Teen Services Librarian. This person will be responsible for planning, publicizing and conducting all programs for children and teens, including weekly story times and a full calendar year of programs, along with reader's advisory, assist patrons and perform other duties related to the library all within the framework of a part-time position. The successful candidate will possess creativity, flexibility, great communication skills, and experience helping children and teens. MLS or credits toward their degree preferred. Must have experience and familiarity with library technology and online resources. Salary: \$18.00/hr for an 18 hour work week with no paid benefits. Days include Mondays, Wednesdays and Saturdays. All interested candidates should email a cover letter and resume to Stephanie Romano, Library Director, at [librarydirector@chesterct.org](mailto:librarydirector@chesterct.org). This position will remain open until filled. The Town of Chester is an Equal Opportunity Employer.

Marketing/PR Coordinator / Mystic & Noank Library / Mystic, CT / Apply by **9/6** / Marketing/PR Coordinator - Mystic & Noank Library. Are you a creative, focused self-starter with exceptional communication skills who loves libraries? We are looking for a part-time Marketing/PR Coordinator to promote our Library programs and events and manage our online presence. This is a part-time position,

approximately 8-12 hours per week. Send letter, resume and three professional references to: [director@mysticnoanklibrary.org](mailto:director@mysticnoanklibrary.org) by September 6. For more information, including position description and application instructions, please visit <https://www.mysticnoanklibrary.org/employment.asp>.

Long Term Substitute Library Media Specialist / Milford Public Schools / Milford, CT / Long Term Substitute Library Media Specialist - Milford Public Schools. Long Term Substitute Library Media Specialist needed to cover a leave of absence beginning early September. This is a split position between Pumpkin Delight Elementary School and The Academy. Current CT certification as School Library Media Specialist (062) required. Salary is \$90/day for the first 30 consecutive working days in the assignment and then will increase to \$247.50/day from day 31 and lasting through the remainder of this assignment. There are no benefits associated with this position. Interested applicants should apply online through the job posting at [www.milforded.org](http://www.milforded.org) in order to be considered for the position. No phone calls please.

Library-Media Specialist / Hall Memorial Middle School / Willington, CT / Library-Media Specialist - Hall Memorial Middle School, Willington. Hall Memorial Middle School is seeking a 1.0 FTE Library-Media Specialist in grades 5-8 beginning in the 2019-20 school year. The successful candidate will demonstrate the following: Expertise in the developmental needs of students in grades 5-8. Expertise in delivering engaging and relevant technology/library instruction to students. Knowledge of quality literature for young people. The ability to foster positive rapport with students, staff, and families through effective communication. Experience with restorative practices and logical consequences. Knowledge of current best practices in library-media programs. Ability to facilitate high-quality school news broadcasts. Ability to successfully organize, manage and inventory the physical resources of a school library. The desire to engage in professional learning. A valid Connecticut Teaching Certificate 062. All applications must be submitted by emailing [pstevens@willingtonct.org](mailto:pstevens@willingtonct.org) and include: Resume, Letter of interest, CT certificate, Transcripts, 3 current letters of recommendation. Hall Memorial School is a 5-8 school in Willington, Connecticut. The school currently has a student population of approximately 200 students. In addition to our wonderful students, there are 45 teachers and staff members all of whom are dedicated to seeing every student reach their full potential. HMS boasts a new innovative student schedule that allows students to self-direct their learning and teachers to differentiate to meet the needs of each learner. For more information on our amazing school please visit <http://www.willingtonpublicschools.org/> , <https://www.facebook.com/HMSWillington/> or <https://twitter.com/WLGTNSchools>.

Library Media Specialist, High School / Wallingford Public Schools / Wallingford, CT / Library Media Specialist, High School - Wallingford Public Schools is seeking CT certified candidates for an anticipated Library Media Specialist position at the high school level. Location: Lyman Hall High School. Please complete our on-line application (<https://www.applitrack.com/wallingford/onlineapp/JobPostings/view.asp?AppliTrackJobId=594> ) ASAP. EOE

## **DC (Washington, DC)**

*to find more sites to job hunt at in DC check out [INALJ DC home page](#):*

[Librarian](#) - University Initiatives and Collections on Slavery Memory, and Reconciliation, Georgetown

## **Delaware**

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## **Florida**

*to find more sites to job hunt at in FL check out [INALJ Florida home page](#):*

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**[Collections Data Specialist / Rollins College / Winter Park, FL / \*for further info click here\*](#)**

Other jobs

[Assistant Librarian](#)/ Keiser University/ Sarasota, FL

[Collections Data Specialist](#)/ Rollins College/ Winter Park/ Apply by **9/9**

[Instructional Designer I](#)/ University of Florida/ Gainesville, FL/ Apply by **9/12**

[Library Assistant I](#)/ Santa Rosa County/ Santa Rosa County, FL

[Library Assistant III- Youth Services](#)/ City of Boca Raton/ Boca Raton, FL

[Library Media Production Studio Assistant - Library Technology & User Experience](#)/ Florida Gulf Coast University / Fort Myers, FL

[Library Specialist](#)/ University of South Florida/ St. Petersburg, FL

[Social Science, Arts & Humanities Library Associate](#)/ Florida State University /Tallahassee, FL

[Technology Associate \(Library\)](#)/ City of Plant City/ Plant City, FL

## **Georgia**

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## **Hawaii**

*to find more sites to job hunt at in HI check out [INALJ Hawaii home page](#):*

## **Idaho**

to find more sites to job hunt at in ID check out [INALJ Idaho home page](#):

[Library Assistant](#) / Star Branch, Ada Community Libraries / Star, ID

### **Illinois**

to find more sites to job hunt at in IL check out [INALJ Illinois home page](#):

[Program Supervisor](#), Skokie Public Library

### **Indiana**

to find more sites to job hunt at in IN check out [INALJ Indiana home page](#):

### **Iowa**

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### **Kansas**

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### **Kentucky**

to find more sites to job hunt at in KY check out [INALJ Kentucky home page](#):

[Teaching Assistant Professor in Information Communication Technology](#) / School of Information Science, University of Kentucky / Lexington, KY

[Teaching Assistant Professor in Information Communication Technology](#) / School of Information Science, University of Kentucky / Lexington, KY

### **Louisiana**

to find more sites to job hunt at in LA check out [INALJ Louisiana home page](#):

[Director](#) / Ascension Parish Library / Ascension Parish, LA

## **Maine**

*to find more sites to job hunt at in ME check out [INALJ Maine home page](#):*

[Technical Services and Metadata Librarian](#) Colby College: Library, Waterville

## **Maryland**

*to find more sites to job hunt at in MD check out [INALJ Maryland home page](#):*

## **Massachusetts**

*to find more sites to job hunt at in MA check out [INALJ Massachusetts home page](#):*

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[Manager, Scientific Literature Services, IT](#) / Sage Therapeutics / Cambridge, MA

Other jobs

[Electronic Resources Librarian](#) / Mugar Library, Boston University Libraries / Boston, MA

## **Michigan**

*to find more sites to job hunt at in MI check out [INALJ Michigan home page](#):*

[Part-time Public Services Librarian](#) / Kettering University / Flint, MI

[Electronic Resources Librarian](#) / Kettering University / Flint, MI

[Electronic Resources Specialist](#) / Kettering University / Flint, MI

[Acquisitions Manager](#) / Clinton-Macomb Public Library / Clinton Township, MI

## **Minnesota**



to find more sites to job hunt at in MN check out [INALJ Minnesota home page](#):

[Head of Research & Learning](#) / University of Minnesota Duluth Kathryn A. Martin Library / Duluth, MN

### **Mississippi**

to find more sites to job hunt at in MS check out [INALJ Mississippi home page](#):

### **Missouri**

to find more sites to job hunt at in MO check out [INALJ Missouri home page](#):

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[Emerging Technologies and Systems Librarian](#) / Missouri Southern State University, George A. Spiva Library / Joplin, MO

[Instruction and Reference Librarian](#) / Missouri Southern State University, George A. Spiva Library / Joplin, MO

### **Montana**

to find more sites to job hunt at in MT check out [INALJ Montana home page](#):

### **Nebraska**

to find more sites to job hunt at in NE check out [INALJ Nebraska home page](#):

### **Nevada**

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## **New Hampshire**

to find more sites to job hunt at in NH check out [INALJ New Hampshire home page](#):

## **New Jersey**

to find more sites to job hunt at in NJ check out [INALJ New Jersey home page](#):

## **New Mexico**

to find more sites to job hunt at in NM check out [INALJ New Mexico home page](#):

Librarian / Air Force Research Laboratory (AFRL) Phillips Research Site (PRS) Technical Library / Albuquerque, NM / JOB SUMMARY: The Librarian position includes the full range of librarian duties and requires the ability to work independently while maintaining effective working relationships with all levels of staff and library customers. The Librarian must be able to think analytically and have effective verbal and written communication skills. The Librarian must have demonstrated experience of strong customer service. ESSENTIAL DUTIES AND RESPONSIBILITIES: Provides reference services at the level of mediation requested by the customer to include referral to other base and DoD programs, and active participation in consortia, networks, resource sharing and cooperative activities. Will use available regional or national DoD sponsored bibliographic databases. Conducts database literature searches using appropriate commercial databases and open literature sources, documenting the search results for the requesting customer. Assists in collection development & maintenance activities, including inventory. Provides scheduled daily coverage of the point of service desk with the ability to conduct basic circulation duties. Maintains and manages the integrated library system (ILS). Instructs customers in the use of library resources. Participates in marketing and outreach activities. Assists with Document delivery service (DDS) and Interlibrary Loan services when needed. Utilizes knowledge of digitization methodology and electronic resources management best practices. Assists in maintaining library web presence, to include Sharepoint. Maintains relationships with electronic resources vendors. QUALIFICATIONS: Master's Degree in Library and Information Science from an ALA accredited program, Minimum of one year experience in scientific or technical libraries, working knowledge of computers, Microsoft Windows, and Microsoft Office software, Ability to obtain a DoD Secret Security Clearance. Please submit all resumes to: [careers@mchcorp.com](mailto:careers@mchcorp.com).

## **New York (state)**

to find more sites to job hunt at in NY check out [INALJ NY State home page](#):

[Assistant Librarian – Part-Time](#) / SUNY Broome / Binghamton, NY / Apply by **9/27**

[Part-Time Librarian or Trainee](#) / Westhampton Free Library / Westhampton Beach, NY

[Full-Time Technical Services Manager](#) / Great Neck Library / Great Neck, NY / Apply by **9/13**

[Full-Time Librarian/Archivist](#) / East Hampton Library / East Hampton, NY

[Part-Time Librarian/Librarian Trainee](#) / Mastics-Moriches-Shirley Community Library / Shirley, NY / Apply by **9/13**

[On Call Librarian](#) / Wyandanch Public Library / Wyandanch, NY / Apply by **9/14**

[Part-Time Reference and Adult Service Librarian](#) / West Islip Public Library / West Islip, NY

[Teaching Professor \(open rank, four positions\)](#) We are particularly seeking applications from candidates whose interests are located in one or more of the following topical areas: Data Security & Privacy/ Networking & other infrastructure topics (cloud, wireless, virtualized systems, etc.)/ Data Science/ HCI & UX/UI and Library Science, archives and/or cultural preservation - Information Studies/ Syracuse University

[Special Collections Librarian](#) / Binghamton University / Binghamton, NY

[Head of Cataloging/Metadata Librarian](#) / Binghamton University / Binghamton, NY

[Hourly Librarian](#) / North Castle Public Library, Westchester Library System / Armonk, NY

[Hourly Page](#) / North Castle Public Library, Westchester Library System / Armonk, NY

[VR/AR/Immersive Technology Developer/Programmer](#) / Hamilton College / Clinton, NY

## **NYC**

*to find more sites to job hunt at in NYC check out [INALJ New York City home page](#):*

## **North Carolina**

*to find more sites to job hunt at in NC check out [INALJ North Carolina home page](#):*

[School Library Media Coordinator](#) / Clover Garden / Burlington, NC

[Library Assistant](#) / Cabarrus County Library / Cabarrus County, NC

[Library Experiences Assistant - Program Support](#) / Town of Chapel Hill / Chapel Hill, NC

[Staff Development Specialist \(Training Coordinator\)](#) / Durham County Library / Durham NC

[Librarian II / Youth Services – East Regional Branch Library](#) / Cumberland County Public Library / Fayetteville NC

[Librarian I / Business Research Services](#) / High Point Public Library / High Point NC

[Library Assistant Director](#) / Davidson County Government / Thomasville, NC

## **North Dakota**

*to find more sites to job hunt at in ND check out [INALJ North Dakota home page](#):*

**Ohio**

to find more sites to job hunt at in OH check out [INALJ Ohio home page](#):

**Oklahoma**

to find more sites to job hunt at in OK check out [INALJ Oklahoma home page](#):

**Oregon**

to find more sites to job hunt at in OR check out [INALJ Oregon home page](#):

**Pennsylvania**

to find more sites to job hunt at in PA check out [INALJ Pennsylvania home page](#):

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**[Youth Services Librarian 1 – Part-Time / Bucks County Free Library –Bensalem branch / Bensalem, PA / Apply by 9/20 / for more information click here](#)**

Other jobs

[Library Circulation Supervisor \(Part-Time Evening\)](#) / DeSales University / Center Valley, PA

**Puerto Rico**

to find more sites to job hunt at in PR check out [INALJ Puerto Rico home page](#):

**Rhode Island**

to find more sites to job hunt at in RI check out [INALJ Rhode Island home page](#):

**South Carolina**

*to find more sites to job hunt at in SC check out [INALJ South Carolina home page](#):*

**South Dakota**

*to find more sites to job hunt at in SD check out [INALJ South Dakota home page](#):*

**Tennessee**

*to find more sites to job hunt at in TN check out [INALJ Tennessee home page](#):*

**Texas**

*to find more sites to job hunt at in TX check out [INALJ Texas home page](#):*

[Instruction Librarian](#) The University of Houston

**Utah**

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**Vermont**

*to find more sites to job hunt at in VT check out [INALJ Vermont home page](#):*

**Virginia**

*to find more sites to job hunt at in VA check out [INALJ Virginia home page](#):*

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[Web and Discovery Services Librarian](#) / University of Mary Washington / Fredericksburg, VA / Apply by **9/20**

Other jobs

**Washington**

*to find more sites to job hunt at in WA check out [INALJ Washington home page](#):*

**West Virginia**

*to find more sites to job hunt at in WV check out [INALJ West Virginia home page](#):*

**Wisconsin**

*to find more sites to job hunt at in WI check out [INALJ Wisconsin home page](#):*

**Wyoming**

*to find more sites to job hunt at in WY check out [INALJ Wyoming home page](#):*

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**CANADA**

**Alberta**

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**British Columbia**

to find more sites to job hunt at check out [INALJ British Columbia home page](#):

**Manitoba**

to find more sites to job hunt at check out [INALJ Manitoba home page](#):

**New Brunswick**

to find more sites to job hunt at check out [INALJ New Brunswick home page](#):

**Newfoundland & Labrador**

to find more sites to job hunt at check out [INALJ Newfoundland & Labrador home page](#):

**Northwest Territories, Nunavut & Yukon**

to find more sites to job hunt at check out [INALJ NWT, Nunavut & Yukon home page](#):

**Nova Scotia & PEI**

to find more sites to job hunt at check out [INALJ Nova Scotia & Prince Edward Island home page](#):

**Ontario**

to find more sites to job hunt at check out [INALJ Ontario home page](#):

**Quebec**

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## **Saskatchewan**

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## **UK & Ireland**

### **Ireland**

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### **UK**

*to find more sites to job hunt at check out [INALJ UK home page](#):*

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## **International (other countries)**

### **International**

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