2019 INALJ Jobs

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8.29.2019

Issue 152 (includes all of 151)

Sponsored jobs *USA jobs *Canada jobs *International jobs

SPONSORED

<u>Library Collection Services Manager</u> / Main Library / Yuma, AZ / <u>for further details click</u> here

Collections Data Specialist / Rollins College / Winter Park, FL / for further info click here

Manager, Scientific Literature Services, IT / Sage Therapeutics / Cambridge, MA

<u>Emerging Technologies and Systems Librarian</u> / Missouri Southern State University, George A. Spiva Library / Joplin, MO / Apply by 9/1

<u>Instruction and Reference Librarian</u> / Missouri Southern State University, George A. Spiva Library / Joplin, MO / Apply by 9/1

<u>Instructor Librarian & Coordinator of Access Services</u> / University of South Carolina Upstate / Spartanburg, SC

USA

USA - Virtual Work

to find more sites to job hunt at in the virtual sphere check out INALJ Telework - Virtual home page:

Alabama

to find more sites to job hunt at in AL check out INALJ Alabama home page:

Public Relations Officer / Mobile Public Library / Mobile, AL / 8/30

Alaska

to find more sites to job hunt at in AK check out INALJ Alaska home page:

Arizona

to find more sites to job hunt at in AZ check out INALJ Arizona home page:

Sponsored

<u>Library Collection Services Manager</u> / Main Library / Yuma, AZ / <u>for further details click</u> here

Arkansas

to find more sites to job hunt at in AR check out INALJ Arkansas home page:

California

to find more sites to job hunt at in CA check out <u>INALJ California home page</u>:

Oral History Interviewer on Central American History in Los Angeles UCLA Marketing & Communications Coordinator/Orange County Public Libraries/Orange County, CA/Apply by: 9/2

Librarian/Curator for European Studies - UCLA- 9/10 first review

Electronic Resources Librarian. UC Santa Cruz. Santa Cruz, California. Apply by date: 9/16

<u>Strategic Services Librarian - Nonprofit (Adult Services)</u> / Pikes Peak Library District / Colorado Springs, CA./ Apply by 9/9

<u>Talent Management Supervisor</u> / Pikes Peak Library District / Colorado Springs, CA./ Apply by 9/4
<u>Resource Acquisitions Librarian</u> / University of California Berkeley Library / Berkeley, CA / Apply by 8/30

Colorado

to find more sites to job hunt at in CO check out INALJ Colorado home page:

<u>Youth Services Coordinator</u> / Garfield County Public Library District / New Castle, CO <u>Strategic Services Librarian – Nonprofit (Adult Services)</u> / Pikes Peak Library District <u>Library Assistant</u> - 120126204 / Pikes Peak Library District <u>Talent Management Supervisor</u> - 210746002/ Pikes Peak Library District

Connecticut

to find more sites to job hunt at in CT check out INALJ Connecticut home page:

<u>Electronic Resources Librarian</u> / University of Connecticut / Storrs, CT / Apply by 9/1

<u>Research Services Coordinator</u> - Staff Positions. (reference search #2020041) -University of Connecticut

DC (Washington, DC)

to find more sites to job hunt at in DC check out INALJ DC home page:

<u>Circulation Services Specialist</u> / American University Library / Washington, DC <u>Technology Services Specialist</u> / American University Library / Washington, DC

Delaware

to find more sites to job hunt at in DE check out <u>INALJ Delaware home page</u>:

Florida

to find more sites to job hunt at in FL check out INALJ Florida home page:

Sponsored

Collections Data Specialist / Rollins College / Winter Park, FL / for further info click here

Other jobs

Scholarly Communications Librarian / Florida Institute of Technology / Melbourne, FL Health & Human Services Librarian / Florida Gulf Coast University / Ft. Myers, FL Library Associate / Lee County Library System / Lehigh Acres, FL / Apply by 9/2

Research and Instruction Librarian / Florida State University College of Law /Tallahassee, FL/ Apply by 8/30
Georgia to find more sites to job hunt at in GA check out <u>INALJ Georgia home page</u> :
Hawaii to find more sites to job hunt at in HI check out <u>INALJ Hawaii home page</u> :
Idaho to find more sites to job hunt at in ID check out <u>INALJ Idaho home page</u> :
Illinois to find more sites to job hunt at in IL check out <u>INALJ Illinois home page</u> :
<u>Director</u> / Danville Public Library / Danville, IL
Indiana to find more sites to job hunt at in IN check out <u>INALJ Indiana home page</u> :
Assistant Branch Manager - Pontiac Branch, Allen County, Fort Wayne area IN

lowa to find

to find more sites to job hunt at in IA check out INALJ lowa home page:

Kansas

to find more sites to job hunt at in KS check out <u>INALJ Kansas home page</u>:

Humanities and Social Sciences Librarian and Assistant Professor / Wichita State University / Wichita, KS

<u>Digital Resources and Initiatives Manager-</u>Pittsburg State University-Pittsburg, KS- First consideration will be given to applications received by 9/17

Kentucky

to find more sites to job hunt at in KY check out INALJ Kentucky home page:

Louisiana

to find more sites to job hunt at in LA check out INALJ Louisiana home page:

Maine

to find more sites to job hunt at in ME check out INALJ Maine home page:

Maryland

to find more sites to job hunt at in MD check out INALJ Maryland home page:

<u>Marketing & Communications Specialist</u>/Anne Arundel County Public Library/Annapolis, MD/apply by 9/9 <u>Senior Network Engineer</u>/Anne Arundel County Public Library/Annapolis, MD/apply by 9/13

Massachusetts

to find more sites to job hunt at in MA check out <u>INALJ Massachusetts home page</u>:

Sponsored

Manager, Scientific Literature Services, IT / Sage Therapeutics / Cambridge, MA

Other jobs

DPLA Ebooks Outreach Representative / The Digital Public Library of America / Boston, MA

Michigan

to find more sites to job hunt at in MI check out INALJ Michigan home page:

<u>Library Director</u> / Cromaine District Library / Hartland, MI / Apply by 10/20 <u>Library Assistant I</u> / William P. Faust Public Library / Westland, MI <u>Library Research Center Department Head</u> / University of Michigan-Dearborn / Dearborn, MI

Part-time Public Services Librarian / Kettering University / Flint, MI / Our Mission - Kettering University prepares students for lives of extraordinary leadership and service by linking transformative experiential learning opportunities to rigorous academic programs in engineering, science, mathematics, and business. More about Kettering: https://www.kettering.edu/about. hours: 28 hours per week.Salary: \$20.00 per hour.Apply: Email your resume and cover letter to Dr. Dina Mein, dmein@kettering.edu .--Kettering is an equal opportunity employer and is committed to broadening the diversity of its workforce--Duties & Qualifications: Staff the Questions Desk, providing research assistance to faculty, students and staff. Participate in chat and email research services. Provide instruction to faculty, students and staff on the use of all library resources in person and online in a friendly and responsive manner. Conduct information and digital literacy instruction and orientation to the library. Demonstrates expertise with information technology, including research databases, LibGuides, discovery systems, integrated library systems, institutional repository systems, and learning management systems. Occasionally working with Kettering University's historical collection, answering research requests and digitizing collection items. Perform marketing and outreach programs that include collaboration with faculty, staff and students. Serve on library committees. Participate in strategic planning. Master's Degree in Library Science or Information Science.

Minnesota

to find more sites to job hunt at in MN check out INALJ Minnesota home page:

<u>Librarian I/</u> Duluth Public Library/ Duluth, MN / Apply by 9/8 <u>Library Director</u>/ La Crescent, MN/ 8/30

Mississippi

to find more sites to job hunt at in MS check out INALJ Mississippi home page:

Missouri

to find more sites to job hunt at in MO check out INALJ Missouri home page:

Sponsored

<u>Emerging Technologies and Systems Librarian</u> / Missouri Southern State University, George A. Spiva Library / Joplin, MO / Apply by 9/1

<u>Instruction and Reference Librarian</u> / Missouri Southern State University, George A. Spiva Library / Joplin, MO / Apply by 9/1

Other jobs

<u>Library Director</u> / Kirkwood Public Library / Kirkwood, MO / Apply by 10/20

<u>Health Sciences Reference Librarian</u> / Saint Louis University / St Louis, MO

<u>Library Clerk</u> / Thornhill Branch, St. Louis County Library / St. Louis, MO

<u>Part-time Circulation Assistant</u> / Samuel Sachs Branch, St. Louis County Library / Chesterfield, MO

<u>Paraprofessional</u> - Spencer Road Branch, St. Charles City-County Library District MO

Montana

to find more sites to job hunt at in MT check out INALJ Montana home page:

Nebraska

to find more sites to job hunt at in NE check out INALJ Nebraska home page:

Nevada

to find more sites to job hunt at in NV check out INALJ Nevada home page:

<u>Undergraduate Medical Education Liaison Librarian and Technology Manager/</u> University of Nevada, Las Vegas Apply by date 9/2

New Hampshire

to find more sites to job hunt at in NH check out INALJ New Hampshire home page:

<u>Assistant/Associate Professor in Digital Humanities and Social Engagement Cluster</u> Dartmouth College:/ Hanover NH

New Jersey

to find more sites to job hunt at in NJ check out INALJ New Jersey home page:

<u>Librarian</u> / Princeton Theological Seminary / Princeton, NJ

<u>Metadata Librarian</u> / Princeton Theological Seminary / Princeton, NJ

<u>Lecturer Librarian</u> / Monmouth University Library / West Long Branch, NJ

<u>Tenure-track Faculty</u> / Department of Library and Information Science, Rutgers University / New Brunswick, NJ

<u>Systems Librarian</u> / Monmouth University / West Long Branch, NJ

New Mexico

to find more sites to job hunt at in NM check out <u>INALJ New Mexico home page</u>:

New York (state)

to find more sites to job hunt at in NY check out INALJ NY State home page:

Part-Time Children's Librarian / Hendrick Hudson Free Library / Montrose, NY
Part-Time Substitute Reference Librarian / Mamaroneck Public Library / Mamaroneck, NY
Part-Time Youth Services Librarian / Croton Free Library / Croton-on-Hudson, NY / Apply by 9/6
Full-Time Branch Librarian I / Newburgh Free Library / Newburgh, NY / Apply by 9/6
Part-Time Librarian I / Newburgh Free Library / Newburgh, NY / Apply by 9/6
Part-Time Librarian / Rockville Centre Public Library / Rockville Centre, NY
Full-Time Reference Librarian / East Hampton Library / East Hampton, NY / Apply by 9/13
Temporary Part-Time Librarian / Great Neck Library / Great Neck, NY / Apply by 9/11
Metadata Operations Librarian / Cornell University Library / Ithaca, NY / Apply by 9/19
Part-Time Assistant Librarian / SUNY Broome Community College / Binghamton, NY / Apply by 9/27
Full-Time Children's Services Librarian / Nyack Library / Nyack, NY / Apply by 9/3

Part-Time Night & Weekend Library Supervisor / Hilbert College / Hamburg, NY / Job Summary: Responsible for supervising and maintaining the Reference Desk during the evenings and weekends, to include providing reference and circulation assistance to students, faculty, and staff. Assist faculty, staff, and students with print, digital, and online research. Assist patrons in their use of technology. Closing of the library during the week and opening/closing the library on weekends. Create and maintain displays. Conduct library tours when necessary. Re-shelve books. Requirements/Qualifications: Advanced computer skills to include the ability to conduct online research Working knowledge of Microsoft Office software programs to include Word, Excel, PowerPoint, and Access Strong communication and

interpersonal skills Ability to work with minimum supervision Strong analysis and problem solving skills Bachelor's Degree

MLS or enrolled in an ALA accredited graduate library program matriculating towards a MLIS degree preferred Completion of a reference course or equivalent experience Familiar with library trends Interested candidates should submit a cover letter, resume and contact information for three professional references to: Maura A. Flynn Director of Human Resources jobs@hilbert.edu

Part-Time Reference Librarian / Hilbert College / Hamburg, NY /Job Summary: Responsible for staffing the Reference Desk days, evenings and weekends as needed, providing reference and circulation assistance to students, faculty, and staff. Duties to include: Assist faculty, staff, and students with print, digital, and online research; assist patrons in their use of technology; closing the library during the week and opening/closing the library on weekends as needed; create and maintain displays; conduct library tours when necessary; re-shelve books. Assist other librarians with processing cataloging, Inter-Library Loan, and additional tasks as assigned; ability to conduct library instruction in a classroom setting as needed.

Requirements/Qualifications: Advanced computer skills to include the ability to conduct online research; working knowledge of Microsoft Office software programs to include Word, Excel, PowerPoint, Publisher; working knowledge of ILS, Ebsco, Proquest, and other research databases. Strong communication and interpersonal skills; ability to work with minimum supervision; strong analysis and problem solving skills; Masters in Library Science required; familiar with library trends. Interested candidates should submit a cover letter, resume and contact information for three professional references to: Maura A. Flynn Director of Human Resources jobs@hilbert.edu

Part-Time Program & Outreach Coordinator / Moffat Library of Washingtonville / Washingtonville, NY / Apply by 9/8 / The Moffat Library of Washingtonville, located in Washingtonville, NY, is seeking a part-time (up to 20 hours/week) Program & Outreach Coordinator to plan, facilitate and assist with library programs and events. Supervision: Works under the general direction of the Library Director and/or Department Heads. Performs responsible functions requiring good judgment and initiative in planning and overseeing programs for adults, teens and children, as well as outreach in the community. Responsibilities: Reviews emails, takes phone calls, and meets with possible programmers/instructors on an as needed basis. Negotiates contracts with programmers, working with library staff and ability to work within the confines of a set budget. Selects programs created for children, teens and adults, including but not limited to: cultural, musical, crafts, health & well-being, author talks, cooking demos, and technology. Creates, prepares and leads in-house programs, including but not limited to: book discussions, reading clubs, technology instruction and other programming. Attends and monitors library programs. Works with department heads to develop outreach and in-house programs. Works with Web Resources & P/R Librarian to promote events in print and online via online publications, social media, and the library's website. Works with local organizations to collaborate on programs both inside and off-site from the library. Qualifications:

Post High School degree preferred Ability to express oneself orally and in writing Flexibility, initiative, energy, patience and tact in dealing with the public Excellent planning and organizational skills Familiarity with library techniques and programs preferred Benefits: NYS Retirement System To be considered for this position, email your resume, cover letter & 3 references to: moffatjobs@gmail.com with the subject: Program Coordinator – Position. No phone calls. Deadline is September 8, 2019.

Metadata Specialist III, Metadata Services / New York Public Library / Long Island City, NY Metadata Librarian / Skidmore College / Saratoga Springs, NY Catalog Librarian / Syracuse University / Syracuse, NY

NYC

to find more sites to job hunt at in NYC check out INALJ New York City home page:

Legal Research Teaching Fellow / CUNY School of Law / Long Island City, NY / The CUNY Law School Library is searching for an inaugural Legal Research Teaching Fellow to join us no later than January of 2020.CITY UNIVERSITY OF NEW YORK [LAW LIBRARY] LEGAL RESEARCH TEACHING FELLOWSHIP: City University of New York (CUNY) School of Law is seeking an outstanding candidate to inaugurate a two-year Legal Research Teaching Fellowship within the Law Library, beginning either August 2019 or January 2020. The purpose of the Legal Research Teaching Fellowship is to allow a law librarian at the beginning of their career to gain in-depth teaching and professional and experience by collaborating and teaching with experienced law library faculty in CUNY School of Law's unique legal research program. QUALIFICATIONS: J.D. and M.L.S. degrees are required for this position and both degrees must be completed by the candidate's start date. Candidates who will have completed both of their degrees by May 2019 are encouraged to apply. Preferred qualifications include: 0 – 2 years of law library experience, Excellent interpersonal skills, Demonstrated ability to work collaboratively with others, Legal practice experience, Teaching experience Experience with the "flipped classroom" model and/or experiential learning techniques and methods, Experience with administration and use of various forms of course management systems or other technology that assists communication in the classroom. COMPENSATION: The salary range for this position is \$75,000 – \$85,000 a year, depending on qualifications and experience. This position will also carry health and other benefits as determined by the classification of the position within CUNY guidelines (e.g., health insurance, annual leave and sick leave). The two-year position is non-renewable. HOW TO APPLY: Candidates should send a cover letter explaining their interest in the position, along with a CV/resume to the Human Resources Department at CUNY Law at: hrpayroll@law.cuny.edu with the subject line: Law Library Fellow. Questions about the position can also be directed to the email listed above. Candidates invited for an interview will need to provide transcripts showing completion of degree and list of references at that time. Resumes will be reviewed until the position is filled.

North Carolina

to find more sites to job hunt at in NC check out <u>INALJ North Carolina home page</u>:

<u>Assistant Director, EPA Library</u> / University of North Carolina at Chapel Hill, NC <u>Borrower Records Manager & Weekend Supervisor</u> / University of North Carolina at Chapel Hill, NC Hill, NC

<u>Librarian III/Learning and Innovation Coordinator</u> / Cumberland County Public Library & Information Center / Fayetteville, NC

<u>Librarian</u> Southwestern Community College Sylva, NC

Instruction and Outreach Librarian / Pitt Community College Library / Greenville, NC

Library Supervisor / Orange County Public Library / Hillsborough, NC

Library Director / Davie County Public Library / Mocksville, NC

<u>Library Manager / Youth Services</u> / Mooresville Public Library / Mooresville, NC

Metadata Librarian / Shaw University / Raleigh, NC

GIS Specialist / City of Raleigh / Raleigh, NC

<u>Librarian I – Adult Services, Northeast Regional and North Regional Library</u> / Wake County Public Library / Raleigh, NC

Media Specialist / West Pine Elementary / West End, NC

Children's Librarian / Forsyth Public Library / Winston-Salem, NC

Part Time Outreach Librarian / Forsyth Technical Community College / Winston-Salem, NC

<u>Librarian II/Local & State History Manager</u> / Cumberland County Public Library System / Fayetteville, NC <u>Librarian I/Is Ftcc Liaison</u> / Spring Lake Library, Cumberland County Public Library System / Fayetteville, NC

Online Learning Librarian / Queens University of Charlotte / Charlotte, NC

North Dakota

to find more sites to job hunt at in ND check out INALJ North Dakota home page:

Ohio

to find more sites to job hunt at in OH check out INALJ Ohio home page:

Library Director/ University of Cincinnati, Clermont College / Batavia, OH

<u>Part-time Library Associate</u> / Library On Wheels, Midpoint Library System / West Chester Township, OH <u>Library Specialist</u> / Innovation Pointe Makerspace, Midpoint Library System / Westchester, OH

Oklahoma

to find more sites to job hunt at in OK check out <u>INALJ Oklahoma home page</u>:

Oregon

to find more sites to job hunt at in OR check out INALJ Oregon home page:

Circulation Supervisor/ Baker County Library District/ Baker City, OR/ Apply by 9/10

Pennsylvania

to find more sites to job hunt at in PA check out INALJ Pennsylvania home page:

Youth Services Librarian / Southampton Free Library / Southampton, PA

<u>Electronic Resources Librarian</u> / Carnegie Mellon University / Pittsburgh, PA

<u>Cataloging and Metadata Librarian</u> / Saint Joseph's University / Philadelphia, PA

<u>Associate Dean for Administration, Planning & Assessment</u> / Carnegie Mellon University / Pittsburgh, PA

<u>Associate Director, Development</u> / Carnegie Mellon University / Pittsburgh, PA

2 Part Time Circulation Assistant positions- LIBRARY ASSISTANT- Malvern PA The Malvern Public Library is seeking a professional, friendly, and tech-savvy individual to join our team. Applicants should have excellent communication skills and the ability to create a welcoming, friendly and professional atmosphere with the public and staff. Candidates should be enthusiastic, flexible, motivated, and reliable. Responsibilities for this part time position include assisting patrons at the circulation desk by checking items in and out, collecting fines, placing holds, answering questions, answering the phone; shelving books and other library materials; troubleshooting library computers and printer issues; assisting patrons with computer use; and other duties as assigned. Library experience is desirable. Candidates must be physically able to handle, lift and move library materials up to 25lbs and to stand, sit, stoop, walk and reach within a confined area. Wage is \$8.50 per hour. This position is up to 10 hours per week, including possible evenings and two half day Saturdays are required. MPL is an EOE. This position requires a Report of Criminal History from the Pennsylvania State Police, a Child Abuse History Clearance from the Department of Human Services, and Fingerprints from the FBI. Applications will be accepted until the position is filled.

Send cover letter, references and resume to Maggie Stanton, Library Director at mstanton@ccls.org

Puerto Rico

to find more sites to job hunt at in PR check out <u>INALJ Puerto Rico home page</u>:

Rhode Island

to find more sites to job hunt at in RI check out INALJ Rhode Island home page:

South Carolina

to find more sites to job hunt at in SC check out INALJ South Carolina home page:

Sponsored

Vermont

to find more sites to job hunt at in VT check out <u>INALJ Vermont home page</u>:

Virginia

to find more sites to job hunt at in VA check out <u>INALJ Virginia home page</u>:

<u>Assistant Director for Public Services</u> / Hampton University William R. and Norma B. Harvey Library / Hampton, VA

<u>Coordinator of Instructional Services & Reference Librarian</u> / Hampton University William R. and Norma B. Harvey Library / Hampton, VA

Library Assistant / Hampton University College of Virginia Beach / Hampton, VA

Library Clerk / George Foster Peabody Special Collection, Hampton University / Hampton, VA

Library Technician / Hampton University / Hampton, VA

Library Assistant (Cataloging) / Hampton University / Hampton, VA

Secretary / Hampton University / Hampton, VA

Washington

to find more sites to job hunt at in WA check out INALJ Washington home page:

Catalog Librarian / Gonzaga University School of Law - Chastek Library / Spokane, WA

West Virginia

to find more sites to job hunt at in WV check out INALJ West Virginia home page:

Wisconsin

to find more sites to job hunt at in WI check out INALJ Wisconsin home page:

<u>User Services and Assessment Librarian</u> / Mount Mary University / Milwaukee, WI <u>Director</u> / Friday Memorial Library / New Richmond, WI

Wyoming

to find more sites to job hunt at in WY check out INALJ Wyoming home page:

CANADA

Alberta

to find more sites to job hunt at check out INALJ Alberta home page:

Associate University Librarian, 2 openings, University of Alberta Libraries

British Columbia

to find more sites to job hunt at check out INALJ British Columbia home page:

<u>Associate Chief Librarian, Engagement and Access</u> / University of British Columbia, Okanagan Campus Library / Kelowna, British Columbia, Canada / Apply by 9/1

Manitoba

to find more sites to job hunt at check out INALJ Manitoba home page:

New Brunswick

to find more sites to job hunt at check out <u>INALJ New Brunswick home page</u>:

<u>Bilingual Resource Centre Secretary</u> / Fredericton Public Library / Fredericton, New Brunswick, Canada / Apply by 9/7

<u>Bilingual Assistant Regional Director</u> / Chaleur Library Region, Campbellton / Campbellton, New Brunswick, Canada / Apply by 8/31

Newfoundland & Labrador

to find more sites to job hunt at check out INALJ Newfoundland & Labrador home page:

Northwest Territories, Nunavut & Yukon

to find more sites to job hunt at check out <u>INALJ NWT, Nunavut & Yukon home page</u>:

Nova Scotia & PEI to find more sites to job hunt at check out <u>INALJ Nova Scotia & Prince Edward Island home page</u>
Ontario to find more sites to job hunt at check out <u>INALJ Ontario home page</u> :
Quebec to find more sites to job hunt at check out <u>INALJ Quebec home page</u> :
Saskatchewan to find more sites to job hunt at check out <u>INALJ Saskatchewan home page</u> :

UK & Ireland
Ireland to find more sites to job hunt at check out INALJ Ireland home page:
UK to find more sites to job hunt at check out <u>INALJ UK home page</u> :

International (other countries)

International

to find more sites to job hunt at check out <u>INALJ International home page</u>: