

2019 INALJ Jobs

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Issue 142

Sponsored jobs *USA jobs *Canada jobs *International jobs

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[Manager, Scientific Literature Services, IT / Sage Therapeutics / Cambridge, MA](#)

[Social Science Reference, Instruction, & Collections Librarian / The University of North Dakota's Chester Fritz Library \(CFL\) / Grand Forks, ND](#)

[Assistant Department Head, Bookmobile and Outreach Services - Full Time / Montgomery County-Norristown Public Library / Norristown, PA](#)

[Instructor Librarian & Coordinator of Access Services / University of South Carolina Upstate / Spartanburg, SC](#)

USA

USA – Virtual Work

to find more sites to job hunt at in the virtual sphere check out [INALJ Telework –Virtual home page](#):

Alabama

to find more sites to job hunt at in AL check out [INALJ Alabama home page](#):

Alaska

to find more sites to job hunt at in AK check out [INALJ Alaska home page](#):

Arizona

to find more sites to job hunt at in AZ check out [INALJ Arizona home page](#):

Arkansas

to find more sites to job hunt at in AR check out [INALJ Arkansas home page](#):

California

to find more sites to job hunt at in CA check out [INALJ California home page](#):

[Senior Assistant Librarian: Instruction & Reference](#) / California State University / Los Angeles CA

[Senior Assistant Librarian:Discovery and Metadata](#) / California State University / Los Angeles CA

[Digital Initiatives Specialist](#) / University of California, Riverside / Riverside, CA

[Data Collection Researcher](#) / Akraya Inc. / Santa Monica, CA

[Preservation Specialist](#) / University of California, Santa Barbara / Santa Barbara, CA

[Library Technician](#) / SAIC / San Diego, CA

[Archivist](#) / Pomona College / Claremont, CA

[Children's Librarian](#) / City of Glendale Library / Glendale, CA / Apply by **8/23**

Colorado

to find more sites to job hunt at in CO check out [INALJ Colorado home page](#):

Connecticut

to find more sites to job hunt at in CT check out [INALJ Connecticut home page](#):

[Librarian I \(Youth & Family Learning\)](#) The Russell Library (Middletown, CT

Part-Time Library Assistant / Babcock Library / Ashford, CT / Part-Time Library Assistants - Babcock Library, Ashford. Anticipated Openings, 2 positions: Part-time Library Assistant, 5-10 and 15-20 hours per week. The Babcock Library in Ashford, Connecticut seeks a friendly, tech-savvy, customer oriented individual to assist patrons at service desks, and other duties. (Must have working experience in Evergreen.) Every other Saturday 9-2 is required, and every other Wednesday evening is required. To be considered, please submit a resume, cover letter, and list of references to Carolann Mac Master, Library Director: cmacmaster@babcocklibrary.org . This position will remain open until filled.

Assistant Library Director/Children's Librarian / Prospect Public Library / Prospect, CT / Assistant Library Director/Children's Librarian – Prospect Public Library. Full Time Union Position (40 hours). This position reports to the Library Director and: is responsible for the scope, vision and operation of the Children's Department including outreach programs in the community for children and young adults; will act in a leadership capacity in collaboration with the Director and assumes full responsibility for supervision of the Library in the absence of the Director. Responsibilities of the Assistant Director/Children's Librarian also include: assisting with reference services for library patrons, supervising library pages and volunteers, ordering and processing of children's library materials, compiling library statistics, writing publicity for library events, assisting patrons in the use of library databases and with computer problems, as well as performing other tasks as assigned by the Director. Candidate must have experience working with children's library and/or educational services. Excellent administrative, supervisory, planning and organizational skills are required. A knowledge of library reference materials both print and online is needed. A high level of computer expertise, experience with online circulation systems and a minimum of one year of supervisory experience are required. Experience working with a library website and social media would be beneficial. Candidate must have MLS degree from an ALA accredited institution. Salary Range is \$47,713 to \$49,025 per year with medical and vacation benefits. Please send cover letter and resume to John Wiehn, Library Director, Prospect Public Library, 17 Center Street, Prospect, CT 06712 or email to libraryprospect@yahoo.com . Position open until filled.

DC (Washington, DC)

to find more sites to job hunt at in DC check out [INALJ DC home page](#):

Delaware

to find more sites to job hunt at in DE check out [INALJ Delaware home page](#):

Florida

to find more sites to job hunt at in FL check out [INALJ Florida home page](#):

Georgia

to find more sites to job hunt at in GA check out [INALJ Georgia home page](#):

Hawaii

to find more sites to job hunt at in HI check out [INALJ Hawaii home page](#):

Idaho

to find more sites to job hunt at in ID check out [INALJ Idaho home page](#):

Illinois

to find more sites to job hunt at in IL check out [INALJ Illinois home page](#):

[Community Engagement Manager](#) / Lincoln Library / Springfield IL

[Adult Services Manager](#) / Lincoln Library / Springfield IL

[Access Services Manager](#) / Lincoln Library / Springfield IL

Indiana

to find more sites to job hunt at in IN check out [INALJ Indiana home page](#):

Iowa

to find more sites to job hunt at in IA check out [INALJ Iowa home page](#):

Kansas

to find more sites to job hunt at in KS check out [INALJ Kansas home page](#):

Kentucky

to find more sites to job hunt at in KY check out [INALJ Kentucky home page](#):

Louisiana

to find more sites to job hunt at in LA check out [INALJ Louisiana home page](#):

Maine

to find more sites to job hunt at in ME check out [INALJ Maine home page](#):

Maryland

to find more sites to job hunt at in MD check out [INALJ Maryland home page](#):

Massachusetts

to find more sites to job hunt at in MA check out [INALJ Massachusetts home page](#):

Sponsored

[Manager, Scientific Literature Services, IT / Sage Therapeutics / Cambridge, MA](#)

Other jobs

[Coordinator of Information Technology Services](#) - Thomas Crane Public Library, Quincy, MA

Michigan

to find more sites to job hunt at in MI check out [INALJ Michigan home page](#):

Technology Coordinator Position/ Eaton Rapids, MI / Apply by **8/19 at 5pm** / The Eaton Rapids Area District Library (ERADL) is seeking an energetic and motivated individual to oversee all aspects of library technology. Job Description: Under the supervision of the Library Director, typical duties may include, but are not limited to: Acting as systems administrator for Library computer operations, selecting, installing, and maintaining all computer hardware and software applications Assisting patrons in use of computers

and other library technology Developing instructions for using public access hardware and software Website development and maintenance Assessing the technology needs of Library users and staff Overseeing projects relating to technology including researching, soliciting bids, and recommending purchases to the Library Director Coordinating technology training for staff and the public Compile technology statistics as directed Maintain the Library's computer network and phone system Work with technology consultants and vendors to provide quality technology services for the community Troubleshoot and implement fixes for software/hardware related issues Other duties as assigned by the Director Qualifications: Bachelor's degree strongly preferred Library experience preferred Thorough knowledge of relevant computer systems, software, and trends in library automation preferred Project management experience preferred Thorough knowledge of computer networking and best practices Familiarity with Windows OS, Mac OS, iOS, Android OS, and Linux OS Thorough knowledge of Microsoft Office Working knowledge of the Internet and PC troubleshooting Excellent communication and interpersonal skills Demonstrated successful customer service experience Accurate attention to detail Familiarity with Michigan Library Privacy laws and requirements for maintaining confidentiality of patron and library records Hours: Part-time, 24-28 hours per week, including regularly scheduled evenings and weekends. On call when needed in an emergency. Salary/Benefits: Hourly wage starting at \$15.50. Pro-rated paid time off some paid holidays and the ability to buy into the Library's health, dental and vision insurance plans. Working conditions: Environmental conditions: Exposure to computer screens; irregular work hours Physical conditions: Must be able to maintain effective audio-visual discrimination and perception; walk, stand, or sit for extended periods of time; bend; lift and carry objects of moderate weight; operate assigned equipment; and travel on Library business To Apply: Email cover letter and resume to the Library Director, Anna Curtis, at acurtis@eradi.org . Applications received by 5:00 pm Monday, August 19, 2019 will be given first consideration.

Minnesota

to find more sites to job hunt at in MN check out [INALJ Minnesota home page](#):

Mississippi

to find more sites to job hunt at in MS check out [INALJ Mississippi home page](#):

Missouri

to find more sites to job hunt at in MO check out [INALJ Missouri home page](#):

Montana

to find more sites to job hunt at in MT check out [INALJ Montana home page](#):

Nebraska

to find more sites to job hunt at in NE check out [INALJ Nebraska home page](#):

Nevada

to find more sites to job hunt at in NV check out [INALJ Nevada home page](#):

New Hampshire

to find more sites to job hunt at in NH check out [INALJ New Hampshire home page](#):

New Jersey

to find more sites to job hunt at in NJ check out [INALJ New Jersey home page](#):

New Mexico

to find more sites to job hunt at in NM check out [INALJ New Mexico home page](#):

New York (state)

to find more sites to job hunt at in NY check out [INALJ NY State home page](#):

NYC

to find more sites to job hunt at in NYC check out [INALJ New York City home page](#):

Research Specialist Position/ NBC News/ NYC/ Hours: 20 per week (exact hours somewhat flexible) Job Title: Research Specialist (Part-time, Contractor) Business Segment NBC News

About Us NBCUniversal is one of the world's leading media and entertainment companies in the development, production, and marketing of entertainment, news, and information to a global audience. NBCUniversal owns and operates a valuable portfolio of news and entertainment television networks, a premier motion picture company, significant television production operations, a leading television stations group, and world-renowned theme parks. NBCUniversal's policy is to provide equal employment opportunities to all applicants and employees without regard to race, color, religion, creed, gender, gender identity or expression, age, national origin or ancestry, citizenship, disability, sexual orientation, marital status, pregnancy, veteran status, membership in the uniformed services, genetic information, or any other basis protected by applicable law. Responsibilities Role Summary: Our Research Specialists provide targeted research to all divisions of the NBC News Group, including TODAY, Nightly News, Dateline, MSNBC, our digital properties, and the network news desk and bureaus.

Essential Responsibilities: Provide targeted deadline research to news reporters, writers, producers, and executives using expert skills and comprehensive knowledge of online and print resources

Create fact sheets, timelines, and subject research guides for topics in the news for distribution and/or posting to our InfoCenter Intranet pages Scanning newspaper/magazine headlines and articles for on-air use Other specialized projects as needed, including working with archived materials

Basic Qualifications: Bachelor's Degree in Library and Information Science or related field Have at least one year of prior research experience in a corporate environment Proficiency with Microsoft Word, Excel, and Outlook Must be willing to work in New York, NY.

Desired Qualifications The ideal candidate will Have a Master's Degree in Library and Information Science or related field Show expertise locating, vetting, and curating a wide array of information into concise and digestible research packages for end-users Have strong written and communication skills Be fast learner who is detail-oriented and well-organized Be able to work effectively under deadline pressure and juggle multiple tasks Have knowledge of a broad array of information resources across many subjects Email Resumes to: allie.silberman@nbcuni.com

North Carolina

to find more sites to job hunt at in NC check out [INALJ North Carolina home page](#):

[Youth Services Specialist / Library Specialist II](#) / Wilkes County Public Library / North Wilkesboro, NC

[Computing Services Support Analyst](#) / Duke University Libraries / Durham, NC

[Librarian II / Branch Manager – Seagrove Branch Library](#) / Randolph County Public Library / Seagrove, NC / Apply by **8/23**

[Evening Librarian](#) / North Carolina School of Science & Math / Durham, NC / Apply by **8/20**

[Library Assistant](#) / Mecklenburg County / Charlotte, NC / Apply by **8/20**

North Dakota

to find more sites to job hunt at in ND check out [INALJ North Dakota home page](#):

Sponsored

[Social Science Reference, Instruction, & Collections Librarian](#) / The University of North Dakota's Chester Fritz Library (CFL) / Grand Forks, ND

Ohio

to find more sites to job hunt at in OH check out [INALJ Ohio home page](#):

Oklahoma

to find more sites to job hunt at in OK check out [INALJ Oklahoma home page](#):

Oregon

to find more sites to job hunt at in OR check out [INALJ Oregon home page](#):

Pennsylvania

to find more sites to job hunt at in PA check out [INALJ Pennsylvania home page](#):

Sponsored

[Assistant Department Head, Bookmobile and Outreach Services - Full Time](#) / Montgomery County-Norristown Public Library / Norristown, PA

Other jobs

Puerto Rico

to find more sites to job hunt at in PR check out [INALJ Puerto Rico home page](#):

Rhode Island

to find more sites to job hunt at in RI check out [INALJ Rhode Island home page](#):

South Carolina

to find more sites to job hunt at in SC check out [INALJ South Carolina home page](#):

Sponsored

**[Instructor Librarian & Coordinator of Access Services](#) / University of South Carolina
Upstate / Spartanburg, SC**

Other jobs

South Dakota

to find more sites to job hunt at in SD check out [INALJ South Dakota home page](#):

Tennessee

to find more sites to job hunt at in TN check out [INALJ Tennessee home page](#):

Texas

to find more sites to job hunt at in TX check out [INALJ Texas home page](#):

Utah

to find more sites to job hunt at in UT check out [INALJ Utah home page](#):

Vermont

to find more sites to job hunt at in VT check out [INALJ Vermont home page](#):

Virginia

to find more sites to job hunt at in VA check out [INALJ Virginia home page](#):

Washington

to find more sites to job hunt at in WA check out [INALJ Washington home page](#):

West Virginia

to find more sites to job hunt at in WV check out [INALJ West Virginia home page](#):

Wisconsin

to find more sites to job hunt at in WI check out [INALJ Wisconsin home page](#):

Wyoming

to find more sites to job hunt at in WY check out [INALJ Wyoming home page](#):

CANADA

Alberta

to find more sites to job hunt at check out [INALJ Alberta home page](#):

British Columbia

to find more sites to job hunt at check out [INALJ British Columbia home page](#):

Manitoba

to find more sites to job hunt at check out [INALJ Manitoba home page](#):

New Brunswick

to find more sites to job hunt at check out [INALJ New Brunswick home page](#):

Newfoundland & Labrador

to find more sites to job hunt at check out [INALJ Newfoundland & Labrador home page](#):

Northwest Territories, Nunavut & Yukon

to find more sites to job hunt at check out [INALJ NWT, Nunavut & Yukon home page](#):

Nova Scotia & PEI

to find more sites to job hunt at check out [INALJ Nova Scotia & Prince Edward Island home page](#):

Ontario

to find more sites to job hunt at check out [INALJ Ontario home page](#):

Quebec

to find more sites to job hunt at check out [INALJ Quebec home page](#):

Saskatchewan

to find more sites to job hunt at check out [INALJ Saskatchewan home page](#):

UK & Ireland

Ireland

to find more sites to job hunt at check out [INALJ Ireland home page](#):

UK

to find more sites to job hunt at check out [INALJ UK home page](#):

International (other countries)

International

to find more sites to job hunt at check out [INALJ International home page](#):