

# 2019 INALJ Jobs

**Naomi House- Head Editor**

**James Adams- Content Managing Editor**

**Aisha Conner-Gaten, Content Editor- Submissions Formatter**

**Yandee Vazquez, Tracy Wasserman, Rebekah Kati, Iris Jahng, Rose Feuer,**

**Tim Tweed & Tom Dailey -Submissions State Editors**

7.1.2019

\*\*\*

Issue 119

\*\*\*

**Sponsored jobs \*USA jobs \*Canada jobs \*International jobs**

\*\*\*

## SPONSORED

[Librarian I/II](#) / City of Stockton, CA / Apply by **7/12 at 5pm**

[Library Scientist, Research Associate](#) / Sutter Hill Ventures / Palo Alto, CA

[Deputy County Librarian](#) / County of Santa Clara / CA / Apply by **7/17**

[Manager of Special Collections and Museum Services](#) / Pueblo City-County Library District / Pueblo, CO / Apply by **7/26**

[Library Manager](#) / Belmar Library / Lakewood, CO / Apply by **7/14**

[Archive & Exhibits Coordinator](#) / Grundy Library / Bristol, PA

[Faculty, Reference Librarian – 30315](#) / Lone Star College-Montgomery / Conroe, TX

## USA

### USA – Virtual Work

*to find more sites to job hunt at in the virtual sphere check out [INALJ Telework –Virtual home page](#):*

[Fall Data Science Fellowship](#) / The Data Incubator / Various Locations (New York, San Francisco Bay Area, Boston New, Washington DC, or online) / Apply by **7/15**

**Alabama**

to find more sites to job hunt at in AL check out [INALJ Alabama home page](#):

[Web Services Librarian](#) / Auburn University Libraries / Auburn, AL

**Alaska**

to find more sites to job hunt at in AK check out [INALJ Alaska home page](#):

**Arizona**

to find more sites to job hunt at in AZ check out [INALJ Arizona home page](#):

**Arkansas**

to find more sites to job hunt at in AR check out [INALJ Arkansas home page](#):

**California**

to find more sites to job hunt at in CA check out [INALJ California home page](#):

Sponsored

[Librarian I/II](#) / City of Stockton, CA / Apply by **7/12 at 5pm**

[Library Scientist, Research Associate](#) / Sutter Hill Ventures / Palo Alto, CA

[Deputy County Librarian](#) / County of Santa Clara / CA / Apply by **7/17**

Other jobs

[Fall Data Science Fellowship](#) / The Data Incubator / Various Locations (New York, San Francisco Bay Area, Boston New, Washington DC, or online) / Apply by **7/15**

[Outreach and User Engagement Librarian](#) / California State University / Bakersfield, CA / Apply by **8/1**

[Temporary 2-Year Library Systems & Applications Developer](#) / San Mateo Community College District / San Mateo, CA / Apply by **7/15**

[Contract Librarian Faculty](#) / Southwestern College / Chula Vista, CA / Apply by **7/5**

## Colorado

to find more sites to job hunt at in CO check out [INALJ Colorado home page](#):

Sponsored

[Manager of Special Collections and Museum Services](#) / Pueblo City-County Library District / Pueblo, CO / Apply by **7/26**

[Library Manager](#) / Belmar Library / Lakewood, CO / Apply by **7/14**

Other jobs

[Director of Adult Education](#) / Penrose Library, Pikes Peak Library District / Colorado Springs, CO / Apply by **7/22**

## Connecticut

to find more sites to job hunt at in CT check out [INALJ Connecticut home page](#):

[Library Media Specialist](#) / Litchfield High School / Litchfield, CT

Digital Services Librarian / West Haven Library / West Haven, CT / Apply by **7/6** / Digital Services Librarian - West Haven Library. The West Haven Library in West Haven, CT is seeking a Digital Services Librarian with strong technology skills, a love of cataloging and attention to detail. Duties include but are not limited to; copy and original cataloging in RDA and AACR2, oversee acquisitions of library materials, technology troubleshooting, and manage website and social media for the library system. The winning candidate will manage maintenance of library computers, and perform reference and circulation duties as needed. Must be a team player. Required qualifications are an MLS from an accredited institution, minimum of 1-2 years of library experience, demonstrated technology skills, and a familiarity with cataloging. Experience working with Sierra in a consortium a plus. This is a full-time union position at 37.5 hours a week, with one Saturday a month in rotation and full benefits. Salary dependent upon experience and meets CLA minimums. Please submit a resume and cover letter no later than July 6, 2019 to Colleen Bailie at [dir@westhavenlibrary.org](mailto:dir@westhavenlibrary.org). No Phone Calls please. EOE.

## DC (Washington, DC)

to find more sites to job hunt at in DC check out [INALJ DC home page](#):

[Fall Data Science Fellowship](#) / The Data Incubator / Various Locations (New York, San Francisco Bay Area, Boston New, Washington DC, or online) / Apply by **7/15**

[Music Librarian](#) / U.S. Marine Band / Washington, D.C. / Apply by **8/31**  
[Foreign Language Cataloger](#) / LAC Group / Washington, D.C.

## **Delaware**

*to find more sites to job hunt at in DE check out [INALJ Delaware home page](#):*

## **Florida**

*to find more sites to job hunt at in FL check out [INALJ Florida home page](#):*

[Associate Director of Libraries](#)/ Pasco-Hernando State College/ Brooksville, FL/ Apply by **7/11**  
[Digital Library Application Programmer](#)/ University of Florida/ Gainesville, FL/ Apply by **7/15**  
[Librarian – Senior, Archivist](#)/ Broward County Government/ Fort Lauderdale/ Apply by **7/5**  
[Library Assistant II-Instructional Services](#)/ City of Boca Raton/ Boca Raton, FL  
[Library Assistant II – Bookmobile](#)/ City of Largo/Largo, FL/ Apply by **7/12**  
[Library Associate- Teen/Youth Services](#)/ Volusia County Government/ Ormond Beach, FL/ Apply by **7/5**  
[Manager, Library & Knowledge Management](#)/ Morton Plant Hospital/ Clearwater ,FL  
[Youth Program Specialist](#)/ St. Lucie County Government/ Port St. Lucie, FL  
[Student Success Librarian](#) / University of Florida, George A Smathers Libraries / Gainesville, FL / Apply by **8/20**  
[Diversity, Equity and Inclusion Librarian](#) / University of Florida, George A Smathers Libraries / Gainesville, FL / Apply by **8/30**  
[Head Curator, Latin American and Caribbean Collec](#)/ University of Florida, George A Smathers Libraries / Gainesville, FL / Apply by **8/30**

## **Georgia**

*to find more sites to job hunt at in GA check out [INALJ Georgia home page](#):*

[Electronic & Continuing Resources Librarian](#) / Georgia State University / Atlanta, GA / Apply by **7/29**

## **Hawaii**

*to find more sites to job hunt at in HI check out [INALJ Hawaii home page](#):*

## **Idaho**

to find more sites to job hunt at in ID check out [INALJ Idaho home page](#):

[Part-time Library Associate](#) / Hidden Springs Branch, Ada Community Library / Boise, ID / Library Associate ,Hidden Springs Branch.Status: Part Time Hours per Week: 15 to 18 hours a week, two days a week, one Saturday a month Starting Salary: \$11.97 per hour.Position Close Date: Open Until Filled.Application Instructions: Applications are available at any one of our Branch Libraries (Victory, Lake Hazel, Hidden Springs, and Star) or online at [www.adalib.org/system/employment](http://www.adalib.org/system/employment). Please submit completed applications via email to Mary Allington at [mallington@adalib.org](mailto:mallington@adalib.org) or to the Hidden Springs Branch, 5868 W Hidden Springs Dr, Boise, ID 83714. Primary Responsibilities Under direction of the Branch Coordinator, create and maintain positive public relations with patrons, community members, and staff. Provide reference/readers advisory, technology assistance, programming, and circulation duties. Essential Job Functions – fundamental position duties.Provides excellent customer service in locating information, answering reference/readers advisory inquiries and guiding patrons in the use of library resources,Provides circulation services including check-in, check-out, patron registration, resolution of patron problems within guidelines, etc ,Plans and implements programs and outreach for youth and teens,Provides instruction and assistance to patrons in computer use,Explains library policies and procedures to patrons and resolves problems,Participates in evening and weekend work schedule,Other duties as assigned.Minimum Qualifications – Experience, education and special skills,Baccalaureate degree or equivalent education and experience and at least one year practical/applicable library experience.Knowledge of a library’s collection, reference materials and general library policies, practices and procedures. Customer service skills and experience; Excellent communication skills, tact and friendliness Excellent computer skills; Ability to utilize computer hardware and software in the performance of duties,Ability to work in a team environment; to supervise and schedule the work of others, to establish and maintain effective working relationships with co-workers, other organizations and the general public,Ability to provide reader’s advisory and reference services,Ability to respond positively to negative criticism from the public,Must have flexibility,Interest in and familiarity with programming along with a desire to work with all ages,Ability to bend, lift up to 50 lbs, and perform the physical demands of the position,Qualifications of a Superior Candidate: Library programming experience,Creativity, enthusiasm and dedication to the community,Competency with Polaris ILS,an Equal Opportunity Employer.

## Illinois

to find more sites to job hunt at in IL check out [INALJ Illinois home page](#):

[Technical Services Library Assistant](#) / LAC Group / Chicago, IL

[Part-time Regenstein Circulation Services Supervisor](#) / University of Chicago Library / Chicago, IL

## Indiana

to find more sites to job hunt at in IN check out [INALJ Indiana home page](#):

**Iowa**

*to find more sites to job hunt at in IA check out [INALJ Iowa home page](#):*

[Humanities and Instruction Librarian, 1-Yr Term Replacement](#) / Grinnell College / Grinnell, IA / Apply by  
7/8

**Kansas**

*to find more sites to job hunt at in KS check out [INALJ Kansas home page](#):*

**Kentucky**

*to find more sites to job hunt at in KY check out [INALJ Kentucky home page](#):*

**Louisiana**

*to find more sites to job hunt at in LA check out [INALJ Louisiana home page](#):*

**Maine**

*to find more sites to job hunt at in ME check out [INALJ Maine home page](#):*

**Maryland**

*to find more sites to job hunt at in MD check out [INALJ Maryland home page](#):*

[Library Clerk](#) / LAC Group / Beltsville, MD

**Massachusetts**

to find more sites to job hunt at in MA check out [INALJ Massachusetts home page](#):

[Fall Data Science Fellowship](#) / The Data Incubator / Various Locations (New York, San Francisco Bay Area, Boston New, Washington DC, or online) / Apply by **7/15**

[User Experience & Web Services Librarian](#) / University of Massachusetts Amherst / Amherst, MA / Apply by **8/31**

## Michigan

to find more sites to job hunt at in MI check out [INALJ Michigan home page](#):

[Technical Services Reference Librarian](#) / Monroe County Community College / Monroe, MI  
[Part-time Library Associate](#) / Brandon Township Library / Ortonville, MI / Apply by **7/8**

Law Library Director / Michigan State University College of Law / East Lansing, MI / Michigan State University College of Law seeks to hire a tenure-line or fixed-term faculty member to serve as Director of the College's Law Library, beginning with the 2020-21 academic year. the Director reports to the Law College Dean and will play a key managerial role in the life of the Law College by participating in law school administration and annual budget planning, by representing the Law College in a vibrant university environment, by working collaboratively with MSU Libraries, and by creating and advocating a strategic library vision. Leadership skills, combined with intellectual acuity and a strong system of academic values, are key attributes of the Director. The successful candidate will have a demonstrated expertise in technology, a reputation among peers for leadership and outstanding professional achievement, as well as a strong commitment to supporting faculty research and the larger mission of the Law College and University. The successful candidate's qualifications will determine faculty status, including tenure eligibility and rank. Minimum qualifications include a JD from an ABA-accredited law school and a Masters in Library Science from an ALA-accredited library school. (Equivalent credentials and/or institutions are acceptable.). Michigan State University is the nation's premier land-grant university, established in 1855. The MSU College of Law, established in 1891 as the Detroit College of Law and closely affiliated with MSU since 1996, will be fully integrated as a constituent MSU college as of July 1, 2020. More information about the Law College can be found at [www.law.msu.edu](http://www.law.msu.edu) .MSU is committed to achieving excellence through cultural diversity. The University actively encourages applications from and nominations of women; persons of color; trans, non-binary and/or gender non-conforming persons; veterans; and persons with disabilities. Information on the application process, which will be through Michigan State University Human Resources, will be available shortly. In the meantime, questions may be addressed to: Prof. Michael Lawrence, Chair, Library Director Search Committee, Michigan State University College of Law, c/o Marie Gordon, 648 N. Shaw Ln., Rm. 465, Michigan State University College of Law, East Lansing, Michigan 48824, [mgordon@law.msu.edu](mailto:mgordon@law.msu.edu) .MSU and MSU COLLEGE OF LAW ARE AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYERS.

## Minnesota

to find more sites to job hunt at in MN check out [INALJ Minnesota home page](#):

### **Mississippi**

to find more sites to job hunt at in MS check out [INALJ Mississippi home page](#):

### **Missouri**

to find more sites to job hunt at in MO check out [INALJ Missouri home page](#):

[Paraprofessional](#) / Deer Run Branch, St. Charles City-County Library / O'Fallon, MO / Apply by **7/8**  
[Branch Manager](#) / Schweitzer Brentwood Branch, Springfield-Greene County Library District / Springfield,  
MO

### **Montana**

to find more sites to job hunt at in MT check out [INALJ Montana home page](#):

### **Nebraska**

to find more sites to job hunt at in NE check out [INALJ Nebraska home page](#):

### **Nevada**

to find more sites to job hunt at in NV check out [INALJ Nevada home page](#):

### **New Hampshire**

to find more sites to job hunt at in NH check out [INALJ New Hampshire home page](#):

### **New Jersey**

to find more sites to job hunt at in NJ check out [INALJ New Jersey home page](#):

## **New Mexico**

to find more sites to job hunt at in NM check out [INALJ New Mexico home page](#):

## **New York (state)**

to find more sites to job hunt at in NY check out [INALJ NY State home page](#):

[Part-Time Technical Assistant II](#) / Columbia-Greene Community College / Hudson, NY / Apply by **7/29**

[Part-time Librarian I](#) / Saratoga Springs Public Library / Saratoga Springs, NY / Apply by **7/8**

[Head of Academic Engagement](#) / Vassar College / Poughkeepsie, NY

## **NYC**

to find more sites to job hunt at in NYC check out [INALJ New York City home page](#):

[Fall Data Science Fellowship](#) / The Data Incubator / Various Locations (New York, San Francisco Bay Area, Boston New, Washington DC, or online) / Apply by **7/15**

[Scholarly Communication Technologies Librarian](#) / Columbia University Libraries / New York, NY

## **North Carolina**

to find more sites to job hunt at in NC check out [INALJ North Carolina home page](#):

[Media Coordinator \(School Librarian\)](#) / Candor Elementary / Candor, NC

[Library Assistant - North County Regional Library](#) / Charlotte Mecklenburg Public Library / Charlotte, NC

[Research & Instruction Librarian/Undergraduate Experience Librarian](#) / Western Carolina University / Cullowhee, NC

[Library Circulation Manager](#) / Durham County Library / Durham, NC

[Librarian \(Children's Services\)](#) / Durham County Library / Durham, NC

[Librarian II / Local & State History Manager – Headquarters Library](#) / Cumberland County Public Library & Information Center / Fayetteville, NC

[Library Technician \(Special Events & Programs\)](#) / Seymour Johnson Air Force Base / Goldsboro, NC

[Media Coordinator \(School Librarian\)](#) / Person High / Roxboro, NC

[Library Digital Makerspace Coordinator](#) / University of North Carolina at Wilmington / Wilmington, NC

[Librarian III & Local & State History Manager](#) / Cumberland County Public Library / Fayetteville, NC /

Apply by **7/5**

## **North Dakota**

*to find more sites to job hunt at in ND check out [INALJ North Dakota home page](#):*

## **Ohio**

*to find more sites to job hunt at in OH check out [INALJ Ohio home page](#):*

[Electronic Resources Librarian/Assistant Librarian](#) / Miami University / Oxford, OH / Apply by **7/5**  
[Publishing & Repository Services Librarian](#) / The Ohio State University Libraries / Columbus, OH / Apply  
by **7/7**

## **Oklahoma**

*to find more sites to job hunt at in OK check out [INALJ Oklahoma home page](#):*

## **Oregon**

*to find more sites to job hunt at in OR check out [INALJ Oregon home page](#):*

## **Pennsylvania**

*to find more sites to job hunt at in PA check out [INALJ Pennsylvania home page](#):*

Sponsored

**[Archive & Exhibits Coordinator](#) / Grundy Library / Bristol, PA**

Other jobs

[Executive Director](#) / Montgomery County Library and Information Network Consortium / Conshohocken, PA

[Director of Special Collections & College Archives](#) / Lafayette College Libraries / Easton, PA

Head of Public Services & Technology / Lansdowne Public Library / Lansdowne, PA / Apply by **8/1** /  
The Lansdowne Public Library, JOB DESCRIPTION: Head of Public Services & Technology, Full Time  
plus full benefits. Updated June 2019. The Head of Public Services & Technology works under the  
direction and supervision of the Library Director. This individual is responsible for expanding the library's

outreach to teens and adults through thoughtful and effective use of emerging technologies, creating and maintaining web-based and real-time public services for patrons. Responsibilities include: Assists with day to day operations pertaining to technology, teen/YA services, and reference questions. Provides reference and reader's advisory guidance to adult, young adult, and teen patrons. Assists and instructs patrons in using library services, equipment, technology and facilities. Supports in planning and conducting teen/YA and adult programs as requested. Maintains the library website, ensuring information is accurate and current. Attends professional and community meetings, workshops, and conferences as requested. Assists Director in promoting library use through bibliographies, displays, and other special projects. Recommends books and other materials for acquisition and withdrawal. Participates in maintenance of the teen/YA and reference collection through consultation with staff. Works one-on-one with patrons and staff regarding technology and reference questions. Keeps current in the latest developments in library technology - teaching and creating an innovative inquiry-based information literacy and technology literacy instruction program. Develops reading, reference, and research collection through selection of books, materials, and equipment. Promotes interest in the library as a community resource by visiting and speaking to schools, civic, cultural, and social organizations; advocates for the library in and around the local community. Plans, organizes, and runs special programs involving the use of library resources. Interacts with community resources to enhance patron information opportunities. Manages the library's circulated laptops, regularly updating machines, and troubleshooting basic issues. Investigates and responds to grant opportunities when available. Works closely with the educational community to provide systematic exchange of information. Assists patrons in meeting information requests and needs, and assists with circulation as needed. Performs other duties as assigned.

**Requirements, Knowledge & Abilities:**

**Requirements** – ALA-accredited MLIS or equivalent degree, with at least 2 years of library experience.

**Knowledge** – General practices and procedures, library classification systems and automated circulation systems, Microsoft Office software and computer equipment, delivering information literacy instruction, and the principles of library practices and procedures. Also, must understand emerging technology, faxes, and copiers and be able to perform troubleshooting.

**Abilities** – Be courteous and tactful with the public, communicate effectively verbally and in writing, establish and maintain working relationships with patrons, employees, vendors, DCLS staff, Borough employees, and the public. To implement policy and procedure, to exercise initiative and judgement in completing tasks, to maintain confidentiality, and address staff and patron issues respectfully. Additional ability to train employees, stand for long periods of time, lift and move up to 25 pounds, and move materials from both lower and higher shelves. Provide close attention to detail despite interruptions, set priorities, meet deadlines, and delegate effectively.

**Compensation:** \$40,000 – 45,000 depending on experience, plus excellent benefits.

To apply, please email resume and cover letter to [ladirector@delcolibraries.org](mailto:ladirector@delcolibraries.org) by 8/1/2019. No phone calls, please.

### **Puerto Rico**

*to find more sites to job hunt at in PR check out [INALJ Puerto Rico home page](#):*

### **Rhode Island**

*to find more sites to job hunt at in RI check out [INALJ Rhode Island home page](#):*

## **South Carolina**

*to find more sites to job hunt at in SC check out [INALJ South Carolina home page](#):*

[Director of Libraries](#) / Furman University / Greenville, SC

## **South Dakota**

*to find more sites to job hunt at in SD check out [INALJ South Dakota home page](#):*

## **Tennessee**

*to find more sites to job hunt at in TN check out [INALJ Tennessee home page](#):*

[Librarian](#) / Volunteer State Community College / Cookeville/Livingston, TN

[Assistant Librarian I](#) / Chattanooga State Community College / Chattanooga, TN / Apply by **7/25**

## **Texas**

*to find more sites to job hunt at in TX check out [INALJ Texas home page](#):*

Sponsored

**[Faculty, Reference Librarian – 30315](#)** / Lone Star College-Montgomery / Conroe, TX

Other jobs

[Library Services Manager \(Collection Development Strategist\)](#) / Central Library, 600 Soledad / San Antonio, TX / Apply by **7/18**

## **Utah**

*to find more sites to job hunt at in UT check out [INALJ Utah home page](#):*

**Vermont**

to find more sites to job hunt at in VT check out [INALJ Vermont home page](#):

**Virginia**

to find more sites to job hunt at in VA check out [INALJ Virginia home page](#):

[Teaching & Learning Engagement Librarian](#) / Virginia Tech's University Libraries / Blacksburg, VA / Apply by **7/23**

**Washington**

to find more sites to job hunt at in WA check out [INALJ Washington home page](#):

[Libraries Facilities Manager](#) / Western Washington University / Bellingham, WA / Apply by **7/7**

**West Virginia**

to find more sites to job hunt at in WV check out [INALJ West Virginia home page](#):

**Wisconsin**

to find more sites to job hunt at in WI check out [INALJ Wisconsin home page](#):

[Music & Performing Arts Librarian](#) / University of Wisconsin- Milwaukee / Milwaukee, WI / Apply by **7/10**

**Wyoming**

to find more sites to job hunt at in WY check out [INALJ Wyoming home page](#):

\*\*\*\*\*

**CANADA**

**Alberta**

*to find more sites to job hunt at check out [INALJ Alberta home page](#):*

**British Columbia**

*to find more sites to job hunt at check out [INALJ British Columbia home page](#):*

**Manitoba**

*to find more sites to job hunt at check out [INALJ Manitoba home page](#):*

**New Brunswick**

*to find more sites to job hunt at check out [INALJ New Brunswick home page](#):*

**Newfoundland & Labrador**

*to find more sites to job hunt at check out [INALJ Newfoundland & Labrador home page](#):*

**Northwest Territories, Nunavut & Yukon**

*to find more sites to job hunt at check out [INALJ NWT, Nunavut & Yukon home page](#):*

**Nova Scotia & PEI**

*to find more sites to job hunt at check out [INALJ Nova Scotia & Prince Edward Island home page](#):*

**Ontario**

to find more sites to job hunt at check out [INALJ Ontario home page](#):

## **Quebec**

to find more sites to job hunt at check out [INALJ Quebec home page](#):

## **Saskatchewan**

to find more sites to job hunt at check out [INALJ Saskatchewan home page](#):

\*\*\*\*\*

## **UK & Ireland**

### **Ireland**

to find more sites to job hunt at check out [INALJ Ireland home page](#):

### **UK**

to find more sites to job hunt at check out [INALJ UK home page](#):

\*\*\*\*\*

## **International (other countries)**

### **International**

to find more sites to job hunt at check out [INALJ International home page](#):

[Executive Director, Qatar National Library](#) / Qatar National Library / Doha, Qatar / Apply by **9/7**

[Deputy Executive Director, International Relations and Communications](#) / Qatar National Library / Doha, Qatar / Apply by **7/4**

[Director, Digital Content & Engagement](#) / Qatar National Library / Doha, Qatar / Apply by **7/4**