2019 INALJ Jobs
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6.29.2019

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Issue 118 (includes all of 116 and 117)
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Sponsored jobs  *USA jobs  *Canada jobs  *International jobs

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SPONSORED

Manager of Special Collections and Museum Services / Pueblo City-County Library District / Pueblo, CO / Apply by 7/26

Librarian I/II / City of Stockton, CA / Apply by 7/12 at 5pm

*****

Library Scientist, Research Associate / Sutter Hill Ventures / Palo Alto, CA
Deputy County Librarian / County of Santa Clara / CA / Apply by 7/17

Library Manager / Belmar Library / Lakewood, CO / Apply by 7/14

Archive & Exhibits Coordinator / Grundy Library / Bristol, PA

Assistant Department Head, Bookmobile and Outreach Services (Support Staff IV) / Montgomery County-Norristown Public Library / Norristown, PA / for more information click here

Faculty, Reference Librarian – 30315 / Lone Star College-Montgomery / Conroe, TX

USA

USA – Virtual Work
to find more sites to job hunt at in the virtual sphere check out [INALJ Telework – Virtual home page]:

Alabama

to find more sites to job hunt at in AL check out [INALJ Alabama home page]:

Librarian III / Mobile Public Library / Mobile, AL / Apply by 7/11
Librarian I / Mobile Public Library / Mobile, AL / Apply by 7/11

Alaska

to find more sites to job hunt at in AK check out [INALJ Alaska home page]:

Arizona

to find more sites to job hunt at in AZ check out [INALJ Arizona home page]:

Arkansas

to find more sites to job hunt at in AR check out [INALJ Arkansas home page]:

California

to find more sites to job hunt at in CA check out [INALJ California home page]:

Sponsored

Librarian I/II / City of Stockton, CA / Apply by 7/12 at 5pm
Library Scientist, Research Associate / Sutter Hill Ventures / Palo Alto, CA
Deputy County Librarian / County of Santa Clara / CA / Apply by 7/17

Other jobs

Technical Services Library Assistant / LAC Group / Los Angeles, CA
Institute Librarian / California Institute of the Arts / Valencia, CA
Colorado

to find more sites to job hunt at in CO check out INALJ Colorado home page:

Sponsored

Manager of Special Collections and Museum Services / Pueblo City-County Library District / Pueblo, CO / Apply by 7/26

Library Manager / Belmar Library / Lakewood, CO / Apply by 7/14

Connecticut

to find more sites to job hunt at in CT check out INALJ Connecticut home page:

Manager / The American Place, Hartford Public Library / Hartford, CT
Library Clerk / Wilson Branch Library / Windsor, CT / Apply by 7/5
Part-time YOUmedia Mentor / Hartford Public Library / Hartford, CT
Branch Manager / Hartford Public Library / Hartford, CT
Part-time Library Clerk / Windsor Public Library / Windsor, CT / Apply by 7/5
Business Resource Center (BRC) Coordinator / Simsbury Public Library / Simsbury, CT
Business and Entrepreneurship Librarian I or II / University of Connecticut Library / Storrs, CT / Apply by 7/28
Part-time Reference Librarian / Acton Public Library / Old Saybrook, CT / Apply by 7/1

Part-Time Young Adult Librarian / Acton Public Library / Old Saybrook, CT / Apply by 7/5 / Part-Time Young Adult Librarian - Acton Public Library, Old Saybrook. The Young Adult Librarian provides library services and programming for and with young adults and for those that work with young adults. The person draws on his/her experience to work with a team of staff to provide outstanding service to the community of Old Saybrook. The Young Adult Librarian is an energetic, team-oriented staff member, with a strong public service commitment. Takes a leadership role in developing, implementing, and evaluating the overall young adult services program.REQUIRED QUALIFICATIONS: an ALA Accredited Master's Degree in Library Science or Master’s Degree in Library and Information Science or equivalent.
Candidates with at least 25 credits towards MLS or MLIS degrees may be considered. Two years of relevant experience in libraries. Familiarity with the needs of specific populations to be served. Experience in providing services to specific populations to be served. Knowledge of resources, materials, and literature relevant to assigned department. Valid Driver’s License is required. Must be flexible to include evenings and weekends.

PREFERRED QUALIFICATIONS: Previous experience working in a public library setting as a professional librarian. Demonstrated supervisory experience. Knowledge of and demonstrated experience with library related technology. Experience working with young adults; including creating programs, marketing, and collection development.

SALARY/HOURS: This is a 25 hour per week, part-time position with varied hours, including evenings and weekends. It is a Wage Grade 9, hourly position under the collective bargaining agreement between the Town of Old Saybrook and Local 1303-278 of council #4 (AFSCME). If interested, please complete the Town’s employment application and submit with your resume to: Carl P. Fortuna, First Selectman, 302 Main Street, Old Saybrook, CT 06475 or email a response to leeann.palladino@oldsaybrookct.gov. Deadline: July 5, 2019.

Adult Services Librarian / E.C. Scranton Memorial Library / Madison, CT / Apply by 7/1

Are you a librarian who is up to date on the latest technology trends, is a creative thinker, and wants to share their passion for great library programs and services? The E.C. Scranton Memorial Library is looking for you. We seek a forward-thinking, dynamic librarian to join the Adult Services Department as we prepare for an exciting chapter in the library's long history. This position plays an intrinsic role in helping to create the library Madison deserves - leading patrons to materials, helping them with their tech needs, and contributing to the development of our print and online collections. You’ll oversee adult programming, promote and publicize events, all while working closely with the Children and Teen Services librarians to provide programming for the entire community.

The library is undergoing a 15 million dollar expansion and renovation, updating our historic facility with the latest in technology. The library, located in Madison’s picturesque town center a mile from the beach and steps from coffeeshops, restaurants, shops, and more, will re-open in July 2020. The successful candidate for this position will have outstanding customer service skills, strong oral and written communication and interpersonal skills, enthusiasm for technology and outreach, along with the ability to work collaboratively. Flexibility and the ability to thrive in a constantly evolving work environment is also essential. Recent graduates or those nearing completion of their MLS degree are encouraged to apply.

Duties: Provide information on all subjects to library users in person, by telephone, and digitally. Assist patrons to locate library materials and to access library and community services. Assist patrons with operation and maintenance of library equipment including public computers, printers, scanners, fax machine, and copiers. Design and teach technology classes for small groups and coordinate one-on-one appointments in the library. Responsible for planning, publicizing, and implementing library programs for adults as well as collaborating with the Children and Teen Services Librarians to provide multi-age, library-wide programs. Participate in outreach activities. Develop and maintain the Adult Fiction collection, including selection of materials, cataloging, and weeding. Coordinate publicity for library programs and services; including print and online communication and social media.

Requirements: Master’s degree in library science from an ALA-accredited institution (students nearing completion encouraged to apply). Proven track record of outstanding customer service to a wide range of ages and abilities. Currency and fluency with innovation and technology trends in public libraries. Proficiency in wide variety of software and hardware, including MS Word, Excel, and PowerPoint, and Apple products. Proficiency with use of e-reader devices and downloading of e-books, e-magazines, and streaming media. Proficiency with mobile devices used in the library, including tablets and smartphones. Proficiency with communications
tools such as Constant Contact, Canva, and current social media outlets. Outstanding written and verbal communication skills and a commitment to teamwork. Hours: 35 hours per week including evenings and rotating Saturday and Sunday hours. Benefits & Compensation: Salary meets CT State suggested minimum. 36 days of combined paid time off each year. Medical and dental insurance, short and long term disability, and life insurance. 401k retirement plan. Benefits prorated based on start date. To apply: Send a meaningful cover letter, resume, and contact information for three references to scrantonlibraryhr@scrantonlibrary.org on or before July 1st, 2019. Disclaimer: Nothing in this job description restricts the E.C. Scranton Memorial Library’s right to assign or reassign duties and responsibilities to this job at any time. This description reflects the E.C. Scranton Memorial Library’s assignment of essential functions, it does not proscribe or restrict the tasks that may be assigned. This job description is subject to change at any time. The E.C. Scranton Memorial Library is an equal opportunity employer and does not discriminate as to age, race, color, creed, marital status, national origin, sexual orientation, disability, or other protected status under state and federal laws.

Library Director / Town of Beacon Falls / Beacon Falls, CT / Library Director - Town of Beacon Falls. Full-time position. Works under the direction of the Library Board of Trustees. Develops, administers, supervises and coordinates the work of the Library and staff. Performs managerial duties related to budget, collection development, library operations and services in conformity of the policies established by the Board of Trustees and the regulations of the Connecticut State Library.

HOURS OF WORK: Full-time. Thirty (30) hours per week.

QUALIFICATIONS, EDUCATION, EXPERIENCE: The skills and knowledge required would usually be acquired with a Master's Degree in Library Science and ten (10) years of progressively responsible library work, including five (5) years in the supervision of a Public Library major department or as a Director of a smaller Public Library. A combination of education and experience which demonstrates the ability to successfully meet the requirements of the position may be considered. Excellent communications skills and organizational skills. Ability to administer the activities of a Public Library and to supervise the work of others. Ability to develop short and long term development, plans and objectives. Current knowledge of standard Library principles and practices, concepts of freedom of speech, copyrights, collection development, patron confidentiality, censorship, and other Library ethical issues. Proficiency with computers, popular Library software, internet, digital Communications and social medias. Thorough ability to establish and maintain effective working relationships with Superiors, subordinates, associates, officials of other agencies, and the general public. Good customer service focus, able to handle constant interruptions. Physical demands: standing, lifting, reaching, moving office furniture when necessary.

SPECIFIC DUTIES: Plans, implements and evaluates Library services. Develops, implements and evaluates long and short term goals and objectives. Administers policies concerning Library operations, budgets and programs. Handles complaints in accordance with policy. Provides supervision and delegates responsibilities to the Library staff. Recruits and recommends employment of Library personnel, recommends promotions, transfers or termination of staff. Organizes, trains, assigns and evaluates personnel and volunteers. Conducts staff meetings. Prepares the Annual Budget and presents and defends budget requests before the Library Board and Board of Finance as needed. Directs and controls the expenditure of fund allocations within constraints of Approved budgets. Purchases new equipment and furnishings. Accepts and acknowledges gifts of money and Library materials. Pursues and applies for grant money. Prepares monthly and annual financial and statistical reports to Library Board, Town officials and State Library. Attends monthly Board of Trustees meetings. Supervises maintenance of Library building equipment and furnishings. Oversees equipment of furnishings and book collection. Evaluates collection for balance and comprehensiveness. Schedules withdrawals and inventory of materials. Selects and purchases all Library materials. Cooperates with Community groups and Town Officials to implement Library services, including Region 16 School District
Library Director / Willington Public Library / Willington, CT

The Willington Public Library located in Willington, Connecticut, is currently seeking a qualified Library Director to provide oversight and leadership both within the library and throughout the community. The successful candidate will be responsible for the application of library skills to a variety of technical and/or professional processes in cataloging, book and audio-visual material selection, and reference services. Position is 35 hours per week, and requires attendance at library programs outside of regular working hours. The Director must work closely with staff, the Library Board, community leaders, and other town departments. Responsibilities include the day-to-day operation of the library, facility management, and supervision of library staff and volunteers. The Director selects and acquires all materials for the library collection and maintains fiscal and budgetary records. Additional responsibilities include but are not limited to: Maintenance of personnel files, preparation of reports, management of the facility usage, ensure computer systems are up to date, and oversight of programs and special events. The director is responsible for the development of a technology plan, the library’s presence on social media platforms, and a variety of other technology platforms and programs. The Director is required to attend monthly board meetings, assist in budget preparations, and attend town meetings to support the proposed budget. Experience with AutoGraphics Verso and Quickbooks preferred. Qualifications: Master’s Degree in Library Science, or a Bachelor’s Degree with the equivalent experience and education Preferred qualifications: 3-5 years in a leadership position at a public library. Position scheduled to begin as soon as a suitable candidate is found. Salary: $45,500/year plus paid sick leave, personal days and vacation time, as well as health and dental insurance benefits paid 75%+ by the Library. To apply please send cover letter, resume, and information for three professional references, all as pdf documents, and email to kdonnelly@willingtonpubliclibrary.org . NO PHYSICAL MAILINGS PLEASE. Search open until position is filled.

Part-time Librarian / Ridgefield Library / Ridgefield, CT

Part-time Librarian sought for Ridgefield Library Adult Services Department. Primary responsibilities include reference, readers advisory and technology instruction for adults and teens. Comprehensive technology background, plus strong communication skills and customer service orientation. MLS or enrollment in accredited program required. 19 hours a week; evening and weekend availability a must. Year-round position. Starting pay $27/hour. Click here (https://ridgefieldlibrary.org/about-us/more-about-us/employment-opportunities/) for complete job description. Letter and resume by June 30, 2019 to Leslie Vuilleumier, Executive Assistant, Ridgefield Library, 472 Main Street, Ridgefield, CT 06877 or to MLVuill@ridgefieldlibrary.org.
Associate Director of Technology and Operations / The Mark Twain Library / Redding, CT / Apply by 6/30

Under the direction of the Library Director, this individual is responsible for overseeing the Mark Twain Library’s automation and information technology needs and assuring the smooth operations of the library when the Library Director And Assistant Director are not available. Join a small but dynamic library with one of the largest per capita usage in the state.. The library is a member of the Bibliomation Consortium which is part of the Evergreen community. Work in a beautiful setting with an appreciative customer base.

Main Responsibilities: This position plans for, manages and maintains all technology and technological applications. The position also serves as webmaster. In addition, the person in this position works closely with the library’s phone, HVAC web-based controls, solar panel providers and others as necessary. He/She also Acts as liaison between Library Director and Bibliomation and other hardware and software vendors, places orders as required, and maintains the technology budget. Other key responsibilities are managing the website and all plug-ins, staff email and implementing new technologies as needed. The position also supports fund-raising chairpersons and the development office technology needs. They will work closely with the Communications Specialist responsible for social media.

Required skills and attributes: Website management skills (WordPress). Professional knowledge of library practices and procedures, knowledge of online library systems, telecommunications, and personal computer software and hardware. Able to deal with public tactfully and work independently. Other required skills: Must be able to lift 50 pounds and able to install hardware which may include the need to bend, kneel, crawl and work in tight spaces. Ability to drive and access to a car. Ability to work evenings or weekends as needed. Qualifications: MLIS or MLIS student or experience with library systems. Candidates with related equivalent experience are also encouraged to apply. Must show strong affinity for working in a library and with staff who have varied technological knowledge. Strong affinity for website management. Salary Range: 50,000 – 52,500 dependent on level of experience. Benefits: Health Insurance, paid vacation, paid personal days. travel expense reimbursement. MLIS candidates are eligible for tuition reimbursement of one course per semester. This is a highly professional 35 hour per week position with a flexible schedule to accommodate the needs of the library. Deadline: June 30, 2019. Apply to jobs@marktwainlibrary.org with resume, cover letter and names of 2 references. Questions to same email address.

DC (Washington, DC)
to find more sites to job hunt at in DC check out INALJ DC home page:


Delaware
to find more sites to job hunt at in DE check out INALJ Delaware home page:
Florida

to find more sites to job hunt at in FL check out [INALJ Florida home page]

Systematic Review Librarian / University of Florida, George A. Smathers Libraries / Gainesville, FL / Apply by 7/31
Student Success Librarian / Smathers Libraries, University of Florida / Gainesville, FL / Apply by 8/20
Diversity, Equity, and Inclusion Librarian / University of Florida / Gainesville, FL / Apply by 8/30

Georgia

to find more sites to job hunt at in GA check out [INALJ Georgia home page]

Head of Library Teaching and Outreach / Oxford College Library-Emory University / Oxford, GA / Apply by 7/8
Electronic and Continuing Resources Librarian / Georgia State University / Atlanta, GA / Apply by 6/29

Hawaii

to find more sites to job hunt at in HI check out [INALJ Hawaii home page]

Idaho

to find more sites to job hunt at in ID check out [INALJ Idaho home page]

Illinois

to find more sites to job hunt at in IL check out [INALJ Illinois home page]

Assistant Professor/Education Librarian / North Illinois University / Dekalb, IL / Apply by 7/20

Indiana

to find more sites to job hunt at in IN check out [INALJ Indiana home page]

Part-time Youth Services Associate / Mishawaka-Penn-Harris Public Library / Mishawaka, IN
Part-time Circulation Services Associate / Mishawaka-Penn-Harris Public Library / Mishawaka, IN
Information Services Librarian (ILL) / Hammond Public Library / Hammond, IN
Iowa

*One-Year Term Humanities and Instruction Librarian* / Grinnell College / Grinnell, IA / Apply by 7/8

Adult Educator Position - Learning Resource Center Instructor / Southfield Center / Southfield, MI / A Michigan company seeks a part-time adult educator to serve as Instructor at its Southfield Center. The instructor is responsible for working with employees in a non-traditional setting, providing assistance with Microsoft Office products, complex internet searches, resume and interviewing techniques, and other educational needs of working adults. Must be available to work a flexible schedule of 14 hours per week Monday through Friday (site specific) with occasional meetings (some travel for meetings is necessary). Highly competitive pay. Equal Opportunity Employer.

Distinguishing Characteristics: These professionals must be flexible and comfortable addressing a wide variety of issues and employee concerns. Instructors must not only inspire and guide employees; these professionals must earn the employee’s trust. Confidentiality is vital. Respecting the employee’s privacy is imperative. Well-honed advising and communication skills are an important attribute, as they are required to interact continually with all levels of adult learners. Must be approachable “people person”, willing to work with adults one-on-one in a non-traditional setting. While much of the work in this position is in one-on-one settings; instructors may occasionally participate in group meetings. Must maintain and assist with the smooth operation of the learning center. Will prepare materials to promote and support the learning resource center. Coaches employees in developing prior learning credit portfolios required by colleges or universities. Writes and/or edits newsletters and brochures. Minimum Qualifications: Intermediate level computer skills in the Microsoft Office Suite, and the ability to conduct extensive internet searches. Superb writing skills are a definite plus. A bachelor’s degree is required (a master’s degree is preferred) in education, counseling or a field related to the adult education experience in a non-traditional setting. Two years of teaching, advising or similar experience is required. Any equivalent combination of experience and/or education from which comparable knowledge, skills and abilities have been obtained will also be considered. INTERESTED CANDIDATES SHOULD SUBMIT RESUME AND COVER LETTER TO: ldrayton@bcbsm.com and vbrown@bcbsm.com.

Kansas

*Library Director* / Library District #1 / Doniphan County, KS / Apply by 8/1

Kentucky

*To find more sites to job hunt at in KY check out INALJ Kentucky home page*:
Library Assistant / Jefferson Community and Technical College / Louisville, Kentucky / Apply by 7/20

Jefferson Community and Technical College is looking for a part-time Library Assistant to work at the Downtown Campus. Duties will include, but not be limited to: Perform all circulation functions. Provide basic reference. Provide basic computer assistance. Perform basic opening/closing procedures in the library. Participate in various library projects. This position will work primarily at the Downtown Campus Library. Evening hours will be required (4 to 8pm) for at least part of the scheduled work time. These positions will provide the following opportunities: Gain experience in nearly every aspect of academic library work. Develop skills in a wide-variety of library activities. Work closely with library faculty and staff in an academic environment. Work closely with information seeking college students. Please apply by 7/20/19. All applicants should be current LIS students or recent graduates. Interested applicants should send a resume to: Ken Solomon, Library Coordinator, Jefferson Community and Technical College, Ken.solomon@kctcs.edu.

**Louisiana**

*to find more sites to job hunt at in LA check out INALJ Louisiana home page*:

**Library Associate III, Branch Manager** / Cedar Grove/Line Avenue Branch / Shreveport, LA / Apply by 6/30

**Maine**

*to find more sites to job hunt at in ME check out INALJ Maine home page*:

**Business Reference Librarian** / Raymond H. Fogler Library, University of Maine / Orono, ME / Apply by 7/22

**Maryland**

*to find more sites to job hunt at in MD check out INALJ Maryland home page*:

**Librarian III - Access Services and Electronic Resources Coordinator** / Johns Hopkins University and Medicine / Baltimore, MD

**Informationist III (Librarian III)** / Johns Hopkins University and Medicine / Baltimore, MD

**Information Technology Librarian** / Mount St. Mary’s University/ Emmitsburg, MD

Circulation Supervisor / Calvert Library Prince Frederick / Prince Frederick, MD / Apply by 7/15

Circulation Supervisor – Calvert Library Prince Frederick, We seek an enthusiastic, open-minded, intrinsically-motivated individual who works well independently and collaboratively to lead our Circulation Department and all staff at the circulation desk in providing excellent customer service to our customers. If you embody Calvert Library’s values and are passionate about the power of public libraries to transform
communities, consider joining Calvert Library as the full-time Circulation Supervisor of our main library. At Calvert Library, staff have the opportunity to empower individuals by facilitating lifelong learning and to strengthen the community by encouraging connections to fellow community members and the world. Calvert Library circulates over a million items and provides exceptional customer service at its 4 locations, and via 2 mobile library vehicles. We have an extensive network of community partners including Calvert County Public Schools. Interested candidates should complete an application online by July 15, 2019 at calvertlibrary.appone.com.

Massachusetts

to find more sites to job hunt at in MA check out INALJ Massachusetts home page:

Branch Manager / Forest Park, Springfield (MA) City Library / Springfield, MA / Apply by 7/2
Branch Manager / Brightwood, Springfield (MA) City Library / Springfield, MA / Apply by 7/2
Part-time Reference Librarian / Pine Point, Springfield (MA) City Library / Springfield, MA / Apply by 7/1
Part-time Reference Librarian / Forest Park, Springfield (MA) City Library / Springfield, MA / Apply by 7/1

Michigan

to find more sites to job hunt at in MI check out INALJ Michigan home page:

Part-time Library Assistant, Adult Services / Delta Township Library / Lansing, MI / Apply by 7/8
HathiTrust Metadata Analyst / University of Michigan / Ann Arbor, MI / Apply by 7/8
Librarian I-Head of User Experience / Michigan State University / East Lansing, MI / Apply by 7/5
Part-time Library Assistant / Romulus Public Library / Romulus, MI
Part-time Music Library Assistant / Interlochen Center for The Arts / Interlochen, MI / Apply by 7/12
Part-time Academic Librarian / Bonisteel Library, Interlochen Art Academy / Interlochen, MI

Adjunct Instructor, Metadata Theory and Practice Course / Wayne State University / Detroit, MI / Course Profile: Metadata in Theory and Practice, Course Number: INF 7910, Credits: 3, Prerequisite(s): INF 6010, INF 6080, INF 6120, and INF 6210, Rationale for Inclusion in Curriculum: This course provides students with an understanding of the theoretical and practical principles of metadata used to provide access to digital objects in the online setting. Students examine critical issues surrounding the development and application of metadata for particular domains and settings. The goals of this course are 1) to increase the students’ awareness and understanding of metadata schemas and the multiplicity of standards, and 2) to deepen their knowledge through the development of application profiles, data mapping across several schemas, the choice, selection and use of authority controls, and XML encoding in setting-specific situations. Learning Outcomes: By the end of the course students will be able to: 1. Comprehend the fundamental principles, practices and types of metadata. 2. Define metadata, and understand the terminology of metadata. 3. Comprehend and identify domain specific metadata schemas. 4. Apply standard metadata element sets and schemas to records or collections. 5. Develop and document modified metadata element sets and schema in various setting-specific records or collections. 6.
Comprehend and use basic mark-up languages. 7. Understand, develop and implement authority controls for a collection. Content: 1. Metadata definition and basic concepts. 2. Overview of common schemas and their elements. 3. Purpose and types of controlled vocabularies. 4. Providing access to images and sound. 5. Formal classification schemes and folksonomies. 6. Dublin Core for resource description, identification, responsibility, content and relationship. 7. Encoding using XML. 8. Metadata schemas: MODS, VRA & EAD. 9. Metadata exchange and quality. 10. Designing and documenting metadata schema. 11. Linked data and the semantic web. Course Methodology: Class presentations and discussions, assigned readings, small group teamwork, written assignments, and exercises. Basis for Evaluation of Student performance: Quality assignments submitted on or before due date, including exercises, written assignments, presentations, group project, weekly discussions, and class participation. Text: To Be Determined. Approved: 3/12. Updated: 8/13. Metadata in Theory and Practice - This course addresses the theoretical and practical principles of metadata. Students examine, develop and apply metadata for specific domains and settings. 3 credits. Attached is the course profile that provides additional details about the course. Please contact Megen Rehahn Drulia (ay6086@wayne.edu) if you are interested in this teaching opportunity.

Library Director / Bridgman Public Library / Bridgman, MI / Apply by 7/5 at 5pm / The Bridgman Public Library (BPL) is searching for its next Library Director. BPL serves a population of 6296 people in Bridgman, Michigan. Bridgman is located in southwestern Michigan’s beach, dune and wine region, 16 miles north of the Indiana-Michigan border, along the Lake Michigan shore. The Library Director reports to a nine-member board and is responsible for the overall management of the library and leading its dedicated eleven-member staff in service of the Library’s mission: high-quality resources, innovative programs and excellent customer service. Review the complete posting and job description on the Library’s website (https://www.bridgmanlibrary.com/). To apply, email a cover letter, resume and names and contact information for three professional references to Sue Janoskey, directorsearch@bridgmanlibrary.com by July 5, 2019, 5:00 p.m.

Minnesota
to find more sites to job hunt at in MN check out INALJ Minnesota home page:

Mississippi
to find more sites to job hunt at in MS check out INALJ Mississippi home page:

Missouri
to find more sites to job hunt at in MO check out INALJ Missouri home page:

Part-time Paraprofessional / Deer Run Branch, St. Charles Library System / O'Fallon, MO / Apply by 7/4
Montana
to find more sites to job hunt at in MT check out INALJ Montana home page:

Nebraska
to find more sites to job hunt at in NE check out INALJ Nebraska home page:

Nevada
to find more sites to job hunt at in NV check out INALJ Nevada home page:

Associate Dean of Libraries and Teaching & Learning Technologies/ Librarian III / University of Nevada / Reno, NV / Apply by 7/15

New Hampshire
to find more sites to job hunt at in NH check out INALJ New Hampshire home page:

New Jersey
to find more sites to job hunt at in NJ check out INALJ New Jersey home page:

Assistant Professor in Informatics / Edward J. Bloustein School of Planning and Public Policy, Rutgers University / New Brunswick, NJ / Apply by 9/1
Executive Director / Princeton Public Library / Princeton, NJ / Apply by 7/31

New Mexico
to find more sites to job hunt at in NM check out INALJ New Mexico home page:

New York (state)
to find more sites to job hunt at in NY check out INALJ NY State home page:
Legal Research Librarian / New York State Defenders Association / Albany, NY
JOIN THE NEW YORK STATE DEFENDERS ASSOCIATION TEAM! Albany, NY: Legal Research Librarian, Public Defense Backup Center
The New York State Defenders Association (NYSDA) is seeking a Legal Research Librarian for its Public Defense Backup Center. The Legal Research Librarian will be responsible for providing legal research services to our legal staff and the public defense community and for managing the electronic and print resources of the New York State Defenders Association, Public Defense Backup Center. The Legal Research Librarian is an integral part of our Backup Center team, working across departments towards the mission of improving public defense representation. The New York State Defenders Association (NYSDA), a not-for-profit, membership organization, has been providing support services to New York’s public defense community since 1967. Its mission is to improve the quality and scope of publicly supported legal representation to low income people. NYSDA operates New York’s State Public Defense Backup Center, which provides legal support services, training programs, its Public Defense Case Management System, and other services to public defense offices and assigned counsel attorneys throughout the state.
Skills and Qualifications  Graduate Library Science Degree from an American Library Association (ALA) accredited school 2 + years’ experience as a librarian or legal researcher Proficiency with Lexis, Westlaw, and other research databases Proficiency with Microsoft Office suite, including Word, Excel, PowerPoint, and Outlook, website development software, and social media platforms Strong written and oral communication skills Strong organizational skills and exceptional attention to detail Ability to work well both independently and as a team member; willingness to pitch in where needed Ability to set priorities and meet deadlines Ability to deal with confidential information with the utmost discretion Interest in and demonstrable commitment to NYSDA’s mission
Preferred Qualifications  JD or undergraduate degree in legal studies, criminal justice, or related field
Responsibilities and Duties  Reference Services  Perform immediate and in-depth research requests and assist legal staff with research requests  Provide current awareness services to staff, such as news, legislation, and publication alerts  Provide current awareness services to the public defense community through website postings and updates, articles in NYSDA electronic and print publications, social media posts, and presentations  Training  Provide training to staff on use of legal and other research databases  Collection Development  Manage digital and print library holdings  Evaluate subscriptions and resource needs on an ongoing basis  Work with vendors such as Lexis and Thomson/Reuters  Manage and update digital transcript, expert witness, and motion databases  Staff Responsibilities  Direct NYSDA’s library internship program, including selecting interns and providing supervision  Assist with content development and writing, proofreading, and distribution of electronic and print publications  Assist with training programs and meetings (including occasional weekends and evenings), as needed  Collaborate with the Executive Director and legal staff on long-range and short-term planning for NYSDA  Perform other tasks and projects as assigned by the Executive Director  Salary and Benefits: $60,000 +, depending on experience. NYSDA offers a generous benefit package, including paid vacation, personal, and sick time, health, dental, and vision insurance, FSA, and 403(b).  To apply: Please submit a cover letter and resume to Susan Bryant, Executive Director, New York State Defenders Association, sbryant@nysda.org (Subject Line: Legal Research Librarian). Applications will be reviewed on a rolling basis. NYSDA is an equal opportunity employer and strongly encourages candidates of all identities, orientations, experiences, and communities to apply.

Evening Coordinator / Elmira College / Elmira, NY  The Gannett-Tripp Library at Elmira College is seeking a qualified candidate to fill the position of Evening Coordinator in its Access Services Department. Under the direction of the Director of the Library, the Evening Coordinator will be responsible for managing the Library Services Desk from 5:00 p.m. until 1:00 a.m. on Sundays through Thursdays while classes are in session, and from 8:30 a.m. until 4:30 p.m. on Mondays through Fridays during breaks and summers.  Essential Functions:  Supervise Student Assistants  Perform circulation transactions and maintain records using library's integrated library system  Answer telephone calls  Assist students with basic research needs  Provide basic technology troubleshooting  Process materials for course reserves  Assist with library collection maintenance—e.g., shelf reading, shifting, conducting inventory  Assist with maintaining library's web pages in LibGuides  Compile statistics  Assist in attending to library maintenance issues; communicate through appropriate channels regarding facilities, online systems, and patron issues  Communicate and collaborate with daytime staff  Qualifications:  Bachelor's Degree required  Supervisory experience  Proficiency with Microsoft Office  Library experience preferred  The successful candidate will possess the following: Exceptional accuracy and attention to detail  Exceptional public service and interpersonal skills and qualities (congenial, enthusiastic, diplomatic, composed under stress, proactive)  Flexibility and adaptability with changes in technology and workflow  Ability to meet deadlines and to work cooperatively and independently without supervision  Excellent verbal and written communication skills  Effective organizational skills  Ability to maintain confidentiality  Reasoning/problem-solving ability  To Apply: Please send letter of interest and cover letter to, Elmira College, Office of Human Resources, One Park Place, Elmira, NY 14901 or email personnel@elmira.edu. Elmira College is an Equal Opportunity Employer.

Chief Librarian / Corning Museum of Glass / Corning, NY  The Opportunity  The Corning Museum of Glass seeks an experienced and innovative library professional as the Chief Librarian. This position offers
a unique opportunity to lead the Museum's renowned Rakow Research Library, a well-resourced institution open to the public that houses a comprehensive collection of materials on the art and history of glass and glassmaking. The Library collection ranges from medieval manuscripts to original works of art on paper to the latest information on techniques used by studio artists. The archival holdings comprise more than two hundred manuscript collections, including artists' and collectors' papers, gallery records, and corporate archives. The Rakow Library serves an international audience and strives to provide outstanding online access to its collections. Through collaboration with curators and museum educators, Library staff integrate the Rakow's unique holdings into the Museum's interpretive mission. The Library partners with other cultural heritage institutions to enrich and contextualize the stories behind the production and use of glass. The Museum's culture of innovation poises the Library to make significant contributions to emerging fields, including the acquisition and preservation of unique born-digital content.

Position Overview – The Chief Librarian provides leadership, strategic direction and oversees the administration of all Library operations including: print and digital collection development and management, public services, special collections, conservation and preservation, and digital initiatives. Serves as a member of the Museum's leadership team representing the interests of the diverse internal and external, local, and global Rakow Library user-communities. Responsibilities: Leadership Develops vision and strategic directions for the Library, and guides implementation. Builds and maintains relationships nationally and internationally to further the Museum's leadership role. With the President and Executive Director and the Director of Collections formulates the Library's acquisitions strategy. Regularly attends the Museum's Board Acquisitions Committee meetings. Works with internal and external stakeholders to proactively research and recommend acquisitions in alignment with the Museum and Library collections policies.

Manages Library collection development budget, sets priorities for resource allocation across Library collecting areas including print, digital and special collections. Works closely with Chief Information Officer to strategically advance the Library through the ongoing adoption of current digital practices, including open access and community-based collaboration and preservation initiatives. Collaborates closely with the Museum's Advancement Department to develop and steward gifts, including grants, made in support of the Library and Museum. Builds consensus and fosters synergies between Library teams and Museum staff in collaborative development of programming and other institutional initiatives. Manages the Library's relationship with the Fellows of The Corning Museum of Glass. Works with the Advancement team to foster relationships with Library Publishers and presents at professional conferences to actively promote the Library's collections and programs. Management/Administration Hires, mentors, supervises and supports development of all Library staff. Serves as the voice of the department as part of the Leadership Team and other museum teams.

As a member of the Leadership Team, participates in setting the Museum's long-term goals; the Board Acquisition Committee; and attends Board of Trustee meetings. Recommends new Library program initiatives to fulfill the Museum's Goals as articulated in its Plan for Success. Works with the staff responsible for seeing the initiatives through to completion. Develops and oversees the Library's annual budget and serves as an active participant in the Museum's long-term financial planning. Oversees and participates in Library committees in the development of policies and procedures. With the President and Executive Director, the Director of Collections and the curatorial staff, participates in the strategic development of the Museum exhibitions and/or loan of Library materials to external exhibitions. Manages major projects for the Library, such as space planning, acquisition of equipment. Ensures that the Library maintains the highest level of legal, ethical and safety standards. Responsible for implementation and oversight of current and emerging library systems (including ExLibris Alma-Primo integrated platform services, ArchiveSpace, Piction) and information management standards.
Qualifications: Minimum five years administrative management experience in a museum, academic, special collections, or art research library and/or archive. Master's degree in Library and Information Science from an ALA-accredited program; graduate study desirable, in field(s) related to the Museum's/Library's collections. Ability to demonstrate digital literacy at the end-user, administrative and strategic perspective. Demonstrated ability to think and lead strategically in support of the planning, evaluation and assessment of Library operations. Excellent interpersonal and oral/written communication skills and the ability to collaborate with Library stakeholders, including Museum staff and volunteers, collectors, donors, funders, artists, and independent researchers to promote Library services and collections. Thrives in a fast-paced, cross-functional and collaborative Museum and Library culture of practice. Supports and amplifies Museum's commitment to diversity, equity, inclusion and access. Knowledge of rights and reproductions policies and legal precedents for works in public collections, including fair use, public domain, personality rights, and similar usage/copyright issues. Strong leadership, personnel management and fiscal stewardship skills. Demonstrated experience in working with and managing library collection, archive and digital asset management systems. Experience with ExLibris Alma-Primo integrated platform services, ArchivesSpace, and Piction preferred. Awareness of current issues and trends in library and information science relevant to art libraries, special collections, and archives, including emerging technologies and scholarly communications. Respect and exemplify the values of the Corning Museum of Glass in all interactions with colleagues, staff, volunteers, and the public. Experience and ability to work with foreign languages preferable. Ability to travel as needed.

To Apply: Email, fax, or mail resume with cover letter to employment@cmog.org, fax to (607) 438-5410, or send to Corning Museum of Glass, One Museum Way, Corning, NY 14830, Attn: Human Resources.

NYC

to find more sites to job hunt at in NYC check out INALJ New York City home page:

- Associate Dean for Research and Research Services / NYU
- Associate Dean for Teaching, Learning, and Engagement / NYU
- Head, Knowledge Access / NYU
- Assistant Director, Facilities / NYU
- Data Services Specialist / NYU
- Collections Assistant / NYU
- Media Services Technician / NYU

North Carolina

to find more sites to job hunt at in NC check out INALJ North Carolina home page:

- Undergraduate Experience Librarian / West Carolina University Hunter Library / Cullowhee, NC
- Tenure-Track Cataloging & Metadata Librarian / Western Carolina University / Cullowhee, NC
- Data Dissemination Coordinator / Carolina Population Center, University of North Carolina at Chapel Hill / Chapel Hill, NC
- African Studies and West European Studies Librarian / University of North Carolina at Chapel Hill / Chapel Hill, NC
North Dakota

To find more sites to job hunt in ND check out INALJ North Dakota home page:

Ohio

To find more sites to job hunt in OH check out INALJ Ohio home page:

Library Assistant / North County Regional Library / Charlotte, NC / Apply by 7/5
Reference/ Access Service Librarian / Elon University / Elon, NC
Library Assistant (two positions) / Gardner-Webb University / Boiling Springs, NC
Outreach Specialist / Charlotte Mecklenburg Library / Charlotte, NC
Sr Library Assistant (University City Regional) / Charlotte Mecklenburg Library / Charlotte, NC
Reference/ Access Service Librarian / Elon University / Elon, NC
Library Assistant (two positions) / Gardner-Webb University / Boiling Springs, NC
Outreach Specialist / Charlotte Mecklenburg Library / Charlotte, NC
Reference/ Access Service Librarian / Elon University / Elon, NC
Library Technician (OA) / Hampton Primary School / Fort Bragg, NC
Library Support Technician / Orange County Government / Hillsborough, NC
LIBRARY TECHNICIAN NF-1411-02 / US Department of the Navy / Jacksonville, NC
Library Assistant / Louisburg College / Louisburg, NC
Instruction and Research Librarian / Nash Community College / Rocky Mount, NC
Library Supervisor- Children’s Division / Forsyth County Central Library / Winston-Salem, NC
Instruction and Outreach Librarian / Pitt Community College / Winterville, NC

North Dakota

to find more sites to job hunt in ND check out INALJ North Dakota home page:

Ohio

to find more sites to job hunt in OH check out INALJ Ohio home page:

Technology Services Coordinator / Caldwell Public Library / Caldwell, OH
Librarian / Edison State Community College / Piqua, OH

Digital Librarian / Ohio Genealogical Society / Belleville, OH / Apply by 7/15 / Ohio Genealogical Society

Seeking Digital Librarian,BELLVILLE, OH – The Ohio Genealogical Society is excited to announce that we are now taking applications for a Digital Librarian which will be a full-time position within the organization. The Ohio Genealogical Society is focused on protecting and sharing Ohio’s family history resources, developing engaging educational opportunities, and connecting genealogists.

Purpose of the Job: Under the general guidance of the OGS Library Director, this position is responsible for leading and supervising a team of staff and volunteers.

Essential Duties and Responsibilities: Responsibilities will include: Working with the OGS Library Director in orienting, coaching, managing and evaluating assigned team. Work with professional web development vendor in the creation of a new website design for OGS. Maintain the Ohio Genealogical Society website. Manage digital projects. Assumes responsibility for the operation of the OGS Library in the absence of the director. Trains staff, volunteers, board members, and customers/researchers onsite at the OGS Library and remotely. Minimum Qualifications: Masters of Library Science Degree from an ALA accredited institution or equivalent education/training in digital imaging, hardware and software, web site maintenance, including familiarity with content management software and metadata standards. Ability to express self effectively and concisely both orally and in writing. Ability to operate and troubleshoot OGS library technology systems including personal computer software programs and other job related equipment. Must be able to perform duties offsite. Valid driver’s
license and personal vehicle required. Act with the customers/researchers in mind using information gained from interacting with customers/researchers. Interested parties should send a cover letter along with their resume and references to Thomas S. Neel, Library Director (tneel@ogs.org) by July 15, 2019. The Ohio Genealogical Society uniquely creates a network of Ohio expertise that lets genealogists discover their families, so they feel personally enriched and confident in their results.

Oklahoma

to find more sites to job hunt at in OK check out INALJ Oklahoma home page:

Oregon

to find more sites to job hunt at in OR check out INALJ Oregon home page:

Library Support Specialist II: Public Services/Volunteer Coordinator / Cornelius Public Library / Cornelius, OR / Apply by 7/15
Archivist / Reed College Library / Portland, OR / Apply by 7/1
Archivist Internship / Lan Su Chinese Garden / Portland, OR

Pennsylvania

to find more sites to job hunt at in PA check out INALJ Pennsylvania home page:

Sponsored

Archive & Exhibits Coordinator / Grundy Library / Bristol, PA

Assistant Department Head, Bookmobile and Outreach Services (Support Staff IV) / Montgomery County-Norristown Public Library / Norristown, PA / for more information click here

Other jobs

User Services Librarian / Gettysburg College / Gettysburg, PA / Apply by 7/5
Data Analyst (Research Associate I) / Policy and Analytics Center (PAC) at the AJ Drexel Autism Institute, Drexel University / Philadelphia, PA / Apply by 7/19
Research Collection Coordinator / University of Pittsburgh / Pittsburgh, PA
Information Technology Generalist 1 - Multimedia Services EdTech & User Services / West Chester University / West Chester, PA / Apply by 7/6
Executive Director / Montgomery Public Library / Montgomery County, PA / Apply by 7/1 / The
Montgomery County Library and Information Network Consortium (MCLINC<http://www.mclinc.org>)
seeks an experienced and ambitious Executive Director to bring leadership and vision to the library
consortium. Full job posting available at www.mclinc.org. MCLINC was formed in 1995 in order to share
resources and improve public service through the purchase and operation of an integrated online library
system and to provide centralized expertise and technical assistance. This large, diverse group of 16
suburban, urban and rural libraries with 34 locations serves over 800,000 residents of beautiful
Montgomery County, PA. The county is conveniently located in suburban Philadelphia and is home to
outstanding educational and cultural institutions. Montgomery County is geographically diverse, ranging
from farms and open land in the extreme north of the county to densely populated suburban
neighborhoods in the southern and central portions of the county. https://www.valleyforge.org/. The
MCLINC staff of four manages the successful delivery of services to member libraries to maximize the
available resources within the Consortium. The Executive Director is responsible for providing the
dynamic leadership that enables the organization to achieve its goals and sustain its mission to meet the
changing needs of patrons. This individual will build on valued partnerships and continue to develop the
Consortium’s potential to educate, empower, and enrich the lives of those within our community. An
overarching priority is to create a seamless user experience for the public and staff in participating
libraries.

Ideal Candidate Qualifications: A visionary with the ability to move MCLINC forward, A diplomat
and consensus builder to manage diverse needs and viewpoints, A thorough understanding of budgeting
and fiscal responsibility to implement vision, A thorough knowledge of public library operations within a
consortium, An ability to provide the context for library technology.

Key Responsibilities:

Leadership & Administration in a Collaborative Environment, Training and Development of the Integrated Library

Minimum Education, Training and Experience: ALA-accredited MLS preferred, or equivalent combination of
education and experience.

Minimum 8+ years public library experience with demonstrated progressive supervisory duties, Excellent computer skills with advanced knowledge of MS Office, database and
internet applications.

For Salary and Benefits, please see the full listing at www.mclinc.org. Review of applicants will begin July 1, 2019. Position will remain
open until filled.

How to Apply: Please send resume and a cover letter, describing how your qualifications
and experience meet those required for the position, to David Belanger, MCLINC Board President,
dbelanger@lmls.org. No phone calls please. ADA/EOE. Last revised May 10, 2019.

Puerto Rico

to find more sites to job hunt at in PR check out INALJ Puerto Rico home page:

Rhode Island

to find more sites to job hunt at in RI check out INALJ Rhode Island home page:

South Carolina
to find more sites to job hunt at in SC check out INALJ South Carolina home page:

Reference and Instruction Librarian/Documents / Gregg-Graniteville Library, University of South Carolina System / Aiken, SC / Apply by 7/8

South Dakota

to find more sites to job hunt at in SD check out INALJ South Dakota home page:

Tennessee

to find more sites to job hunt at in TN check out INALJ Tennessee home page:

Texas

to find more sites to job hunt at in TX check out INALJ Texas home page:

Sponsored

Faculty, Reference Librarian – 30315 / Lone Star College-Montgomery / Conroe, TX

Other jobs

Reference/Instruction Librarian II / Tarleton State University / Stephenville, TX
Collection Development Librarian / Texas State University / San Marcos, TX

Utah

to find more sites to job hunt at in UT check out INALJ Utah home page:

Vermont

to find more sites to job hunt at in VT check out INALJ Vermont home page:

Virginia

to find more sites to job hunt at in VA check out INALJ Virginia home page:
Access Services Librarian / Knight-Capron Library, University of Lynchburg / Lynchburg, VA  
Online Learning Librarian / Virginia Commonwealth University Libraries / Richmond, VA / Apply by 7/15

**Washington**  
to find more sites to job hunt at in WA check out [INALJ Washington home page](#):

Library Manager Position / Colville Library / Colville, WA

**West Virginia**  
to find more sites to job hunt at in WV check out [INALJ West Virginia home page](#):

**Wisconsin**  
to find more sites to job hunt at in WI check out [INALJ Wisconsin home page](#):

Music and Performing Arts Librarian / University of Wisconsin-Milwaukee  
Archivist / School Sisters of St. Francis / Milwaukee, WI

**Wyoming**  
to find more sites to job hunt at in WY check out [INALJ Wyoming home page](#):

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**CANADA**

**Alberta**  
to find more sites to job hunt at check out [INALJ Alberta home page](#):
British Columbia
to find more sites to job hunt at check out [INALJ British Columbia home page](https://www.inaj.org/bc):  

Manitoba
to find more sites to job hunt at check out [INALJ Manitoba home page](https://www.inaj.org/mn):  

New Brunswick
to find more sites to job hunt at check out [INALJ New Brunswick home page](https://www.inaj.org/nb):  

Newfoundland & Labrador
to find more sites to job hunt at check out [INALJ Newfoundland & Labrador home page](https://www.inaj.org/nl):  

Northwest Territories, Nunavut & Yukon
to find more sites to job hunt at check out [INALJ NWT, Nunavut & Yukon home page](https://www.inaj.org/nt):  

Nova Scotia & PEI
to find more sites to job hunt at check out [INALJ Nova Scotia & Prince Edward Island home page](https://www.inaj.org/ns):  

Ontario
to find more sites to job hunt at check out [INALJ Ontario home page](https://www.inaj.org/on):  

Digital Projects & Technologies Librarian / University of Toronto Scarborough Library / Toronto, Canada / Apply by 7/14
Quebec
to find more sites to job hunt at check out [INALJ Quebec home page]:

Saskatchewan
to find more sites to job hunt at check out [INALJ Saskatchewan home page]:

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UK & Ireland

Ireland
to find more sites to job hunt at check out [INALJ Ireland home page]:

UK
to find more sites to job hunt at check out [INALJ UK home page]:

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International (other countries)

International
to find more sites to job hunt at check out [INALJ International home page]: