

2019 INALJ Jobs

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4.24.2019

Issue 78

Sponsored jobs *USA jobs *Canada jobs *International jobs

SPONSORED

[Branch Librarian \(Heritage Branch\)](#) / Yuma County / Yuma, AZ

[Head of Adult Programming](#) / Darien Library / Darien, CT / Apply by **4/26**

[Technology Engagement Librarian](#) / Berkshire Athenaeum (Pittsfield's Public Library / Pittsfield, MA / Apply by **5/20**

[Librarian III / Business, Workforce, Grants Specialist](#) / Toledo Lucas County Public Library (TLCPL) / Toledo, OH / External applicant posting deadline **5/10**

[Supervisor Studio Lab](#) / Toledo Lucas County Public Library (TLCPL) / Toledo, OH / External applicant posting deadline **5/10**

[Assistant Manager / Librarian IV](#) / Toledo Lucas County Public Library (TLCPL) / Toledo, OH / External applicant posting deadline **5/10**

[Manager / Librarian V / VI – Computers and Media](#) / Toledo Lucas County Public Library (TLCPL) / Toledo, OH / External applicant posting deadline **5/10**

[Librarian I or II / Children's Services](#) / Toledo Lucas County Public Library (TLCPL) / Toledo, OH / External applicant posting deadline **5/10**

[Librarian I or II / Youth Services](#) / Toledo Lucas County Public Library (TLCPL) / Toledo, OH / External applicant posting deadline **5/10**

[Branch Manager](#) / Conshohocken Free Library, Branch of Montgomery County-Norristown Public Library / Conshohocken, PA

USA

USA – Virtual Work

to find more sites to job hunt at in the virtual sphere check out [INALJ Telework –Virtual home page:](#)

Alabama

to find more sites to job hunt at in AL check out [INALJ Alabama home page:](#)

Alaska

to find more sites to job hunt at in AK check out [INALJ Alaska home page:](#)

Arizona

to find more sites to job hunt at in AZ check out [INALJ Arizona home page:](#)

Sponsored

[Branch Librarian \(Heritage Branch\) / Yuma County / Yuma, AZ](#)

Other jobs

Arkansas

to find more sites to job hunt at in AR check out [INALJ Arkansas home page:](#)

California

to find more sites to job hunt at in CA check out [INALJ California home page:](#)

[Senior Librarian](#) / Placer County Library / Auburn, CA

[Principal Competitive Intelligence Lead](#) / Workday, Inc. / Pleasanton, CA

Colorado

to find more sites to job hunt at in CO check out [INALJ Colorado home page:](#)

[Director, Knowledge Management](#) / KPMG / Denver, CO

Connecticut

to find more sites to job hunt at in CT check out [INALJ Connecticut home page](#):

Sponsored

[Head of Adult Programming / Darien Library / Darien, CT / Apply by 4/26](#)

Other jobs

Director of Library Services / Warehouse Point Library / East Windsor, CT / Apply by 4/30 / The Library Association of Warehouse Point seeks a highly motivated full time Library Director for an independent library in East Windsor, CT. The Library Director will report directly to the Board of Trustees and will be responsible for developing, administering, supervising and coordinating the work of the Library and staff. In addition, the Library Director will manage the budget, personnel, fund raising, and the overall operations of the library. The Library Director will work in partnership with the Board of Trustees to carry out the mission of the Warehouse Point Library. Responsibilities (including but not limited to) Providing leadership for the overall effective and efficient operation and growth of the Library. Recommends, plans and directs the goals, objectives, and operations of the Library. Performs a variety of public relations functions designed to inform the public of available Library resources and to promote the use of the Library. Establishes and maintains effective relationships with the public, officials, local libraries and organizations. Prepares a preliminary annual Library budget for Board of Trustees approval and defends budget before the Town Board of Selectman and Board of Finance. Responsible for Library materials management. Handles personnel tasks. Qualifications: A Master's Degree in Library Science from an ALA accredited school with at least 3 years or more of progressive library administrative experience with at least 1 year in a supervisory position. Minimum of 2-3 years of experience with budget management. Proficiency in the use of Microsoft Office software preferred. Demonstrated use of social media platforms. Superior oral and written communication skills .Ability to speak effectively before groups. A commitment to excellence in customer service. Must have a valid driver's license. Salary and Benefits: The annual salary range is \$52,000 - \$59,000 for a 37.5 hour week. Ability to work a flexible schedule as some evenings and Saturdays required. Paid holidays and P.T.O. Please submit a cover letter, resume, and three references via email to Board of Trustees at : lwp107@gmail.com Closing date April 30, 2019.

[Associate University Librarian for Academic Services](#) / Wesleyan University / Middletown, CT

[Librarian II](#) / Welles-Turner Memorial Library/ Glastonbury, CT / Apply by 4/25

[Historical Research Information Specialist/Librarian](#) / Hartford Public Library / Hartford, CT

[Part-time Library Assistant](#) / Rockville Public Library / Vernon, CT

Part-time Assistant Archivist (Adjunct Faculty) / Western Connecticut State University / PT Assistant Archivist (Adjunct Faculty) - Western Connecticut State University. The Western Connecticut State University Archives is seeking a part-time (between 15 and 20 hours per week)* assistant archivist. Assists with the accessioning, processing, description and cataloging of archival materials and monographs in the Special Collections library. The position also requires strong research skills with a positive customer service ethic. This position will provide exposure to most of the current best-practices in the field of archives and the implementation of the current technological tools of the trade. DUTIES AND RESPONSIBILITIES: 1. Assists with archival processing 2. Data entry 3. Research on provenance and biographical background related to collections 4. Composition of biographical and other notes for finding

aids 5. Application of name, type and subject authorities and thesaurus 6. Responding to patron research requests 7. Assist with exhibit preparation and installation 8. Performs miscellaneous housekeeping duties as needed. MINIMUM JOB REQUIREMENTS: ALA accredited MLS or MLIS or equivalent. KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED: 1. Proven research skills 2. Ability to lift 40 lbs 3. Attention to detail 4. Working knowledge and understanding of EAD, XML, and MARC 5. Working knowledge and understanding of spreadsheets 6. Strong communication skills. 7. Proven ability to work independently. Part-time hours initially must fall between 8AM and 4PM, Monday, Tuesday, and Thursday and 8AM and 9PM on Wednesday. Interested applicants should submit their letter of interest and resume via email to Brian Stevens at stevensb@wcsu.edu.

DC (Washington, DC)

to find more sites to job hunt at in DC check out [INALJ DC home page](#):

[Senior Research & Reference Librarian](#) / LAC Group / Washington, D.C.

[Electronic Resources & Serials Librarian](#) / American University / Washington, D.C.

[Senior Research Librarian](#) / LAC Group / Washington, D.C.

Unpaid Summer Intern / Federal Communications Commission (FCC) Library / Washington, D.C. / The Federal Communications Commission (FCC) Library is looking for a summer intern! The Library supports the information resource needs of the Commission and offers access to legal, legislative, economic, and engineering materials to all agency staff, contractors, and interns. Potential projects for the FCC Library intern include: Sorting, evaluating, managing, describing, and preserving historical agency materials for usability and inclusion in the Library's special collections. assisting with library projects, such as collection management, interlibrary loan, and other access services. Creating and updating digital research guides on topics relating to the work at the Commission. Answering selected research information requests. Assisting Library staff with creation and planning of events, displays and marketing ventures. Intern positions are unpaid, offered for class credits to library and information science students with an interest in collection management, archives, public service, marketing and research. Interested applicants should send their résumé to Amanda Costigan (Amanda.Costigan@fcc.gov) and Sheryl Todd (Sheryl.Todd@fcc.gov).

Delaware

to find more sites to job hunt at in DE check out [INALJ Delaware home page](#):

Florida

to find more sites to job hunt at in FL check out [INALJ Florida home page](#):

[Reference Librarian](#) / Mandel Public Library / West Palm Beach, FL / Apply by 4/26

[Interlibrary Loan Coordinator](#) / Lee County Library System/ Lehigh Acres, FL / Apply by 4/23

Georgia

to find more sites to job hunt at in GA check out [INALJ Georgia home page](#):

[Library Media Technology Specialist](#) / The Davis Academy / Atlanta, GA

[Electronic Resources Librarian](#) / LaGrange College / LaGrange, GA

[Department Head for Resource Acquisitions](#) / Georgia State University / Atlanta, GA / Apply by **5/1**

Hawaii

to find more sites to job hunt at in HI check out [INALJ Hawaii home page](#):

Idaho

to find more sites to job hunt at in ID check out [INALJ Idaho home page](#):

Illinois

to find more sites to job hunt at in IL check out [INALJ Illinois home page](#):

[Library Specialist](#) / Northeastern Illinois University / Chicago, IL / Apply by **5/1**

[Sr. Competitive Intelligence Analyst](#) / Motorola Solutions / Chicago, IL

[Natural and Applied Sciences Archivist](#) / The University Library of the University of Illinois at Urbana-Champaign / Urbana-Champaign, IL / Apply by **5/10**

[Engineering and Physical Sciences Liaison and Innovation Librarian](#) / The University Library of the University of Illinois at Urbana-Champaign / Urbana-Champaign, IL / Apply by **5/10**

[Executive Director](#) / American Library Association / Chicago

[Access Services Librarian](#) / Adler University / Chicago, IL

Indiana

to find more sites to job hunt at in IN check out [INALJ Indiana home page](#):

Iowa

to find more sites to job hunt at in IA check out [INALJ Iowa home page](#):

Kansas

to find more sites to job hunt at in KS check out [INALJ Kansas home page](#):

[Makerspace Leader](#) / Olathe Public Library / Olathe, KS / Apply by 4/20

Kentucky

to find more sites to job hunt at in KY check out [INALJ Kentucky home page](#):

Louisiana

to find more sites to job hunt at in LA check out [INALJ Louisiana home page](#):

Maine

to find more sites to job hunt at in ME check out [INALJ Maine home page](#):

[Assistant Director of Public Services](#) / Colby College / Waterville, ME

Maryland

to find more sites to job hunt at in MD check out [INALJ Maryland home page](#):

[Part-time Temporary Reference Librarian](#) / LAC Group / Greenbelt, MD

[Branch Manager II](#) / Harford County Public Library / Harford County, MD / Apply by 5/10

[Library Associate III-Outreach](#) / Harford County Public Library / Harford County, MD / Apply by 5/10

[Data Management Consultant](#) / Johns Hopkins / Baltimore, MD

[Client Engagement Manager](#) / LAC Group / Rockville, MD

[Director of Archives and Technical Services](#) / Miller Library, Washington College / Chestertown MD

[Director of Public Services](#) / Miller Library, Washington College / Chestertown MD

Massachusetts

to find more sites to job hunt at in MA check out [INALJ Massachusetts home page](#):

Sponsored

[Technology Engagement Librarian](#) / Berkshire Athenaeum (Pittsfield's Public Library / Pittsfield, MA / Apply by 5/20

Other jobs

[Assistant Systems Administrator](#) / Boston Athenaeum / Boston, MA

[Head of Acquisitions](#) / Tufts University / Medford, MA
[Library System Coordinator](#) / Five Colleges Consortium / Amherst, MA
[Technology Engagement Librarian](#) / Berkshire Athenaeum (Pittsfield's Public Library) / Pittsfield, MA / Apply by 5/10
[Reference Librarian](#) / Forest Park Branch, Springfield City Library / Springfield, MA / Apply by 5/1
[Reference Librarian](#) / Brightwood Branch, Springfield City Library / Springfield, MA / Apply by 5/1
[Library Branch Manager](#) / Brightwood Branch, Springfield City Library / Springfield, MA / Apply by 5/1
[Library Branch Manager](#) / Forest Park Branch, Springfield City Library / Springfield, MA / Apply by 5/1
[Digital Services Librarian](#) / Central Branch, Springfield City Library / Springfield, MA / Apply by 5/1
[Library Senior Clerk](#) / East Forest Park Branch, Springfield City Library / Springfield, MA / Apply by 5/1

Michigan

to find more sites to job hunt at in MI check out [INALJ Michigan home page](#):

[Paid Archives Intern](#) / National Park Service / Calumet, MI
[Systems Librarian](#) / Detroit Area Library Network (DALNET) / Detroit, MI
[Librarian III \(Adult Services Manager\)](#) / Grand Rapids Public Library / Grand Rapids, MI / Apply by 5/1
[Part-time Reference Librarian](#) / Kirtland Community College / Grayling, MI

Part-time Temporary Adjunct Government Documents Librarian / Grand Valley State University / Allendale, MI / Grand Valley State University seeks a part-time adjunct government documents librarian. Applicants should send a short letter of interest and a copy of their resume/CV to psycke@gvsu.edu. I'm happy to answer any questions you may have. Primary Responsibilities: Assists with the organization, use, and management of the Library's Federal and State Government Depository Collections in a rapidly changing publishing environment, including: Maintains required records, prepares reports required by the Depository program, keeps current with policies and issues, assesses holding, print retention and online access to materials, Promotes user awareness of and access to government information in all formats, Provides instruction on the use and access to government information in all formats, Serves as a resource person for government documents research consultation. Qualifications: MLS/MLIS from ALA-accredited institution or equivalent; or significant progress toward completion of same degree. Coursework or experience in libraries. Excellent interpersonal and communication skills. Length of contract: 6 months. Hours per week: 10-20, Hourly wage: \$23.55, Start Date: May 1, 2019.

Unpaid Information Management Intern/ EQUITY Education Management / Detroit, MI / EQUITY Education Management is now accepting applications for three (3) Information Management Interns. Internships are unpaid. Job Description: Have the opportunity to apply your academic knowledge in a real world setting with a local non-profit employer. In addition, you can gain a competitive advantage in the employment market, but most importantly you'll have the opportunity to serve the community and make a positive impact. EQUITY Education Management will provide you with real world experiences with customer service, student information systems maintenance, data analysis, data archives and student records support, and database development and implementation. You'll have the chance to work not only at the central office but also at our partner sites. The hours will be Monday to Friday, between 9am-5pm; flexible to fit your schedule. Interns will be expected to commit at least 20 hours per week; also flexible depending on intern needs. Intern Projects include: Information Management Projects, Student Information Systems Projects, Data Analysis Projects, Database Projects, Development and Implementation Projects. Preferred Skills: Preferred interest in information management and data/database analytics. Experience working with Microsoft applications such as Excel and Word. Good written and verbal communication. Basic database and analysis skills. Application Requirements: Please attach a cover letter, resume, and transcript. The cover letter must include your responses to the following

questions:1.What qualities or attributes will you bring to EQUITY?2. What are your career interests, goals, and plans?3. What do you expect to gain from this internship experience?Please contact with questions or for more information as well as send application documents to:Lea Schafer,Information Coordinator,lschafer@eqeducation.org.

Minnesota

to find more sites to job hunt at in MN check out [INALJ Minnesota home page](#):

Mississippi

to find more sites to job hunt at in MS check out [INALJ Mississippi home page](#):

[Acquisitions Librarian-Assistant Professor](#) / Mississippi State University / Mississippi State, MS

Missouri

to find more sites to job hunt at in MO check out [INALJ Missouri home page](#):

[Library Director](#) / Trails Regional Library/ Warrensburg, MO / Apply by **5/18**

Montana

to find more sites to job hunt at in MT check out [INALJ Montana home page](#):

Nebraska

to find more sites to job hunt at in NE check out [INALJ Nebraska home page](#):

Nevada

to find more sites to job hunt at in NV check out [INALJ Nevada home page](#):

New Hampshire

to find more sites to job hunt at in NH check out [INALJ New Hampshire home page](#):

New Jersey

to find more sites to job hunt at in NJ check out [INALJ New Jersey home page](#):

[Library Director](#) / Old Bridge Public Library / Old Bridge, NJ / Apply by 6/2

New Mexico

to find more sites to job hunt at in NM check out [INALJ New Mexico home page](#):

New York (state)

to find more sites to job hunt at in NY check out [INALJ NY State home page](#):

[Librarian 1-Adult Services](#) / Niagara Falls Public Library / Niagara Falls, NY / Apply by 5/17

[Librarian 1-Teen Services](#) / Niagara Falls Public Library / Niagara Falls, NY / Apply by 5/17

[Executive Director](#) / Ramapo Catskill Library System / Middletown, NY / Apply by 5/31

[Competitive Intelligence Specialist I](#) / BlueShield of Northeastern New York / Buffalo, NY

NYC

to find more sites to job hunt at in NYC check out [INALJ New York City home page](#):

North Carolina

to find more sites to job hunt at in NC check out [INALJ North Carolina home page](#):

[Social Media Coordinator](#) / Daily Love Media, Inc / Asheville, NC

[Discovery & Resource Sharing Librarian](#) / Western Carolina University / Cullowhee, NC

[Project Coordinator – Charlotte Area Health Education Center Library](#) / Carolinas Medical Center / Charlotte, NC

[Production Specialist](#) / Duke University Press / Durham, NC

[Library Assistant - Part Time](#) / City of Hickory / Hickory, NC

[Temporary Library Assistant](#) / Orange County Government / Hillsborough, NC

[Library Media Specialist](#) / Waynesville Middle School / Waynesville, NC

North Dakota

to find more sites to job hunt at in ND check out [INALJ North Dakota home page](#):

Ohio

to find more sites to job hunt at in OH check out [INALJ Ohio home page](#):

Sponsored

[Librarian III / Business, Workforce, Grants Specialist](#) / Toledo Lucas County Public Library (TLCPL) / Toledo, OH / External applicant posting deadline **5/10**

[Supervisor Studio Lab](#) / Toledo Lucas County Public Library (TLCPL) / Toledo, OH / External applicant posting deadline **5/10**

[Assistant Manager / Librarian IV](#) / Toledo Lucas County Public Library (TLCPL) / Toledo, OH / External applicant posting deadline **5/10**

[Manager / Librarian V / VI – Computers and Media](#) / Toledo Lucas County Public Library (TLCPL) / Toledo, OH / External applicant posting deadline **5/10**

[Librarian I or II / Children's Services](#) / Toledo Lucas County Public Library (TLCPL) / Toledo, OH / External applicant posting deadline **5/10**

[Librarian I or II / Youth Services](#) / Toledo Lucas County Public Library (TLCPL) / Toledo, OH / External applicant posting deadline **5/10**

Other jobs

[Library Associate](#) / Miami University / Oxford, OH

[Welcome TLC Librarian I/II](#) / Toledo OH/ Is responsible for leading the library's role in the Welcome TLC initiative and promoting the library and the greater Toledo region as welcoming and inclusive community for immigrants and people of diverse cultures

Oklahoma

to find more sites to job hunt at in OK check out [INALJ Oklahoma home page](#):

Oregon

to find more sites to job hunt at in OR check out [INALJ Oregon home page](#):

[Collection Development Librarian](#) / Deschutes Public Library / Bend, OR / Apply by 5/3

Pennsylvania

to find more sites to job hunt at in PA check out [INALJ Pennsylvania home page](#):

Sponsored

[Branch Manager / Conshohocken Free Library, Branch of Montgomery County-Norristown Public Library / Conshohocken, PA](#)

Other jobs

[College Archivist and Records Manager](#) / Swarthmore College / Swarthmore, PA

[Dean of Library Services](#) / Albright College / Reading, PA

[Technical Services Librarian](#) / Dickinson College / Carlisle, PA / Apply by 5/1

[Library Director](#) / Boone Area Library / Birdsboro, PA

Puerto Rico

to find more sites to job hunt at in PR check out [INALJ Puerto Rico home page](#):

Rhode Island

to find more sites to job hunt at in RI check out [INALJ Rhode Island home page](#):

South Carolina

to find more sites to job hunt at in SC check out [INALJ South Carolina home page](#):

[Media Specialist](#) / Woodruff Elementary School / Woodruff, SC

Library Director / Saluda County Public Library / Saluda, SC / Saluda County is accepting applications for Saluda County Library Director. Duties include but are not limited to developing and implementing library policies and procedures; directing, monitoring and evaluating library's programmatic, fiscal and personnel functions; ensuring compliance with local, state and federal regulations; directing public relations campaigns to promote library in the community; preparing and submitting regular and special reports. Must have knowledge and level of competency commonly associated with the completion of a Master of Library Science (MLS) degree from an ALA accredited university; experience sufficient to

thoroughly understand the diverse objectives and function of the subunits in the department in order to direct and coordinate work within the department, usually interpreted to require three to five years of relation experience. Current 10 year driving record must be submitted with application and resume. A complete job description may be obtained from Saluda County Council Office, 400 W. Highland Street, Saluda, S.C. Application along with required resume and driver's record may be returned to the above address or emailed to s.padget@saludacounty.sc.gov Position open until filled. EOE

South Dakota

to find more sites to job hunt at in SD check out [INALJ South Dakota home page](#):

Tennessee

to find more sites to job hunt at in TN check out [INALJ Tennessee home page](#):

Texas

to find more sites to job hunt at in TX check out [INALJ Texas home page](#):

[Administrative Specialist \(Housing Specialist\)](#) / Housing and Community Development, City of Houston / Houston, TX / Apply by **4/30**
[Instruction/Liaison Librarian for the Sciences](#) / Trinity University / San Antonio, TX / Apply by %
[First Year Experience Librarian](#) / Texas A&M University Libraries / College Station ,TX / Apply by **5/20**
[Paid Intern. Knowledge Management](#) / Conservation International / Arlington, TX

Utah

to find more sites to job hunt at in UT check out [INALJ Utah home page](#):

Vermont

to find more sites to job hunt at in VT check out [INALJ Vermont home page](#):

Virginia

to find more sites to job hunt at in VA check out [INALJ Virginia home page](#):

[Systems and Collection Management Librarian](#) / University of Lynchburg / Lynchburg, VA

Washington

to find more sites to job hunt at in WA check out [INALJ Washington home page](#):

[Part-time Senior Branch Assistant](#) / Pierce County Library System / Tacoma, WA / Apply by 5/1

West Virginia

to find more sites to job hunt at in WV check out [INALJ West Virginia home page](#):

Wisconsin

to find more sites to job hunt at in WI check out [INALJ Wisconsin home page](#):

[University Archivist](#) / Seeley G. Mudd Library, Lawrence University / Appleton, WI

Wyoming

to find more sites to job hunt at in WY check out [INALJ Wyoming home page](#):

CANADA**Alberta**

to find more sites to job hunt at check out [INALJ Alberta home page](#):

British Columbia

to find more sites to job hunt at check out [INALJ British Columbia home page](#):

Manitoba

to find more sites to job hunt at check out [INALJ Manitoba home page](#):

New Brunswick

to find more sites to job hunt at check out [INALJ New Brunswick home page](#):

Newfoundland & Labrador

to find more sites to job hunt at check out [INALJ Newfoundland & Labrador home page](#):

Northwest Territories, Nunavut & Yukon

to find more sites to job hunt at check out [INALJ NWT, Nunavut & Yukon home page](#):

Nova Scotia & PEI

to find more sites to job hunt at check out [INALJ Nova Scotia & Prince Edward Island home page](#):

[Limited Term Assistant Professor](#) / School of Information Management, Dalhousie University / Halifax, Nova Scotia, Canada / Apply by **5/15**

Ontario

to find more sites to job hunt at check out [INALJ Ontario home page](#):

[Librarian](#)/ Mississauga Central Library, Child Youth and Popular Collections

Quebec

to find more sites to job hunt at check out [INALJ Quebec home page](#):

Saskatchewan

to find more sites to job hunt at check out [INALJ Saskatchewan home page](#):

UK & Ireland

Ireland

to find more sites to job hunt at check out [INALJ Ireland home page](#):

UK

to find more sites to job hunt at check out [INALJ UK home page](#):

[Lecturer/Senior Lecturer in Information Science](#) / iSchool at the University of Strathclyde / Glasgow, Scotland

International (other countries)

International

to find more sites to job hunt at check out [INALJ International home page](#):