

2019 INALJ Jobs

Naomi House

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Issue 31.19 (includes all of 27 - 30)

Sponsored jobs *USA jobs *Canada jobs *International jobs

SPONSORED

[Catalog & Metadata Librarian, Assistant or Associate Professor](#) / Southern Illinois University Edwardsville / All application materials should be submitted to the department by **2/15**

[Children's Librarian](#) / Hopkinton Public Library / Hopkinton, MA / Apply by **3/6 at 4:30 PM** / [job application & further info here](#)

[Content Management Librarian](#) / Maritime College / Throggs Neck- Bronx, NYC

[Research and Learning Technologies Librarian](#) / Maritime College / Throggs Neck- Bronx, NYC

[Digital Scholarship & Open Educational Resources Librarian](#) / Maritime College / Throggs Neck- Bronx, NYC

[Librarian II / Youth Services](#) / Cumberland County Public Library & Information Center / Fayetteville, NC / Apply by **2/17**

USA

USA – Virtual Work

to find more sites to job hunt at in the virtual sphere check out [INALJ Telework –Virtual home page](#):

Alabama

to find more sites to job hunt at in AL check out [INALJ Alabama home page](#):

Alaska

to find more sites to job hunt at in AK check out [INALJ Alaska home page](#):

Arizona

to find more sites to job hunt at in AZ check out [INALJ Arizona home page](#):

[Librarian I \(Multiple Locations\)](#) / Pima County/ Tucson AZ

Arkansas

to find more sites to job hunt at in AR check out [INALJ Arkansas home page](#):

California

to find more sites to job hunt at in CA check out [INALJ California home page](#):

[Senior Assistant Librarian, Data Management Librarian](#) at Cal Poly Pomona / Apply by **2/15**
[Assistant Librarian](#)/Disney Parks, Experiences and Consumer Products (DPECP) / Glendale
[Librarian](#) / Los Rios Community College District / Sacramento, CA / Apply by **3/11**
[Preservation Assistant](#) / University of California, Berkeley / Berkeley, CA / Apply by **2/25**
[Researcher](#) / Twitter, Inc. / San Francisco, CA
[Senior Director of Development, Library](#) / University of California, Santa Barbara / Santa Barbara, CA
[Manager, Technical Services & Visual Resources](#) / Academy of Art University / San Francisco, CA
[Librarian](#) / Truckee Branch Library / Truckee, CA / Apply by **3/6**
[Assistant Professor of Library Science](#) Santa Ana College Santa Ana, CA
[Library Assistant II](#). William H. Hannon Library- LMU. Los Angeles
[Research Analyst](#) / LAC Group / San Francisco, CA
[Associate University Librarian for Collections, Technical Services and Scholarly Communication](#) /
Pepperdine University / Malibu, CA
[Library Assistant](#) / University of California, Berkeley / Berkeley, CA / Apply by **2/20**
[Cataloguer](#) / University of California, Berkeley / Berkeley, CA / Apply by **2/27**
[Abraham D. Sofaer Papers Project Archivist](#) / Stanford University / Stanford, CA
[Special Collections, Department Head](#) / University of Southern California / Los Angeles, CA
[Library Assistant](#) / UCLA / Los Angeles, CA / Apply by **2/15**
[Librarian](#) / San Mateo County Libraries / San Mateo, CA / Apply by **2/26**

Colorado

to find more sites to job hunt at in CO check out [INALJ Colorado home page](#):

[Faculty Director of Scholarly Resource Development](#) / University of Colorado / Boulder, CO

Connecticut

to find more sites to job hunt at in CT check out [INALJ Connecticut home page](#):

[Special Collections Cataloging Librarian](#) - Wesleyan University

[FT Research Specialist in the NYC Area](#) - ARIX Business Intelligence

[Youth and Family Services System-Wide Manager](#) - Hartford Public Library

[Part Time Teen Librarian](#) - New Haven Free Public Library

[PT Children's Reference Librarian](#) - Simsbury Public Library

[Librarian III, Community Technology Librarian](#) - New Haven Free Public Library

Teen Services Library Programmer, Part-time- The Fairfield Woods Branch Library in Fairfield, CT is seeking an energetic and engaging part-time teen services programmer to work in our very popular after school teen and tween program from 2:00pm-5:00pm, 1-3 shifts a week. The successful candidate must have an interest and/or experience working with middle school students, be capable of designing and implementing age-appropriate STEM based activities, be able to engage tweens and teens in conversation and encourage their participation in activities, and have the ability to manage large groups of teens and tweens. Education and Library Science students encouraged to apply. This position pays \$27.59 for MLS degree holders and \$19.45 to non-MLS degree holders, no benefits. Send a resume and cover letter to Fairfield Public Library, Jennifer Laseman- Teen Services via email: jlaseman@fplct.org

DC (Washington, DC)

to find more sites to job hunt at in DC check out [INALJ DC home page](#):

[Archives Summer Intern](#), Association of American Medical Colleges Washington, DC

[American Library Association \(plus other orgs\)- Google North America Public Policy Fellowship](#)/ DC/

Apply by **Noon on 2/15**

[Research Analyst](#) / LAC Group / Washington, D.C.

[Asian Language Library Technician](#) / LAC Group / Washington, D.C.

[Dewey Decimal Intern](#)/ Dewey Editorial Office at the Library of Congress, Washington, DC.

[Library Systems Administrator](#) / American University Library / Washington, DC

Delaware

to find more sites to job hunt at in DE check out [INALJ Delaware home page](#):

Florida

to find more sites to job hunt at in FL check out [INALJ Florida home page](#):

[Tenure-track Reproducibility Librarian](#) / University of Florida / Gainesville, FL / Apply by 2/20
[Reference Librarian](#) / Mandel Public Library / West Palm Beach, FL / Apply by 2/15
[Collections and Government Information Associate](#)/ Florida State University/ Tallahassee, FL
[Instruction and Reference Librarian](#)/ Florida State University / Tallahassee, FL
[Librarian](#)/ Escambia County Government/ Pensacola, FL/ Apply by 2/19
[Librarian – Cataloging and Reference](#)/ City of Boynton Beach/ Boynton Beach, FL
[Librarian 2](#)/ Miami-Dade Government/ Miami, FL
[Librarian I- Reference](#)/ Northwest Regional Library System/ Panama City, FL/ Apply by 2/20
[Librarian I – Youth Services](#)/ Pasco County Government/ New Port Richey, FL
[Library Assistant](#)/ Sarasota County Libraries and Historical Resources/ Osprey, FL/ Apply by 2/15
[Library Assistant \(Part Time\)](#)/ City of St. Petersburg/ St. Petersburg, FL
[Library Service and Technology Guide \(Tier 2\)](#)/ Hillsborough County Government / Tampa, FL
[Library Specialist](#)/ University of South Florida/ Tampa, FL
[Library Specialist \(overnight shift\)](#)/ University of South Florida/ Tampa, FL
[Scholarly Communications Librarian](#)/ University of South Florida / Sarasota, FL
[Senior Librarian](#)/ Escambia County Government/ Pensacola, FL/ Apply by 2/17

Georgia

to find more sites to job hunt at in GA check out [INALJ Georgia home page](#):

[Assistant Department Head of Archives Research Center](#) / Robert W. Woodruff Library / Atlanta, GA

Hawaii

to find more sites to job hunt at in HI check out [INALJ Hawaii home page](#):

Idaho

to find more sites to job hunt at in ID check out [INALJ Idaho home page](#):

Illinois

to find more sites to job hunt at in IL check out [INALJ Illinois home page](#):

Sponsored

[Catalog & Metadata Librarian, Assistant or Associate Professor](#) / Southern Illinois University Edwardsville / All application materials should be submitted to the department by **2/15**

Other jobs

Indiana

to find more sites to job hunt at in IN check out [INALJ Indiana home page](#):

Iowa

to find more sites to job hunt at in IA check out [INALJ Iowa home page](#):

[Senior Librarian](#)/ Waukee Public Library, Waukee, IA

Kansas

to find more sites to job hunt at in KS check out [INALJ Kansas home page](#):

Kentucky

to find more sites to job hunt at in KY check out [INALJ Kentucky home page](#):

Louisiana

to find more sites to job hunt at in LA check out [INALJ Louisiana home page](#):

[Metadata and Digital Strategies Librarian/Assistant Librarian](#) / Louisiana State University Libraries / Baton Rouge, LA

Maine

to find more sites to job hunt at in ME check out [INALJ Maine home page](#):

[Head of Reference](#) Bangor Public Library Bangor, Maine

Maryland

to find more sites to job hunt at in MD check out [INALJ Maryland home page](#):

[Metadata Specialist](#) / LAC Group / Beltsville, MD

[Acquisitions and Electronic Resources Assistant](#) / Loyola Notre Dame Library / Baltimore, MD

[Assistant Director](#) / Caroline County Public Library / Denton, MD / Apply by **2/15**

Massachusetts

to find more sites to job hunt at in MA check out [INALJ Massachusetts home page](#):

Sponsored

[Children's Librarian](#) / Hopkinton Public Library / Hopkinton, MA / Apply by **3/6 at 4:30 PM** / [***job application & further info here***](#)

Other jobs

[Branch Supervisor \(FT\)](#) /Springfield City Library/Springfield, MA/Apply by **2/19**

Michigan

to find more sites to job hunt at in MI check out [INALJ Michigan home page](#):

[Substitute Adult Services Librarian](#) / Baldwin Public Library / Birmingham, MI / Apply by **2/15**

[Part-time Operations Assistant](#) / Baldwin Public Library / Birmingham, MI

[Part-time Adult Librarian](#) / Plymouth District Library / Plymouth, MI / Apply by **2/22**

[Part-time Teen Librarian](#) / Plymouth District Library / Plymouth, MI / Apply by **2/22**

[Temporary Technology Assistant](#) / Wayne State University Libraries / Detroit, MI

[Tenure Track Data Librarian](#) / Western Michigan University / Kalamazoo, MI

Minnesota

to find more sites to job hunt at in MN check out [INALJ Minnesota home page](#):

[Fine Arts Librarian](#) / The College of Saint Benedict and Saint John's University / St. Joseph, MN

Mississippi

to find more sites to job hunt at in MS check out [INALJ Mississippi home page](#):

Missouri

to find more sites to job hunt at in MO check out [INALJ Missouri home page](#):

Summer Reading Intern (Outreach Services)/ General Administrative Office, St. Peters, MO/ **3/11**/ Schedule varies, approximately 20 hours per week/ Be a part of the team that makes one of most important library services of the year happen- Summer Reading! Under the general direction of the Outreach Services Manager, interns will perform a variety of entry level duties related to the Summer Reading program. The Intern will help plan, execute and document the Summer Reading program, including planning and implementing programming at summer camps, senior living facilities, and at risk-youth organizations throughout St. Charles County. You will also assist with signing up individuals for the Summer Reading program at outreach locations, assisting at outreach events, registering participants, evaluating results for grant reporting, weekly Lunch @ the Library responsibilities, and other duties as assigned. This position is funded by a grant from the Institute of Museum and Library Services.

Qualifications:

Basic knowledge of working in an office environment

Clerical skills and ability to use Microsoft Office and Google applications, with strong spreadsheet skills

Pleasant manner, patience, problem solving ability and dependability

Ability to multi-task and manage multiple projects

Ability to lift up to 25 pounds

Education and experience:

At least one year of college completed

Strong interest in Library Science

Prior employment or volunteer experience in a library preferred

Strong verbal and written communication skills

Reports to: Outreach Services Manager Length of appointment: May- August 2019 Rate: \$12.00 per hour. This position is funded by a grant from the Institute of Museum and Library Services. The St.

Charles City-County Library is a Kaleidoscope of Discovery! With an operating budget of over \$19 million, our twelve library branches are located in some of the fastest growing communities in Missouri, and poised to grow right along with them. The future looks bright. Join us! For immediate consideration a cover letter and resume along with completed SCCCL Application can emailed to HR@stchlibrary.org, or mailed to SCCCL, Human Resources Department., P.O. Box 529, St. Peters, MO 63376, by Monday, March 11, 2019 We appreciate your interest in the Library District, but due to the high volume of responses, we may only be able to contact those applicants that we wish to interview. The St. Charles City-County Library is committed to diversity and inclusion. The Library provides equal employment opportunities to all applicants without regard to race, color, religion, sex, gender identity, national origin, sexual orientation, age, disability, or military status.

Montana

to find more sites to job hunt at in MT check out [INALJ Montana home page](#):

[Library Director](#) / Carroll College / Helena, MT / Apply by 3/1

Nebraska

to find more sites to job hunt at in NE check out [INALJ Nebraska home page](#):

Nevada

to find more sites to job hunt at in NV check out [INALJ Nevada home page](#):

New Hampshire

to find more sites to job hunt at in NH check out [INALJ New Hampshire home page](#):

[Summer CRDIP Curatorial Museum Intern](#) / Saint-Gaudens National Historic Site, National Park Service / Cornish, NH

New Jersey

to find more sites to job hunt at in NJ check out [INALJ New Jersey home page](#):

New Mexico

to find more sites to job hunt at in NM check out [INALJ New Mexico home page](#):

New York (state)

to find more sites to job hunt at in NY check out [INALJ NY State home page](#):

[Research Initiatives Librarian](#)/University of Rochester/ Rochester, NY
[Student and Project Supervisor, Floor Manager for Kroch Library](#) / Cornell University / Ithaca, NY
[CLIR Postdoctoral Fellowship in Data Curation for the Sciences and Social Sciences](#) / Union College / Schenectady, NY
[Digital Scholarship and Instruction Librarian](#) / Union College / Schenectady, NY
[Research Initiatives Librarian](#) / University of Rochester / Rochester, NY / Apply by **2/25**
[Special Collections Processing Archivist](#) / University of Rochester / Rochester, NY
[Library Assistant \(Part-Time Weeknights/Saturdays\)](#) / Munson-Williams-Proctor Arts Institute / Utica, NY
[Part-Time Children's Librarian Trainee](#) / Seaford Public Library / Seaford, NY
[Part-Time Children's Librarian or Trainee](#) / Amityville Public Library / Amityville, NY / Apply by **2/22**
[Part-Time Cultural Program Specialist](#) / North Merrick Public Library / North Merrick, NY
[Digital Program Librarian](#) / Syracuse University / Syracuse, NY
[Part-Time Youth Services Librarian I](#) / East Greenbush Community Library / East Greenbush, NY / Apply by **2/25**
[Head of Adult Services \(Librarian II\)](#) / Haverstraw King's Daughters Public Library / Haverstraw, NY / Apply by **2/28**
[Library Associate](#) / Watervliet Public Library / Watervliet, NY
[Tenure-track Reference Librarian](#) / Jamestown Community College / Jamestown, NY
[Senior Library Clerk](#) / Albany Public Library / Albany, NY / Apply by **3/5**
[Part-time Library Clerk](#) / Pawling Library / Pawling NY / Apply by **2/24**
[Library Director](#) / Purchase College Library, State University of New York / Purchase, NY

Librarian / Bethlehem Public Library / Delmar, NY / Apply by **2/15** / Bethlehem Public Library (Delmar, NY) is seeking a motivated Librarian to join the Public Services Team. This is a part-time position. The ideal candidate will be a friendly, approachable, customer service oriented individual with a positive attitude. Bethlehem Public Library serves an active community, offering a wide range of services, programming and outreach. Excellent interpersonal and communication skills are necessary to engage users in an effort to offer varied assistance, promote library services and provide exceptional customer service. The candidate must be comfortable working with and providing public service to all age groups. Applicants may be eligible for permanent appointment if they have a current or previous permanent civil service appointment to a Librarian 1 or higher in New York State, or if their names appear on the current Albany County Civil Service Librarian 1 list of eligibles.

DISTINGUISHING FEATURES OF THE CLASS: These duties involve responsibility for professional Librarian duties. Incumbents are expected to learn the specific applications of professional librarianship by the performance of duties under the supervision of professional librarians in higher-level positions. Instructions may be issued at the beginning of each new assignment. Employees in this class are assigned work progressively more difficult as their experience in the field broadens. Supervision may be exercised over clerical personnel in particular tasks. Does related work as required.

TYPICAL WORK ACTIVITIES: Provides readers' advisory and reference services to library users; Performs original cataloging and classification of library materials; Instructs public on the effective use of library resources, including online resources; Assists in collection development, including selection and weeding of library materials; Secures special books and other library materials as requested by patrons; Performs on-line searches of computer databases; Compiles bibliographies; Conducts tours, book talks, multi-media programs, story times and other public programs; Serves as a liaison for activities with community groups or other libraries; Prepares statistical and/or narrative reports, memorandum and correspondence; Supervises the work of clerical, paraprofessional or volunteer personnel; Keeps informed of professional developments through participation in professional organizations, system meetings, workshops, continuing education courses, and reading professional materials.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of modern principles and practices of library science; Good knowledge of on-line database systems; Good knowledge of bibliographical tools and sources; Good knowledge of modern library organizations, procedures, policies and sources; Ability to comprehend user's needs quickly and accurately both orally and in writing; Ability to perform close detail work; ability to lift objects such as books, supplies and files; skill in the performance of technical library tasks; Accuracy; tact and courtesy in dealing with staff and the public; Physical condition commensurate with the position.

MINIMUM QUALIFICATIONS: Possession of a graduate library degree from a library school located within New York State, which is registered by the State Education Department or from a library school program, which is accredited by the American Library Association.

SPECIAL REQUIREMENT: At time of appointment and throughout employment: Possession of a current New York State Public Librarian's Professional Certificate from the New York State Education Department. Public librarian professional certificates issued as of January 1, 2010, and thereafter shall only remain valid when 60 hours of professional development are completed every five year period. Such periods will be defined as every five years from the initial certificate date [NYCRR Title 8 - Education, Section 90.7 (c)].

Schedule: Monday 9am-1pm and every 3rd weekend (Sat. 10am-5pm, Sun. 12noon-5pm).

Salary: \$26.44 per hour.

Application Deadline: 2/15/2019, Submit cover letter and resume to personneladministrator@bethpl.org.

Head of Adult Services / Haverstraw King's Daughters Public Library / Garnerville, NY / Apply by **2/28** / Job Announcement: Head of Adult Services (Librarian II): the Haverstraw King's Daughters Public Library welcomes candidates to apply for the position of Head of Adult Services (Librarian II). We are looking for a friendly, dynamic, community-focused individual to join our team. HKDPL has two locations and serves a diverse community of over 36,000 in Rockland County, NY. Responsibilities include: Supervise the Adult Services Department, including training, scheduling and oversight of employees at both locations, Provide reference services and oversee collection development, Participate in the planning, implementation and evaluation of new and existing library programs and services, Attend and provide professional development opportunities, Participate as a member of the library's supervisory team. Qualifications: New

York State Public Librarian Certification, Graduate library degree from an ALA-accredited program (MLS, MLIS, MSLS, MI, LIS, etc.), 2 years of post-degree library experience, 1 of which must have been in general adult services in a public library, Excellent communication and inter-personal skills. Note: This is a civil service position. Permanent appointment to the position is dependent upon the candidate's rating on a Training & Experience Questionnaire provided by the Rockland County Department of Personnel. Send cover letter and resume to Claudia Depkin at cdepkin@rcls.org by February 28, 2019

[Internships including the Rakow Library Public Services Internship](#) at the Corning Museum of Glass/ Corning NY

NYC

to find more sites to job hunt at in NYC check out [INALJ New York City home page](#):

Sponsored

[Content Management Librarian](#) / Maritime College / Throggs Neck- Bronx, NYC

[Research and Learning Technologies Librarian](#) / Maritime College / Throggs Neck- Bronx, NYC

[Digital Scholarship & Open Educational Resources Librarian](#) / Maritime College / Throggs Neck- Bronx, NYC

Other jobs

[Instruction and Reference Librarian](#) / Ursula C. Schwerin Library, New York City College of Technology, City University of New York / New York, NY / Apply by **2/27**
[FT Research Specialist in the NYC Area](#) - ARIX Business Intelligence

North Carolina

to find more sites to job hunt at in NC check out [INALJ North Carolina home page](#):

Sponsored

[Librarian II / Youth Services](#) / Cumberland County Public Library & Information Center / Fayetteville, NC / Apply by **2/17**

Other jobs

[The Middle East & Islamic Studies Librarian](#) / University of North Carolina at Chapel Hill / Chapel Hill, NC
[Data Science Learning Experience Designer](#) / Duke University Libraries / Durham, NC

[Access and Library Services Assistant](#) / Duke University / Durham, NC
[University Library Technician, Access Services](#) / North Carolina State University / Raleigh, NC
[Electronic Resources Technician](#) / Appalachian State University / Boone, NC
[Night and Evening Services Supervisor](#) / Appalachian State University / Boone, NC
[Library Assistant](#) / Charlotte Mecklenburg Library / Charlotte, NC
[Media Coordinator \(School Librarian\)](#) / Rosenwald Elementary / Fairmont, NC
[Administrative Program Officer/Head of Community Relations](#) / Cumberland County Public Library / Fayetteville, NC
[Records Manager-Data Analyst](#) / General Dynamics / Fayetteville, NC
[Adult Services Librarian – Main Branch](#) / Onslow County Public Library / Jacksonville, NC
[Library Associate: Head of Public Services](#) / Mebane Public Library / Mebane, NC
[Media Coordinator \(School Librarian\)](#) / WB Wicker Elementary / Sanford, NC
[Reference Librarian, School of Law](#) / Wake Forest University / Winston-Salem, NC
[NC LIVE Community Engagement Librarian](#)/ NORTH CAROLINA STATE UNIVERSITY RALEIGH, NC
[Medical Librarian](#) / NaphCare / Butner, NC
[Cataloging and Metadata Librarian](#) / Charlotte Mecklenburg Library / Charlotte, NC
[Customer Engagement Specialist](#) / EBSCO / Durham, NC
[Librarian II / Youth Services – Hope Mills Branch Library](#) / Cumberland County Public Library & Information Center / Fayetteville, NC
[Director Category Experience](#) / Lowe's / Mooresville, NC
[Information Services Manager](#) / Braswell Memorial Library / Rocky Mount, NC
[Library Director](#) / Public Library of Johnston County & Smithfield / Smithfield, NC
[Librarian II--Digital and Automated Services](#) / Town of Southern Pines / Southern Pines, NC
[LIS Clinical Professor in Information Studies](#) / University of North Carolina / Greensboro, NC / Apply by 3/1
[Librarian II / Youth Services – Hope Mills Branch Library](#) / Cumberland County Public Library & Information Center / Fayetteville, NC / Apply by 2/17
[Library Director](#) / Public Library of Johnston County & Smithfield / Smithfield, NC / Apply by 3/15
[Information Services Manager](#) / Braswell Memorial Library / Rocky Mount, NC
[University Library Technician, Access Services](#) / NC State University / Raleigh, NC / Apply by 2/18
[Cataloging & Metadata Librarian](#) Charlotte Mecklenburg Library Charlotte, NC Apply by date: 2/27
[Library Public Information Specialist](#) Charlotte Mecklenburg Library Charlotte, NC Apply by date: 2/21
[NC LIVE Community Engagement Librarian](#)/ NC State University

David Stick Intern (PAID) /Outer Banks History Center/ Manteo, NC/ Application Deadline: 2/28 at 5pm / Online Application:

<https://docs.google.com/forms/d/e/1FAIpQLSdeXIOrPvu2FVakUFYgOAY3nSG2mCsEUGF2uFN2BE1mPRBonw/viewform> Description: The David Stick Internship, sponsored by the Friends of the Outer Banks History Center, is a fully-funded summer position with the Outer Banks History Center (OBHC) in Manteo, N.C. This is a 10-week, full time position performing archival work for the OBHC. The intern will be paid a \$4,000 stipend. Additionally, local housing can be arranged for the intern at a low cost.

The David Stick Intern will assist the archivists of the OBHC in completing a variety of projects. Duties may include:

- Arranging and describing archival collections
- Assisting with intake and establishing initial intellectual control of new archival accessions
- Identifying, numbering, and sleeving historical photographs
- Cataloging books and published items
- Transcribing and indexing oral histories
- Assisting patrons and providing reference services in the OBHC reading room
- Scanning and providing metadata for historical documents and photographs
- Planning and fabricating exhibits using OBHC materials

- Contributing to OBHC outreach efforts (such as social media or public programming)
- Designing promotional materials
- Assisting OBHC staff members on individual projects

Eligibility: The application is open to current and admitted graduate students in archives and records management, library and information science, public history, museum studies, or a related field; and recent graduates of such a program who will have received their master's degree no earlier than December 2018.

Required Qualifications: This position requires attention to detail, curiosity, creativity, and excellent writing and research skills. Prior coursework (at the graduate or undergraduate level) in archives and records management, library science, public history, or a related field, OR prior experience working in an archival repository is required. Applicants should demonstrate an ability to communicate effectively with members of the public, and prior customer service experience is strongly preferred. The ideal applicant will excel at working both independently and as part of a team. Preferred Qualifications: Prior experience arranging, describing, and encoding finding aids for archival collections. Substantial coursework in archives and records management, library science, or public history. Knowledge of current library and archival standards and best practices (especially DACS). Experience working with one or more archival content management systems (Archivist's Toolkit, ArchivesSpace, Archon, AXAEM, etc.). Knowledge of North Carolina's coastal history and/or familiarity with the Outer Banks region. About the Outer Banks History Center (OBHC): The OBHC is a regional archival facility administered by the State Archives of North Carolina. The mission of the OBHC is to collect, preserve, and provide public access to historical and documentary materials relating to coastal North Carolina, and to serve as an accessible, service-oriented center for historical research and inquiry. For more information, visit the OBHC website at <https://archives.ncdcr.gov/researchers/outer-banks-history-center>.

The application for the David Stick Internship closes Thursday, February 28th, at 5pm. Applications submitted after that point will not be considered. If you have any questions about the position or the application process, please contact Samantha Crisp, Director of the OBHC, at samantha.crisp@ncdcr.gov or 252-473-2655.

North Dakota

to find more sites to job hunt at in ND check out [INALJ North Dakota home page](#):

Ohio

to find more sites to job hunt at in OH check out [INALJ Ohio home page](#):

Oklahoma

to find more sites to job hunt at in OK check out [INALJ Oklahoma home page](#):

Oregon

to find more sites to job hunt at in OR check out [INALJ Oregon home page](#):

[Head of Collection Services](#) / University of Portland / Portland, OR / Apply by 3/1

Pennsylvania

to find more sites to job hunt at in PA check out [INALJ Pennsylvania home page](#):

[StoryWalk® of Centre County - Project Manager](#) / Schlow Library / Centre County Libraries & Historic Museum/ Bellefonte PA/ Apply by 2/18 at 5pm

[Part-Time Library Clerk: Outreach/Bookmobile](#) / Erie County Public Library / Erie, PA (check to see if still open)

[Tenure-track Special Collections Librarian](#) / West Chester University / West Chester, PA / Apply by 2/26

[Library Services Manager](#) / Carnegie Library of Pittsburgh – Hill District / Pittsburgh, PA / Apply by 3/7

[Health Sciences/Instruction Librarian \(Tenure Track Faculty\)](#) / Slippery Rock University / Slippery Rock, PA / Apply by 3/15

[Librarian \(Reg FT 12 month, with benefits\)](#) / Community College of Allegheny County – North Campus / Pittsburgh, PA

Puerto Rico

to find more sites to job hunt at in PR check out [INALJ Puerto Rico home page](#):

Rhode Island

to find more sites to job hunt at in RI check out [INALJ Rhode Island home page](#):

South Carolina

to find more sites to job hunt at in SC check out [INALJ South Carolina home page](#):

[Science Librarian](#) / Clemson University Libraries / Clemson, SC / Apply by 3/15

South Dakota

to find more sites to job hunt at in SD check out [INALJ South Dakota home page](#):

Tennessee

to find more sites to job hunt at in TN check out [INALJ Tennessee home page](#):

[Acquisitions, Collection Development, and Electronic Resources Librarian](#) / Pellissippi State Community College / Knoxville, TN / Apply by **2/17**

Texas

to find more sites to job hunt at in TX check out [INALJ Texas home page](#):

[Library Assistant IV](#) / University of Texas Dallas / Richardson, TX

[Library Aide III \(Part-time - Groves\)](#) / City of Lubbock Library System / Lubbock, TX / **Apply by 2/15**

[Librarian I - Adult Service](#) / Fort Bend County Library / Sugar Land, TX

[Librarian](#) / La Vega ISD / Waco, TX

[Library Assistant](#) / City of San Antonio Library System / San Antonio, TX / **Apply by 2/19**

[Librarian](#) / University of the Incarnate Word / San Antonio, TX

[Librarian III \(OER & Scholarly Communications Librarian\)](#) / West Texas A&M University / Canyon, TX

[Library Associate I](#) / Prairie View A&M University / Prairie View, TX

[Library Associate I](#) / Prairie View A&M University / Prairie View, TX

[Library Associate I](#) / Prairie View A&M University / Prairie View, TX

[Public Services Librarian](#) / Tarrant County College, Trinity River Campus / Fort Worth, TX

[Head of Cataloging and Metadata Position](#) / Stephen F. Austin State University / Nacogdoches, TX.

Utah

to find more sites to job hunt at in UT check out [INALJ Utah home page](#):

[Digital Assets Manager](#) / University of Utah / Salt Lake City, UT

[Librarian – Archivist](#) – Gilcrease Museum / The University of Tulsa / Tulsa, OK

Vermont

to find more sites to job hunt at in VT check out [INALJ Vermont home page](#):

[Part-time Youth Services Assistant](#) / Haskell Free Library & Opera House / Derby Line, VT

[Part-time Library Clerk](#) / Haskell Free Library & Opera House / Derby Line, VT

[Executive Director Search](#) / Kellogg-Hubbard Library / Montpelier, VT / Apply by 3/20

[Circulation Coordinator](#) / Hartness Library, Vermont Technical College / Randolph Center, VT

Virginia

to find more sites to job hunt at in VA check out [INALJ Virginia home page](#):

[Deputy Program Manager](#) - Alexandria, VA

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Summer Paid Library & Archives Intern / Yellowstone National Park / Apply by **2/16** / Yellowstone National Park is seeking two interns for summer 2019: one for the research library and one for the archives. The interns will gain practical experience working in their professional field and will be mentored by professional staff in each discipline. Interns will function as an entry-level employee and will be expected to exhibit professional dress and demeanor and adhere to a 40-hour work week as determined by the supervisors. Stipend: Interns will be paid a stipend of \$3000, plus housing, via our partner Yellowstone Forever. Duration: The positions are full-time (40 hours per week) for 10 weeks, with the schedule and starting date negotiable. Housing & Transportation: Shared park housing is assigned for this position. There is no public transportation; an automobile is required for transportation to and from work. Qualifications: Applicants must be currently enrolled in a graduate library or archives program or be a recent (within the previous calendar year) graduate. Application Procedure: Applicants must specify to which internship they are applying and submit the application to the appropriate contact as indicated below. Applicants interested in both internships must submit a separate application for each position. Applicants must submit the following: Cover letter detailing relevant previous and current coursework, previous practicum or internship experiences, related work experience, and what you specifically hope to gain from this internship. Resume, detailing the following: For library internship: Include details of library circulation, reference desk, and cataloging experience gained on the job or through coursework. Include public speaking experience for the public tour aspect of internship. For archives internship: Include collections processed, if any, with details such as type, size, formats, processing level(s) applied, and any standards, authorities, or schema used. Include details of reference desk and/or public speaking experience gained on the job or through coursework. List of three professional references and contact information, Unofficial copy of your graduate transcript or other document showing courses taken, grade received, and current courses enrolled. Application Deadline: Application materials must be received via email or postmarked no later than February 16, 2019. See below for specific contact information. Library Internship: Located just outside Gardiner, Montana, The Yellowstone Research Library provides service to researchers, park personnel, the local community, and park visitors. Housed in a building specifically geared toward cultural study at Yellowstone, the library is home to a rapidly growing special collection. This internship will allow the successful candidate to gain experience in almost every area of librarianship, however the main focus will be on cataloging and reference. Contact: Jackie Jerla/Sarah Marino, Email: yell_research_library@nps.gov, Phone: (307) 344-2264, Mailing Address: PO Box 168 YNP, WY 82190, Fax: (406) 848-9958, website: <http://www.nps.gov/yell/historyculture/library>. Archives Internship: Duties will include assisting with processing: arranging, preserving, and describing archival collections in the park's collections management database. The intern will also spend time at the reference desk, providing reference assistance and security oversight of collections in use, as well as contributing to outreach programs such as facility tours. The intern will be an integral part of the archives staff for the summer and will be involved in all aspects of the archives program. The intern will be supervised and evaluated by the park archivist. Contact: Anne L. Foster, Archivist. Email: anne_foster@nps.gov. Mailing Address: P. O. Box 168, Yellowstone National Park, WY 82190. website: <http://www.nps.gov/yell/historyculture/archives>. Security: Since 9/11, the federal government has required background investigations on all employees using computers, including interns and volunteers. The successful applicant must complete a background investigation form and be finger-printed by a law enforcement agency. EEO Statement: The Yellowstone National Park is an Equal Opportunity Employer. Selection for this position will be made solely on the basis of merit, fitness, and qualifications without regard to race, sex, color, creed, age, marital status, national origin, sexual orientation, non-disqualifying handicap conditions, or any other non-merit factors.

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International (other countries)

International

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[Multiple orgs- Google North America Public Policy Fellowship](#)/ Buenos Aires, Argentina & Santiago, Chile & Bogotá, Colombia & Lima, Peru & Montes de Oca, San José - Costa Rica & Rio de Janeiro, Brazil & Mexico City, Mexico / Apply by **Noon on 2/15**

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