

# 2019 INALJ Jobs

Naomi House

James Adams, Content Managing Editor

Aisha Conner-Gaten, Content Editor- Submissions Formatter

2.11.2019

\*\*\*

Issue 27.19

\*\*\*

Sponsored jobs \*USA jobs \*Canada jobs \*International jobs

\*\*\*

## SPONSORED

[Catalog & Metadata Librarian, Assistant or Associate Professor](#) / Southern Illinois University Edwardsville / All application materials should be submitted to the department by **2/15**

[Audit Archivist](#) / Amherst College - Center for Russian Culture / Amherst, MA

[Content Management Librarian](#) / Maritime College / Throggs Neck- Bronx, NYC

[Research and Learning Technologies Librarian](#) / Maritime College / Throggs Neck- Bronx, NYC

[Digital Scholarship & Open Educational Resources Librarian](#) / Maritime College / Throggs Neck- Bronx, NYC

[Librarian II / Youth Services](#) / Cumberland County Public Library & Information Center / Fayetteville, NC / Apply by **2/17**

## USA

USA – Virtual Work

to find more sites to job hunt at in the virtual sphere check out [INALJ Telework –Virtual home page](#):

Alabama

to find more sites to job hunt at in AL check out [INALJ Alabama home page](#):

**Alaska**

to find more sites to job hunt at in AK check out [INALJ Alaska home page](#):

**Arizona**

to find more sites to job hunt at in AZ check out [INALJ Arizona home page](#):

[Librarian I \(Multiple Locations\)](#) / Pima County/ Tucson AZ

**Arkansas**

to find more sites to job hunt at in AR check out [INALJ Arkansas home page](#):

**California**

to find more sites to job hunt at in CA check out [INALJ California home page](#):

[Library Assistant](#) / University of California, Berkeley / Berkeley, CA / Apply by **2/20**

[Cataloguer](#) / University of California, Berkeley / Berkeley, CA / Apply by **2/27**

[Abraham D. Sofaer Papers Project Archivist](#) / Stanford University / Stanford, CA

[Special Collections, Department Head](#) / University of Southern California / Los Angeles, CA

[Library Assistant](#) / UCLA / Los Angeles, CA / Apply by **2/15**

[Librarian](#) / San Mateo County Libraries / San Mateo, CA / Apply by **2/26**

**Colorado**

to find more sites to job hunt at in CO check out [INALJ Colorado home page](#):

**Connecticut**

to find more sites to job hunt at in CT check out [INALJ Connecticut home page](#):

[Special Collections Cataloging Librarian](#) - Wesleyan University  
[FT Research Specialist in the NYC Area](#) - ARIX Business Intelligence  
[Youth and Family Services System-Wide Manager](#) - Hartford Public Library  
[Part Time Teen Librarian](#) - New Haven Free Public Library  
[PT Children's Reference Librarian](#) - Simsbury Public Library  
[Head of Children's Services \(Librarian IV\)](#) - Wallingford Public Library/ Apply by 2/11  
[Librarian III, Community Technology Librarian](#) - New Haven Free Public Library

Teen Services Library Programmer, Part-time- The Fairfield Woods Branch Library in Fairfield, CT is seeking an energetic and engaging part-time teen services programmer to work in our very popular after school teen and tween program from 2:00pm-5:00pm, 1-3 shifts a week. The successful candidate must have an interest and/or experience working with middle school students, be capable of designing and implementing age-appropriate STEM based activities, be able to engage tweens and teens in conversation and encourage their participation in activities, and have the ability to manage large groups of teens and tweens. Education and Library Science students encouraged to apply. This position pays \$27.59 for MLS degree holders and \$19.45 to non-MLS degree holders, no benefits. Send a resume and cover letter to Fairfield Public Library, Jennifer Laseman- Teen Services via email: [jlaseman@fplct.org](mailto:jlaseman@fplct.org)

#### **DC (Washington, DC)**

*to find more sites to job hunt at in DC check out [INALJ DC home page](#):*

[Dewey Decimal Intern/](#) Dewey Editorial Office at the Library of Congress, Washington, DC.  
[Library Systems Administrator](#) / American University Library / Washington, DC

#### **Delaware**

*to find more sites to job hunt at in DE check out [INALJ Delaware home page](#):*

#### **Florida**

*to find more sites to job hunt at in FL check out [INALJ Florida home page](#):*

[Collections and Government Information Associate/](#) Florida State University/ Tallahassee, FL  
[Instruction and Reference Librarian/](#) Florida State University / Tallahassee, FL  
[Librarian/](#) Escambia County Government/ Pensacola, FL/ Apply by 2/19  
[Librarian – Cataloging and Reference/](#) City of Boynton Beach/ Boynton Beach, FL  
[Librarian 2/](#) Miami-Dade Government/ Miami, FL  
[Librarian I- Reference/](#) Northwest Regional Library System/ Panama City, FL/ Apply by 2/20  
[Librarian I – Youth Services/](#) Pasco County Government/ New Port Richey, FL  
[Library Assistant/](#) Sarasota County Libraries and Historical Resources/ Osprey, FL/ Apply by 2/15  
[Library Assistant \(Part Time\)/](#) City of St. Petersburg/ St. Petersburg, FL

[Library Service and Technology Guide \(Tier 2\)](#)/ Hillsborough County Government / Tampa, FL  
[Library Specialist](#)/ University of South Florida/ Tampa, FL  
[Library Specialist \(overnight shift\)](#)/ University of South Florida/ Tampa, FL  
[Scholarly Communications Librarian](#)/ University of South Florida / Sarasota, FL  
[Senior Librarian](#)/ Escambia County Government/ Pensacola, FL/ Apply by **2/17**

## **Georgia**

*to find more sites to job hunt at in GA check out [INALJ Georgia home page](#):*

## **Hawaii**

*to find more sites to job hunt at in HI check out [INALJ Hawaii home page](#):*

## **Idaho**

*to find more sites to job hunt at in ID check out [INALJ Idaho home page](#):*

## **Illinois**

*to find more sites to job hunt at in IL check out [INALJ Illinois home page](#):*

Sponsored

**[Catalog & Metadata Librarian, Assistant or Associate Professor](#) / Southern Illinois University Edwardsville / All application materials should be submitted to the department by **2/15****

Other jobs

## **Indiana**

to find more sites to job hunt at in IN check out [INALJ Indiana home page](#):

## **Iowa**

to find more sites to job hunt at in IA check out [INALJ Iowa home page](#):

[Dean of Library Services](#) / The University of Northern Iowa's Rod Library / Cedar Falls, IA/ Full Consideration Date **2/11**

[Senior Librarian](#)/ Waukee Public Library, Waukee, IA

## **Kansas**

to find more sites to job hunt at in KS check out [INALJ Kansas home page](#):

## **Kentucky**

to find more sites to job hunt at in KY check out [INALJ Kentucky home page](#):

## **Louisiana**

to find more sites to job hunt at in LA check out [INALJ Louisiana home page](#):

## **Maine**

to find more sites to job hunt at in ME check out [INALJ Maine home page](#):

[Head of Reference](#) Bangor Public Library Bangor, Maine

**Maryland**

to find more sites to job hunt at in MD check out [INALJ Maryland home page](#):

[Consumer Health Coordinator](#) / Health Sciences & Human Services Library / University of Maryland, Baltimore / Baltimore, MD / Apply by **2/22**

[Assistant Director](#) / Caroline County Public Library / Denton, MD / Apply by **2/15**

**Massachusetts**

to find more sites to job hunt at in MA check out [INALJ Massachusetts home page](#):

Sponsored

[Audit Archivist](#) / Amherst College - Center for Russian Culture / Amherst, MA

Other jobs

**Michigan**

to find more sites to job hunt at in MI check out [INALJ Michigan home page](#):

**Minnesota**

to find more sites to job hunt at in MN check out [INALJ Minnesota home page](#):

**Mississippi**

to find more sites to job hunt at in MS check out [INALJ Mississippi home page](#):

**Missouri**

*to find more sites to job hunt at in MO check out [INALJ Missouri home page](#):*

**Montana**

*to find more sites to job hunt at in MT check out [INALJ Montana home page](#):*

**Nebraska**

*to find more sites to job hunt at in NE check out [INALJ Nebraska home page](#):*

**Nevada**

*to find more sites to job hunt at in NV check out [INALJ Nevada home page](#):*

**New Hampshire**

*to find more sites to job hunt at in NH check out [INALJ New Hampshire home page](#):*

**New Jersey**

*to find more sites to job hunt at in NJ check out [INALJ New Jersey home page](#):*

**New Mexico**

to find more sites to job hunt at in NM check out [INALJ New Mexico home page](#):

**New York (state)**

to find more sites to job hunt at in NY check out [INALJ NY State home page](#):

[Internships including the Rakow Library Public Services Internship](#) at the Corning Museum of Glass/  
Corning NY

**NYC**

to find more sites to job hunt at in NYC check out [INALJ New York City home page](#):

Sponsored

[Content Management Librarian](#) / Maritime College / Throggs Neck- Bronx, NYC

[Research and Learning Technologies Librarian](#) / Maritime College / Throggs Neck-  
Bronx, NYC

[Digital Scholarship & Open Educational Resources Librarian](#) / Maritime College /  
Throggs Neck- Bronx, NYC

Other jobs

[FT Research Specialist in the NYC Area](#) - ARIX Business Intelligence

**North Carolina**

to find more sites to job hunt at in NC check out [INALJ North Carolina home page](#):

Sponsored

[Librarian II / Youth Services](#) / Cumberland County Public Library & Information Center /  
Fayetteville, NC / Apply by **2/17**



## Other jobs

[Cataloging & Metadata Librarian](#) Charlotte Mecklenburg Library Charlotte, NC Apply by date: **2/27**  
[Sr Library Assistant](#) Charlotte Mecklenburg Library Charlotte, NC Apply by date: **2/12**  
[Library Public Information Specialist](#) Charlotte Mecklenburg Library Charlotte, NC Apply by date: **2/21**  
[Teen Services Librarian](#) Charlotte Mecklenburg Library Charlotte, NC Apply by date: **2/11**  
[NC LIVE Community Engagement Librarian](#)/ NC State University

David Stick Intern (PAID) /Outer Banks History Center/ Manteo, NC/ Application Deadline: **2/28 at 5pm** /  
Online Application:

<https://docs.google.com/forms/d/e/1FAIpQLSdeXIOrPvu2FVakUFYgOAY3nSG2mCsEUGF2uFN2BE1mPRBonw/viewform> Description: The David Stick Internship, sponsored by the Friends of the Outer Banks History Center, is a fully-funded summer position with the Outer Banks History Center (OBHC) in Manteo, N.C. This is a 10-week, full time position performing archival work for the OBHC. The intern will be paid a \$4,000 stipend. Additionally, local housing can be arranged for the intern at a low cost.

The David Stick Intern will assist the archivists of the OBHC in completing a variety of projects. Duties may include:

- Arranging and describing archival collections
- Assisting with intake and establishing initial intellectual control of new archival accessions
- Identifying, numbering, and sleeving historical photographs
- Cataloging books and published items
- Transcribing and indexing oral histories
- Assisting patrons and providing reference services in the OBHC reading room
- Scanning and providing metadata for historical documents and photographs
- Planning and fabricating exhibits using OBHC materials
- Contributing to OBHC outreach efforts (such as social media or public programming)
- Designing promotional materials
- Assisting OBHC staff members on individual projects

Eligibility: The application is open to current and admitted graduate students in archives and records management, library and information science, public history, museum studies, or a related field; and recent graduates of such a program who will have received their master's degree no earlier than December 2018.

Required Qualifications: This position requires attention to detail, curiosity, creativity, and excellent writing and research skills. Prior coursework (at the graduate or undergraduate level) in archives and records management, library science, public history, or a related field, OR prior experience working in an archival repository is required. Applicants should demonstrate an ability to communicate effectively with members of the public, and prior customer service experience is strongly preferred. The ideal applicant will excel at working both independently and as part of a team. Preferred Qualifications: Prior experience arranging, describing, and encoding finding aids for archival collections. Substantial coursework in archives and records management, library science, or public history. Knowledge of current library and archival standards and best practices (especially DACS). Experience working with one or more archival content management systems (Archivist's Toolkit, ArchivesSpace, Archon, AXAEM, etc.). Knowledge of North Carolina's coastal history and/or familiarity with the Outer Banks region. About the Outer Banks History Center (OBHC): The OBHC is a regional archival facility administered by the State Archives of North Carolina. The mission of the OBHC is to collect, preserve, and provide public access to historical and documentary materials relating to coastal North Carolina, and to serve as an accessible, service-oriented center for historical research and inquiry. For more information, visit the OBHC website at <https://archives.ncdcr.gov/researchers/outer-banks-history-center>.

The application for the David Stick Internship closes Thursday, February 28th, at 5pm. Applications submitted after that point will not be considered. If you have any questions about the position or the application process, please contact Samantha Crisp, Director of the OBHC, at [samantha.crisp@ncdcr.gov](mailto:samantha.crisp@ncdcr.gov) or 252-473-2655.

**North Dakota**

*to find more sites to job hunt at in ND check out [INALJ North Dakota home page](#):*

**Ohio**

*to find more sites to job hunt at in OH check out [INALJ Ohio home page](#):*

**Oklahoma**

*to find more sites to job hunt at in OK check out [INALJ Oklahoma home page](#):*

**Oregon**

*to find more sites to job hunt at in OR check out [INALJ Oregon home page](#):*

**Pennsylvania**

*to find more sites to job hunt at in PA check out [INALJ Pennsylvania home page](#):*

[Library Services Manager](#) / Carnegie Library of Pittsburgh – Hill District / Pittsburgh, PA / Apply by **3/7**  
[Health Sciences/Instruction Librarian \(Tenure Track Faculty\)](#) / Slippery Rock University / Slippery Rock,  
PA / Apply by **3/15**  
[Librarian \(Reg FT 12 month, with benefits\)](#) / Community College of Allegheny County – North Campus /  
Pittsburgh, PA

**Puerto Rico**

*to find more sites to job hunt at in PR check out [INALJ Puerto Rico home page](#):*

**Rhode Island**

*to find more sites to job hunt at in RI check out [INALJ Rhode Island home page](#):*

**South Carolina**

*to find more sites to job hunt at in SC check out [INALJ South Carolina home page](#):*

[Science Librarian](#)/Clemson University/Clemson, SC

**South Dakota**

*to find more sites to job hunt at in SD check out [INALJ South Dakota home page](#):*

**Tennessee**

*to find more sites to job hunt at in TN check out [INALJ Tennessee home page](#):*

**Texas**

*to find more sites to job hunt at in TX check out [INALJ Texas home page](#):*

[Head of Cataloging and Metadata Position](#)/ Stephen F. Austin State University Nacogdoches, TX.

**Utah**

*to find more sites to job hunt at in UT check out [INALJ Utah home page](#):*

**Vermont**

*to find more sites to job hunt at in VT check out [INALJ Vermont home page](#):*

**Virginia**

*to find more sites to job hunt at in VA check out [INALJ Virginia home page](#):*

**Washington**

*to find more sites to job hunt at in WA check out [INALJ Washington home page](#):*

**West Virginia**

*to find more sites to job hunt at in WV check out [INALJ West Virginia home page](#):*

**Wisconsin**

*to find more sites to job hunt at in WI check out [INALJ Wisconsin home page](#):*

**Wyoming**

*to find more sites to job hunt at in WY check out [INALJ Wyoming home page](#):*

\*\*\*\*\*

## **CANADA**

### **Alberta**

*to find more sites to job hunt at check out [INALJ Alberta home page](#):*

### **British Columbia**

*to find more sites to job hunt at check out [INALJ British Columbia home page](#):*

### **Manitoba**

*to find more sites to job hunt at check out [INALJ Manitoba home page](#):*

### **New Brunswick**

*to find more sites to job hunt at check out [INALJ New Brunswick home page](#):*

### **Newfoundland & Labrador**

*to find more sites to job hunt at check out [INALJ Newfoundland & Labrador home page](#):*

### **Northwest Territories, Nunavut & Yukon**

to find more sites to job hunt at check out [INALJ NWT, Nunavut & Yukon home page](#):

## **Nova Scotia & PEI**

to find more sites to job hunt at check out [INALJ Nova Scotia & Prince Edward Island home page](#):

## **Ontario**

to find more sites to job hunt at check out [INALJ Ontario home page](#):

## **Quebec**

to find more sites to job hunt at check out [INALJ Quebec home page](#):

## **Saskatchewan**

to find more sites to job hunt at check out [INALJ Saskatchewan home page](#):

\*\*\*\*\*

## **UK & Ireland**

### **Ireland**

to find more sites to job hunt at check out [INALJ Ireland home page](#):

### **UK**

to find more sites to job hunt at check out [INALJ UK home page](#):

\*\*\*\*\*

## **International (other countries)**

### **International**

*to find more sites to job hunt at check out [INALJ International home page](#):*