

2019 INALJ Jobs

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Issue 11.19 (includes all of 10)

Sponsored jobs *USA jobs *Canada jobs *International jobs

SPONSORED

[Branch Manager \(Heritage\)](#) / Yuma County Libraries / Yuma, AZ

[Dean of Library Services](#) / The University of Northern Iowa's Rod Library / Cedar Falls, IA/
Full Consideration Date **2/11**

[Data Services Librarian](#) / Health Sciences & Human Services Library / University of
Maryland, Baltimore / Baltimore, MD / Apply by **1/31**

USA

USA – Virtual Work

to find more sites to job hunt at in the virtual sphere check out [INALJ Telework –Virtual home page:](#)

[Cataloger](#) / LAC Group / Virtual

Alabama

to find more sites to job hunt at in AL check out [INALJ Alabama home page:](#)

Alaska

to find more sites to job hunt at in AK check out [INALJ Alaska home page:](#)

Arizona

to find more sites to job hunt at in AZ check out [INALJ Arizona home page](#):

Sponsored

[Branch Manager \(Heritage\) / Yuma County Libraries / Yuma, AZ](#)

Arkansas

to find more sites to job hunt at in AR check out [INALJ Arkansas home page](#):

California

to find more sites to job hunt at in CA check out [INALJ California home page](#):

[Archivist](#) / NBCUniversal / Universal City, CA

[Head of Electronic Resources & Serials](#) / Santa Clara University / Santa Clara, CA / Apply by **2/8**

[Library Media Coordinator](#) / Aspire Public Schools / Los Angeles, CA

[Library Technican](#) / Edwards Air Force Base / Kern County, CA

[Librarian](#) / Carrington College / Sacramento, CA

[Part-Time Children's Librarian](#) for a public library in the San Gabriel Valley/East LA area

[Library Assistant](#) / Biomedical Library and Science & Engineering Library, UCLA / Los Angeles, CA /

Apply by **1/24**

[Library Assistant](#) / Powell Library, UCLA / Los Angeles, CA / Apply by **1/24**

[Instruction/First Year Experience Librarian](#) / San Francisco's Gleeson Library, Geschke Learning Resource Center / San Francisco, CA

[Circulation & Course Reserves Manager \(Library Assistant III\)](#) / University of California, Santa Barbara / Santa Barbara, CA / Apply by **1/24** for first consideration

[Collaboratory Services Analyst](#) / University of California, Santa Barbara / Santa Barbara, CA / Apply by **1/30** for first consideration

Colorado

to find more sites to job hunt at in CO check out [INALJ Colorado home page](#):

[Library and Cultural Services Director](#) / Library and Cultural Services Department, City of Aurora / Aurora, CO / Apply by **3/3**

Connecticut

to find more sites to job hunt at in CT check out [INALJ Connecticut home page](#):

[Manager of Borrowing and Discovery \(Circulation and Technical Services\)](#) / Russell Library, Middletown / Middletown, CT / Apply by **2/8**

[Administrative/Office Assistant](#) / CT Humanities / Middletown, CT
[Librarian II](#) / New Haven Free Public Library / New Haven, CT

DC (Washington, DC)

to find more sites to job hunt at in DC check out [INALJ DC home page](#):

Delaware

to find more sites to job hunt at in DE check out [INALJ Delaware home page](#):

Florida

to find more sites to job hunt at in FL check out [INALJ Florida home page](#):

Georgia

to find more sites to job hunt at in GA check out [INALJ Georgia home page](#):

[Processing Archivist](#) / Kennesaw State University / Kennesaw, GA / Apply by **1/31**

Hawaii

to find more sites to job hunt at in HI check out [INALJ Hawaii home page](#):

Idaho

to find more sites to job hunt at in ID check out [INALJ Idaho home page](#):

Illinois

to find more sites to job hunt at in IL check out [INALJ Illinois home page](#):

[Knowledge Manager/](#) Chicago

[Part-Time Library Assistant](#) / Library of the Health Sciences-Peoria, University of Illinois at Chicago / Peoria, IL / Apply by **1/21**

Indiana

to find more sites to job hunt at in IN check out [INALJ Indiana home page](#):

Iowa

to find more sites to job hunt at in IA check out [INALJ Iowa home page](#):

Sponsored

[Dean of Library Services](#) / The University of Northern Iowa's Rod Library / Cedar Falls, IA/
Full Consideration Date **2/11**

Other jobs

[Director](#) / Ames Public Library / Ames, IA / Apply by **2/11**

Kansas

to find more sites to job hunt at in KS check out [INALJ Kansas home page](#):

Kentucky

to find more sites to job hunt at in KY check out [INALJ Kentucky home page](#):

Louisiana

to find more sites to job hunt at in LA check out [INALJ Louisiana home page](#):

[Copyright and Scholarly Communications Policy Director](#) / Louisiana State University Libraries / Baton Rouge, LA

Maine

to find more sites to job hunt at in ME check out [INALJ Maine home page](#):

Maryland

to find more sites to job hunt at in MD check out [INALJ Maryland home page](#):

Sponsored

[Data Services Librarian](#) / Health Sciences & Human Services Library / University of Maryland, Baltimore / Baltimore, MD / Apply by **1/31**

Other jobs

[Part-time Reference Librarian](#) / LAC Federal / Greenbelt, MD

Massachusetts

to find more sites to job hunt at in MA check out [INALJ Massachusetts home page](#):

[Short-term Project Catalogers](#) / The Donohue Group, Inc. / Boston, MA

Michigan

to find more sites to job hunt at in MI check out [INALJ Michigan home page](#):

[Data Librarian and Assistant Associate Professor](#) / Western Michigan University / Kalamazoo, MI
[Department Head Information Services](#) / Canton Public Library / Canton, MI / Apply by **1/23**

Minnesota

to find more sites to job hunt at in MN check out [INALJ Minnesota home page](#):

[Systems Librarian](#) / St. Cloud State University / St. Cloud, MN / Apply by **1/27**

Mississippi

to find more sites to job hunt at in MS check out [INALJ Mississippi home page](#):

Missouri

to find more sites to job hunt at in MO check out [INALJ Missouri home page](#):

Paraprofessional / McClay Branch, St. Charles City-County Library District / St. Charles, MO / Apply by **1/21** / Paraprofessional:

[https://www.youranswerplace.org/sites/default/files/ckfinder/files/032_135%20Adult%20Services%20Paraprofessional%20-%202010_19_2018%20\(1\).pdf](https://www.youranswerplace.org/sites/default/files/ckfinder/files/032_135%20Adult%20Services%20Paraprofessional%20-%202010_19_2018%20(1).pdf), 20 hours per week, McClay Branch, St. Charles, MO. The

St. Charles City-County Library District is a dynamic place to visit...and to work! We are seeking a part time Paraprofessional to work at our McClay Branch. If you have a passion for creating amazing experiences for customers from diverse age groups and backgrounds, this is the opportunity for you! In this position, you will connect and build relationships with customers by answering general information questions and providing assistance with library technology and e-resources. You will create and implement activities, classes, and events for all ages with a focus on teens and adults ages 18-30. You will also promote library materials using attractive displays, help customers find just the right book, movie, or game, and help ensure the library maintains relevant materials and services for our customers. Requirements: ability to connect and interact with diverse patron populations, Ability to plan activities and present classes and events with a focus on teens and adults ages 18-30, Strong technology skills and knowledge of various applications on mobile devices, Ability to adapt and thrive in a changing environment, Previous experience working with teens, especially at-risk youth is a plus, Exceptional teamwork and sense of humor are a must. Full job description: Adult Services Paraprofessional. Schedule: Tues. 2:00pm-7:00pm, Wed. 4:00pm-9:00pm, Thurs. 2:00pm-7:00pm, and Fri. 1:00pm-6:00pm; Saturdays and Sundays on a 4-week rotation. Advertised schedule may change based on the operational needs of the Branch. Applicants should have some flexibility in their schedules to accommodate schedule changes as needed. Part time employees enjoy a partial benefit package that includes paid time off and a Deferred Compensation plan with employer match. Starting rate is \$17.01 per hour. For immediate consideration, please send application materials, including the SCCCL Application: <http://www.youranswerplace.org/get-job-library> to HR@stchlibrary.org or mail materials to SCCCL HR Department, PO Box 529, St. Peters, MO 63376 by the deadline of Monday, January 21, 2019. The St. Charles City-County Library is committed to diversity and inclusion. The Library provides equal employment opportunities to all applicants without regard to race, color, religion, sex, gender identity, national origin, sexual orientation, age, disability, or military status.

Montana

to find more sites to job hunt at in MT check out [INALJ Montana home page](#):

Nebraska

to find more sites to job hunt at in NE check out [INALJ Nebraska home page](#):

Nevada

to find more sites to job hunt at in NV check out [INALJ Nevada home page](#):

[Dental Medicine Liaison Librarian](#)/ Health Sciences Library at University of Nevada, Las Vegas / Las Vegas, NV

[Graduate Medical Education Liaison Librarian and Collections Manager](#)/ Health Sciences Library at University of Nevada, Las Vegas / Las Vegas, NV

New Hampshire

to find more sites to job hunt at in NH check out [INALJ New Hampshire home page](#):

New Jersey

to find more sites to job hunt at in NJ check out [INALJ New Jersey home page](#):

New Mexico

to find more sites to job hunt at in NM check out [INALJ New Mexico home page](#):

New York (state)

to find more sites to job hunt at in NY check out [INALJ NY State home page](#):

Library Manager position in Salamanca, NY. Apply by **1/21/** Salamanca Public Library
Located in southwestern New York State, the City of Salamanca's Public Library Board of Trustees is searching for qualified applicants for provisional appointment to the position of Library Manager. We seek a highly capable, innovative and dynamic manager to lead the library in its mission to provide excellent service to a diverse community. The Salamanca Public library is uniquely located in the heart of the Seneca Nation of Indians Allegany Territory along the beautiful Allegheny River. The City of Salamanca

is the "Gateway to Allegany State Park", New York's largest State Park. Outdoor recreation can be found in abundance during all seasons within minutes from Salamanca. Our Library serves 6,500 residents and in the past year had circulation of 22,350 library materials and 37,490 physical visits to the Library. We have 29,300 physical items in our collection. Recently the library completed over a quarter of a million dollar renovation extensively updating the facility, including compliance with ADA requirements.

DISTINGUISHING FEATURES OF THE CLASS: The Library Manager serves as head of a library serving a population from 2,500 to 7,499. This position involves responsibility for simple library functions and administrative tasks. The work involves carrying out library policy as determined by the library board and standard practice. Also works with Public Library System Librarians in planning and implementing library services. Direct supervision is exercised over other library personnel. A Library Manager does related work as required.

TYPICAL WORK ACTIVITIES: Selects materials for acquisitions using standard review sources and library system aids; Performs simple informational, reference and referral services and directs complex questions to the central library or system; Recommends building repairs and alterations; Conducts library programs on subjects of community interest. Works with system Librarians to evaluate the effectiveness of the library's services in relation to the changing needs of the community; Recommends changes or additions in library services to the board; Administers personnel policies established by the board; Prepares preliminary budget estimates for the board; Represents the library at community and group meetings; Recommends and administers public relations programs; Administers policies on the purchase and weeding of library materials; Attends library system workshops and professional meetings; Conducts staff meetings; Recommends appointments, promotions and disciplinary actions; May administer grants.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Working knowledge of library services and procedures; Working knowledge of library materials and their use; Ability to use library computer and audio visual equipment; Ability to carry out library policies and procedures; Ability to train library staff; Ability to plan, coordinate, and supervise the work of others; Ability to exercise leadership and motivate others; Ability to establish effective working relationships with community organizations; Ability to express oneself clearly both orally and in writing to groups and individuals; Skill and accuracy in the performance of technical library tasks; Tact and courtesy in dealing with staff and public.

MINIMUM QUALIFICATIONS: Permanent appointment requires successful completion, competition and placement thru the Civil Service examination process. Minimum qualifications include: A Master's Degree in Librarianship or closely related field from a college that is accredited by the American Library Association or recognized by the New York State Education Department as following acceptable education practices; OR A Bachelor's Degree from a regionally accredited college or university, or one recognized by the New York State Education Department as following acceptable educational practices and two years of full-time or equivalent part-time experience working in a public library. Please note: The City of Salamanca requires all Department Heads (including the Library Manager) to reside within the City of Salamanca. Candidate must be willing to relocate to Salamanca within nine months of hire date.

COMPENSATION: * Starting salary is commensurate with experience and qualifications and is consistent with the City of Salamanca salary guidelines. * The library position offers competitive benefits, including participation in the New York State Employee Retirement System.

APPLICATION FOR LIBRARY MANAGER (PROVISIONAL): * Send resume with cover letter describing your background and qualifications for this position to our Salamanca Public Library board president, Tim Baird at: salamancalibraryboard@gmail.com. * Application deadline is Monday, January 21, 2019. The Salamanca Public Library values diversity and is an Equal Opportunity Employer.

[Library Director I](#) / North Greenbush Public Library / Wynantskill, NY / Apply by **1/31**

[Academic Library Fellow](#) / St. Lawrence University / Canton, NY

[Content Access and Discovery Librarian](#) / Stony Brook University / Stony Brook, NY / Apply by **2/7**

[Supervisor of Southampton Library](#) / Stony Brook University / Stony Brook, NY / Apply by **1/25**

Outreach Services Programmer / Westchester Library System / Elmsford, NY / Apply by 2/4 / Outreach Services Programmer – Public Innovation and Engagement. The Westchester Library System (WLS) seeks an Outreach Services Programmer to develop and deliver programs that assist community members who may have barriers to accessing library services. Target audiences include special populations that require in-depth information and support to effectively engage with needed print and digital resources and library services. Specific projects address citizens returning from incarceration, new immigrants, community members with physical or developmental disabilities, and adults with low-literacy and/or a need to build basic reading, math and digital skills. This is a full-time position reporting to the Director of Public Innovation & Engagement. Public Innovation & Engagement is responsible for the creation of information resources, direct services to outreach audiences, and programming that expands the capacity of member libraries to serve underserved and unserved populations. Key responsibilities: Program design and implementation. Designs and delivers programs to reach target audiences; sustains partner relationships; coordinates scheduling with partners and member libraries; designs and produces marketing/instructional materials; plans and implements all aspects of program delivery. Program evaluation and planning. Collects and analyzes program performance data, assists in writing grant reports, and planning future programs. Content development. Develops and updates content on internal and consumer-facing print and online resources offered by WLS. Volunteer coordination. As needed, participates in volunteer recruitment, training and coordination in support of outreach efforts. Qualifications: Masters in Library Science or related advanced degree with a focus on public service. Strong written and verbal communication skills – in person, in writing, and on the phone. Experience with Microsoft Office products, Google Drive, and WordPress. Prior experience working effectively with multiple concurrent projects. Drivers license and personal vehicle required to drive to locations throughout Westchester County for service delivery. Working conditions: The position also requires the ability to physically handle and lift packages weighing as much as 25 pounds. Periodic travel will be required for both training and service delivery. Term of Appointment: Full-time (35 hour week). Compensation and Benefits: Salary range is \$45,000-\$55,000. Excellent benefits including medical, dental, vision and life insurance, General paid holiday and vacation schedule, flexible work schedule. Employer participation in the New York Employees' Retirement System (NYSERS). To apply: Interested candidates should send cover letter, resume and three professional references by February 4 to personnel@wlsmail.org with the position title included in the subject line of the email. Applications will be accepted until the position is filled. No phone calls please. The Westchester Library System is located at 570 Taxter Road – Suite 400, Elmsford, NY 10523. For information about WLS, see <http://www.westchesterlibraries.org>.

Librarian / Eastern Correctional Facility / Napanoch, NY / Librarian (F/T)—Want a vital role in society? Want state benefits and a secure work environment? Consider helping the inmates at Eastern Correctional Facility, who love reading and other library offerings. They need a full-time, caring, book-loving librarian to help them learn, grow and prepare for release. Take over a vibrant, turn-key library and make it your own in service to a unique, maximum-security community in Napanoch, NY (Ulster County). Hours negotiable. Training requirements apply. Must hold M.S. in Library Science. Starting salary \$48,027 to \$59,671, depending on qualifications. Raises are union contracted. If interested, email your cover letter and resume to H. Maria Torres: Hilda.Torres@doccs.ny.gov. Submit as soon as possible as this position will be filled through rolling interviews.

NYC

to find more sites to job hunt at in NYC check out [INALJ New York City home page](#):

North Carolina

to find more sites to job hunt at in NC check out [INALJ North Carolina home page](#):

[Library Experiences Manager](#) / Chapel Hill Public Library / Chapel Hill, NC

[Technical Services Librarian](#) / Ipas / Chapel Hill, NC

[Community Engagement Archivist/Librarian](#) / University of North Carolina at Charlotte / Charlotte, NC

[GIS Technician](#) / Mecklenburg County / Charlotte, NC

[University Librarian](#) / Queens University of Charlotte / Charlotte, NC

[Part Time Circulation Library Assistant](#) / Union County Public Library / Monroe, NC

[Campus Librarian](#) / Wake Tech Community College / Raleigh, NC

[Library Assistant - 1/2 Time Position](#) / Catawba County / Sherrills Ford, NC

[Library - Library Program Specialist \(Information Services\)](#) / Iredell County / Statesville, NC

[Conservation Technician](#) / NC Department of Natural and Cultural Resources / Wake County, NC

[Library Assistant I - Part Time](#) / Haywood County Public Library / Waynesville, NC

[Branch Manager](#) / Hampton B. Allen Library, Sandhill Regional Library System / Wadesboro, NC

[Library Collections Coord/Cataloging & Metadata Librarian](#) / Charlotte Mecklenburg Library / Charlotte, NC / Apply by **1/27**

[Library Service Specialist II - Steele Creek](#) / Charlotte Mecklenburg Library / Charlotte, NC / Apply by **1/27**

[Technical Services Librarian](#) / LPAS / Chapel Hill, NC

North Dakota

to find more sites to job hunt at in ND check out [INALJ North Dakota home page](#):

Ohio

to find more sites to job hunt at in OH check out [INALJ Ohio home page](#):

[STEM/Business Librarian](#) / Cedarville University / Cedarville, OH

[Curator of Dance](#) / The Ohio State University Libraries / Columbus, OH / Apply by **2/10**

Oklahoma

to find more sites to job hunt at in OK check out [INALJ Oklahoma home page](#):

[Tenure-track Applied Technology/Data Science Faculty](#) / College of Arts and Sciences: Library and Information Studies, University of Oklahoma / Norman, OK

Oregon

to find more sites to job hunt at in OR check out [INALJ Oregon home page](#):

Pennsylvania

to find more sites to job hunt at in PA check out [INALJ Pennsylvania home page](#):

[Cataloging and Metadata Librarian](#) / Swarthmore College / Swarthmore, PA / Apply by **1/20**

Puerto Rico

to find more sites to job hunt at in PR check out [INALJ Puerto Rico home page](#):

Rhode Island

to find more sites to job hunt at in RI check out [INALJ Rhode Island home page](#):

South Carolina

to find more sites to job hunt at in SC check out [INALJ South Carolina home page](#):

South Dakota

to find more sites to job hunt at in SD check out [INALJ South Dakota home page](#):

Tennessee

to find more sites to job hunt at in TN check out [INALJ Tennessee home page](#):

Texas

to find more sites to job hunt at in TX check out [INALJ Texas home page](#):

[Library Specialist \(Part-time, 2 positions\)](#) / Texas A&M University – Texarkana / Texarkana, TX
[Library Services Specialist \(Temporary – Central Children’s Unit\)](#) / City of San Antonio Library System /
San Antonio, TX / **Apply by 1/22**

Utah

to find more sites to job hunt at in UT check out [INALJ Utah home page](#):

Vermont

to find more sites to job hunt at in VT check out [INALJ Vermont home page](#):

Virginia

to find more sites to job hunt at in VA check out [INALJ Virginia home page](#):

[Librarian](#) / LAC Group / Alexandria, VA

Washington

to find more sites to job hunt at in WA check out [INALJ Washington home page](#):

West Virginia

to find more sites to job hunt at in WV check out [INALJ West Virginia home page](#):

Wisconsin

to find more sites to job hunt at in WI check out [INALJ Wisconsin home page](#):

Wyoming

to find more sites to job hunt at in WY check out [INALJ Wyoming home page](#):

[Part-time Circulation Clerk I](#) / Converse County Library—Glenrock / Glenrock, WY / Apply by **1/25**
[Young Adult Program Manager](#) / Converse County Library—Glenrock / Glenrock, WY / Apply by **1/25**

CANADA

Alberta

to find more sites to job hunt at check out [INALJ Alberta home page](#):

British Columbia

to find more sites to job hunt at check out [INALJ British Columbia home page](#):

Manitoba

to find more sites to job hunt at check out [INALJ Manitoba home page](#):

New Brunswick

to find more sites to job hunt at check out [INALJ New Brunswick home page](#):

Newfoundland & Labrador

to find more sites to job hunt at check out [INALJ Newfoundland & Labrador home page](#):

Northwest Territories, Nunavut & Yukon

to find more sites to job hunt at check out [INALJ NWT, Nunavut & Yukon home page](#):

Nova Scotia & PEI

to find more sites to job hunt at check out [INALJ Nova Scotia & Prince Edward Island home page:](#)

Ontario

to find more sites to job hunt at check out [INALJ Ontario home page:](#)

Quebec

to find more sites to job hunt at check out [INALJ Quebec home page:](#)

Saskatchewan

to find more sites to job hunt at check out [INALJ Saskatchewan home page:](#)

UK & Ireland

Ireland

to find more sites to job hunt at check out [INALJ Ireland home page:](#)

UK

to find more sites to job hunt at check out [INALJ UK home page:](#)

International (other countries)

International

to find more sites to job hunt at check out [INALJ International home page](#):

[Assistant Librarian](#) / Chinese Medicine Library, Hong Kong Baptist University Library / Hong Kong, China
/ Apply by **2/2**