# 2018 INALJ Jobs

## Naomi House James Adams, Content Managing Editor

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Aisha Conner-Gaten, Content Editor- Submissions Formatter

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Sponsored jobs \*USA jobs \*Canada jobs \*International jobs

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## **SPONSORED**

<u>Public Services Manager</u> / Mountain Libraries / Evergreen, CO / Apply by 12/13 / <u>for</u> <u>further information click here</u>

Instructional Technology Librarian / Midway University / Midway, KY

Data & Evaluation Coordinator / Health Sciences & Human Services Library / University of Maryland, Baltimore / Baltimore, MD / Apply by 1/4

<u>Executive Director</u> / Massachusetts Library System, Inc / either Marlborough or Northampton as well as commute throughout the state

Librarian I & Librarian II / Tipton Correctional Center / Tipton, MO

# USA

**USA – Virtual Work** to find more sites to job hunt at in the virtual sphere check out INALJ Telework –Virtual home page: <u>http://inalj.com/?page\_id=56476</u>

#### Alabama

to find more sites to job hunt at in AL check out INALJ Alabama home page: <u>http://inalj.com/?page\_id=56451</u>

Library Director / Florence-Lauderdale Public Library / Florence, AL / Apply by 1/13

#### Alaska

to find more sites to job hunt at in AK check out INALJ Alaska home page: <u>http://inalj.com/?page\_id=56453</u>

<u>Alaska Librarian</u> / Z.J. Loussac Public Library / Anchorage, AK / Apply by 1/31 at 5pm <u>Marketing & Communications Content Manager</u>-GCI Anchorage, AK

#### Arizona

to find more sites to job hunt at in AZ check out INALJ Arizona home page: <u>http://inalj.com/?page\_id=56455</u>

Librarian Carrington College Phoenix, AZ

#### Arkansas

to find more sites to job hunt at in AR check out INALJ Arkansas home page: <u>http://inalj.com/?page\_id=56457</u>

#### California

to find more sites to job hunt at in CA check out INALJ California home page: <u>http://inalj.com/?page\_id=75425</u>

<u>Library Technical Assistant</u> / University of Redlands / Redlands, CA / Apply by 12/10 <u>Library Associate, Bilingual</u> / Yolo County Library / Knights Landing, CA / Apply by 12/20 Audio and Video Specialist / University of California San Diego Library / San Diego, CA / Apply by 12/10 <u>Competitive Intelligence Analyst - HCM</u> Workday, Inc. Pleasanton, CA <u>Content Acquisition and Resources Sharing Program Director</u> / University of California, San Diego Library / San Diego, CA <u>Licensing Analyst</u> / California Digital Library / Oakland, CA

Shared Content Service Coordinator / California Digital Library / Oakland, CA

#### Colorado

to find more sites to job hunt at in CO check out INALJ Colorado home page: <u>http://inalj.com/?page\_id=56461</u>

#### Sponsored

<u>Public Services Manager</u> / Mountain Libraries / Evergreen, CO / Apply by 12/13 / <u>for</u> <u>further information click here</u>

Other jobs

Knowledge Management Specialist Bright Horizons Broomfield, CO

#### Connecticut

to find more sites to job hunt at in CT check out INALJ Connecticut home page: <u>http://inalj.com/?page\_id=56463</u>

<u>Electronic Records Analyst (Librarian 2)</u> / Connecticut State Library / Hartford, CT / Apply by 12/16 Law Librarian I / State of Connecticut Judicial Branch / Putnam, CT / Apply by 12/17 <u>Manager of Library Public Services</u> / Groton Public Library / Groton, CT / Apply by 12/7 <u>Tenure Track Librarian</u> / Naugatuck Valley Community College / Danbury, CT / Apply by 12/19 <u>Part-time Library Aide</u> / Groton Public Library / Groton, CT / Apply by 12/7 <u>Part-time Library Aide</u>, Bookmobile Driver / New Haven Free Public Library / New Haven, CT / Apply by 12/14

Part-time Library Assistant / Stonington Free Library / Stonington, CT / Apply by 12/18 / Library Assistant, Part Time - Stonington Free Library. The Stonington Free Library seeks an enthusiastic and tech-savy team player with excellent customer service skills and a commitment to the importance of the library in the community. This is a part time position 16.5 to 20.25 hours per week. Work schedule is Mondays 9:30 to 6:15, Wednesdays 9:30 to 2, Fridays 1:30 to 5:15 and Saturday rotations 9:30 to 1:15. Hourly rate is \$14.00. Benefits include sick, holiday and vacation days. Responsibilities include, but are not limited to: Delivery of excellent customer service to all ages. Assist patrons in person and over the phone. Introduce patrons to all library services, collections and technology. Provide reference services and reader's advisory. Issue library cards. Check materials in and out. Help manage holds, overdue items and interlibrary loan requests and returns. Collect fines. Provide internet, email, copying, printing and other technology assistance. Update website, social media and community calendars. Successful candidate must be a team player with strong technology skills, positive attitude, enjoys working with the public, self-motivated, reliable, flexible and able to multi-task. High school diploma and technology skills required. Prior library experience, college degree and familiarity with library technology are a plus.Send cover letter, resume and three professional references to: search@stoningtonfreelibrary.org by December 18. Part-time Archivist / Jewish Historical Society of Greater Hartford / West Hartford, CT / Part-Time Archivist Position: The Jewish Historical Society of Greater Hartford is a vibrant non-profit community archive that holds over a hundred years' worth of local history. As a membership organization that offers a variety of community programs, the Society actively documents the local Jewish community of the past and present to preserve this history for the future. The Archivist holds a dual position of collections manager and technical support. They are responsible for maintaining the ArchivesSpace database, as well as managing analog and digital collections, processing and handling acquisitions and archival requests, assist with exhibit research and documentation. The Archivist also manages the Society's Wordpress based website and social media pages, as well as creates publicity materials. As part of the team of a small non-profit, this position provides an opportunity to conduct diversified and interesting work. The Archivist works Tuesdays and Thursdays, plus occasional evenings as needed to provide assistance and technical support for Society programming. Required Qualifications: Strong technical skills, Very organized and detail oriented, Ability to work independently while overseeing various projects and collection requests.preferred qualifications:Library Science degree preferred, but not necessary,Familiarity with ArchivesSpace, Archivists' Toolkit, or similar programs a plus. For more information or to apply, contact Estelle Kafer at ekafer@jewishhartford.org.

Programming Assistant/Young Adult Services Assistant / Otis Library / Norwich, CT / Apply by 12/21 / Programming Assistant/Young Adult Services Assistant - Otis Library, Norwich. Otis Library is seeking an energetic and creative person with programming experience to work with teens in the young adult department. This person will create and participate in programs for teens in the Norwich community. The successful candidate will be tech savvy, reliable, flexible, and able to work with all personality types. Familiarity with young adult literature is beneficial. The position is 19 hours per week, \$17/hour, and requires some evenings and regular Saturday rotations at a service desk. Interested candidates should submit a cover letter, resume and references to Cathleen Special, Assistant Director, Otis Library, 261 Main Street, Norwich, CT 06360 or cspecial@otislibrarynorwich.org by December 21, 2018.

Homebound Services Coordinator / Otis Library / Norwich, CT / Apply by 12/21 / Homebound Services Coordinator - Otis Library, Norwich. Otis Library is seeking someone energetic, warm and with strong interpersonal skills to manage our homebound delivery service. The right person will be kind, patient, well-organized, punctual, and possess excellent readers' advisory skills. A valid driver's license, the ability to drive in sometimes adverse weather conditions year round, and the ability to lift and carry up to 40 pounds is required. Familiarity with the Norwich area is beneficial. The position is 19 hours per week, \$17/hour, and includes Saturday rotations at a service desk. Interested candidates should submit a cover letter, resume and references to Cathleen Special, Assistant Director, Otis Library, 261 Main Street, Norwich, CT 06360 or cspecial@otislibrarynorwich.org by December 21, 2018.

Library Programming/Marketing Coordinator / Mystic & Noank Library / Mystic, CT / Apply by 12/15 / Library Programming/Marketing Coordinator - Mystic & Noank Library. Applications due by December 15, 2018. The Mystic & Noank Library seeks an enthusiastic and tech-savvy team player with strong writing

and editing skills, an interest in library programming for adults and a commitment to the importance of the library in the community. This is a part-time position, 15+ flexible hours per week. Hourly rate is \$17.00. Paid vacation time is accrued after 6 months.Responsibilities include, but are not limited to: Schedule, organize and implement adult library programs and exhibits and attend major library events. Support Director of Development in event planning, gift acknowledgements, and deposits. Assist in digital communication and outreach. Other duties as assigned. Essential Skills: Effective and professional writing and verbal abilities with strong interpersonal skills are essential. Successful candidate must be a reliable, self-motivated team player with an engaging attitude and commitment to excellent customer service. Discretion and tact when engaging with the Library's loyal and vocal advocates (both existing and prospective) is required. Position requires advanced technology skills and the ability to multi-task. High school diploma and technology skills required. Prior library experience, college degree are a plus. Familiarity with publishing software (MS Office Suite including Publisher and Constant Contact) required. Send cover letter, resume and three professional references to: director@mysticnoanklibrary.org by December 15, 2018. No phone calls please.

Librarian, Greater New York Metropolitan Area Chapter. Danbury, CT Manager of Library Public Services / Groton Public Library / Groton, CT / Apply by 12/7

**DC (Washington, DC)** to find more sites to job hunt at in DC check out INALJ DC home page: http://inalj.com/?page\_id=56468

<u>Librarian (Manuscript-Historian)</u>, Library of Congress, Washington, DC <u>Librarian, Information Resource Manager</u> PCAOB Washington, DC

Delaware

to find more sites to job hunt at in DE check out INALJ Delaware home page: <u>http://inalj.com/?page\_id=56466</u>

Senior Librarian State of Delaware New Castle, DE/ 12/4

#### Florida

to find more sites to job hunt at in FL check out INALJ Florida home page: <u>http://inalj.com/?page\_id=76843</u>

<u>Head of the Marta and Austin Weeks Music Library</u> / University of Miami / Coral Gables, FL / Apply by 12/14 <u>DOS - CHIEF OF LIBRARY DEVELOPMENT-DOS</u> - 45000262 Dept of State, TALLAHASSEE, FL,

Georgia

to find more sites to job hunt at in GA check out INALJ Georgia home page: <u>http://inalj.com/?page\_id=56472</u>

Web Services Librarian / Mercer University / Macon, GA / Apply by 12/7

**Hawaii** to find more sites to job hunt at in HI check out INALJ Hawaii home page: http://inalj.com/?page\_id=56474

Idaho to find more sites to job hunt at in ID check out INALJ Idaho home page: <u>http://inalj.com/?page\_id=56478</u> Illinois to find more sites to job hunt at in IL check out INALJ Illinois home page: <u>http://inalj.com/?page\_id=56480</u>

Resource Acquisition Librarian / University of Illinois at Chicago / Chicago, IL / Apply by 12/14

#### Indiana

to find more sites to job hunt at in IN check out INALJ Indiana home page: <u>http://inalj.com/?page\_id=56482</u>

Content Strategy and Knowledge Management Eli Lilly and Company Indianapolis, IN

lowa

to find more sites to job hunt at in IA check out INALJ lowa home page: <u>http://inalj.com/?page\_id=56484</u>

Library Manager / Bettendorf Public Library / Bettendorf, IA / Apply by 12/10

Kansas to find more sites to job hunt at in KS check out INALJ Kansas home page: <u>http://inalj.com/?page\_id=56486</u>

#### Kentucky

to find more sites to job hunt at in KY check out INALJ Kentucky home page: <u>http://inalj.com/?page\_id=56488</u>

Sponsored Instructional Technology Librarian / Midway University / Midway, KY

Other jobs

**Louisiana** to find more sites to job hunt at in LA check out INALJ Louisiana home page: <u>http://inalj.com/?page\_id=56490</u>

**Maine** to find more sites to job hunt at in ME check out INALJ Maine home page: <u>http://inalj.com/?page\_id=56493</u>

Maryland

to find more sites to job hunt at in MD check out INALJ Maryland home page: <u>http://inalj.com/?page\_id=56495</u>

Sponsored

Data & Evaluation Coordinator / Health Sciences & Human Services Library / University of Maryland, Baltimore / Baltimore, MD / Apply by 1/4

Other jobs

Library Associate - Children's Services / C. Burr Artz Public Library, Frederick County Public Libraries / Frederick, MD / Apply by 12/11

<u>Library Associate - Adult Services</u> / C. Burr Artz Public Library, Frederick County Public Libraries / Frederick, MD / Apply by 12/11

Part-time Circulation Clerk / C. Burr Artz Public Library, Frederick County Public Libraries / Frederick, MD / Apply by 12/11

<u>Metadata Specialist Coordinator</u> / University of Maryland Libraries / College Park, MD / Apply by 12/9 <u>Area Manager, Central,</u> Prince George's County Memorial Library System District Heights, MD/ 12/7 <u>Assistant Branch Administrator</u> / C. Burr Artz Public Library, Frederick County Public Libraries / Frederick, MD / Apply by 12/5

<u>Collections Development Strategies Librarian</u> (Open Rank) / University of Maryland Libraries / College Park, MD / Apply by 1/3/19 / *for further details click here* 

#### Massachusetts

to find more sites to job hunt at in MA check out INALJ Massachusetts home page: <u>http://inalj.com/?page\_id=56402</u>

Sponsored

#### <u>Executive Director / Massachusetts Library System, Inc / either Marlborough or</u> Northampton as well as commute throughout the state

Other jobs

#### Michigan

to find more sites to job hunt at in MI check out INALJ Michigan home page: <u>http://inalj.com/?page\_id=56497</u>

Part-time Library Page / Baldwin Public Library / Birmingham, MI / Apply by 12/13 <u>Assistant Editor</u> / University Press, Wayne State University / Detroit, MI / Apply by 12/7 <u>Hourly Substitute Librarian</u> / Canton Public Library / Canton, MI / Apply by 12/16 <u>Paid Hourly Information Services Intern</u> / Canton Public Library / Canton, MI / Apply by 12/16 <u>Youth Services Librarian</u> / Spring Lake District Library / Spring Lake, MI / Apply by 12/6 Part-time Information Services Youth Librarian / Canton Public Library / Canton, MI / Apply by 12/16 Hourly Substitute Librarian / Canton Public Library / Canton, MI / Apply by 12/16 Paid Hourly Information Services Intern / Canton Public Library / Canton, MI / Apply by 12/16

Minnesota

to find more sites to job hunt at in MN check out INALJ Minnesota home page: <u>http://inalj.com/?page\_id=56499</u>

Mississippi

to find more sites to job hunt at in MS check out INALJ Mississippi home page: <u>http://inalj.com/?page\_id=56501</u>

Missouri

to find more sites to job hunt at in MO check out INALJ Missouri home page: <u>http://inalj.com/?page\_id=56504</u>

Sponsored

Librarian I & Librarian II / Tipton Correctional Center / Tipton, MO

Other jobs

<u>Due Diligence Consultant</u> MassMutual Financial Group Springfield, MO <u>Youth Services Paraprofessional</u> / Kathryn Linnemann Branch / St. Charles, MO / Apply by 12/3

#### Montana

to find more sites to job hunt at in MT check out INALJ Montana home page: <u>http://inalj.com/?page\_id=56313</u>

Instructional Technology Librarian / Montana State University Bozeman Library / Bozeman, MT

Nebraska

to find more sites to job hunt at in NE check out INALJ Nebraska home page: <u>http://inalj.com/?page\_id=56320</u>

Nevada

to find more sites to job hunt at in NV check out INALJ Nevada home page: <u>http://inalj.com/?page\_id=56326</u>

**New Hampshire** to find more sites to job hunt at in NH check out INALJ New Hampshire home page: <u>http://inalj.com/?page\_id=56333</u> **New Jersey** to find more sites to job hunt at in NJ check out INALJ New Jersey home page: http://inalj.com/?page\_id=56346

**New Mexico** 

to find more sites to job hunt at in NM check out INALJ New Mexico home page: <u>http://inalj.com/?page\_id=76814</u>

#### New York (state)

to find more sites to job hunt at in NY check out INALJ NY State home page: <u>http://inalj.com/?page\_id=56407</u>

Adult and Outreach Services Manager / Upper Hudson Library System / Albany, NY / Apply by 12/19 / Manager, Adult and Outreach Services - Upper Hudson Library System (Albany, NY); The Upper Hudson Library System (UHLS) has a challenging and exciting opportunity for a creative library professional to join our team. We are a cooperative library system headquartered in Albany, NY, providing services to enhance, support and connect the 29 independent public libraries in New York's Albany and Rensselaer Counties.Our new colleague will collaborate with UHLS staff and our member libraries to provide System services focusing on:adult services support and continuing education.digital collection growth and management, resource sharing services, outreach services. We are looking for a professional who: is passionate about public library service, is ready to be a strong leader in helping our member libraries make a difference in their communities ,understands and seeks to further the important role public library systems play in strengthening library service. You should be able to demonstrate through your skills and experience: the ability to plan and organize multiple priorities effectively and efficiently resourcefulness and creativity as an approach to both relationship building and problem solving the ability to supervise staff to maximize capacity and customer service a confident and effective public presentation style an awareness of current trends in public library services, especially in adult services, digital collections and resource sharing a commitment to engagement in professional organizations and activities .You must have:an MLS/MSIS degree from an ALA accredited institution; and a New York State Public Librarian's Professional Certificate (or be eligible for this certification); and a valid driver's license; and at least 5 years of relevant professional experience working in a public library, two years of which must include supervisory responsibilities. This is a full-time position with a competitive benefits package, including participation in the NYS Retirement System. The starting salary range for this position will be

\$60,000-\$65,000, depending on experience and qualifications. Please submit a cover letter, resume, and the names and contact information for three professional references via e-mail to <u>searchcommitteeadult@uhls.org</u>. The review of applications will begin on December 19, 2018 and continue until the position is filled. For additional information about UHLS, visit <u>www.uhls.org</u>.

NYC

to find more sites to job hunt at in NYC check out INALJ New York City home page: <u>http://inalj.com/?page\_id=56409</u>

#### North Carolina

to find more sites to job hunt at in NC check out INALJ North Carolina home page: <u>http://inalj.com/?page\_id=56411</u>

<u>Technical Services/Collections Development Librarian</u> / Elizabeth City State University / Elizabeth City, NC / Apply by 12/27 <u>Acquisitions Technician</u> / Appalachian State University / Boone, NC / Apply by 12/12 <u>Library Technician</u> / UNC-Asheville / Asheville, NC / Apply by 12/4

**North Dakota** to find more sites to job hunt at in ND check out INALJ North Dakota home page: http://inalj.com/?page\_id=56413 to find more sites to job hunt at in OH check out INALJ Ohio home page: <u>http://inalj.com/?page\_id=56415</u>

<u>Librarian 2 Technical Services</u> / State Library of Ohio / Columbus, OH / Apply by 12/16 <u>Education Librarian</u> / The Ohio State University / Columbus, OH / Apply by 12/30 <u>Conservatory Library Special Collections Librarian and Curator of the James R. and Susan Neumann</u> <u>Jazz Collection</u> / The Oberlin College & Conservatory / Oberlin, OH

#### Oklahoma

to find more sites to job hunt at in OK check out INALJ Oklahoma home page: <u>http://inalj.com/?page\_id=56417</u>

**Oregon** to find more sites to job hunt at in OR check out INALJ Oregon home page: http://inalj.com/?page\_id=56419

Pennsylvania

to find more sites to job hunt at in PA check out INALJ Pennsylvania home page: <u>http://inalj.com/?page\_id=56421</u>

<u>Metrics & Assessment Librarian</u> / Villanova University / Villanova, PA <u>Assistant Library Director</u> / Free Library of Springfield Township / Wyndmoor, PA / Apply by 12/12

#### Ohio

**Puerto Rico** to find more sites to job hunt at in PR check out INALJ Puerto Rico home page: http://inalj.com/?page\_id=56423

Rhode Island to find more sites to job hunt at in RI check out INALJ Rhode Island home page: <u>http://inalj.com/?page\_id=56426</u>

#### South Carolina

to find more sites to job hunt at in SC check out INALJ South Carolina home page: <u>http://inalj.com/?page\_id=56428</u>

Mascot / Performer / Charleston County Library, SC Executive Director/ Charleston County Library. SC Library Assistant / Circulation / Charleston County Library, SC Librarian / Adult Services / Charleston County Library, SC Librarian / Children's Services / Charleston County Library, SC Librarian / Adult Services Programming Coordinator / Charleston County Library, SC Librarian / Young Adult Services Programming Coordinator / Charleston County Library, SC Librarian / YA Services Manager / Charleston County Library, SC Technology Librarian / Charleston County Library, SC Librarian / YA Services / Charleston County Library, SC Librarian / Regional Branch Manager / Charleston County Library, SC Librarian / Assistant Branch Manager / Adult Services Manager / Charleston County Library, SC Library Assistant / Children's Services / Charleston County Library, SC Librarian / Children's Services Manager / Charleston County Library, SC Library Assistant / Charleston County Library, SC Librarian / Regional Branch Manager / Charleston County Library, SC

<u>Librarian / Branch Manager</u> / Charleston County Library, SC <u>Library Pages (1 opening) /</u> Charleston County Library, SC <u>Librarian / Assistant Regional Branch Manager</u> / Adult Services / Charleston County Library, SC

**South Dakota** to find more sites to job hunt at in SD check out INALJ South Dakota home page: <u>http://inalj.com/?page\_id=56430</u>

Tennessee

to find more sites to job hunt at in TN check out INALJ Tennessee home page: <u>http://inalj.com/?page\_id=56432</u>

**Texas** to find more sites to job hunt at in TX check out INALJ Texas home page: <u>http://inalj.com/?page\_id=56434</u>

Library Services Administrator / San Antonio Public Library / San Antonio, TX / Apply by 12/12

**Utah** to find more sites to job hunt at in UT check out INALJ Utah home page: <u>http://inalj.com/?page\_id=56436</u> **Vermont** to find more sites to job hunt at in VT check out INALJ Vermont home page: <u>http://inalj.com/?page\_id=56438</u>

**Virginia** to find more sites to job hunt at in VA check out INALJ Virginia home page: <u>http://inalj.com/?page\_id=56440</u>

Washington

to find more sites to job hunt at in WA check out INALJ Washington home page: <u>http://inalj.com/?page\_id=56442</u>

**West Virginia** to find more sites to job hunt at in WV check out INALJ West Virginia home page: <u>http://inalj.com/?page\_id=56444</u> **Wisconsin** to find more sites to job hunt at in WI check out INALJ Wisconsin home page: <u>http://inalj.com/?page\_id=56446</u>

**Wyoming** to find more sites to job hunt at in WY check out INALJ Wyoming home page: <u>http://inalj.com/?page\_id=56449</u>

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CANADA

Alberta to find more sites to job hunt at check out INALJ Alberta home page: <u>http://inalj.com/?page\_id=5931</u>

**British Columbia** 

to find more sites to job hunt at check out INALJ British Columbia home page: <u>http://inalj.com/?page\_id=5933</u>

#### Manitoba

to find more sites to job hunt at check out INALJ Manitoba home page: <u>http://inalj.com/?page\_id=5934</u>

#### **New Brunswick**

to find more sites to job hunt at check out INALJ New Brunswick home page: <u>http://inalj.com/?page\_id=5935</u>

Young Adult and Adult Services Librarian / Mongton Library, New Brunswick Public Library Service / Apply by 12/16

#### Newfoundland & Labrador

to find more sites to job hunt at check out INALJ Newfoundland & Labrador home page: <u>http://inalj.com/?page\_id=5939</u>

#### Northwest Territories, Nunavut & Yukon

to find more sites to job hunt at check out INALJ NWT, Nunavut & Yukon home page: <u>http://inalj.com/?page\_id=102592</u>

#### Nova Scotia & PEI

to find more sites to job hunt at check out INALJ Nova Scotia & Prince Edward Island home page: <u>http://inalj.com/?page\_id=5941</u>

**Ontario** to find more sites to job hunt at check out INALJ Ontario home page: <u>http://inalj.com/?page\_id=57040</u>

**Quebec** to find more sites to job hunt at check out INALJ Quebec home page: <u>http://inalj.com/?page\_id=5945</u>

**Saskatchewan** to find more sites to job hunt at check out INALJ Saskatchewan home page: <u>http://inalj.com/?page\_id=5946</u>

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# **UK & Ireland**

Ireland to find more sites to job hunt at check out INALJ Ireland home page: <u>http://inalj.com/?page\_id=7707</u> to find more sites to job hunt at check out INALJ UK home page: http://inalj.com/?page\_id=77527

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# International (other countries)

### International

to find more sites to job hunt at check out INALJ International home page: <u>http://inalj.com/?page\_id=8008</u>

#### UK