

2018 INALJ Jobs

Naomi House

James Adams, Content Managing Editor

Aisha Conner-Gaten, Content Editor- Submissions Formatter

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Issue 242.18 (includes all of 240 & 241)

Sponsored jobs *USA jobs *Canada jobs *International jobs

SPONSORED

[Technology Trainer and Digital Resource Librarian](#) / Pueblo City-County Library District / Pueblo, CO / Apply by **1/4**

[Supervisory Education Specialist \(Adult Learning Manager\)](#) / DC Public Library / Washington, DC / Apply by **1/10**

[Dean – University Library 103084](#) / The American University in Cairo / Cairo, Egypt

USA

USA – Virtual Work

to find more sites to job hunt at in the virtual sphere check out INALJ Telework –Virtual home page:
http://inalj.com/?page_id=56476

Alabama

to find more sites to job hunt at in AL check out INALJ Alabama home page:
http://inalj.com/?page_id=56451

Alaska

to find more sites to job hunt at in AK check out INALJ Alaska home page:

http://inalj.com/?page_id=56453

[Marketing & Communications Content Manager](#) GCI Anchorage, AK

Arizona

to find more sites to job hunt at in AZ check out INALJ Arizona home page:

http://inalj.com/?page_id=56455

[Library Assistant](#) Grand Canyon University, Inc. Phoenix, AZ

Arkansas

to find more sites to job hunt at in AR check out INALJ Arkansas home page:

http://inalj.com/?page_id=56457

California

to find more sites to job hunt at in CA check out INALJ California home page:

http://inalj.com/?page_id=75425

[Librarian I](#) OC Public Libraries Branches are all over Orange County, CA (headquarters are in Santa Ana, CA) Must apply by **1/7**

[University Librarian](#), The Chicago School of Professional Psychology/ Campuses in Chicago, Washington, DC, Los Angeles, and Dallas.

[Online Learning Librarian- posting 104751](#) / Sonoma State University / Rohnert Park CA

[Data Analyst](#) - LAC Group CA - Los Angeles

Colorado

to find more sites to job hunt at in CO check out INALJ Colorado home page:

http://inalj.com/?page_id=56461

Sponsored

[Technology Trainer and Digital Resource Librarian](#) / Pueblo City-County Library District / Pueblo, CO / Apply by **1/4**

Other jobs

[Systems Architecture & Web Services Librarian](#) / Arthur Lakes Library of the Colorado School of Mines / Golden CO

Connecticut

to find more sites to job hunt at in CT check out INALJ Connecticut home page:

http://inalj.com/?page_id=56463

[College Archivist/Librarian for Special Collections](#) / Connecticut College / New London CT

[Librarian](#)/ Max R. Traurig Library at Naugatuck Valley Community College / Danbury, CT (right on the NY border). **1/18**

[Reference Librarian, Part-Time](#) - Sacred Heart University, Fairfield

Librarian I, Part-time - Town of Glastonbury. **1/4 at 4pm**/ The Town of Glastonbury is accepting applications for the following: Librarian I, Part-time. Hours: 19.5 per week. Starting Salary: \$27.24 per hour. Closing date: January 4, 2019 at 4:00 p.m. Under general supervision of the Librarian III, incumbent provides services to all ages and supports the mission of educating and culturally enriching the community. Some of the duties of this position include responding to inquiries from the public, working cooperatively to offer special library services for the community, maintaining library collection materials, and supervising pages and clerical staff as assigned. Providing instruction to other staff and the public in

using online functions and digital technologies is also an essential responsibility. The minimum qualifications for this position are a Master's degree in Library Science (MLS) or Library and Information Science (MLIS) from an American Library Association (ALA) accredited college or university, or MLS/MLIS in progress with Reference coursework completed. A valid driver's license is also required. A detailed job description follows and an employment application may be obtained by visiting the Town's website at www.glastonbury-ct.gov/employment, in person at the Customer Service Center or Human Resources Department, or by calling (860) 652-7710. Please send completed applications to the Customer Service Center at Town Hall, 2155 Main Street, Glastonbury, CT, 06033, email to customerservicecenter@glastonbury-ct.gov, or fax to (860) 652-7505. The Town of Glastonbury is an Equal Employment Opportunity (EEO) employer. Discrimination is prohibited against applicants on the basis of age, race, color, religious creed, sex, gender identity or expression, sexual orientation, marital status, national origin, ancestry, genetic information, status as a veteran, present or past history of mental disorder, or intellectual, learning, or physical disability.

Children's/Young Adult Services Librarian - Windsor Locks Public Library seeks a dynamic Children's/Young Adult Services Librarian. This full time (35.0 hour) position requires an individual with enthusiasm and creativity who can demonstrate the ability to sustain current programs, including community outreach and the development and implementation of a variety of services to children and young adults. MLS with supervisory experience preferred, but degree candidates with a focus on youth services and other applicants experienced in children's librarianship will also be considered. Work schedule will include a minimum of two weekday evenings and Saturdays in rotation. Candidate must possess excellent communication, interpersonal, and organizational skills. This position requires that the candidate have the ability to develop and conduct a variety of programs including weekly story hours, crafts and other literacy programs on a year-round basis. This position is responsible for preparation of marketing materials to publicize programs, user guides of current trends, and collection development of early literacy through young adult materials. Must possess knowledge of acquisition, organization, maintenance, preservation, and withdrawal of materials and have the skills to implement a collection development plan to fit within the scope of the budget while maintaining awareness of trends in youth services; Responsible for reference and reader's advisory guidance to children, parents, and teachers, creating displays to enhance the library experience and to provide use of library resources, short and long range planning for children services and programs. Performs duties in other library departments and participates in library special group projects as needed, and assists and instructs patrons in using library services, equipment and facilities. Please send electronic resume and three references to childrenslibwlocks28@yahoo.com . M/F/D/V EEO Employer.

DC (Washington, DC)

to find more sites to job hunt at in DC check out INALJ DC home page:

http://inalj.com/?page_id=56468

Sponsored

[Supervisory Education Specialist \(Adult Learning Manager\) / DC Public Library / Washington, DC / Apply by 1/10](#)

Other jobs

[Supervisory Customer Service and Fulfillment Specialist](#) (Vacancy #: VAR000686)/ Library of Congress [University Librarian](#), The Chicago School of Professional Psychology/ Campuses in Chicago, Washington, DC, Los Angeles, and Dallas.

[Library Assistant \(temporary\)](#) - LAC Group, IMF Library Washington DC

Delaware

to find more sites to job hunt at in DE check out INALJ Delaware home page:

http://inalj.com/?page_id=56466

Florida

to find more sites to job hunt at in FL check out INALJ Florida home page:

http://inalj.com/?page_id=76843

Georgia

to find more sites to job hunt at in GA check out INALJ Georgia home page:

http://inalj.com/?page_id=56472

Hawaii

to find more sites to job hunt at in HI check out INALJ Hawaii home page:

http://inalj.com/?page_id=56474

Idaho

to find more sites to job hunt at in ID check out INALJ Idaho home page:

http://inalj.com/?page_id=56478

Illinois

to find more sites to job hunt at in IL check out INALJ Illinois home page:

http://inalj.com/?page_id=56480

[Archives Program Officer](#) / Archives Research Center and University Archives- University of Illinois / Urbana-Champaign IL

[University Librarian](#), The Chicago School of Professional Psychology/ Campuses in Chicago, Washington, DC, Los Angeles, and Dallas.

Indiana

to find more sites to job hunt at in IN check out INALJ Indiana home page:

http://inalj.com/?page_id=56482

[CLIR Postdoc Fellowship in Data Curation for African American & Critical Data Studies](#) / Purdue University / West Lafayette IN

Iowa

to find more sites to job hunt at in IA check out INALJ Iowa home page:

http://inalj.com/?page_id=56484

Kansas

to find more sites to job hunt at in KS check out INALJ Kansas home page:

http://inalj.com/?page_id=56486

Kentucky

to find more sites to job hunt at in KY check out INALJ Kentucky home page:

http://inalj.com/?page_id=56488

Louisiana

to find more sites to job hunt at in LA check out INALJ Louisiana home page:

http://inalj.com/?page_id=56490

[Data Visualization Manager/Specialist](#) / Xavier University of Louisiana / New Orleans, LA
[Systems & Technology Librarian](#) / Xavier University of Louisiana / New Orleans, LA
[Science Librarian](#) / Xavier University of Louisiana / New Orleans, LA

Maine

to find more sites to job hunt at in ME check out INALJ Maine home page:

http://inalj.com/?page_id=56493

Maryland

to find more sites to job hunt at in MD check out INALJ Maryland home page:

http://inalj.com/?page_id=56495

[Accredited Librarian\(S\)](#) (Masters in Library Science) Lotus USA Inc Baltimore, MD

Massachusetts

to find more sites to job hunt at in MA check out INALJ Massachusetts home page:

http://inalj.com/?page_id=56402

[Library Assistant V](#) / Harvard University / Cambridge MA

[Library Director](#) – Pearle L. Crawford Memorial Library, Dudley, MA

[Librarian/Archivist](#) Austen Riggs Center Stockbridge, MA

[ASSOCIATE UNIVERSITY LIBRARIAN](#), Mugar Library, Catalog Boston University Boston, MA

Michigan

to find more sites to job hunt at in MI check out INALJ Michigan home page:

http://inalj.com/?page_id=56497

[Ask a Librarian Specialist](#) / University of Michigan / Ann Arbor MI

Technology Coordinator / Eaton Rapids Area District Library / Eaton Rapids MI/ **1/4 at 5pm**/ The Eaton Rapids Area District Library (ERADL) is seeking an energetic and motivated individual to oversee all

aspects of library technology. Position: Technology Coordinator Job Description: Under the supervision of the Library Director, typical duties may include, but are not limited to: Acting as systems administrator for Library computer operations, selecting, installing, and maintaining all computer hardware and software applications Assisting patrons in use of computers and other library technology Developing instructions for using public access hardware and software Website development and maintenance Assessing the technology needs of Library users and staff Overseeing projects relating to technology including researching, soliciting bids, and recommending purchases to the Library Director Coordinating technology training for staff and the public Compile technology statistics as directed Maintain the Library's computer network and phone system Work with technology consultants and vendors to provide quality technology services for the community Troubleshoot and implement fixes for software/hardware related issues

Other duties as assigned by the Director

Qualifications: Bachelor's degree strongly preferred Library experience preferred

Thorough knowledge of relevant computer systems, software, and trends in library automation preferred

Project management experience preferred Thorough knowledge of computer networking and best practices

Familiarity with Windows OS, Mac OS, iOS, Android OS, and Linux OS Thorough knowledge of Microsoft Office Working knowledge of the Internet and PC troubleshooting Excellent communication and interpersonal skills Demonstrated successful customer service experience Accurate attention to detail

Familiarity with Michigan Library Privacy laws and requirements for maintaining confidentiality of patron and library records

Hours: Part-time, 24-28 hours per week, including regularly scheduled evenings and weekends.

Salary/Benefits: Hourly wage starting at \$15.50. Pro-rated paid time off some paid holidays and the ability to buy into the Library's health, dental and vision insurance plans.

Working Conditions: Environmental conditions: Exposure to computer screens; irregular work hours

Physical conditions: Must be able to maintain effective audio-visual discrimination and perception; walk, stand, or sit for extended periods of time; bend; lift and carry objects of moderate weight; operate assigned equipment; and travel on Library business To Apply: Email cover letter and resume to the

Library Director, Anna Curtis, at acurtis@eradi.org . Applications received by 5:00pm Friday, January 4, 2019 will be given first consideration.

Minnesota

to find more sites to job hunt at in MN check out INALJ Minnesota home page:

http://inalj.com/?page_id=56499

[Library Supervisor: Adult and Technical Services](#) / Duluth Public Library /Duluth MN

[Library Technology Support Specialist/](#) College of Saint Benedict/Saint John's University / St Joseph MN

Mississippi

to find more sites to job hunt at in MS check out INALJ Mississippi home page:
http://inalj.com/?page_id=56501

Missouri

to find more sites to job hunt at in MO check out INALJ Missouri home page:
http://inalj.com/?page_id=56504

[\(2\) / Assistant Managers](#) / St. Louis Public Libraries / St. Louis MO

Montana

to find more sites to job hunt at in MT check out INALJ Montana home page:
http://inalj.com/?page_id=56313

[Collection Development Librarian](#) Montana State University Bozeman, MT

Nebraska

to find more sites to job hunt at in NE check out INALJ Nebraska home page:
http://inalj.com/?page_id=56320

Nevada

to find more sites to job hunt at in NV check out INALJ Nevada home page:
http://inalj.com/?page_id=56326

New Hampshire

to find more sites to job hunt at in NH check out INALJ New Hampshire home page:
http://inalj.com/?page_id=56333

New Jersey

to find more sites to job hunt at in NJ check out INALJ New Jersey home page:
http://inalj.com/?page_id=56346

[Director of Research Engagement and Scholarship](#) / Rowan University / Glassboro NJ
[Assistant Professor](#) (still posted) / School Library Media / William Paterson University / Wayne NJ
[Youth Services Librarian](#) / Margaret E. Heggan Free Public Library / Sewell, NJ / Apply by **1/20**

New Mexico

to find more sites to job hunt at in NM check out INALJ New Mexico home page:
http://inalj.com/?page_id=76814

New York (state)

to find more sites to job hunt at in NY check out INALJ NY State home page:

http://inalj.com/?page_id=56407

Director, Dunkirk Public Library NY 1/18/ A member of the Chautauqua Cattaraugus Library System, the Dunkirk Public Library is located in Dunkirk, NY. The library is a school district public library and serves a population of 14,101. Anticipated Start: February 2019 General Information: The Library Director reports to the Board of Trustees and holds primary responsibility for the operation and management of the Library. Along with regular customer service responsibilities, other duties include collection development, long range planning, program planning and management; budget management; building management; supervision of staff and volunteers; communication with Board of Trustees and the Chautauqua Cattaraugus Library System; public relations and community outreach; and grant writing. The Dunkirk Public Library is a civil service employer and a member of the New York State Retirement System.

Responsibilities: The Library Director is responsible for all library operations and reports to the Board of Trustees. Examples of responsibilities:

- Develops and presents an annual budget and monitors and approves expenditures.
- Oversees recruitment, hiring, supervision and development of library personnel.
- Provide leadership that creates an effective and productive working environment.
- Develops long-range plans for library service and evaluates the effectiveness of services and programs to the community.
- Provides oversight for collection development and maintenance.
- Provides the Library Board of Trustees with accurate information and context for decision-making.
- Seeks out and fosters collaborative partnerships.
- Develops policies for consideration and approval by the Library Board of Trustees.
- Prepares grant proposals, administers grant funds, and submits all necessary paperwork and reports.
- Prepares state, local, and other statistical or narrative reports as needed or required.
- Manages maintenance of library property, repairs, alterations, and new construction.

Essential skills and qualities:

- Demonstrates ethical leadership and creates an atmosphere of collaboration and open communication among staff members and in the community.
- Develops and communicates a shared vision for the library.
- Excellent written and oral communication skills.
- A thorough knowledge of current trends, technologies, and best practices for public libraries.
- The ability to build consensus, and to make difficult decisions when necessary.
- A strong commitment to public service, inclusion, diversity, and community engagement.
- Tact and courtesy in dealing with staff and public.

Qualifications - A master's degree (MLS, MLIS, MSLS) from an ALA accredited library school. Possess a New York State Public Librarian's Professional Certificate. Four (4) years of professional library experience, one (1) year of which shall have been in a supervisory or administrative capacity. Public library experience is preferred. Possess a valid driver's license or be eligible for a NYS driver's license, as position requires some travel to seminars and workshops. Compensation - Salary is negotiable beginning at \$45,000 with benefits. To Apply: Apply online at <https://www.indeedjobs.com/dunkirk-public-library> on or before the closing date of January 18, 2019. Upload resume & list 3 references in cover letter via Indeed's cover letter section (under Apply Now).

[Librarian II - Bethlehem Public Library, Delmar, NY](#)
[Library Director, Cheney Library, Hoosick Falls](#)

Library Director / The Nyack Library in Rockland County, NY seeks a highly capable, innovative and dynamic Director to lead the library in providing excellent service to its diverse community. The Director reports to a Board of Trustees, and is responsible for pursuing the library's mission, helping to cultivate community support, and leading a staff of about 18 full-time and 55 part-time employees.

The county's only Carnegie library, The Nyack Library is located in the heart of beautiful downtown Nyack, about 30 minutes north of Manhattan within view of the Hudson River. It is an Association Library with a budget of \$3.3 million, serves 15,000 residents, and in the past year had circulation of 157,000 and attendance of 206,000. The library building was recently expanded to 32,000 square feet, and the property includes two other historic buildings.

REQUIREMENTS & RESPONSIBILITIES:

- Strong leadership and library staff management experience, with demonstrated capability in motivating and managing a high performance team, human resources knowledge
- Ability to communicate effectively with all
- Ability to maintain and enhance a welcoming and customer service oriented environment
- Experience in delivering high quality programs to the community
- Open and attuned to emerging technologies and social media
- Experience in budget development, financial management, human resources, and facilities management
- Ability to maintain facility including two rental properties
- Strong organizational, analytical, problem solving, and conceptual skills
- Keeps informed of library developments through participation in Library organizations; professional meetings and workshops
- Serves as advocate for the Library and a liaison to the community. Interfaces with other Rockland County Library directors, the Ramapo Catskill Library System, local government, and media.

MINIMUM QUALIFICATIONS:

- Master's degree in Library Science from an ALA-accredited institution
- Have or be eligible for a NYS Public Library Certification
- At least 7 years of progressively responsible experience, including at least 4 years managerial experience in a public library.
- Experience in a union environment preferred
- Grant writing experience preferred

COMPENSATION:

- Starting salary is commensurate with experience and qualifications.
- The Library offers competitive benefits, including participation in the New York State Retirement Plan.

APPLICATION:

- Send resume with cover letter describing your background and qualifications for this position to: Directorsearch@nyacklibrary.org

The Nyack Library values diversity and is an Equal Opportunity Employer.

PT circulation clerk / Maxwell Memorial Library/ Camillus, NY / Apply by **12/31** / for Wednesday 11am - 3pm, Thursday 4pm - 8pm, and one Saturday a month. Please send cover letter and resume to Amanda Perrine, aperrine@onlib.org, by Monday, December 31st.

to find more sites to job hunt at in NYC check out INALJ New York City home page:
http://inalj.com/?page_id=56409

North Carolina

to find more sites to job hunt at in NC check out INALJ North Carolina home page:
http://inalj.com/?page_id=56411

[Assistant Library Director](#) / Iredell County Library System / Statesville, NC

[Librarian I - Adult Services \(Part-time\)](#) / Wake County Public Libraries / Holly Springs, NC

[Stacks Manager](#) / University of North Carolina at Greensboro / Greensboro, NC

[Librarian II - Youth Services Manager](#) / Wake County Public Libraries / Raleigh, NC

[Digitization Specialist – Still Image](#) / Duke University / Durham, NC

[Librarian I/Information Services #117000056](#) / Cumberland County Public Library & Information Center/
Fayetteville NC Apply by 12/28

[Information Literacy Librarian for the First Year Experience with liaison responsibilities to the Department of English](#), Belk Library at Appalachian State University. Boone, North Carolina Apply by date 1/14

North Dakota

to find more sites to job hunt at in ND check out INALJ North Dakota home page:
http://inalj.com/?page_id=56413

Ohio

to find more sites to job hunt at in OH check out INALJ Ohio home page:
http://inalj.com/?page_id=56415

Oklahoma

to find more sites to job hunt at in OK check out INALJ Oklahoma home page:

http://inalj.com/?page_id=56417

Oregon

to find more sites to job hunt at in OR check out INALJ Oregon home page:

http://inalj.com/?page_id=56419

[Library Technician 3/](#) Oregon State University Libraries/ Corvallis, OR / Apply by 1/11

Pennsylvania

to find more sites to job hunt at in PA check out INALJ Pennsylvania home page:

http://inalj.com/?page_id=56421

[Digital Innovation Librarian](#) / Millersville University / Millersville PA

[Library and Archives Internship \(goes from 6/19-6/20\)](#) / Longwood Gardens Library and Archives / Kennett Square, PA / Apply by 2/1

[Temporary Engineering Instruction Librarian \(Part Time\)](#) / Penn State University / University Park, PA

[Executive Director](#) / The Pennsylvania Integrated Library System (PaILS) / PA / Apply by 1/21

[Digital Innovation Librarian](#)/Millersville University/ Millersville, PA/ Apply by 2/1

[Library and Archives Internship/](#) Longwood Gardens/ Kennett Square, PA/Apply by 2/1

[Temporary Engineering Instruction Librarian,](#) Penn State University, University Libraries University Park

[Registrar](#) / George Blood / Philadelphia, PA

[Associate Director, Knowledge Management](#) / Merck / West Point, PA

[Librarian LRC](#) / Salus University / Elkins Park, PA

[Knowledge Manager \(Contract\)](#) / Della Infotech / Philadelphia, PA

[Classroom Library Designer](#) / American Reading Company / King of Prussia, PA

[Medical Librarian](#) / Children's Hospital of Philadelphia / Philadelphia, PA

[Knowledge Manager](#) / Systems Staffing Group / Philadelphia, PA

Puerto Rico

to find more sites to job hunt at in PR check out INALJ Puerto Rico home page:

http://inalj.com/?page_id=56423

Rhode Island

to find more sites to job hunt at in RI check out INALJ Rhode Island home page:

http://inalj.com/?page_id=56426

Adult Services Librarian - Tiverton Public Library (RI)/ **1/4/** Tiverton Public Library is hiring a full-time Adult Services Librarian. The Adult Services Librarian plays a critical role in the development and implementation of effective, innovative programming for, and outreach to the Tiverton community. This position will provide community outreach, plan programs, coordinate the schedule of programs developed by other staff members, coordinate and supervise the volunteer program, and provide other services to library customers. A Master's Degree in Library and Information Science from an American Library Association (ALA) accredited college or university is required with a minimum of two years library experience. This position is 35 hours/week. Applicant must be available to work some nights and every other weekend. Salary begins at \$21.00/hour with potential increase to \$21.50/hour after an exemplary 6-month review and \$22.00/hour after a one year review. Applicants must email a cover letter and resume to Tiverton Public Library Director Catherine Damiani via director@tivertonlibrary.org by Friday, January 4, 2018. No phone calls please. Visit <https://tivertonlibrary.org/about-your-library/employment/> for more information and a full position description.

South Carolina

to find more sites to job hunt at in SC check out INALJ South Carolina home page:

http://inalj.com/?page_id=56428

Director of Talking Book Services South Carolina State Library Columbia, SC/ Columbia combines all the graces of the rich past with the vibrance of the emerging Sun Belt. It's the state capital and home to a major university. One of America's outstanding zoos, Riverbanks Zoo and Botanical Gardens, is just

minutes from the state capital. The State Museum also tells the colorful history of South Carolina. If you like water sports, Lake Murray is a 50,000-acre playground less than 15 minutes from the heart of the city. The South Carolina State Library is the primary administrator of federal and state support for the state's libraries. SCSL bears responsibility for public library development, service for the blind and physically handicapped, and library service to state government agencies. The Agency is a locus for collaborative library endeavors of all kinds and works closely with the University of South Carolina's School of Library and Information Science. Headquartered in downtown Columbia, SCSL is well-supported with state and federal funds. We serve the people of South Carolina by supporting state government and libraries to provide opportunities for learning in a changing environment. The State Library succeeds because of the people we employ: Passionate professionals who believe South Carolina library users deserve first-rate resources, services, and support. We are seeking talented, enthusiastic individuals who wish to join us in making a contribution to the development of great public libraries. The South Carolina State Library is an affirmative action, equal opportunity employer. Nature of Work: The South Carolina State Library is seeking a creative, detail-oriented person with excellent customer service skills for the Director of Talking Book Services position. This position oversees the Talking Books Services Department, under the division of Statewide Development, comprised of library staff responsible for the development and execution of statewide library service programs for persons with qualifying disabilities.

Examples of Work: The Director of Talking Book services will conduct a range of tasks with responsibilities which include:

- Plan a public service program of reader advisory, programming, and reference assistance to support the South Carolina State Library mission and goals, and the National Library Service.
- Act as liaison to the National Library Service and other national, regional, state, and local organizations.
- Provide outreach to community/special interest and library organizations serving client groups.
- Speak and exhibit at events and meetings to promote Talking Books Services.
- Provide direct services to customers of the Talking Book Services program through reader advisors, reference, and other duties.
- Provide special programs to reach different age groups of the current users of the service.
- Train and/or assist Inclusive Services staff and programs as needed.
- Supervise multiple employees.
- Participate in leadership team and agency wide efforts.

The South Carolina State Library is the primary administrator of federal and state support for the state's libraries. Headquartered in Columbia, S.C., the State Library develops, supports, and sustains a thriving statewide community of learners committed to making South Carolina stronger. We serve the people of South Carolina by supporting state government and libraries to provide opportunities for learning in a changing environment.

Salary: Hiring Range: \$50,000 - \$65,000 Minimum and Additional Requirements:

- A masters' degree in library science from an American Library Association accredited college or university
- Minimum six (6) years professional library experience, three (3) of which should be in a public services or library services for the handicapped
- Experience relevant to the duties for the position.
- Knowledge of principles, practices, and objectives of state library programs and of library services and programs for persons with disabilities
- Considerable experience using automated library systems
- Thorough knowledge of administrative policies and procedures for library public services programs
- General knowledge of equal employment practices
- Ability to coordinate, plan, and direct work of professional and technical staff
- Communicate effectively (orally and in writing); strong comfort level with public speaking to groups large and small
- Strong writing skills (writing sample is required – see additional comments)
- Prepare and deliver presentations to various audiences and visual presentations
- Organize and present through reports

- Establish partnerships
- Strong management and analytical skills

Additional Comments: As an EEO/Affirmative Action Employer all qualified applicants will receive consideration for employment without regard to race, color, religion, age (over 40), sex, including pregnancy and childbirth (or related medical conditions), sexual orientation, gender identity, national origin, disability, or veteran status. The State Library actively promotes professional development and learning opportunities for staff. Work takes place in an office environment. No physically demanding requirements, but ability to retrieve library materials is essential. Must vary daily work schedule as departmental operations dictate. Requires some travel; limited overnight or out-of-town travel.

- Supplemental questions are considered part of your official application. Any misrepresentation will result in your disqualification from consideration for employment.
- Please complete the state application to include all current and previous work/salary history and education. A resume will not be accepted nor reviewed in lieu of a completed state application to determine if an applicant has met the qualifications for the position.
- Please include a cover letter, resume, and three professional references. Also include a sample of your professional writing of at least two pages, on any topic related to public library interests. Reference and background check will be conducted.

How to Apply: Find a full position description and instructions for applying on the South Carolina State Library Jobs List: <http://www.statelibrary.sc.gov/jobs/director-talking-book-services>

Company Info: South Carolina State Library 1500 Senate Street Columbia, SC 29201

Website: <http://www.statelibrary.sc.gov>

South Dakota

to find more sites to job hunt at in SD check out INALJ South Dakota home page:

http://inalj.com/?page_id=56430

Tennessee

to find more sites to job hunt at in TN check out INALJ Tennessee home page:

http://inalj.com/?page_id=56432

[Technical Services/Catalog Librarian](#) / Plough Library at Christian Brothers University / Memphis, TN

Texas

to find more sites to job hunt at in TX check out INALJ Texas home page:

http://inalj.com/?page_id=56434

[Educator/ Interpreter \(Program Specialist II\)](#) / Texas Historical Commission / San Antonio, TX
[Library Specialist I](#) / Texas A&M University - San Antonio / San Antonio, TX
[University Librarian](#), The Chicago School of Professional Psychology/ Campuses in Chicago, Washington, DC, Los Angeles, and Dallas.

[Middle School Instructional Aide/Librarian](#) / Memphis ISD / Memphis, TX
[Archives Assistant](#) / Texas State Library & Archives Commission / Austin, TX
[Customer Service Representative \(Patterson Library\)](#) / City of Lubbock Library System / Lubbock, TX /

Apply by 1/4

Utah

to find more sites to job hunt at in UT check out INALJ Utah home page:

http://inalj.com/?page_id=56436

[Electronic Resources Librarian](#)/ Merrill- Cazier Library, Utah State University/ Logan, Utah/ Apply by 1/17

Vermont

to find more sites to job hunt at in VT check out INALJ Vermont home page:

http://inalj.com/?page_id=56438

Virginia

to find more sites to job hunt at in VA check out INALJ Virginia home page:

http://inalj.com/?page_id=56440

Washington

to find more sites to job hunt at in WA check out INALJ Washington home page:

http://inalj.com/?page_id=56442

[Branch Manager I – Island Library/](#) Whatcom County Library System/ Lummi Island, WA /Apply by date:

1/22

West Virginia

to find more sites to job hunt at in WV check out INALJ West Virginia home page:

http://inalj.com/?page_id=56444

Wisconsin

to find more sites to job hunt at in WI check out INALJ Wisconsin home page:

http://inalj.com/?page_id=56446

[Digital Asset Librarian](#) Corporate Headquarters Pleasant Prairie, WI

Wyoming

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