



EMPLOYMENT OPPORTUNITIES

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SOUTHERN ILLINOIS UNIVERSITY
EDWARDSVILLE

Faculty Position FY19-041

August 17, 2018

Position Title

Electronic Resources Librarian, Assistant/Associate Professor

Hiring Unit

Library and Information Services

Job Description/Responsibilities

Southern Illinois University Edwardsville, Library and Information Services invites applications from dynamic, proactive, and service-oriented candidates for the position of Electronic Resources Librarian. The successful candidate will be an enthusiastic, innovative, collegial, user-focused librarian who will provide leadership in the acquiring and managing of licensed and subscribed content for discovery and access.

As a member of the Library faculty, this position participates in library governance activities, provides expertise regarding innovations and trends relating to the management of electronic resources, contributes to creative and scholarly research, and participates in campus-wide committees.

DESCRIPTION OF DUTIES: Reporting to the Interim Assistant Dean, the incumbent will successfully manage the operations for acquiring, licensing and accessing all electronic resources including trials for prospective purchases. In addition, the incumbent will be responsible for electronic resource data analysis and dissemination. While working closely with staff in Technical Services, the Electronic Resources Librarian will also work with subject liaisons in acquiring and managing purchased and open access resources. In addition, this individual also will be expected to collaborate with the Collection Management Committee to compile and analyze usage data. The Electronic Resources Librarian disseminates all reporting regarding electronic resources through LIS Administration.

PRIMARY RESPONSIBILITIES:

- Coordinate and participate in the acquisitions of electronic resources including ordering invoicing, payment, license agreements and issues related to access/use and display.
- Develop and streamline procedures and workflows for making the Library's electronic resources discoverable and accessible.
- Establish and proactively maintain communications with vendors, publishers and consortia to understand new products, services, and enhancements to products.
- Effectively interact with suppliers to resolve acquisitions and access problems. Monitor supplier performance.
- Provide leadership in developing, documenting, and implementing policies and procedures related to electronic resources.
- Prepare management reports that support assessment of electronic resources collections.
- Create and communicate cost analysis of new and renewed purchases on the overall electronic resources strategy of the collections budget.
- Manage user access to electronic resources using SFX, Voyager ILS and other systems.

About SIUE

Southern Illinois University Edwardsville is a nationally recognized university that provides students with a high-quality, affordable education that prepares them for successful careers and lives of purpose. Built on the foundation of a broad-based liberal education, and enhanced by hands-on research and real-world experiences, the academic preparation SIUE students receive equips them to thrive in the global marketplace and make our communities better places to live.

Situated on 2,660 acres of beautiful woodland atop the bluffs overlooking the natural beauty of the Mississippi River's rich bottom land and only 25 minutes from downtown St. Louis, the SIUE campus is home to a diverse student body of more than 14,000.

SIUE is educating and developing professional and community leaders through excellent faculty and programs. U.S. News & World Report Best Colleges of 2017 lists SIUE among the top 15 public Regional Universities Midwest for the 13th consecutive year.

Fully certified at the Division I level by the NCAA, SIUE is a member of the Ohio Valley Conference and the Mid-American Conference (MAC) (men's soccer & wrestling). The city of Edwardsville is consistently cited as one of the top cities in Illinois for families, based on several factors, including affordability, green spaces, excellent schools, low crime rate, financial stability and philanthropic spirit.

Learn more at siue.edu.

Continued...

Job Description/Responsibilities Cont'd

- Resolve all access problems, respond directly to user inquiries and problems, and perform troubleshooting and regular maintenance.
- Develop and document workflows for the electronic resource access and management program.
- Participate in scholarly endeavors such as publications, presentations, proposals and grant writing.
- Participate in reference services: two – four hours per week.

All LIS faculty and staff are responsible for working collaboratively to achieve University and LIS goals and objectives.

Minimum Qualifications

- M.L.S. from an American Library Association-accredited library/information school.
- Bachelor's degree from a regionally accredited university.
- Working knowledge of an electronic resource access system and an integrated library system (ILS).
- Demonstrated knowledge of acquisitions related to electronic resources and familiarity with selection, budgeting, vendors and other content providers.
- Experience or coursework in licensing and managing access to electronic resources.
- Experience with and knowledge about the management of usage statistics for electronic resources.
- Ability to meet project deadlines.
- Demonstrated ability to work effectively and collegially in a production-oriented environment.
- Strong service commitment, through teamwork and responsiveness to clients.
- Excellent oral and written communication skills.

Preferred Qualifications

- 2 years of experience in an academic library.
- Experience with SFX and Voyager.
- Familiarity with electronic resource management applications or software.
- Experience with scholarly communication and library publishing trends.

Source of Funds

State

Salary

Minimum of \$50,000. Negotiable dependent upon credentials and experience. We welcome early career librarians. Salary is dependent upon post-MLS experience and credentials. Excellent benefits program.

Terms of Appointment

Assistant or Associate Professor, 12-month continuing contract, tenure-track position. To successfully achieve tenure, the successful candidate must demonstrate continued achievement in librarianship, scholarship and service in order to meet library and University criteria for tenure and promotion.

Application Process

To apply, submit a letter of application, curriculum vitae/resume, contact information for three professional references, and copies/scans of all transcripts to: lscatur@siue.edu
Or mail to:

STEM Librarian Search Committee
Southern Illinois University at Edwardsville
Lovejoy Library, Campus Box 1063
Edwardsville, IL 62026-1063

Application Deadline

All application materials must be received by September 21, 2018. Additional information regarding the Library and University can be found at the web site: <http://www.siue.edu/lovejoylibrary/>



Southern Illinois University Edwardsville is a state university. Benefits under state sponsored plans may not be available to holders of F1 or J1 visas. Applicants will be subject to a background check and/or drug screening prior to an offer of employment.



SIUE is an Equal Opportunity Employer committed to an inclusive and diverse workforce. We will not discriminate against any person on the basis of age, color, disability status, gender, marital status, national origin, race, religion, sex, sexual orientation, or veteran status. We encourage applications from women, minorities, protected veterans and people with disabilities. In compliance with the ADA Amendments Acts (ADAAA), if you have a disability and would like to request an accommodation in order to apply for a position with SIUE, please call 618-650-2190 or email EmploymentHR@siue.edu.

The SIUE Annual Security and Fire Safety Report is available online at siue.edu/securityreport. The report contains campus safety and security information, crime statistics, fire safety policies, and fire statistics for the previous three calendar years. This report is published in compliance with Federal law, titled the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act" and the Higher Education Opportunity Act also known as the "Campus Fire Safety Right to Know." For those without computer access, a paper copy of the report may be obtained, with a 24-hour notice, from the Office of the Vice Chancellor for Administration, Rendleman Hall, Room 2228, 618-650-2536.

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