2018 INALJ Jobs

Naomi House
James Adams & Chloe McLaren, Content Managing Editors
***
Aisha Conner-Gaten, Content Editor- Submissions Formatter

8.28.2018

***

Issue 159.18 (includes all of 157 and 158)

***

Sponsored jobs *USA jobs *Canada jobs *International jobs

***

SPONSORED

Dean of Library Services / University of Northern Iowa - Rod Library / Cedar Falls, IA / Apply by 10/22 / *further details here*

*****

Adult Literacy Administrator / Pueblo City-County Library District / Pueblo, CO / Apply by 8/31

Youth Services Librarian with Teen Emphasis / Pueblo City-County Library District / Pueblo, CO / Apply by 8/31

User Services & Engagement Librarian / SUNY Maritime College / Throggs Neck, NY

Digital Scholarship & Open Educational Resources Librarian / SUNY Maritime College / Throggs Neck, NY

USA

USA – Virtual Work
to find more sites to job hunt at in the virtual sphere check out INALJ Telework –Virtual home page: http://inalj.com/?page_id=56476

Digital Services Librarian -Western Governors University - Location: Salt Lake City, Utah or Remote

The Garfield Internship at Temple University's Ginsburg Health Sciences Library/ Virtual or On-Site
The Garfield Internship offers pre-professional experience in providing virtual or on-site library services supporting multiple areas -- research, education, outreach & marketing, maker services & innovation (3D printing, design, and VR). Working up to 20 hours per week, the individual will:
Work closely with professional mentors at the health sciences libraries to gain experience supporting various aspects of library services. The incumbent may: contribute to the library's outreach effort through social marketing; create & edit online guides supporting health sciences programs; create multimedia tutorials for point of need education; and/or support 3D design & VR applications. Students may also design a project that integrates their learning with the library's goals.
Requirements Current enrollment in an ALA accredited library or information science graduate program. Ability to demonstrate initiative and work independently. Competent with technology and comfortable in a virtual environment. Strong writing skills. Self-motivated and accountable. Interest in exploring health sciences librarianship. Hours and Pay: Up to 20 hours/week; $15/hour; Flexible Hours.
To apply, send resume and cover letter via email to: Richie Holland, Director of Library Administration – richieh@temple.edu

Alabama
to find more sites to job hunt at in AL check out INALJ Alabama home page:
http://inalj.com/?page_id=56451

Alaska
to find more sites to job hunt at in AK check out INALJ Alaska home page:
http://inalj.com/?page_id=56453

Library Technician (office Automation) Department of the Air Force Elmendorf Air Force Base, AK

Arizona
to find more sites to job hunt at in AZ check out INALJ Arizona home page:
http://inalj.com/?page_id=56455

Technical Information Specialist, GS-1412-09/11 (DEU-PERM-JJ) DEPARTMENT OF THE INTERIOR Geological Survey Flagstaff AZ
Technical Information Specialist, GS-1412-07 (DEU-PERM-JJ) DEPARTMENT OF THE INTERIOR Geological Survey, Flagstaff AZ

Arkansas
to find more sites to job hunt at in AR check out INALJ Arkansas home page:
http://inalj.com/?page_id=56457

California
to find more sites to job hunt at in CA check out INALJ California home page:
http://inalj.com/?page_id=75425

Archivist / The Mike Kelley Foundation for the Arts / Los Angeles, CA / Apply by 9/7
Corporate Archivist / Wells Fargo / San Francisco, CA
Library & Learning Services Support Specialist / Lake Tahoe Community College / South Lake Tahoe, CA / Apply by 9/10
Librarian / California Institute of the Arts / Valencia, CA
Library Services Specialist / Cal State Fullerton / Fullerton, CA / Apply by 8/30
User Experience Librarian / California State University San Marcos / San Marcos, CA / Apply by 9/20
Media Center Aide (Part Time, 2 positions open) / Hacienda La Puente Unified School District / City of Industry, CA / Apply by 9/12

Colorado
to find more sites to job hunt at in CO check out INALJ Colorado home page:
http://inalj.com/?page_id=56461

Sponsored

Adult Literacy Administrator / Pueblo City-County Library District / Pueblo, CO / Apply by 8/31

Youth Services Librarian with Teen Emphasis / Pueblo City-County Library District / Pueblo, CO / Apply by 8/31

Other jobs

Metadata Initiatives Librarian / Arthur Lakes Library / Golden CO

Connecticut
to find more sites to job hunt at in CT check out INALJ Connecticut home page: http://inalj.com/?page_id=56463

Kidspace Library Clerk/PT - Windsor Public Library / CT 9/7 at 5pm
Children's Librarian (part-time) - Town of Windsor / CT 9/7 at 5pm
Assistant Director/Adult Services Librarian - Durham Public Library 9/7 at 5pm
Library Director - Town of Hebron 9/14

Library Lecturer/ Eastern Connecticut State University/Willimantic, CT -Eastern Connecticut State University: J. Eugene Smith Library-Public Services Librarian-Reference and Access Services. Library Lecturer. Part-time, no benefits. Up to 19 hours per week, depending on library needs and budget allocation. Evening and/or weekend work will be required. Punctuality is expected. Temporary; renewed semester by semester at the University's discretion. Responsibilities: Provide reference assistance to patrons, including demonstrating the use of library tools and equipment, answering the reference phone, email, chat, keeping statistics on reference queries, etc. Assist in staffing the Circulation Desk and supervising staff and students as needed. Other duties as library needs dictate, including instruction and collection development, and marketing of library events. Qualifications: Required: An ALA accredited Master's degree or its international equivalent. Knowledge of and experience with online library databases and printed library resources. Excellent communication and human relations skills; flexibility in dealing with a busy and rapidly changing environment. Comfortable and competent in an online environment. Good technology skills including Microsoft Office suite. Friendly, welcoming demeanor and ability to work well with a diverse patron group, including students, faculty, staff and local community patrons. Grace under pressure required. Desired: Academic Library experience; experience with ExLibris Alma/Primo; familiarity with business reference sources, supervisory experience; experience in one or more Access services areas (circulation, reserves, interlibrary loan). Qualified applicants should send a letter of application, resume, and three letters of recommendation to the attention of Janice Wilson, Director of Library Services, J. Eugene Smith Library, Eastern Connecticut State University, 83 Windham Street, Willimantic, CT 06226. Applications will be reviewed as they are received. Electronic submissions are accepted and encouraged. (Wilsonj@easternct.edu).

Part Time Technical Services Adjunct: Acquisitions & Serials Support - Southern Connecticut State University Library Services is seeking a part time adjunct librarian for Technical Services Acquisitions and Serials support. The position is 17 ½ hours a week, daytime hours. The adjunct librarian will assist with reconciliation of ExLibris Alma ILS and Banner financial systems; assist with management of the serials master renewal list; assist with cleanup of electronic resource records in Alma; assist with collection development coordination activities; assist with clean-up of order records for print and electronic resources. The ideal candidate will have experience using ExLibris Alma Acquisitions Module. Required: ALA accredited MLS or equivalent, knowledge of electronic resources management; familiarity with RDA; experience using Excel Spreadsheets; experience using Library ILS for technical services functions; and good time management skills. Salary exceeds CLA minimum salary guidelines. To apply, please submit a cover letter, CV, and the names of two references to: Jacqueline Toce, tocej1@southernct.edu . Review of applications will begin immediately and remain open until filled.

Part Time Technical Services Adjunct: Metadata and Digital Projects - Southern Connecticut State University Library Services is seeking a part time adjunct librarian for Technical Services Metadata and Digital Projects. The position is 17 ½ hours a week, flexible hours. The adjunct librarian will perform original and copy cataloging for resources in multiple formats (electronic and print) to be contributed to the OCLC Database and CSCU's shared Network Zone Database in ExLibris/Alma; work on digitization

projects, including creating metadata for digitized objects; may also participate in other technical services projects like Maker Space and other duties as assigned. Required: ALA accredited MLS or equivalent; working knowledge of current cataloging standards including RDA, MARC, MODS, and Dublin Core; and ability to work on individual and team projects. Preferred: Some experience with digitization projects. Salary exceeds CLA minimum salary guidelines. To apply, please submit a cover letter, CV, and the names of two references to: Jacqueline Toce, tocej1@southernct.edu . Review of applications will begin immediately and remain open until filled.

Part Time Reference and Public Services Librarian - Southern Connecticut State University Library Services is seeking a part time adjunct librarian (or two) for Reference and Public Services. The position(s) is to work from 5 p.m. to 11 p.m. Monday and Tuesday evenings, and 3 p.m. to 11 p.m. Sundays during the academic semester. The librarian(s) will work at the reference desk providing research assistance to students, faculty, staff, and community members using the library. The librarian(s) will also be the point person if supervision is needed at the circulation desk and be responsible for closing the circulation desk and reference desk at the end of each evening. The adjunct librarian(s) may also help with projects like collection development and bibliographic instruction classes. Required: ALA accredited MLS or equivalent, knowledge of academic reference sources in electronic and print formats; experience with a library discovery layer; good interpersonal skills and a willingness to work in a team environment. Preferred: experience with circulation module(s) of a library ILS. Salary exceeds CLA minimum salary guidelines. To apply, please submit a cover letter, CV, and the names of two references to: Jacqueline Toce, tocej1@southernct.edu . Review of applications will begin immediately and remain open until filled.

Library Assistant - City of Norwalk invites applications for the position of Library Assistant. SALARY: Hourly, $25.66 - $31.19. Annually: $50,230.00 - $61,048.00. CLOSING DATE: 08/16/18 11:59 PM. DESCRIPTION OF WORK:Position Definition: Performs responsible and varied clerical-administrative work or para-professional duties; assists patrons in using library services and facilities and maintains materials of a specific unit or library division. Example of Duties: Receives oral or written instructions from Supervisor. Plans work according to established procedures. Prioritizes tasks within work assignment. Allocates work to library clerks and pages. Performs work in special unit including Children's, Circulation, Reference, Technical Services or as assigned. Maintains specific materials, supplies or equipment. Responds to patrons or visitors request for information and assistance or refer inquiries to a Librarian. Charges and discharges library books, materials, and equipment. Inspects returned books, materials and equipment for damage. Follows prescribed routine in receiving compensation for overdue, damaged or lost library items. Assists persons in applying for library membership. Processes membership applications. Types cards, lists, reports, and other information. Prepares materials to promote use of Library. Operates computer terminal and auxiliary equipment in routine duties. Reports work accomplished to Supervisor.
Additional Duties: Performs special duties as assigned including programming, basic reference, ordering of materials, serials maintenance, etc. Reserves books and materials. Makes minor repairs to books, materials and equipment. Relieves other employees as directed by Supervisor including responsibility for a unit in temporary absence of professional Librarian. Performs related tasks as assigned.
Supervised By: Receives general supervision from a professional Librarian. The above is illustrative of tasks and responsibilities. It is not meant to be all-inclusive of every task or responsibility. REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Knowledge of basic office procedures, including filing, scheduling, posting and basic bookkeeping. Ability to follow written and oral instructions. Ability to acquire a working knowledge of regulations and procedures pertaining to library responsibilities. Ability to become proficient in using office and library software. Ability to maintain accurate files and records. Ability to perform accurate mathematical computations. Ability to deal cooperatively with others. MINIMUM QUALIFICATIONS: Graduation from high school or GED and two years in public library work. SPECIAL LICENSES/CERTIFICATIONS AND/OR SUPPLEMENTAL INFORMATION: This position is a Grade 10. APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT:
http://agency.governmentjobs.com/norwalk/default.cfm . Please be advised, we no longer accept

applications via, fax, email, or mail. Only applications submitted through our online recruiting system will be considered. An Affirmative Action/Equal Opportunity Employer.

Librarian - City of Norwalk invites applications for the position of Librarian. SALARY: Hourly, $36.12 - $43.89. Annually, $70,706.00 - $85,913.00. CLOSING DATE: 9/9 11:59 PM. DESCRIPTION OF WORK: Position Definition: Plans, organizes and supervises library program for pre-school, elementary and young adult library users. Performs professional library services in assisting library patrons in the selection and use of library materials. Example of Duties: Receives oral or written direction from Library Division Chief. Plans and organizes work according to season of year, special events and regular library schedule. Assigns work to support staff. Develops and conducts programs for children and young adults to encourage reading, viewing and listening skills and to use library facilities and materials. Examines professional publications and other sources for selection of books, periodicals and related materials. Helps build collection of books, periodicals and communication materials through consultation with Supervisor, staff members and independent selection. Assembles and arranges displays of books and other materials. Helps supervise the circulation, return and use of library books and materials. Helps oversee the electronic transfer of information and operates remote computer terminal in processing circulation, registrations, overdues and billings. Develops brochures, booklets and newsletters to publicize the services and resources of the Library. Prepares reading lists for school and community distribution. Provides training and supervision to Library Assistant, Clerks and volunteers. Prepares regular narrative and statistics reports for Supervisor.
Additional Duties: Coordinates programs and activities with school librarians, teachers, parents' groups and community organizations. Conducts story-telling programs for pre-school children. Attends meetings and participates in professional library organizations. Performs general library work as needed.
Supervised By: Receives general supervision from the Children's Services Division Chief. Note: The above is illustrative of tasks and responsibilities. It is not meant to be all-inclusive of every task or responsibility. REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Artistic skills used in creating posters, displays, etc., highly desirable. Ability to relate and interact with school and cultural organizations needed. Ability to prepare and deliver brief, concise and attractive reports of library services and facilities both orally and in writing. A working knowledge of computer applications for library services. Ability to work effectively with library staff and patrons. MINIMUM QUALIFICATIONS: Master's degree in Library Science, including course work in specialty. SPECIAL LICENSES/CERTIFICATIONS AND/OR SUPPLEMENTAL INFORMATION: This position is a Grade 17. APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT: http://agency.governmentjobs.com/norwalk/default.cfm . Please be advised, we no longer accept applications via, fax, email, or mail. Only applications submitted through our online recruiting system will be considered. An Affirmative Action/Equal Opportunity Employer.

Children's & Teen Services Assistant (Part-Time) - 2 positions available- The Berlin-Peck Memorial Library- 9/7 at Noon/ is accepting applications for the position of Children's & Teen Services Assistant. Salary: $17.00 per hour, no benefits. Hours: 2 positions at 14.5 hours per week. We're looking for two creative and enthusiastic individuals to join our Children's & Teen Services team. Primary responsibilities include providing service at the Children's Reference Desk; programming for children and teens; promoting library use and services to children, teens, and caregivers; and processing library materials. Excellent communication and technology skills, including working knowledge of Microsoft Office and social media, are required. Schedule includes Saturdays in rotation and one evening per week. Familiarity with Sierra/Encore a plus. Bachelor's degree and a minimum of two years of related experience working with children within a library setting required or the equivalent combination of education and experience. MLS students are encouraged to apply. Please submit cover letter, resume and completed Town of Berlin Job Application available online here. Applications must be received in the Town Manager's Office by 12 pm on Friday, September 7, 2018.

Cataloger - The Donohue Group, Inc. (DGI). Windsor, CT

Chinese & Japanese Language Cataloger - The Donohue Group, Inc. (DGI). Windsor, CT
Information Technology Specialist, Part-Time, 28 hours/week - The Farmington Libraries

Assistant Library Director Position Open at Southington Public Library- CT, Applications are being accepted for an open Assistant Director/Head Reference Librarian at the Southington Public Library. The complete job description can be found here. Please apply online.

Part-time Reference Lecturer - Eastern Connecticut State University, J. Eugene Smith Library Public Services Librarian—Reference and Access Services. Library Lecturer. Part-time, no benefits. Up to 19 hours per week, depending on library needs and budget allocation. Evening and/or weekend work will be required. Punctuality is expected. Temporary; renewed semester by semester at the University's discretion.
Responsibilities: Provide reference assistance to patrons, including demonstrating the use of library tools and equipment, answering the reference phone, email, chat, keeping statistics on reference queries, etc. Assist in staffing the Circulation Desk and supervising staff and students as needed. Other duties as library needs dictate, including instruction and collection development, and marketing of library events.
Qualifications: Required: An ALA accredited Master's degree or its international equivalent. Knowledge of and experience with online library databases and printed library resources. Excellent communication and human relations skills; flexibility in dealing with a busy and rapidly changing environment. Comfortable and competent in an online environment. Good technology skills including Microsoft Office suite. Friendly, welcoming demeanor and ability to work well with a diverse patron group, including students, faculty, staff and local community patrons. Grace under pressure required. Desired: Academic Library experience; experience with ExLibris Alma/Primo; familiarity with business reference sources, supervisory experience; experience in one or more Access services areas (circulation, reserves, interlibrary loan). Qualified applicants should send a letter of application, resume, and three letters of recommendation to the attention of Janice Wilson, Director of Library Services, J. Eugene Smith Library, Eastern Connecticut State University, 83 Windham Street, Willimantic, CT 06226. Applications will be reviewed as they are received. Electronic submissions are accepted and encouraged. (Wilsonj@easternct.edu).

Substitute Lending Services Assistant (two positions) - The Farmington Libraries are seeking two friendly, creative, customer service-oriented individuals to join our Lending Services team. Primary duties include efficiently processing incoming and outgoing library materials, issuing new library cards and updating existing patron account information, collecting fines for lost or late materials, answering phones and directing calls to appropriate departments, assisting patrons with renewing materials, and working with other lending team members to open and close the Library. Position includes Saturdays, evenings and other shifts as needed. There are no benefits associated with this position. Requirements: High school diploma, plus two years of college coursework or two years' work experience in a customer service-oriented position, and experience working with computers. Public library experience preferred. Interested candidates please send a cover letter and résumé to Laura A. Horn, Assistant Director/Head of Information Services, at lhorn@farmingtonlibraries.org . This position is open until filled. The Farmington Libraries are an EOE/AA employer.

DC (Washington, DC)
to find more sites to job hunt at in DC check out INALJ DC home page:
http://inalj.com/?page_id=56468

Delaware
to find more sites to job hunt at in DE check out INALJ Delaware home page:
http://inalj.com/?page_id=56466

Florida
to find more sites to job hunt at in FL check out INALJ Florida home page:
http://inalj.com/?page_id=76843

Design Librarian Assistant or Associate University Librarian The University of Florida George A. Smathers Libraries, Gainesville

Georgia
to find more sites to job hunt at in GA check out INALJ Georgia home page:
http://inalj.com/?page_id=56472

Hawaii
to find more sites to job hunt at in HI check out INALJ Hawaii home page:
http://inalj.com/?page_id=56474

Idaho
to find more sites to job hunt at in ID check out INALJ Idaho home page:
http://inalj.com/?page_id=56478

Boise, ID: Reference Librarian Idaho State Historical Society

Illinois
to find more sites to job hunt at in IL check out INALJ Illinois home page:
http://inalj.com/?page_id=56480

Assistant Director for Information and Career Resource Center The Career Center University of Illinois at Urbana-Champaign 9/9
Library Director / Bellwood Public Library / Bellwood IL
Latin American and Caribbean Studies Librarian The University of Chicago Library

Indiana
to find more sites to job hunt at in IN check out INALJ Indiana home page:
http://inalj.com/?page_id=56482

First-Year Experience Librarian / Valparaiso University / Valparaiso IN

Iowa
to find more sites to job hunt at in IA check out INALJ Iowa home page:
http://inalj.com/?page_id=56484

Sponsored

Dean of Library Services / University of Northern Iowa - Rod Library / Cedar Falls, IA / Apply by 10/22 / *further details here*

Kansas
to find more sites to job hunt at in KS check out INALJ Kansas home page:
http://inalj.com/?page_id=56486

Kentucky
to find more sites to job hunt at in KY check out INALJ Kentucky home page:
http://inalj.com/?page_id=56488

Digital Youth Assistant Professor / University of Kentucky / Lexington KY
Knowledge Organization Assistant Professor / University of Kentucky / Lexington KY

Louisiana
to find more sites to job hunt at in LA check out INALJ Louisiana home page:
http://inalj.com/?page_id=56490

Library Fellowship(s)/ Tulane- Howard-Tilton Memorial Library- New Orleans/ Science & Engineering Collection Analysis/ Performing Arts Collection Analysis/ Instructional Design for Data Literacy/ Instructional Design/ Library Collaborations

Librarian III/Assistant Branch Manager/ Shreveport, LA
Library Associate I- Genealogy / Shreveport, LA
Library Associate II - Youth Services/ Shreveport, LA
Library Associate II - Branch Manager/ Gilliam LA

Maine
to find more sites to job hunt at in ME check out INALJ Maine home page:
http://inalj.com/?page_id=56493

Maryland
to find more sites to job hunt at in MD check out INALJ Maryland home page:
http://inalj.com/?page_id=56495

Teaching & Learning Librarian/ Goucher College/ MD
Chief Executive Officer – Prince George's County Memorial Library System (MD).

Massachusetts
to find more sites to job hunt at in MA check out INALJ Massachusetts home page:
http://inalj.com/?page_id=56402

Michigan
to find more sites to job hunt at in MI check out INALJ Michigan home page:
http://inalj.com/?page_id=56497

MeL Engagement Specialist, Public / Midwest Collaborative for Library Services / Lansing MI
Executive Director-Midwest Collaborative for Library Services / Lansing MI (unsure of location, ask them)
MeL Engagement Specialist, K12 - / Midwest Collaborative for Library Services / Lansing MI
Library Media Specialist Teachers /Mason, MI
Part-Time Youth Services Librarian/Melvindale Public Library/Melvindale, MI
Library Services Supervisor / Kalamazoo Valley Community College / Arcadia Commons Campus-Kalamazoo MI
Part-Time Library Aide / Kalamazoo Valley Community College / Texas Township Campus-Kalamazoo MI
Teacher - Elementary Library/Media Specialist/Mason Public Schools/Mason, MI (up to 3 openings)

Minnesota
to find more sites to job hunt at in MN check out INALJ Minnesota home page:
http://inalj.com/?page_id=56499

Mississippi
to find more sites to job hunt at in MS check out INALJ Mississippi home page:
http://inalj.com/?page_id=56501

Missouri
to find more sites to job hunt at in MO check out INALJ Missouri home page:
http://inalj.com/?page_id=56504

Montana
to find more sites to job hunt at in MT check out INALJ Montana home page:
http://inalj.com/?page_id=56313

Nebraska
to find more sites to job hunt at in NE check out INALJ Nebraska home page:
http://inalj.com/?page_id=56320

Nevada
to find more sites to job hunt at in NV check out INALJ Nevada home page:
http://inalj.com/?page_id=56326

New Hampshire
to find more sites to job hunt at in NH check out INALJ New Hampshire home page:
http://inalj.com/?page_id=56333

New Jersey
to find more sites to job hunt at in NJ check out INALJ New Jersey home page:
http://inalj.com/?page_id=56346

New Mexico
to find more sites to job hunt at in NM check out INALJ New Mexico home page:
http://inalj.com/?page_id=76814

Library Specialist,Sr New Mexico State University, Las Cruces NM
Visiting Professor- Library- College of Agricultural, Consumer & Environmental Sciences (ACES),New Mexico State University, Las Cruces NM

New York (state)
to find more sites to job hunt at in NY check out INALJ NY State home page:
http://inalj.com/?page_id=56407

Sponsored

User Services & Engagement Librarian / SUNY Maritime College / Throggs Neck, NY

Digital Scholarship & Open Educational Resources Librarian / SUNY Maritime College / Throggs Neck, NY

Other jobs

Circulation & Student Staff Coordinator / Mount Saint Mary College / Newburgh, NY
Part-Time Children's Library Assistant / Rye Free Reading Room / Rye, NY
Medical Librarian / St Francis Hospital / Roslyn, NY
Library Director / Putnam Valley Library / Putnam Valley, NY
Head of Acquisitions / Stony Brook University / Stony Brook, NY / Apply by 9/16
Head of Cataloging and Metadata Services / Stony Brook University / Stony Brook, NY / Apply by 9/16
Facilities Planning and Management Officer / University at Buffalo Libraries / Buffalo NY

NYC
to find more sites to job hunt at in NYC check out INALJ New York City home page:
http://inalj.com/?page_id=56409

Sponsored

User Services & Engagement Librarian / SUNY Maritime College / Throggs Neck, NY

Digital Scholarship & Open Educational Resources Librarian / SUNY Maritime College / Throggs Neck, NY

Other jobs

Media Resources Assistant - New York, NY

Bibliographic Metadata Intern, New York Society Library, NYC, Position Advertisement Fall 2018
The Library is seeking a Bibliographic Metadata Intern for project-based work on City Readers, the Society Library's digital collections portal. Internship to run from mid-September through December. Responsibilities include identifying and recording bibliographic metadata for books and other printed materials that formed the Library's early collections as recorded in the Library's catalogues in the first and second Charging Ledgers (1789-1792, 1799-1805).
The successful candidate will have:
MSLIS degree or enrollment in an ALA accredited program, OR enrollment in a graduate program in History or Literature.
Subject expertise in eighteenth and early nineteenth century English and American literature; bibliographic research skills. Familiarity with ESTC, WorldCat, and LOC authorities.
Familiarity with Collective Access, or navigating other Content Management Systems.
Excellent oral and written communication.
Ability to work independently.

Computer and internet access for working remotely.
This is a part-time, temporary position beginning early September through December 2018 (start and end date flexible). Due to space constraints, the intern will primarily work remotely, making regular visits to the Library for training and progress review.
Salary is $13/hour for 20 hours/week. The New York Society Library is an Equal Opportunity Employer. To apply, please submit a cover letter, resume, and two references to Barbara Bieck, Special Collections Librarian and Project Manager, at bbieck@nysoclib.org. Review of applications to begin immediately. The position will remain open until filled. For more information about the Library, visit our website at www.nysoclib.org. For more information about the Library's Charging Ledgers and the City Readers project, visit http://cityreaders.nysoclib.org/ and http://collectiveaccess.org/#projects.ABOUT THE LIBRARY: The New York Society Library is an historic membership library founded in 1754. The Library today is open to all for reading, reference, and selected events, with circulation and other services by subscription. The beautiful landmarked building dates from 1917 and includes reading rooms, spaces for study, book stacks, and the Assunta, Ignazio, Ada and Romano Peluso Exhibition Gallery. The Library has approximately 300,000 volumes and hosts a variety of special events, reading groups, and workshops, as well as the New York City Book Awards.

North Carolina
to find more sites to job hunt at in NC check out INALJ North Carolina home page: http://inalj.com/?page_id=56411

On-Call Circulation Assistant II / Alamance County / Burlington, NC
Interlibrary Loan Service Coordinator / University of North Carolina at Charlotte / Charlotte, NC
School Media Coordinator / Rockford Elementary School / Dobson, NC
University Library Technician / North Carolina Central University / Durham, NC
Library Systems Specialist / City of Greensboro / Greensboro, NC
Digital Literacy Media Coordinator / Havelock Middle School / Havelock, NC
Adult Services Librarian / Granville County Library System / Oxford, NC
Library Technical Assistant I - Law Library / Campbell University / Raleigh, NC
University Library Technician, Access Services (Overnight) / NC State University / Raleigh, NC
Adult Services Librarian / Granville County Library System / Oxford, NC
Circulation Manager / Campbell University / Buies Creek, NC
Library Technical Assistant I / Campbell University / Buies Creek, NC
University Library Technician, Access Services (Overnight) / North Carolina State University / Raleigh, NC
Library Assistant I - Permanent / Buncombe County Library / Black Mountain, NC
Librarian NF-04 / Department of the Army / Fort Bragg, NC
Library Director / Granville County Library System / Oxford, NC

North Dakota
to find more sites to job hunt at in ND check out INALJ North Dakota home page:
http://inalj.com/?page_id=56413

Ohio
to find more sites to job hunt at in OH check out INALJ Ohio home page:
http://inalj.com/?page_id=56415

Oklahoma
to find more sites to job hunt at in OK check out INALJ Oklahoma home page:
http://inalj.com/?page_id=56417

Oregon
to find more sites to job hunt at in OR check out INALJ Oregon home page:
http://inalj.com/?page_id=56419

Youth Services Librarian / Pendleton Public Library / Pendleton, OR

Pennsylvania
to find more sites to job hunt at in PA check out INALJ Pennsylvania home page:
http://inalj.com/?page_id=56421

Clerk, Library / Biddle Law Library – University of Pennsylvania / Philadelphia, PA
Library Public Services Intern (Part Time, 5 internships available) / University of Pennsylvania / Philadelphia, PA
Chief Executive Officer (CEO) / Scranton Public Library / Scranton, PA

Part-Time Information Resources and Services Support/Penn State University, Berks Campus – Thun Library/Reading, PA

The Garfield Internship at Temple University's Ginsburg Health Sciences Library/ Virtual or On-Site
The Garfield Internship offers pre-professional experience in providing virtual or on-site library services supporting multiple areas -- research, education, outreach & marketing, maker services & innovation (3D printing, design, and VR). Working up to 20 hours per week, the individual will:
Work closely with professional mentors at the health sciences libraries to gain experience supporting various aspects of library services. The incumbent may: contribute to the library's outreach effort through social marketing; create & edit online guides supporting health sciences programs; create multimedia tutorials for point of need education; and/or support 3D design & VR applications. Students may also design a project that integrates their learning with the library's goals.
Requirements Current enrollment in an ALA accredited library or information science graduate program. Ability to demonstrate initiative and work independently. Competent with technology and comfortable in a virtual environment. Strong writing skills. Self-motivated and accountable. Interest in exploring health sciences librarianship. Hours and Pay: Up to 20 hours/week; $15/hour; Flexible Hours. To apply, send resume and cover letter via email to: Richie Holland, Director of Library Administration – richieh@temple.edu

Library Director- Emmaus Public Library- PA- Apply by 9/14 -The Emmaus Public Library, located in Emmaus, PA, is seeking a dynamic, community-minded leader for the position of Library Director. The Library serves the communities of Emmaus Borough, Macungie Borough and Upper Milford Township. Summary of Duties: Develop, administer and coordinate the operation of the Library, Recommend policy updates to the Library Board of Trustees, Work with the Allentown Library District, local governments, and LCLC libraries as part of the cooperative, Have a working knowledge of Microsoft Office Suite, Adobe product line, and SPARK ILS, Build relationships with the community, Write grant applications, Draft and manage the Library Budget, Lead a staff of 8, volunteer support of 50. Communicate and liaise with the Friends of the Emmaus Public Library Qualifications: Library administrative experience in a supervisory capacity, Master's degree in library science, Responsiveness to technology and library trends, Familiarity with Pennsylvania State Library regulations and reporting requirements,Experience in budget management, fundraising, staff supervision, and public communications Position: 40 hours per week (library is closed Fridays and Sundays) Salary: $45,000 - $50,000, commensurate with experience and qualifications Benefits: vacation, sick leave, and healthcare stipend Please submit cover letter and resume to:
Emmaus Public Library Search Committee
11 E Main Street
Emmaus, PA 18049 or email to emmauslibrarysearch@gmail.com
Applications will be considered on a rolling basis until the position is filled. Application deadline is September 14, 2018

Executive Director / Montgomery County Library & Information Network Consortium / Conshohocken, PA
Information Services Assistant (Part Time) / Northampton Community College – Monroe Campus / Tannersville, PA / Apply by 9/3
Digital Resources Librarian / Allegheny College / Meadville, PA
Library/Business Director (Part Time) / Myerstown Community Library / Myerstown, PA
Librarian – Children's Coordinator / Easton Area Public Library / Easton, PA / Apply by 8/30
Student Engagement and Outreach Librarian / Penn State University / University Park, PA / Apply by 9/24
Library Assistant 1 (Part Time) / Clarion University of Pennsylvania / Clarion, PA
Library Assistant 1 (Part Time) / Mansfield University of Pennsylvania / Mansfield, PA / Apply by 9/4
Library Research Services Manager / Pepper Hamilton LLP / Philadelphia, PA
Digital Archivist II / Children's Hospital of Philadelphia / Philadelphia, PA

Public Services Specialist – Part Time / Cleve J. Fredricksen Library / Camp Hill, PA

Puerto Rico
to find more sites to job hunt at in PR check out INALJ Puerto Rico home page:
http://inalj.com/?page_id=56423

Rhode Island
to find more sites to job hunt at in RI check out INALJ Rhode Island home page:
http://inalj.com/?page_id=56426

South Carolina
to find more sites to job hunt at in SC check out INALJ South Carolina home page:
http://inalj.com/?page_id=56428

South Dakota
to find more sites to job hunt at in SD check out INALJ South Dakota home page:
http://inalj.com/?page_id=56430

Tennessee
to find more sites to job hunt at in TN check out INALJ Tennessee home page:
http://inalj.com/?page_id=56432

Texas
to find more sites to job hunt at in TX check out INALJ Texas home page:
http://inalj.com/?page_id=56434

Utah
to find more sites to job hunt at in UT check out INALJ Utah home page:
http://inalj.com/?page_id=56436

Digital Services Librarian -Western Governors University - Location: Salt Lake City, Utah or Remote

Vermont
to find more sites to job hunt at in VT check out INALJ Vermont home page:
http://inalj.com/?page_id=56438

Virginia
to find more sites to job hunt at in VA check out INALJ Virginia home page:
http://inalj.com/?page_id=56440

Washington
to find more sites to job hunt at in WA check out INALJ Washington home page:
http://inalj.com/?page_id=56442

Research Librarian/Pacific Northwest National Laboratory/Richland, WA

West Virginia
to find more sites to job hunt at in WV check out INALJ West Virginia home page: http://inalj.com/?page_id=56444

Library Director /Princeton Public Library /Princeton, WV / Princeton Public Library 920 Mercer Street Princeton, WV 24740 (304) 487-5045 www.princetonlibrarywv.com Position: Library Director The Princeton Public Library (PPL) is seeking an enthusiastic and community-minded leader to serve as its new Library Director. The director supervises all aspects of library operations and works under the direction of the Library Board of Directors. This is a full-time salaried position that requires evening and weekend scheduling flexibility. The successful candidate must possess excellent oral and written communication skills demonstrate creative problem-solving, and be a community-minded individual who can represent the library in a professional manner. Responsibilities ● Oversee all day-to-day library operations including staff scheduling, shelving, facility maintenance, circulation, meeting room use, displays, and programming ● Represent the library at meetings of local government, civic organizations, and other groups as required ● Develop library policies under the direction of the Library Board ● Create development plans to identify and address areas for potential growth of the library in the future ● Supervise and evaluate a staff of 8 part time employees ● Oversee the planning, promotion, and execution of library events for all ages with staff assistance ● Oversee the recruitment and activities of library volunteers ● Prepare reports and statistics as required by the West Virginia Library Commission, Library Board, and other agencies as required ● Prepare an annual budget and maintain records of all library income and expenditures ● Maintains library collection through regular evaluation and weeding ● Works and observes at the circulation desk on a regular basis to answer standard reference questions, provide reader's advisory information and monitor customer service ● Carries out any other duties within the scope, spirit and purpose of the job Qualifications and Requirements ● Master's Degree in Library Science from an ALA-accredited university ● Two years of professional library experience with at least one year of administrative experience preferred ● Proficiency with a variety of technology and knowledge of productivity software including Microsoft Office. Compensation The salary is $33,000-$36,000 dependent on qualifications and experience. This position includes a generous benefits package including health care insurance and retirement. To apply, please submit a cover letter, resume, and three professional references by e-mail to director@princetonlibrarywv.com or by mail to: Board of Directors -Princeton Public Library-920 Mercer Street-Princeton WV 24740 Review of applications will continue until the position is filled.

Wisconsin
to find more sites to job hunt at in WI check out INALJ Wisconsin home page: http://inalj.com/?page_id=56446

Wyoming
to find more sites to job hunt at in WY check out INALJ Wyoming home page:
http://inalj.com/?page_id=56449

*****

CANADA

Alberta
to find more sites to job hunt at check out INALJ Alberta home page:
http://inalj.com/?page_id=5931

British Columbia
to find more sites to job hunt at check out INALJ British Columbia home page:
http://inalj.com/?page_id=5933

Manitoba
to find more sites to job hunt at check out INALJ Manitoba home page:
http://inalj.com/?page_id=5934

New Brunswick
to find more sites to job hunt at check out INALJ New Brunswick home page:
http://inalj.com/?page_id=5935

Newfoundland & Labrador
to find more sites to job hunt at check out INALJ Newfoundland & Labrador home page:
http://inalj.com/?page_id=5939

Northwest Territories, Nunavut & Yukon
to find more sites to job hunt at check out INALJ NWT, Nunavut & Yukon home page:
http://inalj.com/?page_id=102592

Nova Scotia & PEI
to find more sites to job hunt at check out INALJ Nova Scotia & Prince Edward Island home page:
http://inalj.com/?page_id=5941

Ontario
to find more sites to job hunt at check out INALJ Ontario home page:
http://inalj.com/?page_id=57040

Health Information Systems Specialist Length: Temporary Full-time (for approximately 24 months) Department/Division: Public Health & Emergency Services/Central Resources Hours of Work: 35 hours per week Union: C.U.P.E. Local 1883 Grade: 13 Salary/Wage: $64,919.60 – $73,764.60 annum/ $35.67 – $40.53 per hour Location: 99 Regina St. S., Waterloo/150 Main St., Cambridge Closing Date: 8/31, Description of Duties: Develops, implements, researches, and coordinates work plans and business process improvements to support the implementation and maintenance of health information systems for the Department, including an electronic health record. Facilitates multi-disciplinary project teams to support system implementation and maintenance. Identifies opportunities and makes recommendations to support department-wide system interoperability, privacy, and security. Knowledge, Skills & Abilities Required: •Knowledge of health informatics, health information management, and project management acquired through a 4-year degree in health information science/information technology plus 3 years of related experience, or an equivalent education/experience (post-graduate degree plus 2 years of related experience, or, a 3 year degree plus 4 years of experience). •Knowledge of technical, integration, interoperability, and clinical business requirements of delivering health information solutions, applications, and software. •Knowledge of and ability to comply with policies, procedures, and vendor/system

agreements. •Project management, research, analytical, and problem solving skills to collect, analyze, synthesize, evaluate, prepare, and report on assigned projects; create work plans and timelines; meet project deadlines/goals; adapt to changing demands; troubleshoot system issues; develop recommendations to address gaps, improve business processes, and reduce organizational risk; and work independently. •Communication, facilitation, and leadership skills to coordinate, collaborate with, and lead multi-disciplinary steering and implementation committees; provide training and system support to departmental staff; clarify project information/needs with clients; conduct and facilitate meetings, workshops, and presentations; respond to inquiries and present information/recommendations using technical language to varied audiences; and participate as an effective team member. •Computer skills using software such as Microsoft Office, health information/clinical systems, and project management software. Knowledge of information technology environments, network infrastructure, and equipment/devices (e.g., tablets, servers, storage). •Ability to read technical manuals, updates, bulletins, system implementation and testing plans, Ministry best practices/reports, and system specifications. Ability to write reports, work plans, project materials, user guides/manuals, presentations, summaries, and recommendations. •Ability to travel within and outside Waterloo Region. •Ability to support and demonstrate the Region's values. Please apply online at www.regionofwaterloo.ca by the closing date Aug 31, 2018 quoting competition number 2018-1776, or drop off your resume to the Region of Waterloo, Information Desk located on the main floor at 150 Frederick Street, Kitchener, ON N2G 4J3. We are committed to employment equity and thank all applicants in advance; however, we will be corresponding only with those selected for an interview. The Region of Waterloo is an equal opportunity employer committed to diversity and inclusion. We encourage qualified applicants to apply and will accommodate the needs of qualified applicants under the Human Rights Code in all parts of the hiring process. Alternate formats of this document are available upon request. Please contact the Service First Call Centre at phone number (519) 575-4400, TTY number (519-575-4608) to request an alternate format.

Quebec

to find more sites to job hunt at check out INALJ Quebec home page:
http://inalj.com/?page_id=5945

Saskatchewan

to find more sites to job hunt at check out INALJ Saskatchewan home page:
http://inalj.com/?page_id=5946

*****

UK & Ireland

Ireland

to find more sites to job hunt at check out INALJ Ireland home page:
http://inalj.com/?page_id=7707

UK
to find more sites to job hunt at check out INALJ UK home page:
http://inalj.com/?page_id=77527

Learning Technologist (Grade 6, ref 044892) University of Edinburgh School of Education
Digital Media Officer (Grade 6, ref 044827) University of Edinburgh School of Education
Lecturer in Digital Society at University of Glasgow
Programme Development Manager - Creative Informatics/ University of Edinburgh
Programme Officer – Creative Informatics/ University of Edinburgh
Programme Administrator – Creative Informatic/ University of Edinburgh
Communications and Engagement Manager, Creative Informatics/ University of Edinburgh
Centre Manager, Edinburgh Centre for Data, Culture and Society/ University of Edinburgh

*****

International (other countries)

International
to find more sites to job hunt at check out INALJ International home page:
http://inalj.com/?page_id=8008