

# Assistant University Librarian for Research Services

Princeton University Library  
Princeton, New Jersey

Requisition D-18-LIB-00027

Princeton University seeks a forward-thinking, collaborative leader, innovative planner and manager for the position of *Assistant University Librarian for Research Services*. Reporting to the Associate University Librarian (AUL) for Scholarly Collections & Research Services (SC&RS), this position takes the lead in shaping the Library's future and strategic directions for services and programs to support research and teaching across all disciplines, such as reference, research consultation, teaching, scholarly communications, research data management, liaison, and UX, as well as systematic analysis and assessment of these services. Engaging directly with faculty, students and researchers, the position works with Library staff to innovate, design, pilot, implement, promote, and assess user-focused services that respond to a rapidly changing scholarly environment, in support of the Library's [mission and vision](#), and evolving teaching and research programs. Responsible for expanding awareness of Library services and program initiatives to the entire campus community; creates partnerships with all Library and University stakeholders to implement best practices in research support, outreach and teaching. Pursues partnership opportunities for collaborative services and programs with library consortia such as the IvyPlus Confederation and ReCAP.

As head of the Research Services (RS) Department, the Assistant University Librarian also leads and supervises a large contingent of Social Sciences librarians and staff (including a branch) and Science librarians and staff (including 3 branches). The RS Department's 21 librarians (14 of whom are direct reports) are subject specialist selectors and liaisons to academic departments and programs, and this position leads all their activities. Responsible for overseeing the hiring, mentoring, and professional development for 45 staff of the RS Department.

Scholarly Collections & Research Services Division (SC&RS) includes three Departments: Collection Development (CD), Scholarly Collections Services (SCS) and Research Services (RS). The Division's AUL, along with the Assistant University Librarians for CD, SCS, and RS constitute the *Scholarly Collections & Research Services Leadership Team* overseeing all Division functions, providing support and synergy opportunities to all staff within the Division and across the Library organization. Also contributes to campus-wide library projects and strategic planning; represents Princeton in relevant regional, national, and international organizations.

Princeton University Library is one of the world's leading research libraries, employing a dedicated and knowledgeable staff of more than 300 professional and support staff in a large central library, 9 specialized branches, and 3 storage facilities. The Library supports a diverse community of 5,200 undergraduates, 2,700 graduates, 1,200 faculty, and many visiting scholars. Holdings include more than 7 million printed volumes, 5 million manuscripts, 2 million non-print items, and extensive collections of digital text, data, and images. Further information: <http://library.princeton.edu/>

Required Qualifications:

- ALA-accredited Master's degree in library/info science OR equivalent combination of education & professional library experience
- Minimum 5 yrs significant, progressively responsible professional work in research services & teaching support in an academic or research library, including direct provision of services to patrons
- Successful experience managing, supervising and developing professionals & support staff in an academic setting
- Demonstrated leadership managing teams & projects in an academic research library
- Ability to engage staff in development & delivery of new user-centered services
- Demonstrated understanding of the scholarly research lifecycle
- Strong written & oral communication skills and interpersonal skills with ability to establish positive, productive collaborations with all stakeholders
- Demonstrated ability to work successfully and collaboratively with diverse groups of scholars & colleagues
- Demonstrated ability to adapt and collaborate in a rapidly changing environment

Strongly Preferred:

- An advanced degree and teaching or research experience
- Experience managing a branch library or library department
- Familiarity with Scholarly Communications, Research Data Management, and UX
- Knowledge of assessment techniques and trends in academic libraries
- Grant writing experience

The successful candidate will be appointed to an appropriate Librarian rank depending upon qualifications and experience. Applications will be accepted only from the Jobs at Princeton

website: <http://dof.princeton.edu/academicjobs> and must include a resume, cover letter, and a list of three references with full contact information. This position is subject to the University's background check policy.