

2018 INALJ Jobs

Naomi House

James Adams & Chloe McLaren, Content Managing Editors

Aisha Conner-Gaten, Content Editors- Submissions Formatter

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[Sponsored jobs](#) * [USA jobs](#) * [Canada jobs](#) * [International \(other\) jobs](#)

SPONSORED

[Librarian I & Librarian II](#) (multiple positions) / Missouri Department of Corrections / Jefferson City, Chillicothe, Boonville & Tipton, MO

[Dean of Libraries](#) / Hudson County Community College / Jersey City, NJ

[Assistant Library Manager](#) – Full-Time / Bucks County Free Library –Needed for both the Bensalem and Levittown branches, PA / Apply by **4/13**; however, applications are reviewed on a rolling basis

[Children's Librarian](#) / Rosenberg Library / Galveston, TX / [further position description](#)

USA

USA – Virtual Work

to find more sites to job hunt at in the virtual sphere check out INALJ Telework –Virtual home page: http://inalj.com/?page_id=56476

Alabama

to find more sites to job hunt at in AL check out INALJ Alabama home page: http://inalj.com/?page_id=56451

Alaska

to find more sites to job hunt at in AK check out INALJ Alaska home page: http://inalj.com/?page_id=56453

Arizona

to find more sites to job hunt at in AZ check out INALJ Arizona home page: http://inalj.com/?page_id=56455

[Department Head, Office of Digital Innovation and Stewardship](#)-University of Arizona- Tucson

Arkansas

to find more sites to job hunt at in AR check out INALJ Arkansas home page: http://inalj.com/?page_id=56457

California

to find more sites to job hunt at in CA check out INALJ California home page: http://inalj.com/?page_id=104060

[Open Educational Resources Librarian](#)-position #3249/California State University, Dominguez Hills/ Carson, CA/ Apply by 3/22 or until filled

[Hoover Centennial Librarian for Collection Analysis](#)/Stanford University

[Digital Content Coordinator](#), StudioTEN/Extreme Ventures LLC/ El Segundo

[Associate Editor](#)-Stanford University- SSIR

[Position Metadata Librarian II](#)/The J. Paul Getty Trust- Los Angeles

[Librarian](#)-EDMC San Francisco, CA

Colorado

to find more sites to job hunt at in CO check out INALJ Colorado home page: http://inalj.com/?page_id=56461

Connecticut

to find more sites to job hunt at in CT check out INALJ Connecticut home page: http://inalj.com/?page_id=56463

[Director of Library Services](#) / J. Eugene Smith Library, Eastern Connecticut State University / Willmantic, CT

[Library Secretary II](#) / Waterford Public Library / Waterford, CT / Apply by 3/29

Part-time Library Assistant / Stonington Free Library / Stonington, CT / Apply by 3/23 / Library Assistant, Part Time - The Stonington Free Library seeks an enthusiastic and tech-savvy team player with excellent customer service skills and a commitment to the

importance of the library in the community. This is a part time position 17.25 to 20.75 hours per week. Work schedule is Tuesdays 9:30 to 6, Wednesdays 9:30 to 2:45, Thursdays 9:30 to 1:30 and Saturday rotations 9:30 to 1. Hourly rate is \$14.00. Benefits include sick, holiday and vacation days. Responsibilities include, but are not limited to: Delivery of excellent customer service to all ages. Assist patrons in person and over the phone. Introduce patrons to all library services, collections and technology. Provide reference services and reader's advisory. Issue library cards. Check materials in and out. Help manage holds, overdue items and interlibrary loan requests and returns. Collect fines. Provide internet, email, copying, printing and other technology assistance. Update website, social media and community calendars. Successful candidate must be a team player with strong technology skills, positive attitude, enjoys working with the public, self-motivated, reliable, flexible and able to multi-task. High school diploma and technology skills required. Prior library experience, college degree and familiarity with library technology are a plus. Send cover letter, resume and three professional references to: search@stoningtonfreelibrary.org by March 23.

Part-time Library Page/Assistant / Library Association of Warehouse Point / East Windsor, CT / Part-time Library Page/Assistant - East Windsor's Library Association of Warehouse Point is seeking a Part-time Library Page/Assistant. Hours include Saturdays and one weeknight per week; occasional substitute or additional hours possible. Starting salary: minimum wage. Duties include (but are not limited to) materials shelving, shelf reading, check in and check out, answering incoming calls, assisting patrons in locating items as well as computer / copier / printing, assisting staff with projects, assisting with preparation and clean-up of children's and adult programs. Please submit a resume and brief cover letter addressed to: Michael Sweeney, Library Director. Applications may be submitted at the library information desk or by email to msweeney@libraryconnection.info with the subject line "Job Application." Applications accepted until the position is filled.

Youth Services Coordinator / Babcock Library / Ashford, CT / Apply by 3/23 / Youth Services Coordinator – Babcock Library in Ashford, Connecticut has an opening for the position of Youth Services Coordinator. Duties include the following: Planning, scheduling, publicizing and hosting children's programs, story hours and pre-teen book discussions. Conducting outreach to the community including the school and town. Responsible for collection development under the supervision of the Director. Maintaining a cheerful atmosphere in the Children's area. Preparing publicity and statistics reports. Some circulation desk coverage may be required. Assuming essential duties of other staff members in the event of their absence. Other duties as assigned. Requirements: Experience working with children creating programs and activities, recent library experience in children's services preferred. Enthusiasm for planning and hosting programs for children. Ability to work with minimal supervision and to self-start. Ability to work as a team member and be flexible as circumstances may require. Experience with Bibliomation automated library system preferred. Be willing and able to function as part of a small town library staff. 25 hours per week including some Saturdays and occasional evening hours. Vacation, sick leave and some paid holidays. Please send cover letter, resume and contact information for 3 references via email to Carolann MacMaster, Director at cmacmaster@babcocklibrary.org by Friday, March 23rd for first consideration.

DC (Washington, DC)

to find more sites to job hunt at in DC check out INALJ DC home page: http://inalj.com/?page_id=56468

[Supervisory Photographer](#) -metadata-Smithsonian, U.S. Federal Government-DC

Delaware

to find more sites to job hunt at in DE check out INALJ Delaware home page: http://inalj.com/?page_id=56466

Florida

to find more sites to job hunt at in FL check out INALJ Florida home page: http://inalj.com/?page_id=76843

[Coordinator, Cataloging and Metadata](#)-Broward College- Davie FL

[Assistant Librarian, Associate Librarian or Librarian](#)-University of Central Florida Orlando, FL

Georgia

to find more sites to job hunt at in GA check out INALJ Georgia home page: http://inalj.com/?page_id=56472

Hawaii

to find more sites to job hunt at in HI check out INALJ Hawaii home page: http://inalj.com/?page_id=56474

Idaho

to find more sites to job hunt at in ID check out INALJ Idaho home page: http://inalj.com/?page_id=56478

Illinois

to find more sites to job hunt at in IL check out INALJ Illinois home page: http://inalj.com/?page_id=56480

Indiana

to find more sites to job hunt at in IN check out INALJ Indiana home page: http://inalj.com/?page_id=56482

Iowa

to find more sites to job hunt at in IA check out INALJ Iowa home page: http://inalj.com/?page_id=56484

Kansas

to find more sites to job hunt at in KS check out INALJ Kansas home page: http://inalj.com/?page_id=56486

Kentucky

to find more sites to job hunt at in KY check out INALJ Kentucky home page: http://inalj.com/?page_id=56488

Louisiana

to find more sites to job hunt at in LA check out INALJ Louisiana home page: http://inalj.com/?page_id=56490

[Assistant Director for Digital Collections](#)-The National WWII Museum- New Orleans

Maine

to find more sites to job hunt at in ME check out INALJ Maine home page: http://inalj.com/?page_id=56493

Maryland

to find more sites to job hunt at in MD check out INALJ Maryland home page: http://inalj.com/?page_id=56495

[Associate Library Director for Collections and Resource Management](#)-United States Naval Academy- Annapolis

[Cataloging & Metadata Librarian](#)-Loyola Notre Dame Library- Baltimore

[Diversity Fellow Librarian](#)-Loyola Notre Dame Library- Baltimore

Massachusetts

to find more sites to job hunt at in MA check out INALJ Massachusetts home page: http://inalj.com/?page_id=56402

Michigan

to find more sites to job hunt at in MI check out INALJ Michigan home page: http://inalj.com/?page_id=56497

Library Manager / Brevort Township Community Library / Sault Ste. Marie, MI --Apply by 4/30 / Job Posting Position: Library Manager, part-time, 20-25 hours per week, Reports to: Library Director: Hourly rate: \$13.88/hr. Start date and process: Applications accepted through April 30th. Interviews begin the first week of May. Start date of June 11th. Please submit a cover letter and resume, either electronically, Fax, or by mail to: Superior District Library, Attn: Lisa Waskin, Library Director, 541 Library Drive, Sault Ste. Marie, MI 49783, Fax: (906) 635-0210, Email: lisaw@uproc.lib.mi.us, No phone calls please, The Brevort Township Community Library is a member of the Superior Library District, which serves residents in Mackinac and Chippewa counties. The library is located within the town of Moran, MI. This is a quiet community located near a number of local recreational activities for outdoor enthusiasts. The library is small and located in the Township Building. The Superior District Library is seeking a personable, enthusiastic, responsible individual to join us on our journey. The Brevort Township Community Library is crucial to SDL's program of public service for this small community. Duties include: Plan, promote, and host innovative adult and general family programs, collection development and weeding of materials including fiction, nonfiction, audiobooks, large print, and electronic formats within the designated budget, Provide comprehensive reference and readers' advisory services, Assist our guests with the use of the library including print and electronic materials such as technology instruction, Internet navigation, use of Microsoft Office programs, Overdrive, Consumer Reports, in-house PAC, MeLCat and Mel databases, and all other library services as needed, Work independently within the guidelines set by library policies and the Library Director, Motivate, establish and maintain effective working relationships with coworkers, supervisors, volunteers, other community agencies, and the public, Assume responsibilities for supervision of personnel and facilities, Maintain awareness of new developments and trends in the field through professional journals, workshops, conferences, etc., Perform public relations functions such as preparing promotional materials and press releases, developing in-house displays, maintain library social media accounts, and participate in community outreach opportunities that may require public speaking, Perform other related duties as required. Minimum qualifications: High School diploma or equivalent, Delivers consistent, friendly, attentive, high quality customer service, Demonstrated knowledge of library materials/resources of interest to adults, Excellent verbal and written communication skills, Able to prioritize duties, meet deadlines, work independently, and assume responsibility, Awareness of new developments and trends in public libraries, the community, and society, Full range of Internet and Microsoft Office skills, Flexibility in scheduling including evenings and Saturdays, Able to troubleshoot library technology. Physical requirements: keyboarding, using the telephone, lifting, pushing, pulling, carrying objects weighing up to 50 pounds, walking, bending, stooping, crouching, reaching, carrying, climbing ladders, pushing book carts, Standing or sitting for periods of time, Benefits: Paid time off for vacation, sick time, personal days and paid holidays after probationary period. All application materials must be received by April 30th to be considered for this position.

Minnesota

to find more sites to job hunt at in MN check out INALJ Minnesota home page: http://inalj.com/?page_id=56499

Mississippi

to find more sites to job hunt at in MS check out INALJ Mississippi home page: http://inalj.com/?page_id=56501

[Environmental Metadata Specialist](#)-Radiance Technologies Inc- Stennis

Missouri

to find more sites to job hunt at in MO check out INALJ Missouri home page: http://inalj.com/?page_id=56504

Sponsored

[Librarian I & Librarian II](#) (multiple positions) / Missouri Department of Corrections / Jefferson City, Chillicothe, Boonville & Tipton, MO

Other jobs

[Foreign Digital Content Coordinator](#)/Joyce Meyer Ministries/ Fenton MO

[Librarian](#)-Metropolitan Community College Kansas City, MO

Montana

to find more sites to job hunt at in MT check out INALJ Montana home page: http://inalj.com/?page_id=56313

Nebraska

to find more sites to job hunt at in NE check out INALJ Nebraska home page: http://inalj.com/?page_id=56320

Nevada

to find more sites to job hunt at in NV check out INALJ Nevada home page: http://inalj.com/?page_id=56326

New Hampshire

to find more sites to job hunt at in NH check out INALJ New Hampshire home page: http://inalj.com/?page_id=56333

New Jersey

to find more sites to job hunt at in NJ check out INALJ New Jersey home page: http://inalj.com/?page_id=56346

Sponsored

[Dean of Libraries](#) / Hudson County Community College / Jersey City, NJ

Other jobs

[Student Assistant](#) / Bordentown Branch, Burlington County Library System / Westampton, NJ / Apply by 3/28
[Library Assistant](#) / Bordentown Branch, Burlington County Library System / Westampton, NJ / Apply by 3/28

New Mexico

to find more sites to job hunt at in NM check out INALJ New Mexico home page: http://inalj.com/?page_id=76814

New York (state)

to find more sites to job hunt at in NY check out INALJ NY State home page: http://inalj.com/?page_id=56407

[Cornell University Library, Diversity Fellowship](#). Ithaca NY

NYC

to find more sites to job hunt at in NYC check out INALJ New York City home page: http://inalj.com/?page_id=56409

[Coordinator, Digital Archive](#)/ NHL/

North Carolina

to find more sites to job hunt at in NC check out INALJ North Carolina home page: http://inalj.com/?page_id=56411

[Digital Content Coordinator](#)-High Point University

[Metadata Specialist](#)-UNC-Chapel Hill

[Adult Services / Reference Librarian](#) / South Rowan Regional Library / China Grove, NC

[University Librarian](#) / North Carolina School of Science & Math / Durham County, NC / Apply by 3/26

[University Archivist and Records Manager](#)-East Carolina University- Greenville

[Digital Collections Librarian](#)-(might be old) -East Carolina University- Greenville

North Dakota

to find more sites to job hunt at in ND check out INALJ North Dakota home page: http://inalj.com/?page_id=56413

Ohio

to find more sites to job hunt at in OH check out INALJ Ohio home page: http://inalj.com/?page_id=56415

[Content Editor](#)-Foundation Software, Inc/ Strongsville,OH

Oklahoma

to find more sites to job hunt at in OK check out INALJ Oklahoma home page: http://inalj.com/?page_id=56419

Oregon

to find more sites to job hunt at in OR check out INALJ Oregon home page: http://inalj.com/?page_id=56419

Pennsylvania

to find more sites to job hunt at in PA check out INALJ Pennsylvania home page: http://inalj.com/?page_id=56421

Sponsored

[Assistant Library Manager](#) – Full-Time / Bucks County Free Library –Needed for both the Bensalem and Levittown branches, PA / Apply by **4/13; however, applications are reviewed on a rolling basis**

Other jobs

[Librarian \(Medical Sciences\)](#) / Department of Veterans Affairs / Erie, PA / Apply by **3/20**

[Records Management and Archiving Professional](#) / GlaxoSmithKline / Upper Merion, PA

[Records Management Specialist, Junior](#) / Booz Allen Hamilton Inc. / Philadelphia, PA

[Records Management Clerk](#) / Veritiss / Carlisle, PA

[School Librarian/Media Specialist \(2 positions available – 1 at Upper School, 1 at Lower School\)](#) / York County Libraries – York Academy Regional Charter School / York, PA

[Knowledge Management & Learning Specialist](#) / Pennsylvania Higher Education Assistance Agency / Harrisburg, PA

[Dean of the Virtual Campus](#) / Community College of Allegheny County / Pittsburgh, PA / Apply by **3/26**

[Data Architect](#) / HNM Systems / Canonsburg, PA

[Customer Service Associate 1 \(Part Time\)](#) / Bucks County Free Library – Doylestown District Center Library / Doylestown, PA / Apply by **4/6**

[Endowed Professorship for Teaching & Learning \(Contract\)](#) / Community College of Allegheny County / Pittsburgh, PA / Apply by **3/27**

[Manager, Knowledge Management Program](#) / TeleTracking Technologies / Pittsburgh, PA

[Supervisor, Shelving & Materials Services](#) / Carnegie Library of Pittsburgh – Main / Pittsburgh, PA / Apply by **3/25**

Puerto Rico

to find more sites to job hunt at in PR check out INALJ Puerto Rico home page: http://inalj.com/?page_id=56423

Rhode Island

to find more sites to job hunt at in RI check out INALJ Rhode Island home page: http://inalj.com/?page_id=56426

South Carolina

to find more sites to job hunt at in SC check out INALJ South Carolina home page: http://inalj.com/?page_id=56428

South Dakota

to find more sites to job hunt at in SD check out INALJ South Dakota home page: http://inalj.com/?page_id=56430

Tennessee

to find more sites to job hunt at in TN check out INALJ Tennessee home page: http://inalj.com/?page_id=56432

Texas

to find more sites to job hunt at in TX check out INALJ Texas home page: http://inalj.com/?page_id=56434

Sponsored

[Children's Librarian](#) / [Rosenberg Library](#) / [Galveston TX](#) / [further position description](#)

Other jobs

[Managing Director](#) - Metadata Management-Charles Schwab-Fort Worth
[Librarian III](#)-City of Houston, TX Houston, TX

Utah

to find more sites to job hunt at in UT check out INALJ Utah home page: http://inalj.com/?page_id=56436

Vermont

to find more sites to job hunt at in VT check out INALJ Vermont home page: http://inalj.com/?page_id=56438

Virginia

to find more sites to job hunt at in VA check out INALJ Virginia home page: http://inalj.com/?page_id=56440

[Librarian \(Cataloging\)](#)/Legislative Branch/Library of Congress/ Culpeper VA
[Web Services Librarian](#)-University of Virginia Law School

Washington

to find more sites to job hunt at in WA check out INALJ Washington home page: http://inalj.com/?page_id=56442

West Virginia

to find more sites to job hunt at in WV check out INALJ West Virginia home page: http://inalj.com/?page_id=56444

Wisconsin

to find more sites to job hunt at in WI check out INALJ Wisconsin home page: http://inalj.com/?page_id=56446

[Community Engagement Librarian](#)ol-City of Kenosha

Wyoming

to find more sites to job hunt at in WY check out INALJ Wyoming home page: http://inalj.com/?page_id=56449

CANADA

Alberta

to find more sites to job hunt at check out INALJ Alberta home page: http://inalj.com/?page_id=5931

British Columbia

to find more sites to job hunt at check out INALJ British Columbia home page: http://inalj.com/?page_id=5933

Manitoba

to find more sites to job hunt at check out INALJ Manitoba home page: http://inalj.com/?page_id=5934

New Brunswick

to find more sites to job hunt at check out INALJ New Brunswick home page: http://inalj.com/?page_id=5935

Newfoundland & Labrador

to find more sites to job hunt at check out INALJ Newfoundland & Labrador home page: http://inalj.com/?page_id=5939

Northwest Territories, Nunavut & Yukon

to find more sites to job hunt at check out INALJ NWT, Nunavut & Yukon home page: http://inalj.com/?page_id=102592

Nova Scotia & PEI

to find more sites to job hunt at check out INALJ Nova Scotia & Prince Edward Island home page: http://inalj.com/?page_id=5941

Ontario

to find more sites to job hunt at check out INALJ Ontario home page: http://inalj.com/?page_id=57040

Quebec

to find more sites to job hunt at check out INALJ Quebec home page: http://inalj.com/?page_id=5945

Saskatchewan

to find more sites to job hunt at check out INALJ Saskatchewan home page: http://inalj.com/?page_id=5946

UK & Ireland

Ireland

to find more sites to job hunt at check out INALJ Ireland home page: http://inalj.com/?page_id=7707

UK

to find more sites to job hunt at check out INALJ UK home page: http://inalj.com/?page_id=77527

International (other countries)

International

to find more sites to job hunt at check out INALJ International home page: http://inalj.com/?page_id=8008