

2017 INALJ Jobs

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[Sponsored jobs](#) * [USA jobs](#) * [Canada jobs](#) * [International \(other\) jobs](#)

SPONSORED

[Area Manager, Central](#) – Prince George’s County Memorial Library System (PGCMLS) / District Heights, MD /
Apply by **11/6**

[Research Support and Outreach Librarian](#) / Connecticut College / New London, CT / Apply by **11/17**

[Director, Olin Library](#) / Rollins College / Winter Park, FL

[Director of Libraries](#) / Neuse Regional Library / Kinston, NC / Apply by **11/20**

USA

USA – Virtual Work

to find more sites to job hunt at in the virtual sphere check out INALJ Telework/ Virtual home page: http://inalj.com/?page_id=56476

Alabama

to find more sites to job hunt at in AL check out INALJ Alabama home page: http://inalj.com/?page_id=56451

Alaska

to find more sites to job hunt at in AK check out INALJ Alaska home page: http://inalj.com/?page_id=56453

[Librarian I](#) / Workplace Alaska - Juneau, AK

Arizona

to find more sites to job hunt at in AZ check out INALJ Arizona home page: http://inalj.com/?page_id=56455

[Large Branch Manager](#) / Queen Creek Library, Maricopa County Library District / Queen Creek, AZ

Arkansas

to find more sites to job hunt at in AR check out INALJ Arkansas home page: http://inalj.com/?page_id=56457

[Library Technician](#) / City of Springdale / Springdale, AR / Apply by 11/3

California

to find more sites to job hunt at in CA check out INALJ California home page: http://inalj.com/?page_id=104060

[Assistant Archivist](#) / Los Angeles Philharmonic Association / Los Angeles, CA

[Digital & Media Archives Coordinator](#) / San Francisco Symphony / San Francisco, CA

[Library Services Specialist](#) / San Diego State University / San Diego, CA / Apply by 11/2

[Circulation Desk Lead](#) / California State University, Northridge / Northridge, CA / Apply by 11/3

[Librarian](#) / Fresno County Library / Fresno, CA / Apply by 11/3

[Library Specialist](#) / Mission Viejo Library Central Library / Mission Viejo, CA / Apply by 11/3

[Senior Library Assistant](#) / Mission Viejo Library Central Library / Mission Viejo, CA / Apply by 11/6

[Technology Services Supervisor](#) / Santa Barbara Public Library / Santa Barbara, CA / Apply by 11/2

[Librarian](#) / Carpinteria Public Library / Carpinteria, CA

[Digital Media & Archives Coordinator](#) / San Francisco Symphony / San Francisco, CA

[Library Services Specialist II \(Digital Services Division\)](#) / California State University / Fresno, CA

[Librarian](#) / Tenet Health / Palm Springs, CA

[Metadata Specialist, Interactive Originals](#) / Netflix / Los Gatos, CA

[Learning and Curriculum Support Services Specialist \(Library Services Specialist III\)](#) / San Diego State University / San Diego, CA / Apply by 11/1

[Asst Archivist](#) / Los Angeles Philharmonic Association / Los Angeles, CA

[Resource Librarian](#) / Solomon Cordwell Buenz / San Francisco, CA

[Research Librarian for Social Sciences](#) / University of California, Irvine Libraries / Irvine, CA / Apply by 1/5

[Manager, Collection Development & Research Discovery Librarian](#) / Stanford University / Stanford, CA

[Tenure-track Business Librarian](#) / San Diego State University / San Diego, CA

[Data Scientist 4](#) / Oracle / Broomfield, CO

[Library Services Specialist II \(Digital Service Division\)](#) / California State University / Fresno, CA

[Resource Librarian](#) / Solomon Cardwell Buenz Material Library / San Francisco, CA

[As-Needed Library Technology Aide](#) - City of Santa Clara, CA - Santa Clara, CA

[Data Engineer](#) - Groupon - Palo Alto, CA

Colorado

to find more sites to job hunt at in CO check out INALJ Colorado home page: http://inalj.com/?page_id=56461

[Media Cataloging Coordinator](#) / University of Colorado / Boulder, CO / Apply **11/15**
[Digital Repositories Unit Head](#) - Colorado State University - Fort Collins, CO

Connecticut

to find more sites to job hunt at in CT check out INALJ Connecticut home page: http://inalj.com/?page_id=56463

Sponsored

[Research Support and Outreach Librarian](#) / Connecticut College / New London, CT / Apply by **11/17**

Other jobs

[Librarian - Information Services \(Part-Time 15 Hours/Week\)](#) / Greenwich Main Library / Greenwich, CT

Library Assistant / Milford Public Library / Milford, CT / Library Assistants (2 positions) - Milford Public Library has immediate openings for two part-time library assistants (15 hours per week). The successful candidates must have excellent customer service and computer skills, enjoy working with people and have good attention to detail. One position will be based in the Technical Services Department, primarily handling mending and copy cataloging functions, the other will be based in public service departments as needed. We are looking for friendly, positive staff to enhance our customer service teams. Hours will include one evening a week and alternate Saturdays. High school diploma or equivalent required; Bachelor's degree and some library experience preferred. Salary is \$15.15/hr., no benefits. Email cover letter and resume to: Christine Angeli, cangeli@ci.milford.ct.us. Positions will be open until filled. No telephone inquiries. EOE.

[Adult Services Librarian](#) / Bethel Public Library / Bethel, CT / Apply by **11/3**

[Public Services Lead](#) / Trinity College Library / Hartford, CT

[Research Support and Outreach Librarian](#) / Connecticut College / New London, CT / Apply by **11/17**

DC (Washington, DC)

to find more sites to job hunt at in DC check out INALJ DC home page: http://inalj.com/?page_id=56468

[Senior Research Associate \(Curator\)](#) / [Senior Research Associate \(Curator\)](#) / LAC Federal / Washington, DC

[Digital Projects Associate](#) / The Folger Shakespeare Library / Washington, DC

[Data Transformation Associate](#) / [Data Transformation Associate](#) / Folger Shakespeare Library / Washington, D.C.

[Digital Research Fellow](#) / Before Farm to Table, Folger Shakespeare Library / Washington, D.C. / Apply by **12/1**

[Post-doctorial Research Fellow](#) / Before Farm to Table, Folger Shakespeare Library / Washington, D.C. / Apply by **12/1**

[Temporary Librarians-in-Residence](#) / Library of Congress / Washington, D.C. / Apply by **11/30**.

Delaware

to find more sites to job hunt at in DE check out INALJ Delaware home page: http://inalj.com/?page_id=56466

Florida

to find more sites to job hunt at in FL check out INALJ Florida home page: http://inalj.com/?page_id=76843

Sponsored

[Director, Olin Library](#) / Rollins College / Winter Park, FL

Other jobs

[University Archives Associate](#) / University of Florida / Gainesville, FL / Apply by 11/21

[Systems Librarian](#) / University of North Florida / Jacksonville, FL

[Circulation Services Manager](#) - Jacksonville University - Jacksonville, FL

[INL Technical Order Librarian - Peru](#) / AAR Airlift Group, Inc / Palm Bay, FL

[Technical Publication Librarian/Training Coordinator](#) / PAE / Key West, FL

[Library Archivist](#) / Stetson University / Deland, FL

[Librarian](#) / Mandel Public Library / West Palm Beach, FL / Apply by 11/3

[Instructional Design Librarian](#) / Ringling College of Art and Design / Sarasota, FL

[Librarian II, Reference and Instruction](#) / Alvin Sherman Library, Research & Information Technology Center, Nova Southeastern University / Fort Lauderdale, FL

Georgia

to find more sites to job hunt at in GA check out INALJ Georgia home page: http://inalj.com/?page_id=56472

[Cataloging and Metadata Librarian](#) / Augusta University / Augusta GA

[Scholarly Communications Librarian](#) / Augusta University / Augusta, GA

[Library Assistant Circulation & Access Services - Nights & Weekends](#) / The University of North Georgia / Dahlonega, GA

[Director of Libraries](#) / South Georgia State College / Douglas, GA

[USG Cataloging Coordinator/Original Cataloging Librarian](#) / University of Georgia Libraries / Atlanta, GA

Hawaii

to find more sites to job hunt at in HI check out INALJ Hawaii home page: http://inalj.com/?page_id=56474

Idaho

to find more sites to job hunt at in ID check out INALJ Idaho home page: http://inalj.com/?page_id=56478

[Library Cataloging Specialist](#) / Albertsons Library, Boise State University / Boise, ID / Apply by 10/31

Illinois

to find more sites to job hunt at in IL check out INALJ Illinois home page: http://inalj.com/?page_id=56480

[Conservator](#) / Illinois State University / Normal, IL

[Research and Education Librarian](#) / Loyola University Chicago / Chicago, IL

[Assistant Director, Visual Resources Center](#) / University of Chicago / Chicago, IL

[Cataloging Administrator](#) -Baker & Taylor - Momence, IL

Indiana

to find more sites to job hunt at in IN check out INALJ Indiana home page: http://inalj.com/?page_id=56482

[Library Executive Direction](#) / Hussey-Mayfield Memorial Public Library / Zionsville, IN

[Librarian of Practice](#) / Evansville Vanderburgh Public Library / Evansville, IN

[Digital Scholarship Strategist](#) / Ball State University / Muncie, IN / Apply by 11/11

Iowa

to find more sites to job hunt at in IA check out INALJ Iowa home page: http://inalj.com/?page_id=56484

[Assessment Librarian](#) / University of Northern Iowa / Cedar Falls, IA

Kansas

to find more sites to job hunt at in KS check out INALJ Kansas home page: http://inalj.com/?page_id=56486

[Archives Technician](#) / NARA / Lenexa, KS / Apply by 10/27

[Early Literacy Librarian](#) / Olathe Public Library / Olathe, KS

Kentucky

to find more sites to job hunt at in KY check out INALJ Kentucky home page: http://inalj.com/?page_id=56488

Louisiana

to find more sites to job hunt at in LA check out INALJ Louisiana home page: http://inalj.com/?page_id=56490

Maine

to find more sites to job hunt at in ME check out INALJ Maine home page: http://inalj.com/?page_id=56493

Maryland

to find more sites to job hunt at in MD check out INALJ Maryland home page: http://inalj.com/?page_id=56495

Sponsored

**[Area Manager, Central](#) – Prince George’s County Memorial Library System (PGCMLS) / District Heights, MD /
Apply by **11/6****

Other jobs

[Science Librarian/Assessment Coordinator](#) / U.S. Naval Academy / Annapolis MD

[Children's Services Supervisor](#) / Walkersville Community Library / Frederick, MD

[Health Professionals & Evaluation Coordinator](#) (Regional Medical Library, Southeastern/Atlantic) / Health Sciences & Human Services Library / University of Maryland, Baltimore / Baltimore, MD / Apply by **11/10**

[President & CEO](#) / Howard County Library System / Columbia, MD / Apply by **12/17**

[Children's Services Supervisor](#) / Walkersville Community Library, Frederick County Public Libraries / Frederick, MD / Apply by **11/3**

[Health Professionals & Evaluation Coordinator](#) / National Network of Libraries of Medicine, Southeastern/Atlantic Region (SEA) / Baltimore, MD / Apply by **11/10**

[All of Us Community Engagement Coordinator \(Librarian\)](#) / National Network of Libraries of Medicine, Southeastern/Atlantic Region (SE/A) / Baltimore, MD / Apply by **11/10**

[Hourly Part-Time Library Associate](#) / The Circuit Court for Anne Arundel County / Annapolis, MD / Apply by **11/3**

Massachusetts

to find more sites to job hunt at in MA check out INALJ Massachusetts home page: http://inalj.com/?page_id=56402

[Bilingual Branch Librarian](#) / Boston Public Library (Chinatown Branch) / Boston, MA

[Systems Librarian](#) / Merrimack Valley Library Consortium / North Andover, MA

[Collection Development Librarian](#) / Harvard University / Cambridge, MA / Apply by **11/3**

[Project Management Internship](#) / Harvard Medical School/Information Technology / Boston, MA / Apply by **11/15**

[Technical Librarian II or Sr. Technical Librarian](#) / Raytheon / Woburn, MA

Michigan

to find more sites to job hunt at in MI check out INALJ Michigan home page: http://inalj.com/?page_id=56497

[Library Tech-Regional](#) / Mercy Health / Grand Rapids/Muskegon MI

[Cooperative Director](#)- / Lakeland Library Cooperative / Grand Rapids MI

[Youth Librarian, Part-Time](#) / Troy Public Library / Troy MI

[Product Information Specialist](#)- Cayman Chemical - Ann Arbor, MI

[Substitute Public Services Librarian](#) / Kettering University / Flint, MI

[Electronic Resource Cataloging Librarian](#) / Siena Heights University / Adrian, MI

[Children's Librarian](#) / Hamtramck Public Library / Hamtramck, MI

Minnesota

to find more sites to job hunt at in MN check out INALJ Minnesota home page: http://inalj.com/?page_id=56499

[Archives Assistant](#) / University of Minnesota / Duluth, MN
[Curator, Tretter Collection in GLBT Studies](#) / University of Minnesota / Minneapolis, MN

Mississippi

to find more sites to job hunt at in MS check out INALJ Mississippi home page: http://inalj.com/?page_id=56501

[Library Technician](#) / L-3 Vertex / Madison, MS

Missouri

to find more sites to job hunt at in MO check out INALJ Missouri home page: http://inalj.com/?page_id=56504

[Archives Technician](#) / NARA / Kansas City, MO / Apply by **10/27**
[Archives Technician](#) / NARA / Lees Summit, MO / Apply by **10/27**
[Senior Conservator](#) / Missouri State Archives / Jefferson City, MO / Apply by **11/23**

Associate in Publishing Rights and Rental / ECS Publishing / Fenton, MO / Associate in Publishing Rights and Rental, Organization: ECS Publishing Group, Description & Details: Principal Function: The Associate in Publishing Rights and Rental oversees all functions related to rental and rights management of publications for the music publishing companies of ECS Publishing Group. This includes managing rental library circulation, filling orders, preparing music, and maintaining licensing, publishing rights, and copyright requirements. Close relationships and strong communication with arts organizations and composers is essential. The ideal candidate will be an energetic self-starter who is organized, efficient, and courteous. Responsibilities: Manage organization and circulation of the ECS Publishing Group rental library. Take orders for music on rental and serve as the main point of contact for major orchestras, opera companies, universities, community groups, schools, and churches throughout the rental period. Track orders, ship dates, returns, and overdue items including anticipating scheduling during high volume seasons. Provide price quotes, perusal items, contracts, and licenses to customers, using a Microsoft Access database, other Microsoft Office programs, and book publishing and accounting software. Respond to customer inquiries regarding musical editions, performance requirements, adaptations, and licensing. Collaborate with the Director of Marketing to promote performances. Correspond with composers as significant performances occur, customer questions arise, and works undergo revision. Print, bind, prepare, and repair sheet music for rental. Prepare contracts and invoices for shipments, and process returns. Facilitate smooth distribution on behalf of companies and composers that ECS Publishing Group holds agreements with but does not directly oversee. Manage the administration of publishing rights, including regular reporting to all licensing agencies and issuing of grand rights, mechanical, synchronization, reprint, and arrangement licenses. Register copyrights and coordinate the flow of contracts and royalties related to publications. Maintain archive of programs and rights correspondence. Monitor department statistics, creating analytical reports for both rental and rights demonstrating trends and areas for improvement and innovation. As required: Travel to conventions, set up merchandise display, provide customer support and respond to inquiries, operate point of sale equipment. Other duties as assigned. Staff Relationships: Responsible to the President. Responsible for collegial relationships with all ECS Publishing Group employees. Work closely with the Director of Marketing/senior advisor to the rental department. Communicate effectively with the editorial team regarding new publications and errata. Communicate effectively with warehouse staff on rental orders and printing. Collaborate with the Financial Officer regarding royalties. Collaborate with the Opera Consultant and the Strings Specialist. Knowledge bachelor's degree in music with a strong background in orchestra is required. Requires knowledge of common practices and standards used in a performance library. Some experience with printing and binding equipment helpful. Familiarity with InDesign and issue is a plus, but not required. Knowledge of copyright and licensing will be helpful. Skills/Qualifications: The position requires the ability to learn quickly, strong organizational skills, attention to detail, the ability to communicate effectively over the phone and in writing, excellent computer skills, some comfort with negotiation, strong math skills, and the ability to answer musical inquiries. Requires the

ability to read, write, and understand contracts. Physical Demands/Abilities: Work is performed while standing, sitting, and/or walking. Some bending, squatting, climbing, and reaching to retrieve products. Work environment includes both an office environment and light warehouse work. Requires the ability to lift and carry weights up to 30 pounds. Requires use of warehouse machinery including printers, cutters, binders, and stair-ladders. ECS Publishing Group is the corporate parent of music publishers E. C. Schirmer Music Company, Galaxy Music Corporation, and MorningStar Music Publishers. Publications span all genres of classical and sacred music, with a specialty in choral music. ECSPG also holds a record label, Arsis Audio, and partners with its in-house distributing company, Canticle Distributing. The music produced by these companies is marketed to a large network of music dealers, as well as to professional musicians in universities, schools, churches, and major ensembles. How to Apply / Contact: To apply, please send resume, cover letter, and three references to: ECS Publishing Group, Attn: Human Resources, 1727 Larkin Williams Rd., Fenton, MO 63026, E-mail: hr@ecspublishing.com, 1-800-647-2117

Montana

to find more sites to job hunt at in MT check out INALJ Montana home page: http://inalj.com/?page_id=56313

Nebraska

to find more sites to job hunt at in NE check out INALJ Nebraska home page: http://inalj.com/?page_id=56320

Nevada

to find more sites to job hunt at in NV check out INALJ Nevada home page: http://inalj.com/?page_id=56326

New Hampshire

to find more sites to job hunt at in NH check out INALJ New Hampshire home page: http://inalj.com/?page_id=56333

New Jersey

to find more sites to job hunt at in NJ check out INALJ New Jersey home page: http://inalj.com/?page_id=56346

[Library Associate](#) – BCLS, County Library, Westampton, NJ

[Monitor](#) - Evesham Library, BCLS, NJ

[Head, Marquand Library of Art & Archaeology](#) / Princeton University Library / Princeton, NJ

[Librarian I, Generalist](#) / County Library, Burlington County Library System / Westampton, NJ / Apply by 10/27

[Librarian I, Generalist](#) / Bordentown Library, Burlington County Library System / Bordentown, NJ / Apply by 10/27

New Mexico

to find more sites to job hunt at in NM check out INALJ New Mexico home page: http://inalj.com/?page_id=76814

New York (state)

to find more sites to job hunt at in NY check out INALJ NY State home page: http://inalj.com/?page_id=56407

[Instructor/Assistant Professor](#) - Reader Services Librarian / Suffolk County Community College / Riverhead NY

[CISER Research Data Services Librarian](#) / Cornell University / Ithaca, NY

[Reading Room/Access Services Supervisor](#) / Syracuse University / Syracuse, NY

[Access Services Supervisor](#) / Syracuse University / Syracuse, NY

[Environmental Law Librarian](#) / Pace University / White Plains, NY / Apply by **11/16**

[Library Director](#) / Clifton Springs Library / Clifton Springs, NY / Apply by **11/20**

[Library Clerk](#) / Pawling Free Library / Pawling NY / Apply by **11/26**

[Executive Director](#) / Long Island Library Resources Council / Bellport, NY / Apply by **11/17**

[Information Literacy Librarian](#) / Syracuse University / Syracuse, NY

NYC

to find more sites to job hunt at in NYC check out INALJ New York City home page: http://inalj.com/?page_id=56409

[Marketing Manager](#) / Scholastic Inc. / NYC

[Assistant Professor](#) - School of Information - Pratt Institute - New York, NY

[Bibliographic Assistant VI](#) - Columbia University - New York, NY

[Assistant Professor - School of Information](#) / Pratt Institute / New York, NY

[Assistant Professor](#) / Pratt Institute School of Information / New York, NY

[Head Librarian](#) / Sotheby's Institute of Art / New York, NY

[Video Project Archivist](#) - Freelance / Refinery29 / New York, NY

[ERP Data Management Specialist](#) / International Rescue Committee / New York, NY

[Systems Assistant](#) / New York Society Library / New York, NY

North Carolina

to find more sites to job hunt at in NC check out INALJ North Carolina home page: http://inalj.com/?page_id=56411

Sponsored

[Director of Libraries](#) / Neuse Regional Library / Kinston, NC / Apply by **11/20**

Other jobs

[Leland M. Park Director of the Davidson College Library](#) / Davidson College / Davidson, NC

[Electronic Resources Librarian, NCLIVE](#) / NC State University / Raleigh, NC

[DELTA Testing Associate](#) / NC State University / Raleigh, NC / Apply by **10/31**

[First Year Writing Coordinator](#) / NC State University / Raleigh, NC / Apply by **10/31**

[Community Outreach & Global Health Librarian](#) / UNC-Chapel Hill / Chapel Hill, NC

[Health Sciences Librarian for Collections and Instruction](#) / UNC-Chapel Hill / Chapel Hill, NC

[Systems Librarian](#) / UNC-Pembroke / Pembroke, NC

[University Library Technician for Circulation](#) / UNC-Pembroke / Pembroke, NC / Apply by **11/3**

[Library Assistant](#) / Duke University / Durham, NC

[Community Outreach & Global Health Librarian](#) / University of North Carolina at Chapel Hill / Chapel Hill, NC

[Health Sciences Librarian for Collections and Instruction](#) / University of North Carolina at Chapel Hill / Chapel Hill, NC

[LELAND M. PARK DIRECTOR OF THE DAVIDSON COLLEGE LIBRARY](#) / Davidson College / Davidson, NC

[Access and Library Services Assistant, Library Assistant, Sr.](#) / Duke University / Durham, NC
[Associate Director, W.E. Laupus Health Sciences Library](#) / East Carolina University / Greenville, NC
[Senior GIS Analyst](#) / Wake County / Raleigh, NC
[Part-Time Librarian](#) / Stanly Community College / Albemarle, NC
[Software Developer – J. Murrey Atkins Library](#) / University of North Carolina at Charlotte / Charlotte, NC
[Information Services Librarian \(Main\)](#) / University of North Carolina at Charlotte / Charlotte, NC
[Children's Services Librarian \(Part Time\) - Morrison Regional Library](#) / Charlotte Mecklenburg Public Library / Charlotte, NC
[Library Director](#) / South University / High Point, NC
[Librarian I, Technical Services](#) / Caldwell County Public Library / Lenoir, NC
[University Library Technician for Circulation](#) / University of North Carolina at Pembroke / Pembroke, NC
[Systems Librarian](#) / University of North Carolina at Pembroke / Pembroke, NC
[Knowledge Engineer](#) / Extreme Networks / Raleigh, NC
[Librarian II, Staff Development](#) / Wake County Public Library / Raleigh, NC
[Librarian II - Staff Development](#) / Wake County Government / Raleigh, NC / Apply by 10/30
[Software Developer](#) / University of North Carolina at Charlotte / Charlotte, NC
[Reference Librarian \(Temporary Part-Time\)](#) / Durham Technical Community College / Durham, NC
[Teen Librarian - Independence Regional](#) / Mecklenburg County / Charlotte, NC / Apply by 11/12
[Information Services Librarian](#) / Mecklenburg County / Charlotte, NC / Apply by 11/2
[Public and Media Relations Coordinator](#) / Caromont / Gastonia, NC

North Dakota

to find more sites to job hunt at in ND check out INALJ North Dakota home page: http://inalj.com/?page_id=56413

[Associate Dean of Libraries for Research and Learning](#) / North Dakota State University / Fargo, ND / Apply by 10/31

Ohio

to find more sites to job hunt at in OH check out INALJ Ohio home page: http://inalj.com/?page_id=56415

[Business Librarian](#) / Ohio State University Libraries / Columbus, OH / Apply by 10/29
[Senior Library Associate](#) / NW Ohio Regional Book Depository, Bowling Green State University / Bowling Green, OH / Apply by 11/3
[Reference Archivist](#) / Bowling Green State University-Browne Popular Culture Library / Bowling Green, OH / Apply by 11/10
[Ensemble Librarian](#) / Oberlin College Conservatory / Oberlin, OH / Apply by 11/1

Oklahoma

to find more sites to job hunt at in OK check out INALJ Oklahoma home page: http://inalj.com/?page_id=56417

[Instructor of Library Services/ Information Services Librarian](#) / Northeastern State University / Broken Arrow, OK
[Librarian I](#) / Eastern OK Dist Library System / Grove, OK

Oregon

to find more sites to job hunt at in OR check out INALJ Oregon home page: http://inalj.com/?page_id=56419

[Youth Services Consultant](#) / State Library of Oregon / Salem OR
[Performing Arts Librarian](#) / Reed College / Portland, OR

Pennsylvania

to find more sites to job hunt at in PA check out INALJ Pennsylvania home page: http://inalj.com/?page_id=56421

[Program Manager, Knowledge Management](#) / Comcast / Philadelphia, PA
[Learning Design & Development Specialist\(Senior\)\(Contract\)](#) / Ubertal, Inc. / North Wales, PA
[Learning Design & Development Specialist/Learning Support Services \(1 year contract\)](#) / Ubertal, Inc. / North Wales, PA
[Learning Commons Customer Service Representative – Part-Time](#) / Delaware County Community College – Marple Campus / Media, PA / Apply by **11/7**
[Senior Business Intelligence Analyst](#) / St. Luke's University Health Network / Allentown, PA
[Manager, Digital Assets and Content Delivery](#) / QVC / West Chester, PA
[Career and Adult Business Center Coordinator](#) / Cleve J. Fredricksen Library / Camp Hill, PA
[Lead Learning Management System Administrator/Developer](#) / University of Pittsburgh / Pittsburgh, PA / Apply by **12/2**
[Technology Support Specialist](#) / University of Pittsburgh / Pittsburgh, PA / Apply by **12/2**
[Sr. Records and Information Analyst for Legal Affairs \(12 month contract\)](#) / Sunrise Systems / Frazer, PA
[Medical Librarian](#) / Podiatry Library at Temple University / Philadelphia, PA
[Reference and Instruction Librarian](#) / Penn State University Libraries, Abington Campus / Abington, PA / Apply by **10/30**
[Tenure-Track Collection Development & Electronic Resources Librarian](#) / Shippensburg University / Shippensburg, PA / Apply by **1/15**
[Common Press Studio Manager](#) / University of Pennsylvania / Philadelphia, PA
[Manager Digital Assets and Content Delivery](#) - QVC - West Chester, PA

Puerto Rico

to find more sites to job hunt at in PR check out INALJ Puerto Rico home page: http://inalj.com/?page_id=56423

Rhode Island

to find more sites to job hunt at in RI check out INALJ Rhode Island home page: http://inalj.com/?page_id=56426

[Technical Librarian II or Sr. Technical Librarian](#) / Raytheon / Portsmouth, RI
[Records Manager/Digital Archivist](#) / Brown University / Providence, RI

South Carolina

to find more sites to job hunt at in SC check out INALJ South Carolina home page: http://inalj.com/?page_id=56428

South Dakota

to find more sites to job hunt at in SD check out INALJ South Dakota home page: http://inalj.com/?page_id=56430

Tennessee

to find more sites to job hunt at in TN check out INALI Tennessee home page: http://inali.com/?page_id=56432

Texas

to find more sites to job hunt at in TX check out INALI Texas home page: http://inali.com/?page_id=56434

[Librarian I \(Cataloging Metadata Librarian\)](#) / Texas Woman's University / Denton, TX

[Library Instructor & Research Specialist](#) / City of Plano Library System / Plano, TX

[Public Services Librarian](#) / City of Plano Library System / Plano, TX

[Library Technician](#) / City of Plano Library System / Plano, TX

[Librarian, Instruction/Liaison](#) / Lee College / Baytown, TX

[Scientific Vocabulary/Content Specialist](#) / Merck / Austin, TX

[Library Assistant](#) / City of Corpus Christi Library System / Corpus Christi, TX / Apply by 11/3

Imaging Services Specialist / The Menil Collection / Houston, TX / Imaging Services Specialist - The Menil Collection, Houston, TX, Title: Imaging Services Specialist, Department: Collection Management, Reports to: Digital Asset Manager. The Menil Collection seeks a qualified individual to support the Department of Collection Management with rights and reproductions requests. General Responsibilities: The Imaging Services Specialist processes internal and external requests for images of objects in the collection to be reproduced, seeing requests through from initial contact to providing deliverables. This public-facing position plays an important role in fostering the institution's relationships with artists, other museums, and the general public. The Imaging Services Specialist also assists with special projects such as ARTstor image contributions, a large-scale museum-wide digitization initiative, and implementation of digital asset management software. Specific Duties: Respond to public requests for photographic material to be reproduced. Initiate rights and reproductions contracts and invoices and establish rates for usage. Maintain databases, process signed agreements and payments, and track receipt of copies of publications. Assist with research and resolve copyright permission issues related to the reproduction and filming of collection objects for print, website, and press use. Update licensing and photography agreements as needed. Work with various museum departments to secure copyright permission for reproductions featured in Menil Collection publications. Assess digital image files for quality assurance purposes and identify images that need to be rescanned or photographed from their original formats. Research, vet, enter, and update copyright credits and photography credits in the collection management database, The Museum System (TMS). Research, vet, enter, and update image metadata into digital asset management software. Qualifications: A BA in an arts-related field such as Art History, Museum Studies, or Media Studies, and knowledge or appreciation of art and architecture is preferred. 2-3 years' experience in a rights and reproductions role is highly desired, preferably at a museum, image archive, or other arts-related or non-profit organization. Excellent written and verbal communications skills, including the ability to professionally and diplomatically communicate with artists, artist foundations and estates, museums, artist rights societies such as ARS and VAGA, and the general public. Knowledge of intellectual property law, including "fair use" and similar copyright issues, is desired, as well as the ability to interpret and communicate copyright information to the layperson. Strong visual acuity, including the ability to notice flaws such as dust or digital artifacts in images. Basic understanding of digital still image file creation including image sizing, bit depth, color profiling, image resolution, compression, and creating derivatives. Working knowledge of digital archiving standards and best practices including file naming and embedding and extracting metadata into and from digital image files according to standards and workflows. Exceptional attention to detail and conscientiousness, including good proofreading skills and the ability to track complicated projects. Experience handling multiple deadline-driven projects simultaneously is preferred. Must enjoy working both collaboratively and independently. Basic knowledge of The Museum System (TMS) and digital asset management software preferred. Familiarity with Photoshop, Acrobat, Filemaker, and the Microsoft Office Suite, particularly Excel and Word. Ability to work on both Mac and PC. Salary and benefits competitive and commensurate with experience. Please send resume, cover letter, and salary expectations to: Director of Human Resources, The Menil Collection, 1511 Branard Street, Houston, Texas 77006. Application materials may also be emailed to: smmaloch@menil.org.

[Diversity Residency Librarian](#) / Texas A&M University Libraries / College Station, TX / Apply by 11/16

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UK & Ireland

Ireland

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International (other countries)

International

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