Job Post Date: January 15, 2014

TEMPLE BETH AM DAY SCHOOL LIBRARIAN / MEDIA SPECIALIST

Overview: Our librarian will work with our Head of School to usher our current library into the 21st century. The candidate will develop a library curriculum to complement and enhance the Day School curriculum. The candidate will work closely with the Educational Technology Director to ensure that the library offers digital databases and tools to enhance the Day School curriculum. The candidate will engender a love of books, learning and curiosity in our students; will teach students and staff to be effective, efficient and ethical consumers of ideas and information; and will empower students to be critical thinkers, enthusiastic readers, and skillful researchers. The candidate will have a strong working knowledge of children's literature and Judaic literature, and library skills to support our Judaic reading resources and oversee and provide programming for the Judaic adult reading room of the Temple Beth Am synagogue.

Location: Village of Pinecrest (South Miami-Dade County), Florida (about 20 minutes from downtown Miami)

Contact: Email Cover Letter and Resume to Dr. Deborah Starr, Temple Beth Am Day School Head of School: **DSTARR@TBAM.ORG**

Start Date: June 2014

Duties & Responsibilities:

Develop and implement a library curriculum for day school students to include a full range of literacy skills and to support and enhance the day school curriculum.

Instruct library skills classes ranging from reading time with early childhood students; to collaboratively planned learning, research and critical thinking experiences for elementary students; to providing professional development for faculty in 21st century library skills.

Acquire, develop and recommend skill-level appropriate materials that meet the instructional needs of teachers to support the day school curriculum.

Provide access to information, learning, teaching and research related to the Judaic collections.

Create and maintain in the school library a teaching and learning environment that is inviting, safe, flexible and conducive to learning.

Act as an active, accessible and informed library leader accessible to students, staff, parents and library users.

Share expertise at faculty meetings, parent meetings and school board meetings.

Model and implement effective use of technology in the library, including, but not limited to, ebooks, mobile devices, apps, databases, and a card catalog.

Create and offer library programs to enhance library use including, but not limited to, book clubs, reading contests, author talks, and lecture series.

Maintain frequent and timely communication to the Beth Am community via a library blog/ website, social media, newsletter, video/audio streaming and on-demand video/audio podcasts.

Maintain active membership in professional associations.

Remain current in professional practices and developments, information technologies, and educational research applicable to school library programs.

Select, acquire, and organize books and other media for the library for maximum and effective use.

Oversee and manage the library budget.

Candidate Requirements:

Bachelor's degree or higher degree from a program accredited by the American Library Association or bachelor's degree or higher degree with thirty (30) semester hours in educational media or library science to include credit in (a) Management of library media programs; (b) Collection development; (c) Library media resources; (d) Reference sources and services; (e) Organization of collections; and (f) Design and production of educational media

Experience with Jewish school and synagogue libraries, and Jewish books, archives, special collections, and social media

Extensive experience with and true enjoyment of children's literature

Preferred (but not required) 3-5 years experience teaching adults and children

Preferred (but not required) 3-5 years experience in working with students and educational staff

Ability to work effectively as part of a multi-disciplinary team

Well-developed interpersonal and communication skills

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