



YUMA COUNTY

RECRUITMENT ANNOUNCEMENT

Position: Librarian (Foothills)
Department: Library District
Salary: \$19.39 - \$24.21
Close Date: May 15, 2017

THE COUNTY OF YUMA DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE OR DISABILITY

NATURE OF WORK:

Under general supervision, performs professional library work of moderate difficulty in the Information Services Division; performs related work as required or assigned.

EXPERIENCE & EDUCATION:

Master's degree in library science from an ALA accredited college or university preferred; or a Master's degree in a closely related field; OR a baccalaureate degree with experience in a library environment; OR any combination of education, training, and experience which demonstrates the ability to perform the duties of the position. Special Requirements: Possession of a valid driver's license if position duties require; requires successful completion of a background check.

This position is advertised from the minimum to the mid-point hourly rate. Salary will be determined based on education and experience at the time of offer.

EXAMPLES OF WORK:

(Illustrative Only) Performs duties at the information services' desk including answering patron reference inquiries, teaching use of resources, and handling referrals; may plan, assist with, and/or teach computer classes; assists with library collection development; compiles reports, bibliographies, and search guides; may supervise staff as assigned; participates in promoting public library services to the local community; makes presentations at library district meetings, workshops, and community events; assists in preparation and monitoring of grants; may be responsible for the management of the periodicals, song index, resources, library public programs, maps, etc; regular and reliable attendance is required.

KNOWLEDGE AND SKILLS:

Knowledge of: Books, authors, and electronic information sources; the principles and practices of modern librarianship; reader interest levels; youth psychology relating to public library services; library information tools including print resources and computer databases; authors, materials, and selection tools; the principles and practices of business.

Skill in: Computer operations and automated systems; providing effective customer-oriented service; teaching the use of business resources; providing instruction in the use of computer and print information resources; utilizing current reference tools in information services; establishing and maintaining effective working relationships with employees, other agencies, and the public; conducting research using computerized databases, including Internet; communicating effectively verbally and in writing; supervising the work of staff.

APPLICATIONS MAY BE FILED ONLINE AT:

<http://yumacountyaz.gov>