



Requisition Code: 2017:BRSVS-007 **Job Title:** Branch Manager
Current Status: Open **Job Type:** Professional Library Services

Salary Grade: C45/C52 Full-Time **Exempt:** Yes
FT/PT Status: Classified Full Time **Hours per Week:** 40 hours including nights and weekends

Salary: \$59,721.00-\$98,541.00 **Deadline:** April 28, 2017

Do you want the chance at:

As a Branch Manager, you are the leader in daily branch operations. You set the tone for delivering exceptional service to customers and staff. Your proven ability to coach others for success inspires team work and a positive work environment. Your versatility enables you to expedite workflow, reach out to the community, and oversee the safety and maintenance of a branch. You do the right thing; every decision you make and action you take is an opportunity to demonstrate our collective integrity. Team building is mission critical, as well as the exceptional use of sound professional judgment and critical thinking.

Here is what you need to have:

- Passion for community and serving the public
- Proven leader who makes a positive contribution and thinks quickly on their feet
- Ability to communicate and implement Library policies effectively
- Outstanding ability to deliver an exemplary customer experience
- Demonstrated skill in transferring knowledge to others
- Computer / Tech savvy
- Excellent communication skills
- Master's Degree in Library Science from an ALA-accredited school
- Strong supervisory experience of four years or more

Information you need:

Your job will involve you being on the move in our libraries.

You need to exert up to 20 pounds of force occasionally, up to 10 pounds frequently, and a negligible amount of force constantly to move objects.

Some of our outstanding benefits:

- Opportunity to work with an award winning library team
- Cutting edge library resources and technology
- Health, Dental, Life and Disability Insurance
- Paid Holidays
- Annual & Sick Leave
- Teachers Retirement and other retirement savings plans

How to join our team: Please submit an application online at <https://jobs.gwinnettpl.org>

Remember to apply by April 28, 2017.

We participate in E-Verify.

We are an equal Opportunity Employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin or disability. Sign language interpretation and other accommodations for individuals with disabilities will be made upon request for the interview.

About Gwinnett County Public Library (GCPL):

Gwinnett County Public Library is in northeast metro Atlanta. One of the fastest-growing counties in the U.S. for nearly twenty years, Gwinnett is home to nearly 1 million residents. The county features an award-winning public school system as well as three public colleges. Gwinnett is an ethnically diverse county with over 100 languages spoken among its residents. The county is well-known for its cultural, recreational and educational amenities.

GCPL is a former Library Journal Library of the Year (2000) and a recipient of numerous awards, honors and grants. The system features state of the art technology, a proactive service model and a strong commitment to community engagement. GCPL consists of 15 branches, an administrative headquarters and a satellite location at Gwinnett Technical College.

The library is governed by a five-member Board of Trustees and has a budget of \$18 million. The busiest library system in Georgia, some of GCPL's successful programs and services include: three makerspace-style Learning Labs with additional labs in development; Open+, customer self-service access at one library branch; and AskGCPL remote customer service.
Additional Information:

Gwinnett County Public Library

<http://www.gwinnettpl.org/>

GCPL Strategic Plan 2015 - 2018

https://drive.google.com/file/d/0Bxn_Xl8sTFzYZF9SQy1UeV9oWWs/view

Gwinnett County, Georgia

<https://www.gwinnettcountry.com/portal/gwinnett/Home>

Gwinnett County Public Schools

<http://publish.gwinnett.k12.ga.us/gcps/home/public>

Cost of Living Calculator

<http://livingwage.mit.edu/counties/13135>

Explore Gwinnett - Cities and Historic Downtowns

<https://www.explore-gwinnett.org/cities>